**MDCP El-App Content**

# Introduction

**Market Developer Cooperator Program**

*Preliminary Eligibility Assessment*

Is Your Organization Eligible for MDCP Funding?

Our Preliminary Eligibility Assessment, hereafter referred to as “Eligibility Assessment”, provides a preliminary determination of your eligibility for the program based on your answers to questions about your organization.

**Disclaimer**
This is not an MDCP application, and the preliminary eligibility results presented are only an estimate based on the limited information gathered within the assessment. Speaking with an MDCP staff member and applying are the most thorough and accurate ways to determine if you qualify for MDCP funds.

**Public Burden Statement**

A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995 unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is 0690-0038. Without this approval, we could not conduct this assessment. Public reporting for this information collection is estimated to be approximately 5 minutes/hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. All responses to this information collection are voluntary. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to the International Trade Administration Paperwork Reduction Act Program: pra@trade.gov or to Leo Kim, ITA PRA Officer: leo.kim@trade.gov.

# Frequently Asked Questions

**Are assessment responses submitted to the International Trade Administration?** If you opt to receive a copy of the preliminary assessment outcome then yes, a copy of your response will be sent to the MDCP team for reference.

Requesting a copy of the assessment outcome is not required to learn the assessment outcome.

**Where is the preliminary assessment outcome communicated?**The outcome is communicated within the assessment as responses are provided.
 **How do I obtain a copy of the eligibility assessment?**Provide your email when prompted to receive a copy of the preliminary eligibility assessment.

**How do I exit the assessment?**Y To exit the assessment, close the browser window in which the assessment is displayed within.

 **What resources are available if I have questions?**The assessment provides the option to request a follow-up from an MDCP staff member at the end.

**Where can I learn more about applying for the MDCP?**Visittrade.gov/mdcp to learn more about applying for MDCP funding and other available resources.

**Click "Next" To Review & Accept the Privacy Disclaimer**

# Privacy Disclaimer

1.

Protecting your privacy is important to us. We collect personal information from you to provide the best possible service and to comply with legal requirements. Our collection and use of your personal information is governed by a System of Records Notice (SORN) that has been published in the Federal Register (federalregister.gov/d/2015-11310). This notice describes the types of personal information we collect, why we collect it, and how we use it.  You have the right to view, change, or delete your personal data that we have collected. If you would like to view your personal data, please contact us and we will provide you with the information you need to access your data. If you find that any of your personal data is inaccurate or incomplete, you may request that we update or correct it. Additionally, you have the right to request that we delete your personal data, subject to certain exceptions. Please contact us if you would like to exercise any of these rights at MDCP@trade.gov. We will respond to your request promptly and in accordance with applicable laws and regulations.

Terms of Use Acceptance

I accept the Terms of Use

I do not accept the Terms of Use

# 2.

Please select the eligibility category which best describes your organization:

Nonprofit Industry Organization

Trade Association

State Department of Trade or a Regional Association

Private Industry (Private industry firms or groups of firms)

# 3.

Is your Nonprofit Organization:

A Small Business Development Center

Recognized by the World Trade Center’s Association

Granted Status as a Nonprofit Under 26 USC 501(c)

# 4.

Select the option that best describes your organization:

Is your organization is fee-based?

Does your organization consist of member firms?

In the same industry, or in related industries, or which share common commercial concerns

# 5.

Select the option that best describes your organization:
A Department of the State Government

An association(s) of the departments of trade (as defined above) of two or more states

Entities within a state or within a region that is associated with a state dept. of trade, tourism, or other type of economic development including non-profit, non-private, non-commercial entities?

# 6.

Is your private industry a firm or group of firms?

Yes
No

# 7.

Is  your organization operating as a U.S. Small Business Administration entity?

Yes
No

# 9.

Are you operating as, or is your purpose a chamber of commerce, board of trade, business, export/trade council/ interest group, visitor’s bureau or tourism promotion group, economic development group, small business development center, or port authority?

Yes
No

# 11.

Is the purpose of your trade association to further the commercial interests of members through the exchange of information, legislative activities, and the like?

Yes

No

# 12.

Is your organization tasked with promoting trade, tourism, or other types of economic development?

Yes

No

# 13.

Is your organization at least partially funded by, directed by, or tasked by a state government to promote trade, tourism, or other types of economic development?

Yes

No

# 14.

 Is there a non-profit, trade association, or state department entity that represents your organization's industry?

Yes
No

# 15.

Can your organization provide a copy of the SBA agreement?

Yes

No

# 16.

Is your organization able to provide evidence of the WTCA.org listing?

Yes

No

# 17.

Can your organization provide documentation of authorizing legislation, official organization chart, or similar document not prepared for purposes of an MDCP application?

Yes
No

# 18.

Can your organization provide documentation demonstrating that no non-profit, trade association, or state department entity represents their industry?

Yes
No

# 19.

Can your organization provide audited financial statements for the most recent year available?

Yes
No

# 20.

Can your organization provide evidence that establishes your organization as an incorporation, charter, or similar document from a U.S. state, district, or territory that establishes the organization as a separate legal entity?

Yes
No

# 21.

Can your organization provide acknowledgement of 501(c) non-profit status from IRS or an auditor?

Yes
No

# 22.

Can your organization provide legislation, executive order, or other authoritative evidence?

Yes
No

# 23.

Is your organization operating as an entity recognized by the World Trade Centers Association?

Yes

No

# 24.

Is your organization able to provide financial statements for the most recent year available?

Yes

No

# 25.

Are you operating as, or is your purpose a chamber of commerce, board of trade, business, export/trade council/interest group, visitors' bureau, tourism promotion group, economic development group, port authority, or administrator or guarantor of legal rights associated with commerce?

Yes

No

# 26.

Can your organization provide evidence that establishes your organization as an incorporation, charter, or similar document from a U.S. state, district, or territory that establishes the organization as a separate legal entity?

Yes

No

# 27.

Can your organization provide financial statements for the most recent year available?

Yes

No

# 28.

Can your organization provide evidence that establishes your organization as an incorporation, charter, or similar document from a U.S. state, district, or territory that establishes the organization as a separate legal entity?

Yes

No

# 29.

Is your organization able to provide financial statements for the most recent year available?

Yes

No

# 30.

Can your organization provide documentation of authorizing legislation, official organization chart, or similar document not prepared for purposes of an MDCP application?

Yes

No

# 31.

Is your organization able to provide financial statements or listings from the accounting system of the parent organization?

Yes

No

# 34.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

To qualify as an organization that has been granted status as a nonprofit under 26 USC 501(c) or another legal authority for the purposes of the MDCP, your organization needs to be operating as, or have as its purpose a chamber of commerce, board of trade, business, export/trade council/interest group, visitors' bureau, tourism promotion group, economic development group, port authority, or administrator or guarantor of legal rights associated with commerce.

**Disclaimer**
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**Please indicate how you would like to proceed:**

Email me a copy of the preliminary eligibility assessment and have an MDCP staff member contact me to discuss the assessment results.

Email me a copy of the preliminary eligibility assessment without a follow-up from an MDCP staff member.

# 35.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

To qualify as a trade organization, for the purposes of the MDCP, your organization needs to provide financial statements for the most recent year available.

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# 36.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

To qualify as an organization that has been granted status as a nonprofit under 26 USC 501(c) or another legal authority, or a state department of trade for the purposes of the MDCP,  your organization needs to provide evidence that establishes your organization as a separate U.S. legal entity.

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# 37.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

To qualify as an organization that has been granted status as a nonprofit by either 26 USC 501(c) or another legal authority for the purposes of the MDCP, your organization needs to provide financial statements for the most recent year available.

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Send a copy of the preliminary eligibility assessment without a follow-up from an MDCP staff member.

# 38.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

To qualify as an organization that has been granted status as a nonprofit by either 26 USC 501(c) or another legal authority for the purposes of the MDCP, your organization needs to provide evidence of legislation, an executive order, or other authoritative evidence.

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# 39.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

To qualify as a nonprofit small business development center for the purposes of the MDCP, your organization needs to be operating as a U.S. Small business administration entity.

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# 40.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

If your organization is registered with the Small Business Administration (SBA), a copy of your organization's SBA agreement is required in support of the MDCP application.

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# 41.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

To qualify as nonprofit World Trade Center organization, the submitting entity needs to be recognized as a World Trade Centers Association entity.

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**Please indicate how you would like to proceed:**

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Send a copy of the preliminary eligibility assessment without a follow-up from an MDCP staff member.

# 42.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

To qualify as nonprofit World Trade Center entity for the purposes of the MDCP, your organization needs to be operating as a World Trade Centers Association entity.

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Send a copy of the preliminary eligibility assessment without a follow-up from an MDCP staff member.

# 43.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

To qualify as nonprofit World Trade Center entity for the purposes of the MDCP, your organization needs to provide evidence of a WTCA.org listing.

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Send a copy of the preliminary eligibility assessment without a follow-up from an MDCP staff member.

# 44.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

To qualify as a trade association for the purposes of the MDCP, your organization needs to be furthering the commercial interests of its members through the exchange of information, legislative activities and the like.

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Send a copy of the preliminary eligibility assessment without a follow-up from an MDCP staff member.

# 45.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

To qualify as a state department of trade or regional association for the purposes of the MDCP, your organization must be tasked with promotion trade, tourism, or other types of economic development.

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Send a copy of the preliminary eligibility assessment without a follow-up from an MDCP staff member.

# 46.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

To qualify as state department of trade or regional association for the purposes of MDCP, your organization must provide documentation of authorizing legislation, an official organizational chart, or a similar document not prepared for the purposes of the MDCP application.

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Send a copy of the preliminary eligibility assessment without a follow-up from an MDCP staff member.

# 47.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

To qualify, for the purposes of the MDCP as state department of trade or regional association entity within a state or within a region that is associated with a state of trade, tourism or other types of economic development including non-profit, non-private, and non-commercial entities, your organization must be at least partially funded by directed by, or tasked by a state government to promote trade, tourism, or other types of economic development.

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Send a copy of the preliminary eligibility assessment without a follow-up from an MDCP staff member.

# 48.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

For purposes of MDCP organizations may qualify as private industries only when they are a private industry firm or operate within a group of firms and when no other options represent the industry i.e., state departments, trade associations, nonprofit.

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Send a copy of the preliminary eligibility assessment without a follow-up from an MDCP staff member.

# 49.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

Organizations may qualify as private industries for purposes of MDCP only when they can provide documentation demonstrating that no other options represent their industry i.e., Nonprofit, trade associations, or state departments.

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Send a copy of the preliminary eligibility assessment without a follow-up from an MDCP staff member.

# 50.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

To qualify for purposes of the MDCP, as a state department of trade or a regional association, submitting organizations need to provide documentation of authorizing legislation, an official organizational chart, or similar documents not prepared for the purposes of the MDCP application.

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Send a copy of the preliminary eligibility assessment without a follow-up from an MDCP staff member.

# 51.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

To qualify for purposes of the MDCP as a state department of trade or a regional association, submitting organizations need to provide financial statements or listings from the accounting system of the parent organization.

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**Please indicate how you would like to proceed:**

Send a copy of the preliminary eligibility assessment and have an MDCP staff member contact me to discuss these assessment results.

Send a copy of the preliminary eligibility assessment without a follow-up from an MDCP staff member.

# 52.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

To qualify as a private industry for purposes of the MDCP documentation demonstrating that no entity in the other categories listed represents their industry.

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**Please indicate how you would like to proceed:**

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Send a copy of the preliminary eligibility assessment without a follow-up from an MDCP staff member.

# 53.

**Preliminary Eligibility Results**
**Unfortunately, the preliminary results show that your organization is not eligible.**

To qualify as a private industry for the purposes of the MDCP the other categories such as small business, trade associations, state departments of trade/regional associations must not represent the applying organization.

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# 54.

**Preliminary Eligibility Results:  Eligible**

Based on the responses provided, your organization has been preliminarily identified as eligible for MDCP.

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Send a copy of the preliminary eligibility assessment without a follow-up from an MDCP staff member.

# 55.

Please provide the following contact details:

Name:

# 56.

Email: