

Paperwork Reduction Act Change Worksheet

Agency/Subagency: U.S. Department of Housing and Urban Development/ Office of Policy Development & Research	OMB Control Number: 2528-0013
--	---

Enter only items that change	Current Record	New Record**
Agency form number(s):		
Annual reporting and keeping hour burden		
Number of respondents		
Total annual responses		
Percent of these responses collected electronically	%	%
Total annual hours		
Difference		
Explanation of difference Program change Adjustment		
Annual reporting and recordkeeping cost burden (in thousands of dollars)		
Total annualized Capital/Startup costs		
Total annual costs (O&M)		
Total annualized cost requested		
Difference		
Explanation of difference Program change Adjustment		

Other change: This submission includes a series of non-substantive changes to the advance letter to be administered as part of the Survey of Market Absorption. The proposed content changes to the advance letter have been made to 1) address the Census Regional Office needs to include an action statement in the first paragraph for the respondent to call the Field Representative; 2) update the wording to align with the latest Census Bureau guidance; and 3) include more detailed information about what information a respondent needs to provide and be prepared to answer.

This letter also includes a series of "frequently asked questions" on the back of the letter. We do not anticipate these revisions to affect respondents' burden or the cost burden for collecting the respondents' data. Please see the clean and redlined versions of the letter for details on the proposed changes to the advance letter. Please note that we are also including a clean version of the form letter because these advance letters will be specific to the Regional Office using them.

Signature of Senior Official or Designee: X	Date:	For OIRA Use
--	-------	---------------------

** This form cannot be used to extend an expiration date.