

## **Appendix G**

### **Reminder Email for Interview**

**Exploratory Semi-structured Interviews on Retail Food Loss—Wave 2**

Agency: Economic Research Service

## Appendix G: Reminder Email for Interview

Subject line: Reminder Tomorrow: USDA, ERS Retail-Level Food Loss Study Interview

Dear [contact name],

I am reaching out with a friendly reminder that we have an interview scheduled with you tomorrow at [time].

If you have not already, please read the attached informed consent document with information on the study, and please click the link below to sign the informed consent form before the interview. If anyone else plans to join, please also ensure they review and sign this document, if you could. [Click here to sign the Informed Consent Form.](#)

We have also attached the list of interview questions. This is for informational purposes only; you do not need to compile any information before the interview.

Please let me know if you have any questions or need to reschedule. We look forward to speaking with you.

Thank you,

[Study Coordinator name]

USDA, ERS Retail-Level Food Loss Study

[email address, phone number]

Principal Investigator: Mary Muth, PhD

OMB Control Number: 0536-0073

Expiration: 04/30/2025

NOTIFICATION TO RESPONDENT OF ESTIMATED BURDEN: Public reporting burden for this Reminder email is estimated to average 1 minutes per response. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The valid OMB control number for this information collection is #0536-0073. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Linda Kantor, U.S. Department of Agriculture, Economic Research Service (linda.kantor@usda.gov).