

Trademark Electronic Application System

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PTO Form 1481 (Rev 09/2006)

Approved for use through xx/xx/xxxx OMB Control No. 0651-0009

Collective Membership Mark Form, Principal Register

Version 7.1

Watch the "[Before you file](#)" TMN video for an overview of the most important issues to be aware of when filing a trademark application with the USPTO.

To file the application electronically, please complete the following steps:

1. Answer the first question below to create an application form showing only sections relevant to your specific filing.
2. For help at any point, click on any underlined word on any page.
3. After answering the first wizard question, click on the CONTINUE button at bottom of the page.
4. Once in the actual form, complete all fields with a * symbol, since they are mandatory fields for TEAS filing purposes.
5. Validate the form, using the "Validate" button at the end of the form. If there are errors, return to the form to make the correction. A "Warning" may be corrected or by-passed.
6. Double-check all entries through the links displayed on the Validation page.
7. You may save your work for submission at a later time by clicking on the Save Form button at the bottom of the Validation page.
8. When ready to file, use the Pay/Submit button at the bottom of the Validation page. This will allow you to choose from three (3) different payment methods: credit card, automated deposit account, or electronic funds transfer.
9. After accessing the proper screen for payment, and making the appropriate entries, you will receive a confirmation screen if your transmission is successful. This screen will say SUCCESS! and will provide your assigned serial number.
10. An email acknowledging receipt of the submission (a filing receipt) will be sent to the correspondence email address of record.

Once you submit this application, the USPTO will not cancel the filing or refund your fee. The fee is a processing fee, which we do not refund even if we cannot issue a registration after our substantive review.

Important: After this application is submitted, the USPTO will send a filing receipt to the email address of either (A) the appointed attorney, if any, otherwise (B) the trademark applicant owner/holder.

Contact Points:

- **General trademark information:** Please review the information posted at [Where Do I Start](#). If you have remaining questions, email TrademarkAssistanceCenter@uspto.gov, or telephone 1-800-786-9199.
- **Help:** For instructions on how to *use* the electronic forms, or help in resolving *technical* glitches, please email TEAS@uspto.gov. Please include your telephone number in your email, so we can talk to you directly, if necessary. Also, include the relevant serial number or registration number, if existing.
NOTE: The TEAS Support Team focuses on problems related to the process of completing the electronic forms, not on what information would be correct for entry within a form, or other broader trademark issues. Please route those types of inquiries to the Trademark Assistance Center. However, please be aware that neither group can provide any sort of information in the nature of "legal advice." For legal advice, please consider contacting an attorney who specializes in intellectual property.
- **Bug Report:** [Report any "bugs" found](#) within the electronic forms on the USPTO's website.
- **Status Information:** For an application with an assigned serial number, check the [Trademark Status & Document Retrieval \(TSDR\)](#) system to view current status information, as well as the complete prosecution history. Do **not** attempt to check the status of a filing until at least 7-10 days after submission of the filing, to allow sufficient time for all USPTO databases to be updated. You can view **all** items listed in the prosecution history section online via the [TSDR](#) system, including all Office actions sent by the USPTO.

TIMEOUT WARNING: After 25 minutes of [inactivity](#), you will be prompted to continue your session. If you do not continue within 5 minutes, the session will end, you will be logged out of your USPTO.gov account, and you will lose any unsaved data in the form. Please have all of your information ready before you start.

1. Is an [attorney](#) filing this application?

Foreign-domiciled owners/holders must have a U.S.-licensed attorney represent them before the USPTO in any application- or registration-related filing. [Information about hiring a U.S.-licensed attorney](#) can be found on the USPTO website.

☒ Yes ☐ No

2. [OPTIONAL] To upload a previously saved form file, first review the USPTO's [TEAS Help instructions for accessing previously saved data](#) and then use the "Browse..." button below to access the form file saved on your computer.

WARNING: Failure to follow the TEAS Help instructions will result in the inability to edit your data.

Important: Do NOT use the button below to upload an image file (for example, a specimen). You must use the button that will be presented for that purpose *within the proper section of the actual form*

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Watch the [TMIN "Applicant information" video](#) that explains the terms "applicant" or "applicant owner/holder." The term "applicant" identifies who owns the trademark, not necessarily who is filing the application.

Watch the [TEAS Nuts and Bolts Applicant Information video](#) that explains how to fill out the Applicant Information page.

Applicant Information	
Note: If there is more than one owner , complete the applicant information for the first owner, and then click on the "Add Owner" button at the bottom of this page. Repeat for each owner. You must specify whether the multiple applicants are joint applicants or some other entity type listed below.	
* Owner of Mark	 [If an individual, use the following format: Last Name, First Name Middle Initial or Name, if applicable]
☐ DBA (doing business as) ☐ AKA (also known as) ☐ TA (trading as) ☐ Formerly	
Entity Type ☐ Individual ☐ Corporation ☐ Limited Liability Company ☐ Partnership ☐ Limited Partnership ☐ Joint Venture ☐ Sole Proprietorship ☐ Trust ☐ Estate ☐ Other	<== Click the appropriate circle on the left to indicate the applicant's entity type. The form will then display the field(s) for entering information corresponding to that specific entity type. If your entity type is not one of the options displayed directly to the left, you must click on "Other" and then select the appropriate entry from the relevant pull-down box.
Internal Address	
* Street Address (Entered address is viewable in the USPTO's TSDR database. This address must be capable of receiving mail. The USPTO presumes this address is the applicant owner's/holder's domicile. If it is not, enter the Domicile Address below.)	 NOTE: You must limit your entry here, and for all remaining fields within this overall section, to no more than 40 characters (the storage limit for the USPTO database). You may need to abbreviate some words, e.g., St. instead of Street. Failure to do so may result in an undeliverable address, due to truncation at the 40 character limit.
* City	 NOTE: You must limit your entry here to no more than 22 characters.
* State (Required for U.S. applicant owners/holders)	Select State v NOTE: You must include as part of the "City" entry any information related to geographical regions (e.g., provinces) not found in the dropdown lists for "States" or "Countries." Enter the city and then the geographical region, separated by a comma (e.g., Toronto, Ontario). In most instances, you will then also have to select the country within which the region is found, below.
* Country/Region/Jurisdiction/U.S. Territory	Select Country/Region/Jurisdiction/U.S. Territ v
* Zip/Postal Code (Required for U.S. and certain international addresses)	
Domicile Address (If the domicile and the mailing address above are different, enter the Domicile Address here. Enter the number, street, city, state, country or U.S. territory, and if applicable, zip/postal code.)	☒ Uncheck this box if the Domicile Address and mailing address of the applicant owner/holder are NOT the same. Indicate place you reside and intend to be your principal home (for individual) or your principal place of business (for entity). The address entered in this field is not publicly viewable in the USPTO's TSDR database unless it is the same as the mailing address entered above.
Phone Number	United States v Ext.
Fax Number	
* Email Address	 The applicant owner/holder is required to provide an email address and keep that address current with the USPTO. If the applicant owner/holder is represented by a U.S.-licensed attorney, only the attorney's email address will be used for correspondence by the USPTO.
Website address	

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OMB No. 0651-0009 (Exp. 02/28/2021)

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Mark Information

Before the USPTO can register your mark, exactly what the mark is must be clear. You may present your [mark](#) in one of the following ways: (1) [standard characters](#), if not claiming a particular font style, size, and/or color; (2) [special form](#), if the mark includes a design or word(s) combined with a design, or is displayed in a particular font style, size, and/or color; or (3) [non-visual sound mark](#) (for this type of mark, you should include a musical score, and an audio file, as well as a detailed mark description). Do **not** upload your specimen of use (sample of actual use, e.g., a label or advertisement) here. This will be required in a different part of the form (if appropriate for your filing basis). **WARNING:** You may submit only **one** mark per application, if your application includes multiple marks, it may be denied a filing date or refused registration.

When you click on one of the three circles presented below, and follow the specific instructions, the form will automatically create a separate page that displays the mark for which you are applying or permits the applicant owner/holder to attach an audio file for a sound mark. Please carefully review this page prior to final submission to the USPTO, to ensure that it accurately depicts or represents your mark. You may not be permitted to [change or correct your mark](#) after filing this application. While minor changes in the mark may *sometimes* be permitted, changes that result in a [material alteration](#) of the mark as originally filed will result in the USPTO issuing a refusal on that ground.

WARNING: AFTER YOU FINISH [SEARCHING](#) THE USPTO DATABASE FOR POTENTIALLY CONFLICTING MARKS, EVEN IF YOU THINK THERE ARE NO CONFLICTING MARKS, DO NOT ASSUME THAT YOUR MARK WILL AUTOMATICALLY REGISTER. AFTER YOU FILE THE APPLICATION, THE USPTO WILL CONDUCT ITS OWN DATABASE SEARCH AND COMPLEX LEGAL REVIEW, AND MAY [REFUSE TO REGISTER](#) YOUR MARK ON THAT OR ANOTHER BASIS.

Watch the [TMIN instructional video on the importance of conducting a search](#) of existing trademarks or service marks before filing your application.

* Click the appropriate circle to indicate the Mark type: ☒ [Standard Characters](#) ☐ [Special Form \(Stylized and/or Design\)](#) ☐ [Sound mark](#)

Watch the [TMIN instructional video on drawing issues](#).

Watch the TEAS Nuts and Bolts [video explaining how to fill out the Mark Information page](#).

Enter the mark here: (Note: The entry can be in capital letters, lower case letters, or a combination thereof. Do **not** include the "™", "®", or "©" symbols after the mark entry, because they are **not** part of the actual mark. If using Internet Explorer, the entry cannot exceed 2036 characters; otherwise, you must switch to another browser.)

PreviewUSPTO-Generated Image

NOTE: For how the USPTO determines what the display of the entered mark will be, click [here](#).

NOTE: For information about mark display in USPTO databases, click [here](#)

The "Additional Statement" section of this form is used to enter various legal or informational statement(s) that may pertain to the mark; for example, a disclaimer or English translation. You are not required to enter any of these statement(s) at the time of filing; however, you may be required to add a statement(s) to the record during examination of the application. If you are unsure whether you should make such a statement, the examining attorney assigned to your application will issue a requirement, if appropriate.

☐ Check here to display the full listing of additional statements from which you may make your selection.

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Identification

An identification of goods/services is not appropriate in connection with a collective membership mark. The purpose of a collective membership mark is to indicate membership in an organization. Appropriate identification language would be, "to indicate membership in an organization (association, club or the like)..." followed by a phrase indicating the nature of the organization or association, e.g., "to indicate membership in an organization of computer professionals."

You may indicate the nature of the collective membership organization by specifying the area of activity of the members (e.g., they may sell lumber, or cosmetics, or food, or they may provide services as engineers or accountants). If goods/services are not directly involved, the nature of the collective membership organization can be indicated by specifying the organization's type or purpose (such as a service or social club, a political society, a trade association, a beneficial fraternal organization, or the like). Detailed descriptions of collective membership organization's objectives or activities are not necessary. It is sufficient if the identification indicates broadly either the field of activity as related to the goods/services, or the general type or purpose of the collective membership organization.

International Class

200

*** To indicate membership in**

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METHOD OF CONTROL

☐ For a Section 1(a) basis, please check this box to use the following text to indicate your Method of Control or uncheck the box and enter your own text below:

"The applicant controls the members' use of the mark as specified in the applicant's bylaws or other written provisions."

* [Method of Control](#)

Basis for Filing

The applicant requests that the collective membership mark identified on the preceding page be registered with the USPTO on the Principal Register for the type of organization entered below.

☒ Select All	International Class	* Identification	Assigned Filing Basis(es)
☒	200		

NOTE: The 4 BUTTONS below identify the choices of filing basis to be assigned to the items listed in the table, *above*. Because assignment of the correct basis to each item is critical, please read the explanation of the basis if you have *any* questions as to which basis(es) to select, before clicking the button(s), *below*, to begin the assignment of the basis(es). **Since assignment of a filing basis is not a requirement within this form, you can by-pass this step by clicking on the Continue button, below, if necessary.**

WARNING: Registration Subject to Cancellation for Fraudulent Statements

You must ensure that statements made in filings to the USPTO are accurate, as inaccuracies may result in the cancellation of a trademark registration. The lack of a bona fide intention to use the mark with **all** goods/all services/the collective membership organization included in an application, or the lack of use on **all** goods/**all** services/the collective membership organization for which you claim use, could jeopardize the validity of the registration and result in its cancellation.

Section 1(a)

Actually using mark in commerce now

Section 1(b)

No use of mark yet, intending to use

Section 44(d)

Foreign application exists for same collective membership organization

Section 44(e)

Foreign registration exists for same collective membership organization

NOTE: Clicking "GoBack" will take you directly back to the MARK section of the form.

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Tip: If you do not want to appoint an attorney at this time:

1. Return to the first page of this form by clicking on the hyperlinked term, "Instruction," in the Navigation History at the top of this page;
2. Answer "No" to the wizard question asking "Is an attorney filing this application?";
3. Click on the Continue button at the bottom of the Instruction page to resume the form. The Attorney Information page will not appear.

Attorney Information	
* Attorney Name	
Individual Attorney Docket/Reference Number	 NOTE: You must limit your entry here to no more than 12 characters.
* Bar Membership	* Year of Admission Select Year
	* U.S. State/Commonwealth/Territory Select State
	* Membership Number You must enter "N/A" or a membership number if your U.S. state, commonwealth, or territory issues one. This number is not viewable in TSDR. You must limit your entry here to no more than 40 alphanumeric characters.
* ☐ The attorney of record is an active member in good standing of the bar of the highest court of a U.S. state, the District of Columbia, or any U.S. Commonwealth or territory.	
Other Appointed Attorney(s)	
Recognized Canadian Attorney/Agent	
Firm Name	
Internal Address	
* Street Address	 NOTE: You must limit your entry here, and for all remaining fields within this overall section (except City, see below), to no more than 40 characters (the storage limit for the USPTO database). You may need to abbreviate some words, e.g., St. instead of Street. Failure to do so may result in an undeliverable address, due to truncation at the 40 character limit.
* City	 NOTE: You must limit your entry here to no more than 22 characters.
* State (Required for U.S. addresses)	Select State NOTE: You must include as part of the "City" entry any information related to geographical regions (e.g., provinces) not found in the dropdown lists for "States" or "Countries." Enter the city and then the geographical region, separated by a comma (e.g., Toronto, Ontario). In most instances, you will then also have to select the country within which the region is found, below.
* Country/Region/Jurisdiction/U.S. Territory	Select Country/Region/Jurisdiction/U.S. Territ
* Zip/Postal Code (Required for U.S. and certain international addresses)	
Phone Number	United States Ext.
Fax Number	
* Email Address	 The appointed attorney's email address must be provided and kept current with the USPTO. NOTE: The applicant owner/holder or the applicant owner's/holder's attorney acknowledges that he or she is solely responsible for receiving USPTO emails. Additionally, the applicant owner/holder or the applicant owner's/holder's attorney is responsible for periodically checking the status of the application/registration using the Trademark Status & Document Retrieval (TSDR) system. USPTO notices and office actions issued in this application/registration can be viewed online using TSDR. The USPTO is not responsible for any failure to receive a USPTO-issued email due to the receiver's security or anti-spam software, or any problems with the receiver's email system.

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Correspondence Information

Watch the [TEAS Nuts and Bolts: Correspondence Information video](#) on the USPTO website for instructions on this page.

To make changes to the **Primary Email Address for Correspondence** below, either

(1) return to the Applicant Information section (if no attorney has been appointed) and enter the change, or

(2) use the Attorney Information section of the form to enter the change (if an attorney has been appointed).

Name	
Email Address	Primary Email Address for Correspondence: Secondary Email Address(es) (Courtesy Copies) Enter up to 4 addresses, separated by either a semicolon or a comma. Only the Primary Email Address for Correspondence is used for official communication by the USPTO. If an attorney has been appointed, the USPTO will correspond ONLY with the appointed attorney; otherwise the USPTO will correspond with the applicant owner/holder. The applicant owner/holder or the appointed attorney must keep this email address current with the USPTO. NOTE: I understand that (1) a valid email address must be maintained by the applicant owner/holder and the applicant owner's/holder's attorney, if appointed, for correspondence and (2) all official trademark correspondence must be submitted via the Trademark Electronic Application System (TEAS).

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Fee Information

The total filing fee is based on the number of classes of the goods/services listed in the application.

Watch the [TEAS Nuts and Bolts: Fee/Signature Information video](#) for an explanation of how to fill out the fee and signature information sections.

Payment options: You will have three payment options ([credit card](#), [automated deposit account](#), and [Electronic Funds Transfer](#)). These options will appear after completing and validating this form.

Number of Classes	1
Fee per class	\$275
Total Fee Due	\$275
* Total Paid Fees	\$275

Signature Information

Click to choose ONE [signature method](#):

☒ [Sign directly](#) ☐ [Email Text Form to second party for signature](#) ☐ [Handwritten pen-and-ink signature](#) ☐ [Submit application unsigned](#)

Electronic Signature

To electronically sign this application, enter any alpha/numeric characters (letters/numbers) of your choosing, preceded and followed by the forward slash (/) symbol. Most signatories enter their name between the two forward slashes; examples of acceptable "signatures" include: /john doe/; /jd/; or /123.4567/. The application may still be validated to check for missing information or errors even if the **signature** and **date signed** fields are left blank; however, you must specifically click the button for "Submit application unsigned," *above*.

DECLARATION

Read the following statements before signing. Acknowledge the statements by checking the boxes and signing below.

☐ **Basis:**

If the applicant is filing the application based on use in commerce under 15 U.S.C. § 1051(a):

- The signatory believes that the applicant is the owner of the collective membership mark sought to be registered;
- The applicant is exercising legitimate control over the use of the mark in commerce by the members in connection with the collective membership organization in the application;
- The specimen(s) shows the mark as used by the members in connection with the collective membership organization in the application; and
- To the best of the signatory's knowledge and belief, the facts recited in the application are accurate.

AND/OR

If the applicant is filing the application based on an intent to use the mark in commerce under 15 U.S.C. § 1051(b), § 1126(d), and/or § 1126(e):

- The signatory believes that the applicant is entitled to exercise legitimate control over the use of the mark in commerce by the members;
- The applicant has a bona fide intention to exercise legitimate control over the use of the mark in commerce by the members in connection with the collective membership organization in the application; and
- To the best of the signatory's knowledge and belief, the facts recited in the application are accurate.

- ☐ To the best of the signatory's knowledge and belief, no other persons, except for the members, and, if applicable, concurrent users, have the right to use the mark in commerce, either in the identical form or in such near resemblance as to be likely, when used in connection with the collective membership organization of such other persons, to cause confusion or mistake, or to deceive.
- ☐ To the best of the signatory's knowledge, information, and belief, formed after an inquiry reasonable under the circumstances, the allegations and other factual contentions made above have evidentiary support.
- ☐ The signatory being warned that willful false statements and the like are punishable by fine or imprisonment, or both, under 18 U.S.C. § 1001, and that such willful false statements and the like may jeopardize the validity of the application or submission or any registration resulting therefrom, declares that all statements made of his/her own knowledge are true and all statements made on information and belief are believed to be true.

* Signature		* Date Signed	(MM/DD/YYYY)
* Signatory's Name			
	NOTE: The signatory must provide their first and last name. Use the following format: Last Name, First Name Middle Initial or Name, if applicable.		
* Signatory's Position			
	Enter appropriate title or nature of relationship to the owner/holder. If the signer is - An individual owner/holder, enter "Owner" or "Holder" as appropriate. - Joint individual owners/holders, enter "Owners" or "Holders" as appropriate (all must sign the form). - A business entity authorized signatory, enter official title; e.g., "President" (if a corporation), "General Partner" (if a partnership), or "Principal" (if a limited liability company). - A U.S.-licensed attorney, enter "Attorney of record," and if not specified in the application or prior communications, specify at least one state bar admission, e.g., "Attorney of record, New York Bar member." Also, if the signing attorney is from the same U.S. firm as the attorney of record, but was not listed in the original filing and is not otherwise of record, also include law firm name, e.g., Associate Attorney, Smith, Jones & Davis, Virginia Bar member.		
Signatory's Phone Number	United States	Ext.	

NOTE: If there are multiple signatories, click on the "Add Signatory" button below, and repeat signature process. Otherwise, Click on the [Validate](#) button, or if necessary, the Go Back button.

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Collective Membership Mark Form, Principal Register

Version 7.1 - Validation Page

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