



# iAppointment Welcome Screen

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**Social Security**  
The Official Website of the U.S. Social Security Administration

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Schedule an Appointment OMB No. 0960-0822  
[Paperwork Reduction Act](#)

**Welcome to the Social Security Appointment Scheduler**

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Thank you for using our online Appointment Scheduler to schedule a phone or in-office appointment with a local Social Security office.

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[Next](#)

Individuals requesting establishing an online appointment will receive this screen first.

# Contact Information Screen



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## Schedule an Appointment

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### About You

Please enter the following information so we may provide you with the best option for an appointment.

\* Indicates required information

\*Do you live in the United States, our territories or commonwealths?

Yes  No

\*Name:

\*First Middle \*Last Suffix

\*Social Security Number (SSN):

\*Date of Birth:

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\*Month \*Day \*Year

\*Gender:

Male  Female

\*Mailing Address:

\*Street Line 1:

Street Line 2:  [+ Add More Lines](#)

\*City/Town:  \*State/Territory:  \*ZIP Code:

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Next

Cancel

We request identifying and contact information for first-party applicants. We use this information for the scheduling process and send written acknowledgement of the scheduled appointment.

# Appointment Type Screen



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### Appointment Type

This information ensures that we schedule the right amount of time for your appointment, and that we have an interpreter for you if you need one.

\* Indicates required information

#### Language Preference

\*Language preferred for your appointment:

English

#### Claim Types

\*Select all of the following that you would like to discuss at your appointment:

- Retirement
  - You should apply for benefits no more than four months before the date you want your benefits to start.
  - If you are not getting Social Security and you are not ready to retire, you should still sign up for Medicare four months before your 65th birthday. [More Info](#)
- Medicare
  - Medicare is our country's health insurance program for people age 65 or older.
  - Certain people younger than age 65 can qualify for Medicare, too, including those who have disabilities and those who have permanent kidney failure or amyotrophic lateral sclerosis (Lou Gehrig's disease).
  - The program helps with the cost of health care, but it does not cover all medical expenses or the cost of most long-term care. [More Info](#)

#### Supplemental Security Income (SSI)

- SSI is a federal program that provides monthly payments.
- You must have limited income and assets, and
- You must be 65 or older, or blind or have a disability. [More Info](#)

\*Would you also be interested in Supplemental Security Income (SSI)?

Yes  No


Next


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Cancel

We ask individuals to indicate their language preference and the type of benefits they are interested on filing. This information allows the office conducting the appointment to properly prepare for the interview and accommodate any interpretive services as needed.

# Protective Filing dates Screen


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## Schedule an Appointment

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### Important Information

 [Print this page](#)

Please read and acknowledge in order to proceed to schedule an appointment.

The date you file your application can affect your benefits.

If you are filing for Retirement, Disability, or Medicare, you must file by March 7, 2012.

If you are filing for Supplemental Security Income (SSI), you must file by November 8, 2011.


If the above dates fall on a weekend or a Federal Holiday, we must receive your application by the following business day.

\*I have read and understood the information above.

**Next** Cancel

After individuals provide us with the requested information, we record their protective filing date in our systems, and we inform them about the dates SSA must secure an application based on their protective filing date.

# Appointment Contact Type Screen



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### Appointment Details

#### Additional information needed to schedule your appointment

An appointment for Retirement benefits generally takes 30-60 minutes.  
An appointment for Disability benefits generally takes 1-2 hours.

**\*Your local Social Security office can assist you over the phone or in-office. Which appointment would you prefer?**  
If you select a Phone appointment, we will call you at the phone number you provide.

Phone    In-Office

**Phone Number:**  
Please provide a phone number in case we need to contact you regarding your appointment.

10-digit Number   Ext   Phone Type

**Email Address:**  
Please provide your email address in order to receive a confirmation of your appointment.

**Confirm Email Address:**

#### The following Social Security office was selected based on ZIP code: 90210

SOCIAL SECURITY  
1122 N VINE ST  
HOLLYWOOD, CA 90038

**If you would like to make an appointment with a different Social Security office, you may search for an office by ZIP code:**

After collecting information about the individual, we request information specific about the appointment preferences which includes an email address to send a message confirming the appointment. We leverage the provided mailing address provided to locate their local office for their appointment. Appointment availability is based on the calendar of the zip code's servicing field office and individuals can change the zip code to locate other offices for their appointment.

# Appointment Calendar Screen



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## Schedule an Appointment

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### Appointment Date & Time

**Appointments for this office are in Eastern Time.**

Appointments are not available on Saturdays, Sundays, or Federal holidays.  
Please click on a time to select that appointment.

#### SEPTEMBER 2011

Monday	Tuesday	Wednesday	Thursday	Friday
12	13	14	15	16
No appointments available	7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.	7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.	7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.	7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.
19	20	21	22	23
7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.	7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.	7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.	7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.	7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.
26	27	28	29	30
7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.	7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.	7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.	7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.	7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.

#### OCTOBER 2011

Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5	6	7
7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.	7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.	7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.	7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.	7:00 a.m. 11:00 a.m. 8:00 a.m. 12:00 p.m. 9:00 a.m. 2:00 p.m. 10:00 a.m.

If none of the times at this office meet your needs, you can:


- Select Previous to find another office, which may offer different appointment times or.
- Call our toll-free number **1-800-772-1213** (TTY **1-800-325-0778**). SSA representatives are available Monday through Friday from 7 a.m. to 7 p.m.

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[Cancel](#)

Once individuals complete the contact appointment screen, we display all the available appointments for their office.

# Selection Verification Screen




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## Schedule an Appointment

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### Verify Selection

 **About your appointment**

Your appointment is not reserved until you select "Schedule this Appointment" and receive confirmation. Please note that until you receive confirmation, someone else may reserve the appointment before you.

**Appointment Details**

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Type of Appointment: Phone

Email Address: You did not provide an email address. Select 'Edit' to add an email address.

Phone Number: (410) 555-1212

**Appointment Date & Time**


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Date: Tuesday, September 13, 2011

Time: 10:00 a.m. Eastern Time

Individuals are then presented with a summary page with type of appointment, their contact information, and the selected date and time for the appointment before confirming and reserving the space.

# Appointment Confirmation Screen



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## Schedule an Appointment

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### Confirmation

✓ **You have successfully scheduled an appointment.**

We suggest you print this page for your records.  
[Print this page](#)

### Thank You

You have successfully scheduled a **Phone** appointment.  
We estimate this appointment will take **1-2 hours**.

Your appointment will be on **Tuesday, September 13, 2011, at 10:00 a.m. Eastern Time**.

We will call you at the phone number you provided: **(410) 555-1212**  
Please make sure you are near this phone 5 minutes before the scheduled time of appointment.

If you need to **cancel or reschedule** your appointment, please have this information with you and call our toll-free number, **1-800-772-1213 (TTY 1-800-325-0778)**. SSA representatives are available Monday through Friday from 7 a.m. to 7 p.m.

### Preparing for your appointment

Please begin gathering the documents we may need to complete your application. Visit the following pages to help you prepare.

For **Disability**: [www.socialsecurity.gov/dibplan/dapply2.htm](http://www.socialsecurity.gov/dibplan/dapply2.htm)

For **Retirement or Medicare**: [www.socialsecurity.gov/retire2/applying5.htm](http://www.socialsecurity.gov/retire2/applying5.htm)

For **Supplemental Security Income**: [www.socialsecurity.gov/ssi/text-documents-ussi.htm](http://www.socialsecurity.gov/ssi/text-documents-ussi.htm)

### You have scheduled an appointment to file an application.

The date you file your application can affect your benefits.

If you are filing for Retirement, Disability, or Medicare, you must file by March 7, 2012.

If you are filing for Supplemental Security Income (SSI), you must file by November 8, 2011.

If the above dates fall on a weekend or a Federal holiday, we must receive your application by the following business day.

[Return to SSA Home Page](#)

The confirmation page shows the appointment date and time, and estimated length of the interview based on the type of the benefit application the individual is filing. Additionally, it provides resource links for preparation of the interview, and a reminder of the dates SSA must secure their application.