

Attachment A.2-4 - Data Request (Approved OMB Number: 0925-0744)

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 **Eunice Kennedy Shriver National Institute of Child Health and Human Development** **DASH** Data and Specimen Hub

  **1250**  



Request for "Environmental influences on Child Health Outcomes (ECHO)-wide Cohort - 2nd Release"

OMB Control Number: 0925-0744
Expiration Date: 06/30/2024



- General
- Study Information
- Research Team
- Generate Package
- Upload Package
- Review and Submit

General

All fields marked with an asterisk (*) are required.

REQUEST NAME

Request Name *

Name your request (128 Characters)

REQUESTER INFORMATION

Please review your account information below. If you need to make any updates, please "save" your current request form progress and go to [Update My Profile](#) to make any updates.

Email Address

School/Division

Name

/Center

Job Title/Position

Division Address

Institution

Institution Type

Phone

Institution Address

SAVE

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Public reporting burden for this collection of information is estimated to average one hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: NIH, Project Clearance Branch, 6705 Rockledge Drive, MSC 7974, Bethesda, MD 20892-7974, ATTN: PRA (0925-0744). Do not return the completed form to this address.



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Eunice Kennedy Shriver National Institute
of Child Health and Human DevelopmentData and
Specimen Hub

Request for "Environmental influences on Child Health Outcomes (ECHO)-wide Cohort - 2nd Release"



General



Study Information



Research Team



Generate Package



Upload Package



Review and Submit

Study Information

All fields marked with an asterisk (*) are required.

Please fill out the fields below describing the study you are requesting data for.

Request Project Title *

Please enter a request project title that is less than 128 characters including spaces.

Research Plan *

Please enter a research plan that is less than 1024 characters including spaces. Please provide a brief description of the study to include study aims/goals, hypothesis that will be tested, methodology to be used, and the expected outcomes.

Design and Analysis Plan *

Please enter a design and analysis plan that is less than 1024 characters including spaces. In the description please include specific aims, a short abstract of the design and analysis plan.

FUNDING INFORMATION

Funding Source *



NIH Extramural



NIH Intramural



Other

Select one or more institutions. Hold Ctrl key for selecting multiple institutions *

Center for Information Technology (CIT)
Center for Scientific Review (CSR)
Eunice Kennedy Shriver National Institute of Child Health and Human Development (NICHD)
Fogarty International Center (FIC)
National Cancer Institute (NCI)
National Center for Advancing Translational Sciences (NCATS)

Funding Type *



Contract



Grant



Other

Funding Identifying Number *

Put "N/A" if Unknown

Enter the identifying number (128 characters)

+ Add Funding Information

PRINCIPAL INVESTIGATOR

Principal Investigator *

Please select a user from your institution

☐ Use information from my registered account

AUTHORIZED REPRESENTATIVE (Institutional Business Official)

Email Address *

Please enter Email Address

Title	First Name *	Last Name *	M.I.
Title	First Name	Last Name	M.I.

Job Title/Position *	Phone Number
Job Title/Position	Please enter Phone Number

Division *

Select a division...

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Research Team

All fields marked with an asterisk (*) are required.

AFFILIATES

Will you have Affiliates as part of this Data Use Agreement? Affiliates are individuals within your institution, for whom access to Data is required to carry out the Research Plan. Affiliates are permitted to access and download data directly from NICHD DASH. *

Note: All listed affiliates must be registered DASH users.

☒ Yes ☐ No

Please select your affiliates from the dropdown list and click the "Add an Affiliate" button. This list includes registered DASH users from your institution. If you are unable to find your affiliates in the list, please ask them to register and activate an account in DASH. When their accounts are active, you will be able to find them in the list and add them to your list of affiliates. Please do not proceed to the next step until you have added all of your affiliates who will have access to the requested data. *

Select a user from your institution... 

Add Affiliate

ASSOCIATES

Will you have associates as part of this Data Use Agreement? Associates are individuals employed by other institutions that will be allowed to access data and will be covered under your institution's Data Use Agreement. They will not be permitted by the DASH system to access or download data directly; instead, they must access data only within your data platform and must not download data from your data platform to their own local data platform or devices. *

☒ Yes ☐ No

Associate 1

Associate's Institution *

Please select Associate's Institution 

Unable to find the Associate's institution in the dropdown list? [Click here to add institution](#)

Title	First Name *	Last Name *	M.I.
			

Job Title/Position *

Please enter Associate's Job Title/Position

Project Role *

Please enter Associate's Project Role

Email *

Please enter Associate's Email

Add Associate

COLLABORATORS

Will you have collaborators? Collaborators are individuals at other institutions under the supervision of other Principal Investigators working collaboratively on the same research plan. *

Note: Collaborators must submit a separate Data Request Form and sign a separate DUA with NICHD.

☒ Yes

☐ No

Collaborator 1

Collaborator's Institution *

Please select Collaborator's Institution

Unable to find the Collaborator's institution in the dropdown list? [Click here to add institution](#)

Title

Title

First Name *

First Name

Last Name *

Last Name

M.I.

M.I.

Job Title/Position *

Please enter Collaborator's Job Title/Position

Email *

Please enter Collaborator's Email

Add Collaborator

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Generate Package

All of the documentation required for your data request will be automatically generated when you click on "Confirm and Generate Package." Please review your entries and make any necessary changes before you click on "Confirm and Generate Package."

You will receive the Data Request Package by email – please review all documents before you obtain the necessary signatures. The Requester is responsible for coordinating with all parties involved to collect the required signatures to complete the data request.

If you need to edit your data request after your Data Request Package has been generated, you must make these changes in the DASH System; you must not edit the content of the system generated Data Request Form or Data Use Agreement documents provided to you via email. If you need to edit any fields after receiving the Data Request Package, you must log back into the system, go to "My Cart," click on the "Edit Request" button of the particular request, make your edits, and then re-generate your request package again.

The following documents will be included in the package:

- Data Request Form
- Data Use Agreement

The Data Request Form and Data Use Agreement can be provided in a format that is easier for individuals with disabilities to access (508 Compliant). If you or your team need these documents to be made 508 Compliant for you to complete your data request, please email SupportDASH@mail.nih.gov.

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-  **Upload Package**
-  Review and Submit

Upload Package

All fields marked with an asterisk (*) are required.

UPLOAD COMPLETED DATA REQUEST PACKAGE

After obtaining all of the necessary signatures, upload the documents for your data request in the areas below.

Data Request Form * ⓘ

 Upload Data Request Form

Data Use Agreement * ⓘ

 Upload Data Use Agreement

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Review and Submit

REVIEW AND SUBMIT

Request Name

Request Name:

Requester Information

Email Address

School/Division
/Center

Name

Division Address

Job Title/Position

Institution

Institution Type

Phone

Institution Address

Study Information

Project Title

Project Description

Design and Analysis
Plan

Funding Information

Funding Source:

Funding Institution(s):

Funding Type:

Grant Number:

Principal Investigator

Principal Investigator

Authorized Representative

Email Address

Name

Job Title/Position

Institution

Institution Type

Phone

Institution Address

School/Division
/Center

Division Address

DATA REQUEST SUBMISSION

Your data request will be reviewed by the NICHD DASH Data Access Committee and/or the Study Steering Committee/PI as necessary. You will be notified via email about any updates to your request. You may also review your data request status at any time from "My Cart."

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[SUBMIT](#)



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