

Form Number or Other Identification		Total Annual Responses	Avg. Time Per Response	Total Hours Per Year	Persons Involved in the Information Collection*		Wage Costs	Overhead Costs and Fringe Benefits	Total Costs
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(A)		(B)	(C)	(D)	(E.1)	(E.2)	(F)	(G)	(H)
Section 1.1	Definitions- Research Facility Exemption								
	ILS	88	0.25	22	6	\$24.26	\$ 534	\$ 401	\$ 935
Section 2.1	Annual License Fee - Form 7031 (Credit Card)								
	ILS	4,860	0.25	1,216	6	\$24.26	\$ 29,504	\$ 22,187	\$ 51,691
	PS Specialist	4,860	0.33	1,604	9	\$32.98	\$ 52,899	\$ 39,780	\$ 92,678
Sections 2.1 and 2.2	Online Prelicensing Tool to Guide Requets for Licensing/Registration Packets								
	ILS	11,554	0.25	2,889	6	\$24.26	\$ 70,085	\$ 52,704	\$ 122,788
Sections 2.1, 2.27, and 2.30	Notification of Change - APHIS Form 7033 (optional or equivalent format)								
	ILS	206	0.08	16	6	\$24.26	\$ 400	\$ 301	\$ 701
	PS Specialist	206	0.08	16	9	\$32.98	\$ 544	\$ 409	\$ 952
	Inspector	206	8.00	1,648	12	\$47.83	\$ 78,824	\$ 59,276	\$ 138,099
	SACS	206	0.25	52	13	\$56.88	\$ 2,929	\$ 2,203	\$ 5,132
Section 2.1, 2.2, 2.5, 2.25, 2.26, 2.30	Federal Debt Collection Form - APHIS Form 7030								
	ILS	206	0.25	52	6	\$24.26	\$ 1,250	\$ 940	\$ 2,189
	PS Specialist	206	0.25	52	9	\$32.98	\$ 1,699	\$ 1,277	\$ 2,976
Sections 2.1 and 2.2	Application for New License and Acknowledgement of Regulations and Standards - APHIS 7003A								
	ILS	7,684	0.33	2,536	6	\$24.26	\$ 61,525	\$ 46,267	\$ 107,792
	PS Specialist	7,684	0.33	2,536	9	\$32.98	\$ 83,636	\$ 62,895	\$ 146,531
Section 2.3	Request for 1st Pre-Licensing Inspection; Signature Acknowledging Receipt of the Inspection Report - APHIS Form 7008; Prelicense Checklists								
	Inspector	462	8.00	3,696	12	\$47.83	\$ 176,780	\$ 132,938	\$ 309,718
Section 2.3	Request for 2nd and/or 3rd Pre-Licensing Inspection; Signature Acknowledging Receipt of the Inspection Report - APHIS Form 7008; Prelicense Checklists								
	Inspector	184	1.00	184	12	\$47.83	\$ 8,801	\$ 6,618	\$ 15,419

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Section 2.5 and 2.27	Request for Voluntary License Termination/ Registration Cancellation and Written Statement that License Certificate is Lost APHIS 7032 (optional or equivalent format)								
	ILS	234	0.33	77	6	\$24.26	\$ 1,873	\$ 1,409	\$ 3,282
	PS Specialist	234	0.33	77	9	\$32.98	\$ 2,547	\$ 1,915	\$ 4,462
Section 2.10	Written Request to Reinstate Suspended or Revoked License								
	PS Specialist	1	0.25	1	9	\$32.98	\$ 33	\$ 25	\$ 58
	Inspector	1	8.00	8	12	\$47.83	\$ 383	\$ 288	\$ 670
	SACS	1	0.25	1	13	\$56.88	\$ 57	\$ 43	\$ 100
	CES Specialist	1	1.00	1	13	\$56.88	\$ 57	\$ 43	\$ 100
Sections 2.11	Denial of New License including response to a request for a hearing								
	ILS	4	0.25	1	6	\$24.26	\$ 24	\$ 18	\$ 43
	PS Specialist	4	0.25	1	9	\$32.98	\$ 33	\$ 25	\$ 58
	PS Director	4	0.25	1	14	\$67.21	\$ 67	\$ 51	\$ 118
	CAS Specialist	4	112.00	448	13	\$56.88	\$ 25,482	\$ 19,163	\$ 44,645
	Deputy Administrator	4	8.00	32	SES	\$84.48	\$ 2,703	\$ 2,033	\$ 4,736
Sections 2.12	Termination of a License Renewal								
	ILS	1	0.25	1	6	\$24.26	\$ 24	\$ 18	\$ 43
	PS Specialist	1	0.25	1	9	\$26.96	\$ 27	\$ 20	\$ 47
	PS Director	1	0.25	1	14	\$67.21	\$ 67	\$ 51	\$ 118
	CAS Specialist	1	136.00	136	13	\$56.88	\$ 7,736	\$ 5,817	\$ 13,553
	Deputy Administrator	1	8.00	8	SES	\$87.93	\$ 703	\$ 529	\$ 1,232
Sections 2.25, 2.26, and 2.30	Application for New Registration and Acknowledging Regulations and Standards - APHIS Form 7011A								
	ILS	2,596	0.33	857	6	\$24.26	\$ 20,786	\$ 15,631	\$ 36,417

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	PS Specialist	2,596	0.33	857	9	\$26.96	\$ 23,099	\$ 17,370	\$ 40,469
	Inspector	2,596	8.00	20,768	12	\$47.83	\$ 993,333	\$ 746,987	\$ 1,740,320
Sections 2.25, 2.26, and 2.30	Application for Registration Update or Renewal - APHIS Form 7011								
	ILS	411	0.25	103	6	\$24.26	\$ 2,493	\$ 1,875	\$ 4,368
	PS Specialist	411	0.25	103	9	\$26.96	\$ 2,770	\$ 2,083	\$ 4,854
	Inspector	411	8.00	3,288	12	\$47.83	\$ 157,265	\$ 118,263	\$ 275,528
Sections 2.27, 2.30	Written Request to be placed in inactive status - APHIS Form 7033 (optional or equivalent format)								
	ILS	1	0.25	1	6	\$24.26	\$ 24	\$ 18	\$ 43
	PS Specialist	1	0.25	1	9	\$26.96	\$ 27	\$ 20	\$ 47
Sections 2.27, 2.30	Written Request for Cancellation of Registration- APHIS Form 7033 (optional or equivalent format)								
	ILS	95	0.33	31	6	\$24.26	\$ 761	\$ 572	\$ 1,333
	PS Specialist	95	0.33	31	9	\$26.96	\$ 845	\$ 636	\$ 1,481
	Inspector	95	8.00	760	12	\$47.83	\$ 36,351	\$ 27,336	\$ 63,687
Section 2.31	Written notification of failure to adhere to correction schedule								
	ILS	150	0.08	12	6	\$24.26	\$ 291	\$ 219	\$ 510
	PS Specialist	150	0.08	12	9	\$26.96	\$ 324	\$ 243	\$ 567
	Inspector	150	2.00	300	12	\$47.83	\$ 14,349	\$ 10,790	\$ 25,139
	SACS	150	2.00	300	13	\$56.88	\$ 17,063	\$ 12,831	\$ 29,894
Section 2.31 and 2.35	Records of IACUC Activities								
	Inspector	888	16.00	14,208	12	\$47.83	\$ 679,569	\$ 511,036	\$ 1,190,604
	SACS	888	8.00	7,104	13	\$56.88	\$ 404,052	\$ 303,847	\$ 707,899
Sections 2.33	Written Program of Veterinary Care and Health Records - APHIS Form 7002 (Reserach facilities) (optional or equivalent format)								
	Inspector	3,007	2.00	6,014	12	\$47.83	\$ 287,650	\$ 216,313	\$ 503,962

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Sections 2.40	Written Program of Veterinary Care and Health Records - APHIS Form 7002 (Exhibitors, dealers, and breeders) (optional or equivalent format)								
	Inspector	7,684	2.50	19,210	12	\$47.83	\$ 918,814	\$ 690,948	\$ 1,609,763
Sections 2.35, 2.38, 2.78, 3.112, and 3.116	Records disclosing live dogs and cats acquisitions and dispositions - APHIS Form 7001 (optional or equivalent format)								
	Inspector	14,130	2.50	35,325	12	\$47.83	\$ 1,689,595	\$ 1,270,575	\$ 2,960,170
Sections 2.35, 2.38, 2.50, 2.75, and 2.132	Records disclosing live dogs and cats acquisitions and dispositions - APHIS Form 7005 (mandatory or approved variance)								
	Inspector	14,130	2.50	35,325	12	\$47.83	\$ 1,689,595	\$ 1,270,575	\$ 2,960,170
Sections 2.35, 2.38, 2.50, 2.75, and 2.132	Records disclosing live dogs and cats acquisitions and dispositions - APHIS Form 7006 (mandatory or approved variance)								
	Inspector	14,130	2.50	35,325	12	\$47.83	\$ 1,689,595	\$ 1,270,575	\$ 2,960,170
Sections 2.35, 2.38, 2.50, 2.75, and 2.132	Records disclosing live dogs and cats acquisitions and dispositions - APHIS Form 7006A (mandatory or approved variance)								
	Inspector	14,130	2.50	35,325	12	\$47.83	\$ 1,689,595	\$ 1,270,575	\$ 2,960,170
Section 2.36	Annual Report of Research Facility- APHIS Form 7023 (optional or equivalent format)								
	ILS	1,077	0.33	355	6	\$24.26	\$ 8,622	\$ 6,484	\$ 15,106
	PS Specialist	1,077	0.33	355	9	\$32.98	\$ 11,721	\$ 8,815	\$ 20,536
	APHIS FOIA Specialist	1,077	8.25	8,885	12	\$47.83	\$ 424,982	\$ 319,586	\$ 744,568
	Inspector	1,077	4.00	4,308	12	\$47.83	\$ 206,052	\$ 154,951	\$ 361,002
	NAW Specialist	1,077	2.00	2,154	13	\$56.88	\$ 122,512	\$ 92,129	\$ 214,642
Section 2.36	Continuation Sheet for Annual Report of Research Facility - APHIS Form 7023A (optional or equivalent format)								
	ILS	1,077	0.33	355	6	\$24.26	\$ 8,622	\$ 6,484	\$ 15,106
	PS Specialist	1,077	0.33	355	9	\$26.96	\$ 9,582	\$ 7,206	\$ 16,787
	APHIS FOIA Specialist	1,077	8.25	8,885	12	\$47.83	\$ 424,982	\$ 319,586	\$ 744,568
	Inspector	1,077	4.00	4,308	12	\$47.83	\$ 206,052	\$ 154,951	\$ 361,002

(Do not include administrative costs such as printing and mailing of forms, etc.)

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	Inspector	5,831	2.00	11,662	12	\$47.83	\$ 557,793	\$ 419,461	\$ 977,254
Sections 2.50, 2.75 and 2.80	Record of Acquisition, Disposition, or Transport of Animals (Other Than Dogs and Cats) - APHIS Form 7020 (optional or equivalent format)								
	Inspector	5,831	2.00	11,662	12	\$47.83	\$ 557,793	\$ 419,461	\$ 977,254
Sections 2.50, 2.75 and 2.80	Continuation Sheet for Record of Acquisition, Disposition, or Transport of Animals (Other Than Dogs and Cats) - APHIS Form 7020A (optional or equivalent format)								
	Inspector	5,831	2.00	11,662	12	\$47.83	\$ 557,793	\$ 419,461	\$ 977,254
Section 2.75	Written Request for Variance (using other than APHIS Forms 7005, 7006, and 7006A)								
	ILS	8	0.08	1	6	\$24.26	\$ 16	\$ 12	\$ 27
	PS Specialist	8	0.25	2	9	\$32.98	\$ 66	\$ 50	\$ 116
	Inspector	8	0.25	2	12	\$47.83	\$ 96	\$ 72	\$ 168
Section 2.75	Request for a hearing								
	IES Specialist	1	16.00	16	11	\$39.91	\$ 639	\$ 480	\$ 1,119
	Inspector	1	16.00	16	12	\$47.83	\$ 765	\$ 575	\$ 1,341
	SACS	1	16.00	16	13	\$56.88	\$ 910	\$ 684	\$ 1,594
	Assistant Director	1	16.00	16	14	\$67.21	\$ 1,075	\$ 809	\$ 1,884
	Deputy Administrator	1	16.00	16	SES	\$87.93	\$ 1,407	\$ 1,058	\$ 2,465
Section 2.76	Auction Sales and Broker Records								
	Inspector	1,140	3.00	3,420	12	\$47.83	\$ 163,579	\$ 123,011	\$ 286,590
Sections 2.77 and 2.79	Carriers and Intermediate Handlers Records: Consignor Written Guarantee; Attempt to Notify Consignor								
	Inspector	1,600	1.00	1,600	12	\$47.83	\$ 76,528	\$ 57,549	\$ 134,077
Section 2.125	Information Concerning Dealers, Exhibitors, Operators of Auction Sales, Intermediate Handlers, and Carriers Business-Beyond What is Currently Required								
	Inspector	100	1.00	100	12	\$47.83	\$ 4,783	\$ 3,597	\$ 8,380

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	Inspector	5,831	0.50	2,916	12	\$47.83	\$ 139,448	\$ 104,865	\$ 244,314
Section 3.13	Written Program of Veterinary Care for Dogs - APHIS Form 7002A or equivalent								
	Inspector	5,831	0.50	2,916	12	\$47.83	\$ 139,448	\$ 104,865	\$ 244,314
Section 3.13	Veterinary Medical Records for Dogs (preventive care)								
	Inspector	314,874	0.50	157,437	12	\$47.83	\$ 7,530,212	\$ 5,662,719	\$ 13,192,931
Section 3.13	Veterinary Medical Records for Dogs (ill or injured)								
	Inspector	34,986	0.50	17,493	12	\$47.83	\$ 836,690	\$ 629,191	\$ 1,465,881
Sections 3.13, 3.14, 3.16, 3.19, 3.35, 3.36, 3.38, 3.60, 3.61, 3.62, 3.66, 3.86, 3.87, 3.89, 3.92, 3.112, 3.113, 3.118, 3.136, 3.137, and 3.139	Consignments to Carriers and Intermediate Handlers; Shipping Documents and Written Instructions for Food, Water, Medication, and Special Care Attached to Enclosure								
	Inspector	11,102	0.50	5,551	12	\$47.83	\$ 265,504	\$ 199,659	\$ 465,164
Sections 3.13, 3.35, 3.60, 3.86, 3.112, and 3.136	Attempt to Notify Consignor								
	Inspector	11,102	0.50	5,551	12	\$47.83	\$ 265,504	\$ 199,659	\$ 465,164
Sections 3.14, 3.19, 3.36, 3.61, 3.87, 3.92, 3.113, and 3.137	Marking Requirements for Transport Enclosure ("Live Animals")								
	Inspector	5,551	0.50	2,776	12	\$47.83	\$ 132,752	\$ 99,830	\$ 232,582
Sections 3.28, 3.53, and 3.80	Innovative and Primary Enclosures								
	Inspector	1	1.00	1	12	\$47.83	\$ 48	\$ 36	\$ 84
Sections 3.77, 3.78, 3.103, and 3.127	Perimeter Fencing Variance from Requirements								
	Inspector	30	0.50	15	12	\$47.83	\$ 717	\$ 540	\$ 1,257
	NAW Specialist	30	2.00	60	13	\$56.88	\$ 3,413	\$ 2,566	\$ 5,979
Section 3.81	Environmental Enhancement Program for Nonhuman Primates for Research Facilities or Exhibitors/Dealers - APHIS Form 7051 (optional or equivalent format)								
	Inspector	656	2.00	1,312	12	\$47.83	\$ 62,753	\$ 47,190	\$ 109,943

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	Inspector	1,104	1.00	1,104	12	\$47.83	\$ 52,804	\$ 39,709	\$ 92,513
Section 3.110	Veterinary Care: Exemption from Annual Examinations								
	Inspector	1	0.50	1	12	\$47.83	\$ 48	\$ 36	\$ 84
Section 3.111	Handling at Interactive Programs: Written Rules and Instructions								
	NPS Staff Officer	1	0.50	1	14	\$67.21	\$ 67	\$ 51	\$ 118
Section 3.111	Recordkeeping: Description of the swim with the Dolphin Program								
	NPS Staff Officer	1	0.50	1	14	\$67.21	\$ 67	\$ 51	\$ 118
Section 3.111	Recordkeeping: Statistical Summaries of Interactive Programs								
	NPS Staff Officer	1	0.50	1	14	\$67.21	\$ 67	\$ 51	\$ 118
Section 3.111	Recordkeeping: Incident Reports								
	NPS Staff Officer	1	0.50	1	14	\$67.21	\$ 67	\$ 51	\$ 118
Section 3.111	Veterinary Care: Attending Veterinarian Examine Water Quality Reports								
	NPS Staff Officer	1	0.50	1	14	\$67.21	\$ 67	\$ 51	\$ 118
Section 3.112 and 3.116	Consignment to carriers and intermediate handlers; Care in Transit Plan for Travel more than 2 Hours								
	NPS Staff Officer	40	0.50	20	14	\$67.21	\$ 1,344	\$ 1,011	\$ 2,355
On-line complaint form	Animal Care Online Complaint form (0579-0377)								
	ILS	731	0.33	241	6	\$24.26	\$ 5,852	\$ 4,401	\$ 10,253
	PS Specialist	731	0.33	241	9	\$32.98	\$ 7,956	\$ 5,983	\$ 13,939
	Inspector	731	8.00	5,848	12	\$47.83	\$ 279,710	\$ 210,342	\$ 490,052
	SACS	731	2.00	1,462	13	\$56.88	\$ 83,159	\$ 62,535	\$ 145,694
Totals				759,965			\$ 36,102,794	\$ 27,149,301	\$ 63,207,252

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*Includes field and headquarters personnel. The highest grade of the position is used to represent the position involved with the information: i.e. GS 6 for all of the ILSs that may be at GS 4, 5, or 6. Each GS grade is listed if each person of that grade is involved in processing the information: i.e. Animal Care Online Complaint form. Only the most frequently involved GS grade is listed if a portion of the information is processed by different GS grade levels. i.e. Some records disclosing live dogs and cats acquisitions and dispositions are evaluated by ACIs at GS 9 and some by VMOs at GS 12. It is not efficient or effective to separate the number records evaluated by the ACIs or VMOs.