

State, local, tribal government	475	15 minutes	118.75 hours
Totals	813		203.25 hours

FEDERAL COST:

The estimated annual cost to the Federal government is: \$9,240.60.

Agency costs arise from staff costs and ORISE participants. EPA staff have expended approximately 30 hours developing the survey instrument to date and are expected to spend an additional 47 hours distributing the survey, analyzing results, following up with participants as applicable, and applying the feedback. finalizing the survey instrument, analyzing data, writing reports, reviewing intermediate products, and managing the project more generally. The total EPA staff costs are shown in the table below. ORISE participant costs are estimated at \$1,755.

Table: EPA Staff Costs

GS Level	Hours	Hourly Rate	Hourly Rate with Benefits	Total
GS12	5	\$44.93	\$71.89	\$359.45
GS13	55	\$58.28	\$93.25	\$5,128.75
GS14	12	\$66.79	\$106.86	\$1,282.32
GS15	5	\$89.34	\$142.94	\$714.70
Total				\$7,485.60

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?

[x] Yes [] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)?
If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

We have a list of webinars and trainings that we have given since December 2023. Based on this list we will use 3 recruitment methods:

- 1) For webinars where we have a list of attendees and their email addresses we will email them directly with a link to the survey.
- 2) For webinars where we do not have a list of attendees we will email the organizer of the webinar and ask them to forward a link to the survey to attendees.
- 3) We have a small number of email contacts from individuals who have reached out to us about the tool and we will email them a link to the survey.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)

Web-based or other forms of Social Media

Telephone

In-person

Mail

Other, Explain

2. Will interviewers or facilitators be used? Yes No

Please make sure that all instruments, instructions, and scripts are submitted with the request.

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Emily Eisenhauer