



## Collections Assessment for Preservation

# Follow-Up Survey

The Foundation for Advancement in Conservation is interested in understanding the short-term and long-term impacts of the CAP Program. Please share your experience of the past year with us by completing this Follow-Up Survey.

Only aggregate results will be shared outside FAIC and IMLS staff. We thank you in advance for your feedback and appreciate any comments you may have.

Name of Institution: \_\_\_\_\_

1. How many times has anyone in your institution consulted your CAP report within the last year?

- have not consulted CAP report
- 1-3 times
- 4-10 times
- more than 10 times
- don't know

2. Since CAP, has your institution created, revised, or begun development of the following collections care policies/guidelines:

	<b>Created</b>	<b>Revised</b>	<b>In Development</b>	<b>No Action Taken</b>	<b>Policy Was Already in Place</b>
Collections Management Policy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Long-Range Preservation Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Plan that includes collections					
Other policy or plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you indicated that you have created, revised, or are developing “other policies/guidelines,” please explain: \_\_\_\_\_

3. Indicate whether additional training has been provided for staff or volunteers in the following areas since your participation in CAP:

	<b>Yes</b>	<b>No</b>	<b>Don't know</b>
Collection preservation activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Handling collection items	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Climate control and environment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency preparedness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Preventive conservation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pest management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other collections care training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Has your institution explored the Resources page on the CAP website (<https://www.culturalheritage.org/resources/collections-care/cap/resource-list>)?

Yes     No

If yes, how helpful were the Resources on the CAP website? (*check one box below*)

<b>Extremely Helpful</b>	<b>Very Helpful</b>	<b>Somewhat Helpful</b>	<b>Not Very Helpful</b>	<b>Not at All Helpful</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

--	--	--	--	--

What additional resources would be helpful to you as you implement the recommendations in your CAP report? (*optional*)

5. Since your assessment, has your institution (i.e. - your leadership, board, or parent organization) committed funds to the preservation of the collection?

- Yes     No

If yes, approximately how much money has been dedicated to the preservation of the collection since your CAP assessment? (*Include budgeted funds for staff who perform preservation duties, supplies, equipment, surveys, treatments, and consultants.*)

\$ \_\_\_\_\_

6. Has your institution used your CAP experience and report to **PLAN OR APPLY FOR** outside funding (i.e. - grants, donations) for collections conservation?

- Yes     No

If yes, please indicate whether you plan to apply or have applied for. (*Check all that apply.*)

- a federal grant or assistance program
- state grant or assistance program
- county or municipal grant or assistance program
- foundation funding
- private donor
- crowdfunding (e.g., Kickstarter, GoFundMe)
- other funding source (Specify: \_\_\_\_\_)

7. Since CAP, has your institution been **AWARDED** outside funding for collections conservation?

- Yes     No

If yes, please indicate whether your award is from: (*Check all that apply.*)

- a federal grant or assistance program
- state grant or assistance program
- county or municipal grant or assistance program
- foundation funding
- private donor

crowdfunding (e.g., Kickstarter, GoFundMe)

other funding source (Specify: \_\_\_\_\_)

What was the total amount of funding awarded? \$ \_\_\_\_\_

8. Considering the prioritized list of recommendations provided in your CAP report, how much progress would you say your institution has made toward completing the recommendations? (Please select a number on a scale of 0 to 100, where 0 indicates no progress and 100 indicates completion of all recommendations.) \_\_\_\_\_

9. Have you completed the follow-up meeting with your assessor(s)?

Yes       No

If yes, how helpful was the follow-up meeting with your assessors?

<b>Extremely Helpful</b>	<b>Very Helpful</b>	<b>Somewhat Helpful</b>	<b>Not Very Helpful</b>	<b>Not at All Helpful</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

What could have been done to make the follow-up meeting more helpful?

---

---

---

Please use this space to share any additional information.

---

---

---

---