

UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
ANIMAL CARE  
**PROGRAM OF VETERINARY CARE FOR DOGS**

**INSTRUCTIONS**

Each dealer, exhibitor, and research facility must follow an appropriate program of veterinary care for dogs that is developed, documented in writing, and signed by the attending veterinarian. The attending veterinarian shall establish, maintain, and supervise programs of disease control and prevention, pest and parasite control, pre-procedural and post-procedural care, nutrition, euthanasia, and adequate veterinary care for all dogs on the premises of the licensee/registrant. The program of veterinary care must include regularly scheduled visits, not less than every 12 months, by the attending veterinarian to all premises where animals are kept.

By law, such programs must comply with the Animal Welfare Act and Title 9 C.F.R., Chapter 1, Subchapter A, §§ 3.13 and 2.33 or 2.40. This includes, but is not limited to:

- Employing an attending veterinarian under formal arrangements who shall provide adequate veterinary care to the animals in compliance with this section.
- Assuring that the attending veterinarian has appropriate authority to ensure the provision of adequate veterinary care and to oversee the adequacy of other aspects of animal care and use.
- Ensuring the availability of appropriate facilities, personnel, equipment, and services to comply with the provisions of Chapter 1, Subchapter A, §§ 3.13 and 2.33 or 2.40.
- Ensuring the use of appropriate methods to prevent, control, diagnose, and treat diseases and injuries.
- Ensuring the availability of emergency, weekend, and holiday care.
- Ensuring daily observation of all animals to assess their health and well-being and a mechanism of direct and frequent communication so that timely and accurate information on problems of animal health, behavior, and well-being is conveyed to the attending veterinarian.
- Ensuring adequate guidance to personnel involved in the care and use of animals regarding handling, immobilization, anesthesia, analgesia, tranquilization, and euthanasia; and adequate pre-procedural and post-procedural care in accordance with established veterinary medical and nursing procedures.

Dealers, exhibitors, and research facilities must keep medical records for dogs and make the records available for APHIS inspection.

Dealers, exhibitors, and research facilities must keep and maintain the written program and make it available for APHIS inspection. **This optional form or an equivalent format may be used to meet the requirement for a written Program of Veterinary Care for Dogs. This form may be used as a guideline for developing and writing the veterinary care plan for your dogs.** Blocks which do not apply to the facility should be marked N/A. If the space provided is not adequate for a specific topic, additional sheets may be added. Ensure the additional sheets include Section and Item Numbers.

PAGE  
1 of

**SECTION I. LICENSEE / REGISTRANT / VETERINARIAN INFORMATION**

<b>A. LICENSEE / REGISTRANT</b>	<b>B. VETERINARIAN</b>
1. NAME	1. NAME
2. BUSINESS NAME	2. CLINIC NAME
3. USDA LICENSE/REGISTRATION NUMBER	3. STATE LICENSE NUMBER
4. STREET MAILING ADDRESS	4. BUSINESS ADDRESS
5. CITY, STATE, AND ZIP CODE	5. CITY, STATE, AND ZIP CODE
6. TELEPHONE NUMBER(S)	6. TELEPHONE NUMBER(S)
7. EMAIL ADDRESS	7. EMAIL ADDRESS

**C. Regularly scheduled visits** by the veterinarian to all premises where dogs are kept, to assess and ensure the adequacy of veterinary care and other aspects of animal care and use will occur, at the following frequency: \_\_\_\_\_.

**SECTION II. ATTENDING VETERINARIAN SIGNATURE**

I have read and completed this Program of Veterinary Care for Dogs and understand my responsibilities as an attending veterinarian. (9 C.F.R § 1.1).

1. PRINTED NAME	2. SIGNATURE	3. DATE
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**SECTION III. COMPLETE PHYSICAL EXAMINATIONS FROM HEAD TO TAIL**PAGE  
2 of**SPECIFY THE FREQUENCY** Note: the frequency must be not less than every 12 months. (For example: 10% of adult dogs each month; each breeding female before being bred; each 1 week old puppy; all dogs at each annual visit to the premises, etc.)

A. ADULTS:

B. PUPPIES:

**SECTION IV. VACCINATION, PARASITE CONTROL, AND PREVENTIVE CARE**

IF MORE SPACE IS NEEDED, ADDITIONAL PAGES MAY BE ADDED

**A. VACCINATION SCHEDULE –**

(Specify the frequency; for example 2 doses 2-4 wks. apart starting at 8 wks. of age.)

	INITIAL VACCINATION	SECOND VACCINATION	REVACCINATION (BOOSTER)	NOTES
PARVOVIRUS <i>(Required; explain if not scheduled)</i>				
DISTEMPER <i>(Required; explain if not scheduled)</i>				
RABIES <i>(Required; explain if not scheduled)</i>				
LEPTOSPIROSIS				
HEPATITIS				
BORDETELLA				
OTHER <i>(specify)</i>				

If any vaccination is not scheduled, attach an additional page to explain.

**B. PARASITE CONTROL PROGRAM – DESCRIBE THE FREQUENCY OF SAMPLING AND TREATMENT FOR THE FOLLOWING:***(\*Required; explain if not scheduled. Attach an additional page if needed.)*1. ECTOPARASITES *(\*fleas, ticks, mites, lice, flies, other)*2. BLOOD PARASITES *(\*heartworm, Babesia, Ehrlichia, other)*3. INTESTINAL PARASITES *(\*worms, \*coccidia, \*giardia; other)***C. PREVENTIVE CARE AND TREATMENT PLAN TO MAINTAIN:** *(Include when the veterinarian must be consulted. Attach an additional page if needed.)*

1. HEALTHY AND UNMATTED HAIR COATS

2. PROPERLY TRIMMED NAILS

3. CLEAN AND HEALTHY EYES

4. CLEAN AND HEALTHY EARS

5. CLEAN AND HEALTHY SKIN

6. CLEAN AND HEALTHY TEETH

7. OTHER

**SECTION V. EMERGENCY CARE AND SAFE HANDLING PRACTICES, EUTHANASIA, AND OTHER TOPICS**

IF MORE SPACE IS NEEDED, ADDITIONAL PAGES MAY BE ADDED

**A. EMERGENCY CARE**

DESCRIBE PROVISIONS FOR EMERGENCY, WEEKEND, AND HOLIDAY CARE

**B. SAFE HANDLING PRACTICES**

DESCRIBE SAFE HANDLING PRACTICES FOR DIFFICULT TO HANDLE DOGS (SUCH AS DOGS THAT ARE VICIOUS, UNPREDICTABLE, UNSOCIALIZED, WOLF HYBRIDS, ETC.)

**C. EUTHANASIA**

1. LICENSEES AND REGISTRANTS, IN CONSULTATION WITH THEIR ATTENDING VETERINARIANS, MAY USE METHODS OF EUTHANASIA THAT MEET THE DEFINITION OF EUTHANASIA IN THE ANIMAL WELFARE REGULATIONS, WHICH ALLOWS FOR THE USE OF HUMANE METHODS THAT EITHER:

- o PRODUCE RAPID UNCONSCIOUSNESS AND SUBSEQUENT DEATH WITHOUT EVIDENCE OF PAIN OR DISTRESS, OR
- o USE ANESTHESIA PRODUCED BY AN AGENT THAT CAUSES PAINLESS LOSS OF CONSCIOUSNESS AND SUBSEQUENT DEATH.

APPROPRIATE METHODS MAY INCLUDE, BUT ARE NOT LIMITED TO, THOSE DESCRIBED IN THE AVMA GUIDELINES FOR EUTHANASIA OF ANIMALS.

EUTHANASIA WILL BE CARRIED OUT BY THE:  VETERINARIAN  LICENSEE/REGISTRANT (PER METHODS REVIEWED AND APPROVED BY THE ATTENDING VETERINARIAN)

2. METHOD(S) OF EUTHANASIA CARRIED OUT BY THE VETERINARIAN

3. METHOD(S) OF EUTHANASIA CARRIED OUT BY THE LICENSEE/REGISTRANT

**SECTION VI. OTHER ASPECTS OF ANIMAL CARE AND USE –**

<input type="checkbox"/> PEST CONTROL AND PRODUCT SAFETY	<input type="checkbox"/> DOG BEHAVIORAL AND SOCIAL NEEDS
<input type="checkbox"/> QUARANTINE PROCEDURES	<input type="checkbox"/> POTENTIAL VENEREAL DISEASES AND HOW TO MITIGATE/MANAGE THEM
<input type="checkbox"/> NUTRITIONAL PARAMETERS AND RECOMMENDATIONS	<input type="checkbox"/> PROPER STORAGE AND HANDLING OF MEDICATIONS AND BIOLOGICS
<input type="checkbox"/> MEASURES TO MITIGATE ANTHELMINTIC RESISTANCE	<input type="checkbox"/> PROPER USE OF ANALGESICS AND SEDATIVES (USE ONLY AS PRESCRIBED BY THE ATTENDING VETERINARIAN)
<input type="checkbox"/> POTENTIAL CONGENITAL CONDITIONS AND HOW TO MITIGATE/MANAGE THEM	<input type="checkbox"/> OTHER ( <i>specify</i> )

## Privacy Act Notice

**Authority:** The Animal Welfare Act (AWA), 7 U.S.C. 2131 *et seq.*, and the regulations issued thereunder, 9 CFR parts 1 through 4; and the Horse Protection Act (HPA), 15 U.S.C. 1821 *et seq.*, and the regulations issued thereunder, 9 CFR parts 11 and 12.

**Purpose:** This system supports APHIS' administrative activities and enforcement of the AWA and HPA.

**Routine Uses:** In addition to those disclosures generally permitted under 5 U.S.C. 552a (b) of the Privacy Act, records maintained in the system may be disclosed outside USDA as follows:

- (1) APHIS may disclose the name, city, State, license or registration type and/or status, or change of a license or registrant to any person pursuant to 9 CFR 2.38(c) and 2.127;
- (2) APHIS may disclose annual reports submitted to APHIS by licensees and research facilities to any person pursuant to 9 CFR 2.7 and 2.36;
- (3) APHIS may disclose inspection reports and other regulatory correspondence issued to licensees and registrants [from the agency] to any attending veterinarian in order to carry out duties under the AWA pursuant to 9 CFR 2.33 and 2.40;
- (4) APHIS may disclose the name, telephone number and other contact information, location, inspection reports, and regulatory and other correspondence of licensees, registrants, permittees, and applicants for the same, to appropriate Federal, foreign, State, local, Tribal, or other public authority agencies or officials, in order to carry out duties under the AWA or State, local, Tribal or other public authority on the same subject pursuant to 7 U.S.C. 2145(b);
- (5) APHIS may disclose inspection reports of licensees and registrants, and permit status, to any pet store or other entity that is required under State, local, Tribal, or other public authority to verify a licensee, registrant, or permittee's compliance with the AWA;
- (6) APHIS may disclose information to the National Academies of Sciences, Engineering, and Medicine, and any other research institution engaged or approved by the Department, to the extent APHIS deems the disclosure necessary to complete research and/or compile a report in furtherance of the Department's mission;
- (7) APHIS may disclose final adjudicatory AWA and HPA decisions or orders by an appropriate authority to any person;
- (8) APHIS may disclose to any person the name, city, and State or other information to the extent necessary for proper identification of persons (referred to as "Designated Qualified Persons" or "DQPs") that are or have been qualified to detect and diagnose a horse that is sore or otherwise inspect horses for purposes of enforcing the HPA and of horse industry organizations or associations (referred to as "HIOs") that have currently or have had in the past DQP programs certified by the USDA;
- (9) APHIS may disclose to any regulated horse owner, HIO, and other entities responsible for licensure or required to verify compliance with the HPA, HPA inspection findings and regulatory and other correspondence issued to persons or entities regulated under the HPA;
- (10) APHIS may disclose to any person the name, city, and State or other information to the extent necessary for proper identification of any person or entity who has been disqualified, suspended, and/or otherwise prohibited from showing or exhibiting any horse, or judging or managing any horse show, horse exhibition, horse sale, or horse auction under the HPA and the terms of such action;
- (11) APHIS may disclose to any person the name, city, and State or other information to the extent necessary for proper identification of any regulated individual or entity whose license or permit has been suspended, revoked, expired, terminated, or denied under the AWA and the terms of such action;
- (12) APHIS may disclose to appropriate law enforcement agencies, entities, and persons, whether Federal, foreign, State, local, or Tribal, or other public authority responsible for enforcing, investigating, or prosecuting an alleged violation or a violation of law or charged with enforcing, implementing, or complying with a statute, rule, regulation, or order issued pursuant thereto, when a record in this system on its face, or in conjunction with other records, indicates a violation or potential violation of law, whether civil, criminal, or regulatory in nature, and whether arising by general statute or particular program statute, or by regulation, rule, or court order issued pursuant thereto, if the information disclosed is relevant to any enforcement, regulatory, investigative, or prosecutive responsibility of the receiving entity;
- (13) APHIS may disclose to the Department of Justice when the agency, or any component thereof, or any employee of the agency in his or her official capacity, or any employee of the agency in his or her individual capacity where the Department of Justice has agreed to represent the employee, or the United States, in litigation, where the agency determines that litigation is likely to affect the agency or any of its components, is a party to litigation or has an interest in such litigation, and the use of such records by the Department of Justice is deemed by the agency to be relevant and necessary to the litigation; provided, however, that in each case, the agency determines that disclosure of the records to the Department of Justice is a use of the information contained in the records that is compatible with the purpose for which the records were collected;
- (14) APHIS may disclose information in this system of records to a court or adjudicative body in administrative, civil, or criminal proceedings when: (a) The agency or any component thereof; or (b) any employee of the agency in his or her official capacity; or (c) any employee of the agency in his or her individual capacity where the agency has agreed to represent the employee; or (d) the United States Government, is a party to litigation or has an interest in such litigation, and by careful review, the agency determines that the records are to be for a purpose that is compatible with the purpose for which the agency collected the records;
- (15) APHIS may disclose information from this system of records to appropriate agencies, entities, and persons when: (a) USDA suspects or has confirmed that there has been a breach of the system of records; (b) USDA has determined that as a result of the suspected or confirmed breach there is a risk of harm to individuals, USDA (including its information systems, programs, and operations), the Federal Government, or national security; and (c) the disclosure made to such agencies, entities, and persons is reasonably necessary to assist in connection with USDA's efforts to respond to the suspected or confirmed compromise and prevent, minimize, or remedy such harm;
- (16) APHIS may disclose information from this system of records to another Federal agency or Federal entity, when the USDA determines that information from this system of records is reasonably necessary to assist the recipient agency or entity in (a) responding to a suspected or confirmed breach or (b) preventing, minimizing, or remedying the risk of harm to individuals, the recipient agency or entity (including its information systems, programs, and operations), the Federal Government, or national security, resulting from a suspected or confirmed breach;
- (17) APHIS may disclose information in this system of records to USDA contractors and other parties engaged to assist in administering the program, analyzing data, developing information management systems, processing Freedom of Information Act requests, and conducting audits. Such contractors and other parties will be bound by the nondisclosure provisions of the Privacy Act;
- (18) APHIS may disclose information in this system of records to USDA contractors, partner agency employees or contractors, or private industry employed to identify patterns, trends, or anomalies indicative of fraud, waste, or abuse;
- (19) APHIS may disclose information in this system of records to a Congressional office from the record of an individual in response to any inquiry from that Congressional office made at the written request of the individual to whom the record pertains;
- (20) APHIS may disclose information in this system of records to the National Archives and Records Administration or to the General Services Administration for records management activities conducted under 44 U.S.C. 2904 and 2906; and
- (21) APHIS may disclose information in this system of records to the Treasury Department as necessary to carry out any and all functions within their jurisdiction, including but not limited to, processing payments, fees, collections, penalties, and offsets.

**Disclosure:** Furnishing this information is voluntary; however, failure to furnish this information may impede your ability to comply with the requirements of the Animal Welfare Act, regulations, and standards.