The purpose of this study is to explore how family voice and leadership activities are implemented in the Maternal, Infant, and Early Childhood Home Visiting Program. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this information collection is 0906-XXXX and it is valid until XX/XX/202X. This information collection is voluntary. Data will be kept private to the extent allowable by the law. Public reporting burden for this collection of information is estimated to average X hours per response, including the time for reviewing instructions, searching existing data sources, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to HRSA Information Collection Clearance Officer, 5600 Fishers Lane, Room 14N39, Rockville, Maryland, 20857 or paperwork@hrsa.gov. Please see <https://www.hrsa.gov/about/508-resources> for the HRSA digital accessibility statement.

**Introduction**

Hello! We are researchers from Child Trends, a non-partisan research organization focused on improving the lives of children and families. We are working on a project to learn about different aspects of home visiting implementation quality. You are receiving this survey because you work in a program or agency funded by the Maternal, Infant, and Early Childhood Home Visiting Program (MIECHV).

The Health Resources and Services Administration (HRSA) provided the funding for this project. It has been reviewed and approved by Child Trends’ Institutional Review Board (IRB; Federalwide Assurance Number 00005835) and the Office of Management and Budget (OMB Control Number XXXX-XXXX)

## What is the purpose of this survey?

The purpose of this survey is to learn about family voice and leadership activities in MIECHV programs across the country, including the types of opportunities available to families and what impact they may be having on home visiting. We will analyze the results of this survey, and what we learn from interviews and focus groups with home visiting leaders, program staff, and family leaders, to identify key themes and develop a set of recommendations and actionable strategies that MIECHV awardees, grantees, and programs can use to strengthen their family voice and leadership activities.

## What do you mean by “family voice and leadership”?

**By “family voice and leadership”, we mean opportunities for families to have a say in—or provide feedback on—their home visiting program’s activities, policies, implementation, or evaluation.**

We know that many home visiting programs invite families to help decide what happens during their visits. For example, families may provide input on what they talk about in a visit or the services they want to receive personally. However, that is **not** the focus for this survey. **For this survey we specifically want to learn how families are included in family voice and leadership activities.**

Throughout the survey we refer to the current or past home visiting participants who are engaged in family voice and leadership opportunities as “family leaders”.

## What does the survey ask about?

This survey asks questions about the types of family voice and leadership opportunities your program, state, territory/jurisdiction, or Tribal entity provides; the nature of family involvement; barriers and facilitators to engaging family leaders; and the perceived influences of family voice and leadership on program operations and outcomes.

## Who should complete this survey?

You should take this survey if you are:

* A MIECHV lead.
* A home visiting program director.
* A home visiting supervisor or coordinator.
* A home visitor\* who knows about or has played a role (e.g., recruitment, facilitation, support) in family voice and leadership activities.
* Any other individual at your program that knows about or has played a role in family voice and leadership activities (e.g., family outreach coordinator, parent liaison).

*\*We use “home visitor” to mean anyone who provides home visits, regardless of job title.*

## How long will this survey take?

The survey should take between 15 and 20 minutes to complete.

## What is the compensation for survey completion?

To thank you for completing the survey, you will receive a $20 e-gift card to Amazon or Walmart.

## What will you do to protect my privacy?

Your responses will remain confidential. Only the study team will have access to this information. Your individual answers will not be shared with anyone at your program or any local, state, territory/jurisdiction, Tribal, or federal agencies. Your responses will be combined with other responses and summarized in a final report. **No individual state, territory/jurisdiction, Tribe, program, or respondent will be identified in any report.**

Participation in the survey is voluntary, and it is up to you to share as you feel comfortable. You can skip any questions on the survey you do not want to answer or that you don’t remember the answer to. Your participation will not have any effect on your employment or current or future grant status.

## What are the risks and benefits of participating in this research?

There are no direct benefits to participants to completing this survey. However, findings from the survey will be used to develop a set of recommendations and actionable strategies to strengthen family voice and leadership activities in the home visiting field.

There are minimal risks to completing this survey, including loss of privacy in the event of a data breach. The study team will make every effort to ensure your responses are confidential.

## Who should I contact if I have questions about this research?

Please contact the study team at familyvoiceleadership@childtrends.org or 919-869-1282.

If you have complaints or concerns about the research process, please contact the Child Trends IRB at irbsubmission@childtrends.org.

As you are taking this survey, please remember that ***there are no right or wrong answers***! We are trying to understand what family voice and leadership looks like across the MIECHV system—we know everyone is working in their own unique contexts and we expect a wide variety of responses to all of these questions.

PLACEHOLDER FOR PUBLIC BURDEN STATEMENT

If you agree to participate in the survey, please click “Next Page”, below.

**Program Information**

1. In what language would you like to take this survey?
	1. English
	2. Spanish

The first set of questions asks about the home visiting program you are representing.

1. Do you currently work in/administer a MIECHV-funded home visiting program?
	1. Yes
	2. No🡪END SURVEY
	3. Unsure
2. Is your home visiting program located in a state (e.g., Oregon, Virginia), territory/jurisdiction (e.g., Puerto Rico, Washington, DC), or Native American or Alaska Native Tribe (e.g., Navajo Nation, Cherokee Nation)?
3. State
4. Territory/Jurisdiction
5. A Native American or Alaska Native Tribe

*[If 3b is selected]* In this survey we use “territory” to refer to territories and the District of Columbia.

|  |
| --- |
| **State/Territory Survey Questions** **(3a or 3b)** |
| 1. In which HRSA region is your home visiting program located?

Note: We are collecting this information to better understand the groups our survey has reached. Your individual answers will never be shared and no individual, state, territory, or program will be identified in any report. * 1. Region 1 (Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont)
	2. Region 2 (New Jersey, New York, Virgin Islands, Puerto Rico)
	3. Region 3 (Delaware, DC, Maryland, Pennsylvania, Virginia, West Virginia)
	4. Region 4 (Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee)
	5. Region 5 (Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin)
	6. Region 6 (Arkansas, Louisiana, New Mexico, Oklahoma, Texas)
	7. Region 7 (Iowa, Missouri, Nebraska, Kansas)
	8. Region 8 (Colorado, Montana, North Dakota, South Dakota, Utah, Wyoming)
	9. Region 9 (Arizona, California, Hawaii, Nevada, American Samoa, Guam, Northern Mariana Islands)
	10. Region 10 (Alaska, Idaho, Oregon, Washington)
 |

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| **State/Territory Survey Questions****(3a or 3b)** | **Tribal Questions****(3c)** |
| 1. Which of the following best describes your role in your home visiting program?
	1. MIECHV state or territory lead/director
	2. MIECHV state or territory administrative team member
	3. Home visiting program director
	4. Home visiting program supervisor
	5. Home visitor
	6. A staff role not listed here (please describe)

*[If MIECHV lead or administrative team member is selected]* In this survey, we use “MIECHV Administrative Team” to indicate the individual or group of individuals that fund and oversee the MIECHV program in your state or territory.  | 1. Which of the following best describes your role in your home visiting program?
	1. Home visiting program director
	2. Home visiting program supervisor/coordinator
	3. Home visitor
	4. A staff role not listed here (please describe)
 |

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| **State/Territory/Tribal Program Staff Survey Questions** **(3c or 5c, 5d, 5e, or 5f)** | **State/Territory MIECHV Administrator Survey Questions** **(5a or 5b)** |
| 1. Which of the following evidence-based home visiting models does your home visiting program currently implement? (select all that apply)
	1. Child First
	2. Early Head Start—Home based option
	3. Family Check-Up® For Children
	4. Family Spirit®
	5. Health Access Nurturing Development Services (HANDS) Program
	6. Healthy Families America (HFA)®
	7. Home Instruction for Parents of Preschool Youngsters (HIPPY)®
	8. Maternal Early Childhood Sustained Home-Visiting Program (MECSH)
	9. Nurse-Family Partnership (NFP)®
	10. Parents as Teachers (PAT)®
	11. SafeCare Augmented
	12. Other (please explain)
	13. Unsure
 | 1. Which of the following evidence-based home visiting models does your [state/territory] currently fund through MIECHV? (select all that apply)
	* + 1. Child First
			2. Early Head Start—Home-based option
			3. Family Check-Up® For Children
			4. Family Spirit®
			5. Health Access Nurturing Development Services (HANDS) Program
			6. Healthy Families America (HFA)®
			7. Home Instruction for Parents of Preschool Youngsters (HIPPY)®
			8. Maternal Early Childhood Sustained Home-Visiting Program (MECSH)
			9. Nurse-Family Partnership (NFP)®
			10. Parents as Teachers (PAT)®
			11. SafeCare Augmented
			12. Other (please explain)
 |

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| --- | --- |
| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| 1. Approximately how many families does your home visiting program currently serve?
2. Less than 25
3. 25-50
4. 51-100
5. 101-200
6. More than 200
7. Unsure
 | 1. How many home visiting programs does MIECHV currently fund in your [state/territory]?
2. 1
3. 2-4
4. 5-10
5. 11-20
6. 21-30
7. More than 30
8. Unsure
 |

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| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| 1. Approximately what proportion of the families your program serves identify as American Indian, Alaska Native, Native Hawaiian, or Pacific Islander? (fill in short response)
 | 1. Approximately what proportion of the families MIECHV serves in your [state/ territory] identify as American Indian, Alaska Native, Native Hawaiian, or Pacific Islander? (fill in short response)
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**Family Voice and Leadership Activities**

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| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| 1. This question asks about what types of family voice and leadership opportunities your program provided **in the past year.** Please select **all** the types of opportunities your program invited family leaders to participate in**.**

Family leaders have had opportunities to…1. Participate in home visiting program staff meetings
2. Participate in teams or committees working on special projects or initiatives (e.g., quality improvement activities)
3. Review program materials (e.g., curriculum) and provide feedback
4. Organize and/or facilitate activities or groups with other family leaders
5. Recruit other family leaders
6. Participate in leadership/advocacy trainings
7. Represent the home visiting program at community meetings and events
8. Participate in advisory councils/groups (e.g., home visiting council, early childhood working group)
9. Lead/facilitate advisory councils/groups
10. Present at/participate in conferences
11. Speak at public hearings or other legislative events
12. Participate in other opportunity(ies) (please describe)
13. Our program did not provide any family voice and leadership opportunities in the past year
14. Unsure
 | 1. This question asks about what types of family voice and leadership opportunities your MIECHV Administrative Team provided **in the past year**. We are interested in activities happening at the [state/territory] level, not those happening in individual home visiting programs. Please select **all** the types of opportunities your team invited families to participate in.

Family leaders have had opportunities to…1. Participate in teams or committees working on special projects or initiatives (e.g., quality improvement activities)
2. Review program materials (e.g., curriculum) and provide feedback
3. Organize and/or facilitate activities or groups with other family leaders
4. Participate in leadership/advocacy trainings
5. Represent the home visiting program at community meetings and events
6. Participate in advisory councils/groups (e.g., home visiting council, early childhood working group)
7. Lead/facilitate advisory councils/groups
8. Present at/participate in conferences
9. Speak at public hearings or other legislative events
10. Participate in other opportunity(ies) (please describe)
11. Our MIECHV Administrative Team did not provide any family voice and leadership opportunities in the past year
12. Unsure
 |

1. *[If a-l are selected in #13 or a-j are selected in #14]* Thinking about the opportunities your team provided in the past year, in *general*, how successful were you in recruiting family leaders to participate?
	* 1. Very successful (have had more family leaders than hoped for)
		2. Successful (have generally had as many family leaders as hoped for)
		3. Somewhat successful (have had some family leaders but not as many as hoped for)
		4. Not at all successful (no family leaders participated)

|  |  |
| --- | --- |
| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| 1. *[If a-l are selected in #13]* To recruit family leaders, my program…(select all that apply)
	1. Shares the opportunity with *all families*
	2. Shares the opportunity with *a select group of families*
	3. Some other strategy (please describe)
 | 1. *[If a-j is selected in #14]* To recruit family leaders, our administrative team…(select all that apply)
	1. Shares the opportunity directly with *all families*
	2. Shares the opportunity with *a select group of families*
	3. Asks LIAs to share the opportunity with *all families*
	4. Asks LIAs to identify *a select group of families* and share the opportunity with them
	5. Some other strategy (please describe)
 |

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| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| 1. *[If m or n are selected in #13]* Has your program *ever* provided any family voice or leadership opportunities as far as you know?
2. Yes
3. No
4. Unsure
 | 1. *[If k or l are selected in #14]* Has your MIECHV Administrative team *ever* provided any family voice or leadership opportunities as far as you know?
2. Yes
3. No
4. Unsure
 |

**Challenges Associated with Implementing Family Voice and Leadership Activities**

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| --- | --- |
| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| *Response Options: Not a Challenge, A Small Challenge, A Big Challenge, Unsure* |
| We are interested in learning about what factors can make it difficult for programs to engage family leaders in family voice and leadership activities. 1. Please indicate how much of a challenge the following factors have been for your program in the past year.
* Prioritizing family voice and leadership in our program
* Knowing how to involve family leaders (e.g., recruiting them, supporting their meaningful participation)
* Finding families who are interested in becoming family leaders
* Finding families *with backgrounds and lived experiences similar to the populations our program serves* who are interested in becoming family leaders
* Staff having enough time to support family voice and leadership activities
* Managing tight project timelines (e.g., short grant periods) that do not allow for meaningful engagement of family leaders
* Having enough funding to pay family leaders for time/expenses
* Administrative barriers to paying family leaders
* Supporting family leaders’ attendance at in-person meetings (e.g., child care, transportation, interpretation)
* Supporting family leaders’ attendance at virtual meetings (e.g., providing Wi Fi, technical support, interpretation)
* Family leaders not feeling comfortable speaking up during meetings
* Family leaders not having enough time to participate
* Keeping family leaders involved over time
1. What other factors have been a challenge for your program, if any?

  | We are interested in learning about what factors can make it difficult for programs to engage family leaders in family voice and leadership activities. 1. Please indicate how much of a challenge the following factors have been for your MIECHV Administrative Team in the past year.
* Prioritizing family voice and leadership at the [state/territory] agency in which our MIECHV team is housed
* Knowing how to involve family leaders (e.g., recruiting them, supporting their meaningful participation)
* Finding families who are interested in becoming family leaders
* Finding families *with backgrounds and lived experiences similar to the populations our program serves* who are interested in becoming family leaders
* Staff having enough time to support family voice and leadership activities
* Managing tight project timelines (e.g., short grant periods) that do not allow for meaningful engagement of family leaders
* Having enough funding to pay family leaders for time/expenses
* Administrative barriers to paying family leaders
* Supporting family leaders’ attendance at in-person meetings (e.g., child care, transportation, interpretation)
* Supporting family leaders’ attendance at virtual meetings (e.g., providing Wi-Fi access, technical support, interpretation)
* Family leaders not feeling comfortable speaking up during meetings
* Family leaders not having enough time to participate
* Keeping family leaders involved over time
1. What other factors have been a challenge for your MIECHV Administrative Team, if any?
 |

**Program Supports for Engaging Families in Family Voice and Leadership Activities**

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| --- | --- |
| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| The next set of questions ask about what types of administrative and staff supports are currently in place at your program to facilitate family voice and leadership work.  | The next set of questions ask about what types of administrative and staff supports are currently in place for your MIECHV Administrative Team to facilitate family voice and leadership work.  |

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| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| *Response Options: Yes, No, Unsure* |
| 1. Please indicate whether the following *policies* related to family voice and leadership activities are in currently place at your program:
* Our *program* has a written policy that lays out requirements for family voice and leadership activities.
* At least one of our *funders* has a written policy that lays out requirements for family voice and leadership activities.
* At least one of the *home visiting models our program implements* has a written policy that lays out requirements for family voice and leadership activities.
* Our program has at least one performance measure related to family voice and leadership activities (e.g., “at least [X number] of parents were represented in each advisory committee meeting during fiscal year 2023”).
 | 1. Please indicate whether the following *policies* related to family voice and leadership activities are currently in place:
* Our MIECHV Administrative Team has a written policy that lays out requirements for family voice and leadership activities *at the [state/territory] level.*
* Our MIECHV Administrative Team has a written policy that lays out requirements for family voice and leadership activities *for the MIECHV programs we fund.*
* At least one of the home visiting models our [state/territory] implements has a written policy that lays out requirements for family voice and leadership activities.
* Our [state/territory] requires MIECHV-funded programs to report on at least one performance measure related to family voice and leadership activities (e.g., “at least [X number] of parents were represented in each advisory committee meeting during fiscal year 2023”).
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| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| *Response Options: Yes, No, Unsure* |
| 1. Please indicate whether your program currently has the following staff supports related to family voice and leadership activities:
* Our program has someone on staff whose role it is to help with family voice and leadership activities.
* At least one person on our staff has received training on how to support family voice and leadership activities (e.g., how to recruit and mentor family leaders).
* We have received technical assistance to support our efforts to implement family voice and leadership activities.
* FOR TRIBAL PROGRAM DIRECTORS (6a) ONLY: We have funded trainings in family voice and leadership that program staff and/or family leaders can attend.
 | 1. Please indicate whether your [state/territory] currently has the following staff supports related to family voice and leadership activities.
* Our [state/territory] has someone who is a member of, or consults with, our team who is tasked with supporting family voice and leadership activities for home visiting.
* At least one person on staff of our MIECHV Administrative Team has received training on how to support family voice and leadership activities (e.g., how to recruit and mentor family leaders).
* The last time we went through a procurement (e.g., Request for Response) process for MIECHV contracts in our [state/territory] we asked applicants to describe their approach to family voice and leadership as part of the application.
* We have funded trainings in family voice and leadership that MIECHV program staff and/or family leaders can attend.
* We have provided technical assistance to support MIECHV programs in their efforts to implement family voice and leadership activities.
* We have discussed family voice and leadership activities as part of site visits with our MIECHV programs.
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| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| *Response Options: Strongly Agree, Agree, Disagree, Strongly Disagree, Unsure* |
| 1. Please indicate how much you agree with the following statements about your program:
* Our *funders* are committed to supporting family voice and leadership activities.
* Our *program leaders* are committed to supporting family voice and leadership activities.
* Our *staff* are committed to supporting family voice and leadership activities.
* Our program has adequate funding to support family voice and leadership activities.
* Our staff discusses family voice and leadership activities during supervision, staff meetings, and/or quality improvement meetings.
* Our staff has enough time set aside to engage in family voice and leadership activities.
* Our program has well-defined roles and responsibilities for family leaders.
 | 1. Thinking about family voice and leadership at the [state/territory] MIECHV level, please indicate how much you agree with the following statements:
* The individuals who lead the [state/territory] agency in which our MIECHV program is housed are committed to supporting family voice and leadership activities.
* Our MIECHV Administrative Team has adequate funding to support family voice and leadership activities at [state/territory/] level.
* Our MIECHV Administrative Team has enough time set aside to engage in family voice and leadership activities.
 |

1. *[For states/territories with more than one program per #10]* For the next set of items, please think about the individual MIECHV programs in your [state/territory]. Please indicate, to the best of your knowledge, the proportion of programs for which the following statements are true.

|  | True for all of the programs | True for some of the programs | Not true for any of the programs | Unsure |
| --- | --- | --- | --- | --- |
| Program leaders are committed to supporting family voice and leadership activities. |  |  |  |  |
| Program staffare committed to supporting family voice and leadership activities.  |  |  |  |  |
| Program has family leaders on its advisory board. |  |  |  |  |
| Program has adequate funding to support family voice and leadership activities.  |  |  |  |  |
| Program has adequate staff time set aside to engage in family voice and leadership activities. |  |  |  |  |
| Program is successful at engaging family leaders in program and/or policy decisions.  |  |  |  |  |

1. *[For states/territories with just one program per #10]* For the next set of items, please think about the MIECHV program in your [state/territory]. Please indicate, to the best of your knowledge, whether the following statements are true for that program.

|  | Yes  | No | Unsure |
| --- | --- | --- | --- |
| Program leaders are committed to supporting family voice and leadership activities. |  |  |  |
| Program staffare committed to supporting family voice and leadership activities.  |  |  |  |
| Program has family leaders on its advisory board. |  |  |  |
| Program has adequate funding to support family voice and leadership activities.  |  |  |  |
| Program has adequate staff time set aside to engage in family voice and leadership activities. |  |  |  |
| Program is successful at engaging family leaders in program and/or policy decisions.  |  |  |  |

**Supports for Families Participating in Family Voice and Leadership Activities**

*OMIT THIS SECTION FOR RESPONDENTS FROM PROGRAMS THAT HAVE NOT ENGAGED FAMILIES IN THE LAST YEAR (#13 m/n or #14 k/l).*

|  |  |
| --- | --- |
| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| The next set of questions asks about what types of supports your program has provided to facilitate family leaders’ participation in family voice and leadership activities in the past year.  | The next set of questions asks about what types of supports your MIECHV Administrative Team has provided to facilitate family leaders’ participation in family voice and leadership activities at the [state/territory] level in the past year.  |

1. In the past year, have family leaders been compensated for time spent on family voice and leadership activities?
2. Yes
3. No
4. Unsure
5. *[If yes to #32]* Please indicate how you compensated your family leaders. (select all that apply)
6. Hourly wage
7. Annual salary
8. Cash stipend/honoraria
9. Gift cards
10. Gifts (e.g., diaper bag, baby toys)
11. Unsure
12. *[If yes to #32]* Did family leaders have a choice in how they were paid?
13. Yes
14. No
15. Unsure

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| --- | --- |
| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| *Response Options: Always, Sometimes, Rarely, Never, Unsure* |
| 1. Thinking about meetings and events that happen *locally* in the past year, please select how often your program provided the following supports to facilitate family leaders’ participation:
* Meeting planning (e.g., times, location) that prioritized family leaders’ preferences
* Options for family leaders to participate virtually
* Opportunities for family leaders to meet with staff beforeand/or after meetings to prepare and/or debrief
* Materials written in plain, accessible language
* Written materials translated into family leaders’ preferred language
* Devices (computer, tablet) for meetings and/or project work
* On-site child care during meetings/covered costs for child care
* Transportation for meetings/covered travel costs
* Meals at meetings/covered costs for meals
* Interpretation supports at meetings/events
* Opportunities for family leaders to provide feedback to the program about their experiences
1. What other supports did your program provide in the past year, if any?
 | 1. Thinking about meetings and events that happen *at the [state/territory] level* in the past year*,* please select how often your MIECHV Administrative Team provided the following supports to facilitate family leaders’ participation:
* Meeting planning (e.g., times, location) that prioritized family leaders’ preferences
* Options for family leaders to participate virtually
* Opportunities for family leaders to meet with staff before and/or aftermeetings to prepare and/or debrief
* Materials written in plain, accessible language
* Materials translated into family leaders’ preferred language
* Devices (computer, tablet) for meetings and/or project work
* On-site child care during meetings/covered costs for child care
* Transportation for meetings/covered travel costs
* Meals at meetings/covered costs for meals
* Interpretation supports at meetings/events
* Opportunities for family leaders to provide feedback to your team about their experiences
1. What other supports did your MIECHV Administrative team provide in the past year, if any?
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| --- | --- |
| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| 1. In the past year, did your program invite family leaders to *out-of-town* meetings or conferences?
2. Yes
3. No
4. Unsure
 | 1. In the past year, did your MIECHV Administrative Team invite family leaders to *out-of-town* meetings or conferences?
2. Yes
3. No
4. Unsure
 |

|  |  |
| --- | --- |
| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| *Response Options: Yes, No, Unsure, Not applicable* |
| 1. *[If yes to #39]* In the past year when family leaders have participated in out-of-town meetings or conferences, which of the following travel expenses did your program cover?
* Airfare
* Child care
* Conference fees
* Financial compensation for time
* Mileage or ground transportation (e.g., taxi, Uber)
* Lodging
* Meals and snacks
* Other (please explain)
 | 1. *[If yes to #40]* In the past year, when family leaders have participated in out-of-town meetings or conferences, which of the following travel expenses did your MIECHV Administrative Team cover?
* Airfare
* Child care
* Conference fees
* Financial compensation for time
* Mileage or ground transportation (e.g., taxi, Uber)
* Lodging
* Meals and snacks
* Other (please explain)
 |

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| --- | --- |
| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| *Response Options: Strongly Agree, Agree, Disagree, Strongly Disagree, Unsure* |
| 1. Thinking about when your program invited family leaders to participate in meetings, projects, and/or events in the past year, how much do you agree with the following statements?
* Our program made sure that family leaders understood their role and what was expected of them.
* Our program made sure that family leaders were prepared in terms of *meeting content* (e.g., provided them with background reading, meeting agenda).
* Our program made sure that family leaders were prepared in terms of *meeting culture* (e.g., who would be there, how it would be facilitated).
* Our program made sure that the other meeting attendees were prepared to engage meaningfully and respectfully with family leaders.
* Our program made sure that families were treated as equal partners during meetings and other events.
* Our program made sure family leaders knew how and when their input was used.
 | 1. Thinking about when your MIECHV Administrative Team invited family leaders to participate in meetings, projects, and/or events in the past year, how much do you agree with the following statements?
* Our MIECHV Administrative Team made sure family leaders understood their role and what was expected of them.
* Our MIECHV Administrative Team made sure family leaders were prepared in terms of *meeting content* (e.g.,

provided them with background reading, meeting agenda).* Our MIECHV Administrative Team made sure family leaders were prepared in terms of *meeting culture* (e.g., who would be there, how it would be facilitated).
* Our MIECHV Administrative Team made sure that the other meeting attendees were prepared to engage meaningfully and respectfully with family leaders.
* Our MIECHV Administrative Team made sure family leaders were treated as equal partners during meetings and other events.
* Our MIECHV Administrative Team made sure family leaders knew how and when their input was used.
 |

**Family Leaders and Decision Making**

*OMIT THIS SECTION FOR RESPONDENTS FROM PROGRAMS THAT HAVE NOT ENGAGED FAMILIES IN THE LAST YEAR (#13 m/n or #14 k/l).*

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| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| 1. Thinking *in general* about how decisions were made in your program in the past year, what role did family leaders *typically* have in these processes?​ We know family leaders could play multiple roles; please select the role that family leaders *most often had* in your program.
2. Family leaders were not involved in decision-making in any way. They were not told about program and policy decisions.​
3. Family leaders were informed of decisions only after they were made.​

*Example: Family leaders found out through a newsletter that the program adopted a new policy​ or practice*1. Family leaders were consulted about aspects of decisions before they were made.​

*Example: Staff asked family leaders to provide feedback on a particular aspect of a policy​ or practice*1. Family leaders were engaged throughout the decision-making process and had a say in the final decision.

*Example: Family leaders and staff worked together to develop a new policy or practice*1. Family leaders initiated and/or drove the decision-making process.

*Example: Family leaders identified a need to update a policy or practice and drove the change process from start to finish.*  | 1. Thinking *in general* about how decisions are made by your MIECHV Administrative Team about the MIECHV program in your [state/territory] in the past year, what role did family leaders *typically* have in these processes?​ We know family leaders could play multiple roles; please select the role that family leaders *most often had* in your program.
2. Family leaders were not involved in decision-making in any way. They were not told about program and policy decisions.​
3. Family leaders were informed of decisions only after they were made.​

*Example: Family leaders found out through a newsletter that the MIECHV home visiting program adopted a new policy​ or practice*1. Family leaders were consulted about aspects of decisions before they were made.​

*Example: MIECHV Administrative Team members asked family leaders to provide feedback on a particular aspect of a policy​ or practice*1. Family leaders were engaged throughout the decision-making process and had a say in the final decision.

*Example: Family leaders and MIECHV Administrative Team members worked together to develop a new policy or practice*1. Family leaders initiated and/or drove the decision-making process.

*Example: Family leaders identified a need to update a policy or practice and drove the change process from start to finish.*  |

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| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| *Response Options: Always, Sometimes, Rarely, Never, Unsure* |
| This next set of questions asks about the specific types of decisions family leaders weigh in on at your program.47. Thinking about the past year, please indicate how often family leaders were engaged in decision-making about the following:* Program services (e.g., visit content and curriculum, visit frequency, outreach strategies)
* How to make our program more culturally responsive (e.g., anti-bias training, hiring practices, incorporating culturally-grounded traditions and values)
* Program policies (e.g., program eligibility, training requirements)
* Policies and practices related to family voice and leadership activities (e.g., family leader recruitment strategies, compensation methods)
* Program staffing (e.g., job descriptions, hiring decisions)
* Program budgets (e.g., allocation of leftover funding, incentive amounts)
* Contracting processes (e.g., drafting Requests for Responses, reviewing applications, hiring consultants and vendors)
* Research and evaluation (e.g., research designs, CQI projects, interpreting findings, making recommendations)
* Advocacy (e.g., connecting with legislators, Tribal leaders, or other decision-makers)

48. What other types of decisions do family leaders weigh in on in your program, if any?  | This next set of questions asks about the specific types of decisions family leaders weigh in on. For these questions, please think about the decisions being made at the [state/territory] MIECHV level, not at individual programs. 1. Thinking about the past year, please indicate how often family leaders were engaged in decision-making about the following:
* MIECHV policies (e.g., program eligibility, training requirements)
* How to enhance or improve [state/territory] MIECHV’s cultural responsiveness (e.g., anti-bias training, hiring practices, incorporating culturally-grounded traditions and values)
* Policies and practices related to family voice and leadership activities (e.g., family leader recruitment strategies, compensation methods)
* MIECHV Administrative Team staffing (e.g., job descriptions, hiring decisions)
* Budgets (e.g., allocation of leftover funding, incentive amounts)
* Contracting processes (e.g., drafting Requests for Responses, reviewing applications, hiring consultants and vendors)
* Research and evaluation (e.g., research designs, CQI projects, interpreting findings, making recommendations)
* Advocacy (e.g., connecting with legislators, Tribal leaders, or other decision-makers)
1. What other types of decisions do family leaders weigh in on at the [state/territory] MIECHV level, if any?
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| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| 1. In the past year, our program followed through on family leaders’ input (i.e., made actual change to program or policy based on what family leaders said).
2. Strongly agree
3. Agree
4. Disagree
5. Strongly disagree
6. Unsure
7. If you would like to share an example of a time when you felt you or your program was successful in engaging family leaders in decision-making, please do so below.
 | 1. In the past year, our Administrative Team followed through on family leaders’ input (i.e., made actual change to program or policy based on what family leaders said).
2. Strongly agree
3. Agree
4. Disagree
5. Strongly disagree
6. Unsure
7. If you would like to share an example of a time when you felt your MIECHV Administrative Team was successful in engaging family leaders in decision-making, please do so below.
 |

**Attitudes about Family Voice and Leadership**

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| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| *Response Options: Strongly Agree, Agree, Disagree, Strongly Disagree, Unsure* |
| 1. *[For programs engaging family leaders]* Please indicate how much you agree with the following statements about family voice and leadership.
* I believe family leaders bring valuable expertise to our program.
* I feel comfortable sharing program data with family leaders (when policy allows) (e.g., percent of participants who screened positive for depressive symptoms).
* I feel comfortable talking about our program’s challenges openly with family leaders.
* I feel comfortable with families leading initiatives as part of our program.
* I am willing to try out the ideas that family leaders contribute.
1. *[For programs that have never engaged family leaders]* Please indicate how much you agree with the following statements about family voice and leadership.
* I believe family leaders would bring valuable expertise to our program.
* I would feel comfortable sharing program data with family leaders (when policy allows) (e.g., percent of participants who screened positive for depressive symptoms).
* I would feel comfortable talking about our program’s challenges openly with family leaders.
* I would feel comfortable with families leading initiatives as part of our program.
* I would be willing to try out the ideas that family leaders contribute.
 | 1. *[For programs engaging family leaders]* Please indicate how much you agree with the following statements about family voice and leadership.
* I believe family leaders bring valuable expertise to our MIECHV Administrative Team
* I feel comfortable sharing MIECHV program data with family leaders (when policy allows) (e.g., percent of participants who screened positive for depressive symptoms).
* I feel comfortable talking about MIECHV-related challenges openly with family leaders.
* I feel comfortable with families leading initiatives as part of the MIECHV program.
* I am willing to try out the ideas that family leaders contribute.
1. *[For programs that have never engaged family leaders]* Please indicate how much you agree with the following statements about family voice and leadership.
* I believe family leaders would bring valuable expertise to our MIECHV Administrative Team.
* I would feel comfortable sharing MIECHV program data with family leaders (when policy allows) (e.g., percent of participants who screened positive for depressive symptoms).
* I would feel comfortable talking about MIECHV-related challenges openly with family leaders.
* I would feel comfortable with families leading initiatives as part of the MIECHV program.
* I would be willing to try out the ideas that family leaders contribute.
 |

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| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| 1. Which of the following issues (if any) would you feel *hesitant* to consult family leaders on? (select all that apply)
2. Program services
3. Program policies
4. Staffing and hiring
5. Advocacy
6. Budgets
7. Culturally responsive program practices
8. Policies and practices related to family voice and leadership activities
9. Model requirements
10. Contracting processes (e.g., drafting Requests for Responses, reviewing applications, hiring consultants and vendors)
11. Curriculum
12. Staff salaries
13. Other (please explain)
14. There is nothing I would feel hesitant to consult family leaders on
15. Why would you feel hesitant to consult family leaders on [these issues]? (select all that apply)
	1. We have no control over the issue/wouldn’t be able to put family feedback into effect
	2. It would be a breach of confidentiality
	3. It’s not something I would expect families have knowledge about
	4. Families wouldn’t be interested
	5. Other (please describe)
 | 1. Which of the following issues (if any) would you feel *hesitant* to consult family leaders on? (select all that apply)
	1. Program services
	2. Program policies
	3. Staffing and hiring
	4. Advocacy
	5. Budgets
	6. Culturally responsive program practices
	7. Policies and practices related to family voice and leadership activities
	8. Model requirements
	9. Contracting processes (e.g., drafting Requests for Responses, reviewing applications, hiring consultants and vendors)
	10. Curriculum
	11. Staff salaries
	12. Other (please explain)
	13. There is nothing I would feel hesitant to consult family leaders on
2. Why would you feel hesitant to consult family leaders on [these issues]? (select all that apply)
	1. We have no control over the issue/wouldn’t be able to put family feedback into effect
	2. It would be a breach of confidentiality
	3. It’s not something I would expect families have knowledge about
	4. Families wouldn’t be interested
	5. Other (please describe)
 |

**Outcomes of Family Voice and Leadership Activities**

*OMIT THIS SECTION FOR RESPONDENTS FROM PROGRAMS THAT HAVE NOT ENGAGED FAMILIES IN THE LAST YEAR (#13 m/n or #14 k/l).*

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| --- | --- |
| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| *Response Options: Strongly Agree, Agree, Disagree, Strongly Disagree, Unsure* |
| 1. Please indicate how much you agree with the following statements about how family leadersmayhave benefited from participating in family voice and leadership activities in your program.

I have observed that participation in family voice and leadership opportunities has helped family leaders to: * Gain skills and knowledge to advocate for *themselves and/or their families*.
* Gain skills and knowledge to advocate for *other families and/or their communities*.
* Gain skills and knowledge to advocate for *policy change*.
* Increase their community and civic engagement.
* Build relationships with other family leaders.
* Pursue additional education or professional development opportunities.
* Obtain a new/better job.
* Obtain a job as a home visitor or another role in the home visiting field.
* Feel more empowered, and that they can make a difference.
1. In what other ways have family leaders benefited from participating in family voice and leadership activities, if any?
 | 1. Please indicate how much you agree with the following statements about how family leadersmayhave benefited from participating in family voice and leadership activities at the [state/ territory] level.

I have observed that participation in family voice and leadership opportunities has helped family leaders to: * Gain skills and knowledge to advocate for *themselves and/or their families*.
* Gain skills and knowledge to advocate for *other families and/or their communities*.
* Gain skills and knowledge to advocate for *policy change*.
* Increase their community and civic engagement.
* Build relationships with other family leaders.
* Pursue additional education or professional development opportunities.
* Obtain a new/better job.
* Obtain a job as a home visitor or another role in the home visiting field.
* Feel more empowered, and that they can make a difference.
1. In what other ways have family leaders benefited from participating in family voice and leadership activities, if any?
 |

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| --- | --- |
| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| *Response Options: Strongly Agree, Agree, Disagree, Strongly Disagree, Unsure* |
| 1. Please indicate how much you agree with the following statements about how your **home visiting program** has benefitted from family leaders’ participation in family voice and leadership activities. Please consider actual benefits your program has experienced, not theoretical benefits.

As a result of family leaders’ participation in family voice and leadership activities…* Staff have shown increased awareness or understanding of family issues and needs.
* Staff have shown increased respect for parents and recognition of their expertise.
* Relationships between families and staff have improved.
* Our program and services have become more culturally responsive.
* Our program has improved outreach and recruitment strategies.
* Families are staying in the program for longer.
* Families are finding our program to be more beneficial.
* FOR TRIBAL PROGRAM DIRECTORS (6a) ONLY: We have improved our training and TA to programs around culturally responsive practices.
 | 1. Please indicate how much you agree with the following statements about ways **the MIECHV program in your [state/territory**] has benefitted from family voice and leadership activities carried out by your MIECHV Administrative Team. Please consider actual benefits the MIECHV program has experienced, not theoretical benefits.

As a result offamily leaders’ participation in family voice and leadership activities…* MIECHV Administrative Team staff have gained deeper understanding of family issues and needs in our [state/territory].
* We have improved our training and TA to programs around outreach and recruitment strategies.
* We have improved our training and TA to programs around culturally responsive practices.
* We have improved research and evaluation activities.
* We have improved translation and application of evaluation findings.
* Outcomes for families have improved.
 |
| *Response Options: Strongly Agree, Agree, Disagree, Strongly Disagree, Unsure, Not Applicable* |
| * We have been able to meet funding requirements related to family voice and leadership.
* Our program has improved our research and evaluation activities.
 |  |
| 1. In what other ways has your home visiting program benefited from family leaders’ participation in family voice and leadership activities, if any?
 | 1. In what other ways has the MIECHV program in your [state/territory] benefited from family leaders’ participation in family voice and leadership activities, if any?
 |

**Demographics**

Please answer the following questions about yourself. This information will help us better understand who completed our survey. As a reminder, your individual answers will not be shared with anyone at your program or any local, state, territory, Tribal, or federal agencies. Your responses will be combined with other responses and summarized in a final report.

1. How long have you worked in your current role?
2. Less than one year
3. 1-2 years
4. 3-5 years
5. 6-10 years
6. More than 10 years
7. How long have you worked in the home visiting field?
8. Less than one year
9. 1-2 years
10. 3-5 years
11. 6-10 years
12. More than 10 years
13. What is your race or ethnicity? (select all that apply)
14. American Indian or Alaska Native (e.g., Navajo Nation, Blackfeet Tribe, Mayan, Aztec, Native Village of Barrow Inupiat Tribal Government, Tlingit)
15. Asian (e.g., Chinese, Filipino, Asian Indian, Vietnamese, Korean, Japanese)
16. Black or African American (e.g., African American, Jamaican, Haitian, Nigerian, Ethiopian, Somali)
17. Hispanic or Latino (e.g., Mexican, Puerto Rican, Cuban, Salvadoran, Dominican, Colombian)
18. Middle Eastern or North African (e.g., Lebanese, Iranian, Egyptian, Syrian, Moroccan)
19. Native Hawaiian or Pacific Islander (e.g., Samoan, Chamorro, Tongan, Fijian, Marshallese)
20. White (e.g., German, Irish, English, Italian, Polish, French)
21. Another race or ethnicity (please explain)
22. Prefer not to answer

**Next Steps**

Thank you for completing this survey!

1. Would you like to receive a $20 e-gift card as a thank you for completing our survey?
	1. Yes
	2. No
2. *[If yes]* Please click the link below to receive your $20 e-gift card and learn about future paid opportunities to participate in our study.
3. [LINK]*[If no]*As we continue this project, we will also be conducting interviews with MIECHV Administrators and focus groups with home visiting program staff and families to learn more about family and voice leadership efforts. If you would like to learn about future paid opportunities for you or the family leaders you work with to participate, please click the link below.

[LINK]

1. In what language would you like to complete this form?
2. English
3. Spanish

Thank you for completing our survey about family voice and leadership activities! Please fill out the form below to receive your $20 e-gift card. Your personal information will not be connected to your responses on the previous survey.

1. Please enter the following information to receive your $20 e-gift card to Amazon or Walmart:
2. Name
3. Email address
4. Gift card preferences
	* + 1. Amazon
			2. Walmart
5. Are you interested in participating in an interview or focus group about your experiences with family voice and leadership in home visiting or connecting us with family leaders who may want to participate? Interviews and focus groups will last 60 minutes and participants will receive a **$50 gift card from Amazon or Walmart**.
6. Yes
7. No

*[If yes to #79]* Thank you for your interest! Please click on the link below to sign up.

Thank you for your interest in a focus group or interview!

1. Are you interested in participating in a focus group or interview yourself?
	1. Yes
	2. No

Next we will collect some additional information about your experiences with family voice and leadership. Note that the questions below are similar to some you have already answered as part of our survey. Your responses to those questions have been saved without any information that could identify you, like your name and contact information. Your responses to the questions below *will* be linked to your name and contact information so that we can contact you regarding scheduling an interview or focus group.

1. With which of the following is your MIECHV-funded home visiting program primarily associated?
	1. State
	2. Territory/jurisdiction
	3. A Native American or Alaska Native Tribe

|  |
| --- |
| **State/Territory Survey Questions** |
| 1. Where is your home visiting program located?
	1. Dropdown of states and territories/jurisdictions
 |

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| **State/Territory Survey Questions** | **Tribal Questions** |
| 1. Which of the following best describes your role in your home visiting program?
	1. MIECHV state or territory lead/director
	2. MIECHV state or territory administrative team member
	3. Home visiting program director
	4. Home visiting program supervisor
	5. Home visitor
	6. A staff role not listed here (please explain)
 | 1. Which of the following best describes your role in your home visiting program?
	1. Home visiting program director
	2. Home visiting program supervisor/coordinator
	3. Home visitor
	4. A staff role not listed here (please explain)
 |

1. What is your race or ethnicity? (select all that apply)
2. American Indian or Alaska Native (e.g., Navajo Nation, Blackfeet Tribe, Mayan, Aztec, Native Village of Barrow Inupiat Tribal Government, Tlingit)
3. Asian (e.g., Chinese, Filipino, Asian Indian, Vietnamese, Korean, Japanese)
4. Black or African American (e.g., African American, Jamaican, Haitian, Nigerian, Ethiopian, Somali)
5. Hispanic or Latino (e.g., Mexican, Puerto Rican, Cuban, Salvadoran, Dominican, Colombian)
6. Middle Eastern or North African (e.g., Lebanese, Iranian, Egyptian, Syrian, Moroccan)
7. Native Hawaiian or Pacific Islander (e.g., Samoan, Chamorro, Tongan, Fijian, Marshallese)
8. White (e.g., German, Irish, English, Italian, Polish, French)
9. Another race or ethnicity (please explain)
10. Prefer not to answer
11. In which language would you like to participate? (select all that apply)
12. English
13. Spanish
14. *[If 84c, 84c, 85d, 84e, or 85f, or 81b]* Which of the following models does your home visiting program implement? (select all that apply)
	1. Child First
	2. Early Head Start—Home based option
	3. Family Check-Up® For Children
	4. Family Spirit®
	5. Health Access Nurturing Development Services (HANDS) Program
	6. Healthy Families America (HFA)®
	7. Home Instruction for Parents of Preschool Youngsters (HIPPY)®
	8. Maternal Early Childhood Sustained Home-Visiting Program (MECSH)
	9. Nurse-Family Partnership (NFP)®
	10. Parents as Teachers (PAT)®
	11. SafeCare Augmented
	12. Other (please explain)
15. Unsure

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| **State/Territory/Tribal Program Staff Survey Questions** | **State/Territory MIECHV Administrator Survey Questions** |
| 1. How much experience do you have working with family leaders in your home visiting program? (Note: We are interested in speaking to people with a range of experience levels.)
2. None
3. Very little
4. Some
5. A lot
 | 1. How much experience do you have working with family leaders in your role as a MIECHV Administrative Team member? (Note: We are interested in speaking to people with a range of experience levels.)
2. None
3. Very little
4. Some
5. A lot
 |

1. Do you work with family leaders who would be interested in participating in a focus group to share more about their experiences with family voice and leadership in home visiting? Focus groups will be conducted in English and Spanish. They will last 60 minutes and participants will receive a $50 gift card from Amazon or Walmart. If you select “Yes”, the study team will contact you to share more information about this opportunity.
2. Yes
3. No
4. Please provide your contact information so we can follow up with you regarding interviews or focus groups.
5. Name
6. Email address

If you have additional questions about this survey or our study, please contact us at familyvoiceleadership@childtrends.org.

Thank you for supporting our work! A study team member will be in touch to share more information.