VETS Speaker Request

VETS Request for Speaker Form

Please use this form to request to have a Veterans' Employment and Training Service official speak at an event. Please answer all questions and provide as much detail as possible so the form may be processed efficiently. If our agency has any questions, a team member will contact you for additional information.

Paperwork Reduction Act Statement

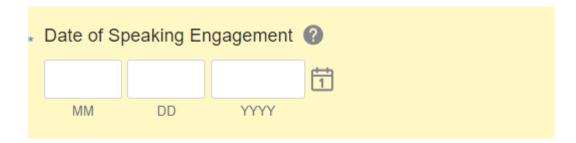
The OMB control number for this collection is 1225-0059 and expires on February 29, 2024. According to the Paperwork Reduction Act of 1995, no person is required to respond to a collection of information unless such collection displays a valid OMB control number. Responding to this form is voluntary.

URL: VETS Speaker Request | U.S. Department of Labor (dol.gov)

Requested Speaker

*	Requested Speaker: Please view our personnel list
	Assistant Secretary, James D. Rodriguez
	Deputy Assistant Secretary of Policy, Julian Purdy
	Deputy Assistant Secretary for Operations and Management, Margarita Devlin
	Acting Chief of Staff, Karla Langham
	Other
*	If the requested speaker is not available, are you interested in requesting another speaker?
	O No
	Yes

Event Date and Time



* Start Time



End Time



* Time Zone



Presentation Topics and Format

Type of Presentation
Awards Ceremony
Conference/Summit
Keynote
Media/Press Interview
Meeting
Reception
Roundtable
Webinar
Other

*	Will slides be required for the presentation?	
	○ No	
	Yes	
*	Expected number of individuals in attendance at presentation	
*	What topics will the requested speaker be discussing?	
	Please provide a link to the event agenda?	
	Event Information	
	Event information	
*	Full Name of the Event	

	Event or Organization URL
*	Event Background
*	Expected Event Attendance

k	Eve	ent Attendee Background
	0	Vendors
		Federal Government
		Consumers
		Other
k	Are	there other invited/confirmed speakers?
	0	No
		Yes (List other invited/confirmed speakers)
×	Will	media be present at the event?
	0	No
		Yes (Please list all media invited)

Has VETS spoken at event in the past year?		
O No		
Yes (Please specify VETS speakers and the dates they attended)		
Cost of Attendance		
Offer of Payment/Reimbursement		
O None		
Dining		
Lodging		
Travel		
Other		

Event Location

Are there multiple venue locations for this event?		
O No		
Yes (Please list the venues)		
Is VETS remote participation available?		
O No		
Yes		

Venue Name				
Street Address				
Address Line 2				
City	State / Province / Region			
	>			
Postal / Zip Code	Country			
Event Host Information				
Lvent nost information				
Organization Name (No acronyms)				
Organization URL				

Type of Organization
Oconsulting
Education
Federal Government
Vendor
501 (c)3- Non-Profit
Lobbyist
Other (Please specify Other Organization Type)
Does this event have any co-sponsors?
O No
Yes (Please specify Event Co-Sponsors)

Your Contact Information

*	Title
*	Name
	First Last
*	Email
*	Office Phone
	Other Contact Number
	_