

FEDERAL COMMUNICATIONS COMMISSION

Not Yet Approved by OMB
3060-0686

**Instructions for
Discontinuance of International
Section 214 Services**

ITC-DSC

GENERAL INSTRUCTIONS

Purpose of Form

This form is used to file a discontinuance of international services. An international section 214 authorization holder (carrier) must notify the Commission and its customers of its intent to discontinue, reduce or impair service. The carrier must notify all affected customers at least thirty (30) days prior to its planned discontinuance, reduction or impairment of service. The notice shall be in writing, unless the Commission authorizes in advance, for good cause shown, another form or notice. If the carrier is seeking to discontinue, reduce or impair service on a route on which it has market power in the provision of that service on the U.S. end of the route, it must file an application requesting authority to discontinue, reduce or impair the service.

Who Must File This Form and When

A carrier that seeks to discontinue, reduce, or impair international services must file the form at least thirty (30) days prior to its planned discontinuance, reduction or impairment of international service 47 CFR §§ 63.19; 63.22; 63.500.

Description of Form

This form consists of a main form and the ability to file an attachment to support the request. The Applicant is encouraged to upload a single document in machine readable format, including all required information. The Applicant must fill in all required fields, upload required documents, make all required certifications, and sign the form before submitting the application.

Information Current and Complete

Information filed in the application with the Commission must be kept current and complete under section [1.65](#) of the Commission's rules. Under section 63.50 of the Commission's rules, 47 CFR§ 63.50, permits the applicant or the party to the application as a matter of right to amend any application prior to the date of any final action taken by the Commission. Pursuant to section 63.50, applicant(s) must notify the Commission regarding any substantial and significant changes in the information furnished in the application while it remains pending.

To amend a submitted application, use a separate form, ITC-AMD [\[add link\]](#).

Applicable Rules and Regulations

The application requirements for discontinuance of international section 214 services can be found in 47 CFR §§ 63.19; 63.22; 63.500.

Section 63.19 states that any international carrier that seeks to discontinue, reduce, or impair service, including the retiring of international facilities, dismantling or removing of international trunk lines, shall be subject to the following procedures in lieu of those specified in §§ 63.61 through 63.602:

(1) The carrier shall notify all affected customers of the planned discontinuance, reduction or impairment at least 30 days prior to its planned action. Notice shall be in writing to each affected customer unless the Commission authorizes in advance, for good cause shown, another form of notice.

(2) The carrier shall file with this Commission a copy of the notification on the date on which notice has been given to all affected customers. The filing may be made by letter (sending an original and five copies to the Office of the Secretary, and a copy to the Chief, Office of International Affairs) and shall identify the geographic areas of the planned discontinuance, reduction or impairment and the authorization(s) pursuant to which the carrier provides service.
47 CFR § 63.19(a)

Applicant(s) should refer to the Debt Collection Improvement Act of 1996. The Debt Collection Act requires all federal agencies ensure that no debtors to the Federal government obtain any licenses or other benefits from the FCC. To ensure this, the Commission must collect FRN

information to correlate its Applicants with any outstanding Federal debt that they might have incurred in other dealings with the Federal government. For additional information, press on the FCC's Debt Collection webpage,

<https://www.fcc.gov/licensing-databases/fees/debt-collection-improvement-act-implementation>.

Other International Section 214 (ITC) Forms

- **ITC-214 Form**
 - This form is used to request authority under section 214 to provide international services.
- **ITC-AMD Form**
 - This form is used to amend a pending application related to an international section 214 authorization.
- **ITC-ASG&TC Form**
 - This form is used for an assignment of an international section 214 authorization or the transfer of control of an authorization holder. The form is used for both substantive and pro forma transactions.
- **ITC-MOD Form.**
 - This form is used to modify an existing international section 214 authorization, for example to add or remove a condition on an existing authorization.
- **ITC-FCN Form.**
 - The form is used by a licensee to notify the Commission of new foreign carrier affiliations.
- **ITC-RPT Form.**
 - This form is used to file the reports required for a carrier classified as dominant for the provision of particular services on particular routes due to an affiliation with a foreign carrier with market power in a destination country in accordance with section 63.10(c) of the Commission's rules.
- **ITC-STA Form**
 - This form is used to request Special Temporary Authority related to an international section 214 authorization, such as to provide service prior to grant of the authorization or related to an unauthorized transaction related to the authorization.
- **ITC-WAV Form**

DRAFT – March 2024

- o This form is used to request a waiver of the Commission rules related to an international section 214 authorization.

FCC Notice Required By The Paperwork Reduction Act

We have estimated that on average each response to this collection of information (using in-house staff) will take one hour. Our estimate includes the time to read the instructions, look through existing records, gather and maintain the required data, and actually complete and review the form or response. If you have any comments on this burden estimate, or on how we can improve the collection and reduce the burden it causes you, please e-mail them to pra@fcc.gov or send them to the Federal Communications Commission, AMDPERM,

Paperwork Reduction Project (3060-0404), Washington, DC 20554. Please DO NOT SEND COMPLETED APPLICATIONS TO THIS ADDRESS.

The Applicant is not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-0404. This notice is required by the Paperwork Reduction Act of 1995, P.L. 104-13, October 1, 1995, 44 U.S.C. Section 3507.

For Assistance

For assistance with completing the forms, contact Office of International Affairs, Telecommunications and Analysis Division at OIA-TAD@fcc.gov or at (202) 418-1480.

FILING INSTRUCTIONS FOR MAIN ITC-DSC -NEW FORM

Applicant Information

Item 1. Enter the information requested. Some data will be pre-populated using the data associated with Applicant’s FCC Registration Number (FRN).

When the Applicant enters its FRN, the Applicant Information will pre-populate with its FRN data in CORES. To modify these pre-populated data, update the data associated with the FRN in CORES. [\[Link to CORES\]](#)

Enter any missing data and sections that are not already populated from CORES, such as the “legal entity type” or “Doing Business As (DBA)” name.

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Contact Information

Item 2. Identify the contact representative, if different from the Applicant. The contact information can be imported automatically from CORES if the Applicant supplied an FRN, but fields are still editable.

If the contact representative is the same as the person indicated in Item 1, then check the box “Same as Applicant.” If the contact representative is not the same as the Applicant, provide the requested information.

- Provide the name of a person in your organization, your outside counsel, or other representative whom we can contact if there are questions regarding your application. This person should have decisional authority over the contents of your application.
- Provide the Company name if different from the “Applicant” name in Item 1 or repeat “Company” name here.
- Provide the contact representative’s address, phone number, fax number, and email.

- Provide your “Doing Business As (DBA)” name. If the Applicant is not operating its business using a DBA, you may leave this section blank.
- Indicate how the contact person is related to the Applicant. For example, indicate that the “contact is outside counsel” or “contact is a corporate officer of the applicant.”

Application Information

Item 3. Provide a brief description of the application. For example, state “Company X is notifying the Commission of its intention to discontinue pre-paid international services as of [date].”

Item 4. Provide a list of the international section 214 authorizations under which the carrier provides the services which it proposes to discontinue, reduce, or impair. The file numbers should be either an Auth/Sign, ITC-214 or ITC-MOD and must be current authorizations.

Item 5. Provide a description of the service(s) to be discontinued, reduced, or impaired.

Item 6. Provide a description of the geographic area of the planned discontinuance, reduction or impairment of service(s).

Item 7. Provide the date that the carrier proposes to discontinue, reduce, or impair the service(s).

Item 8. Provide the date that the carrier provided notice of proposed discontinuance, reduction, or impairment of services to all of the affected customers.

Item 9. Indicate whether the carrier has been classified as dominant in the provision of the international service(s) to be discontinued, reduced, or impaired because the carrier possesses market power in the provision of that service on the U.S. end of the route by checking “Yes” or “No.”

If “Yes,” indicate whether the carrier seeks to:

- Retire international facilities, dismantle or remove international trunk lines but not discontinue, reduce or impair the dominant services being provided through those facilities by checking the box.
- Discontinue, reduce or impair the dominant service or retire facilities that impair or reduce the dominant service by checking the box. In this case, the carrier must provide the information required by section 63.500 of the Commission’s rules in an attachment.

Waivers

Item 10. Indicate whether this application includes a request for waiver of the Commission’s rules by checking “Yes” or “No.” If “Yes,” the Applicant must provide an explanation for the waiver request in an attachment, along with other material information.

10.a. If “Yes” to 14, list the rules for which a waiver is sought.

Application Fees

Item 11. An application fee is required for this form. Indicate whether you are exempt from the application fee by selecting “Yes” or “No.”

Note that the FCC may not be able to start its review of a submitted application until the associated application fee is paid. To determine the required fee amount, refer to Subpart G of Part 1 of the Commission’s Rules (47 CFR Part 1, Subpart G) and the current Fee Filing Guide. The current Fee Filing Guide can be downloaded from the FCC’s website at <http://www.fcc.gov/fees>, by calling the FCC’s Form Distribution Center at (800) 418-FORM (3676), or from the FCC’s Fax Information System by dialing (202) 418-0177.

If “No,” indicate the reason for fee exemption by checking “Government Entity”, “Noncommercial educational license”, or “Other.”

If “No,” then the Applicant must submit an attachment demonstrating the Applicant’s eligibility for exemption from FCC application fees.

If Applicant selects “Other” as the reason for the exemption, the Applicant must explain in the text box.

If the Applicant filed a request for waiver/deferral of the FCC application fees, provide the date-stamped copy of the request filed with the Commission’s Office of the Managing Director as an attachment.

If “Yes,” select the appropriate feed code for the application from the drop down menu. To determine the required fee amount, refer to Subpart G of Part 1 of the Commission’s Rules (47 CFR Part 1, Subpart G) and the current Fee Filing Guide. The current Fee Filing Guide can be downloaded from the FCC’s website at <http://www.fcc.gov/fees>, by calling the FCC’s Form Distribution Center at (800) 418-FORM (3676), or from the FCC’s Fax Information System by dialing (202) 418-0177.

Attachments

For Items 12-14, the Carrier must check the box showing for each of the following items indicating that it has included the described attachment, as appropriate.

Item 12. The Carrier has uploaded an attachment providing a narrative description of the proposed discontinuance, reduction or impairment of services and a copy of the notification sent to the affected customers.

Item 13. The carrier has uploaded an attachment providing the information required by section 63.500 of the Commission’s rules.

Item 14. The carrier has uploaded a statement supporting the waiver request and identifying the rule number(s) involved, along with other material information.

Attachments/Confidential Treatment of Attachments

Item 15. Indicate whether the Applicant is requesting confidential treatment of an attachment(s) under 0.459 of the Commission’s rules by checking “Yes” or “No.”

If “Yes,” then Item 25.a. requires the Applicant requesting confidential treatment of an attachment(s) under 0.459 of the Commission’s rules must upload a request for confidentiality and file a redacted and non-redacted version of the request.

In the table in this item, the Applicant must identify the attachment(s) it has uploaded with a short description for easy identification of the information included in each attachment.

Note: Each document required to be filed as an attachment should be current as of the date of filing. Each page of every attachment must be identified with the number or letter, the number of the page, and the total number of pages.

In the table of this item, the Applicant may use the upload button to upload its attachments. After uploading, the Applicant can rename the attachment. Also after uploading, the Applicant can click the confidential treatment button next the attachment name if it so desires. Clicking the confidential treatment button will trigger a request to upload both a redacted, public version of the attachment and a public supporting statement justifying the confidentiality request. Identify the applicable rule(s) and provide other supporting materials or information.

Documents designated for confidential treatment will not be publicly viewable in ICFS while the Commission considers the confidentiality request.

Certification Statements and Acknowledgements

Item 16. In submitting this form, the Applicant certifies that all of its statements made in this Application and in the attachments or documents incorporated by reference are material, are part of this Application, and are true, complete, correct, and made in good faith.

Party Authorized to Sign

Item 17. Enter all of the required information in the table:

- the name of the Applicant.
- the title of the person signing the application. If the Applicant is a corporation or other business entity, the person submitting the application must be an officer.
- the signature of the person signing the application.

The Applicant does not enter a date. ICFS will fill in the date automatically with the date on which the application is submitted.

WILLFUL FALSE STATEMENTS MADE ON THIS FORM ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U.S. Code, Title 18, Section 1001), AND/OR REVOCATION OF ANY STATION AUTHORIZATION (U.S. Code, Title 47, Section 312(a)), AND/OR FORFEITURE (U.S. Code, Title 47, Section 503). BY SIGNING THIS, YOU CERTIFY THAT YOU ARE A PARTY AUTHORIZED TO SIGN AND ALL STATEMENTS MADE IN THIS APPLICATION AND IN THE ATTACHMENT OR DOCUMENTS INCORPORATED BY REFERENCE ARE MATERIAL, ARE PART OF THIS APPLICATION, AND ARE TRUE, COMPLETE, CORRECT, AND MADE IN GOOD FAITH.