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FROM: Tim Kreh
Program Data Branch
OFM Budget Division
Food and Nutrition Service (FNS)

DATE: March 12, 2024

SUBJECT: Justification for non-substantive changes in data collection instrument approved for
OMB Control No: 0584-0594 "Farmers Market Nutrition Program FNS-683B"

The Food and Nutrition Service (FNS) is requesting a non-substantive change to the WIC Farmers' Market Nutrition Program (FMNP) Annual Financial and Program Data Report, approved under OMB Control No. 0584-0594; expiration date of September 30, 2026. FNS made non-substantive edits to Part B – Analysis of Report Year Program Activity and Part D – Program Data.

The revisions add one line to Part B – Analysis of Report Year Program Activity; add one line to Profile of Vendors; and replace "coupon" with "food benefits" in FMNP Issuance and Redemption Summary. With the change to "food benefits", the number of coupons redeemed lines are no longer necessary. The number of data elements collected is unchanged and the burden hours to complete the form are not impacted.

Please see the following information for a detailed explanation regarding the requested changes. These changes are also shown in the attachments.

Part B – Analysis of Report Year Program Activity

- a. Added Line 15. Admin to Food Conversions. The purpose of the addition of this line is to mitigate anomalies in reporting. Currently when State agencies convert admin to food funds they either change the amounts reported on line 7. Formula Grant or they report a negative amount on line 17. Results of Report Year Program Operations and line 21.

Federal Funds to be recovered. Both actions are suboptimal. Although a negative amount in line 21. Federal Funds to be Recovered (A) is offset by line 21. Federal Funds to be Recovered (B), reporting a negative amount on line 21. (A) makes it appear a debt has been incurred by the Federal government.

- b. Increase existing line numbers 15 through 37 by 1.

Part D – Program Data

- a. Delete existing lines 38 through 43.
- b. Insert line 39. Total Number of Authorized Farmers, Farmers' Markets, and Roadside Stands (a calculated field)
- c. Insert line 40. Value of Food Benefits Issued (Federal)
- d. Insert line 41. Value of Food Benefits Redeemed (Federal)
- e. Insert line 42. Value of Food Benefits Issued (Non-Federal)
- f. Insert line 43. Value of Food Benefits Redeemed (Non-Federal)

If you have any questions about this request, please contact Lynn Gilbert, lynn.gilbert@usda.gov.

Revised FNS-683B Attachments:

- Attachment 1
 - o FNS-683B (01-14) current
- Attachment 2
 - o FNS-683B revised
- Attachment 3
 - o FNS-683B Instructions revised