## Request for Approval under the “Generic Clearance Collection for Meetings, Events, Registrations, and Miscellaneous Forms”

## (OMB Control Number: 0690-0038)

**TITLE OF INFORMATION COLLECTION:**

NIST 2024 5x5 The Public Safety Innovation Summit Call for Demonstrations

**PURPOSE:** Information from this application will be used to determine how many applicants will receive a demo table at the Program Office’s annual summit. The purpose of this form is to efficiently collect essential information from potential technology demonstration hosts and streamline the application review, ensuring a systematic and standardized approach.

**DESCRIPTION OF RESPONDENTS**: The respondents of this form include known stakeholders that have interacted with PSCR and the FirstNet Authority in the past, and the majority of them have signed up to each respective organization’s distribution list to receive communications of this kind. Many of the respondents are former grantees, prize challenge participants, or other collaborators. Respondents are typically either from industry or academia.

**TYPE OF COLLECTION:** (Check one)

[ ] Customer Comment Card/Complaint Form [ ] Customer Satisfaction Survey

[ ] Usability Testing (e.g., Website or Software [ ] Small Discussion Group

[ ] Focus Group [X] Other: Demo Participants\_

**CERTIFICATION:**

I certify the following to be true:

1. The collection is voluntary.
2. The collection is a low burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: \_\_Nina Argent\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To assist review, please provide answers to the following question:

**Personally Identifiable Information:**

1. Is personally identifiable information (PII) collected? [ ] Yes [X] No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? [ ] Yes [X] No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? [ ] Yes [ ] No

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [ ] Yes [X] No

**BURDEN HOURS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Category of Respondent**  | **No. of Respondents** | **Participation Time** | **Burden Hours** |
| Private Sector/Academia | 100 | 20 minutes (.33 hours) | 33 hours |
|  |  |  |  |
| **Totals** |  |  |  |

**FEDERAL COST:** The estimated annual cost to the Federal government is: If the burden hours are 33 and estimating an hourly rate of $50 for a one-time, non-recurring event, the cost to the Federal government would be $1650.

**If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:**

**The selection of your targeted respondents**

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe? [X] Yes [ ] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select the respondents.

**Administration of the Instrument**

1. How will you collect the information? (Check all that apply)

[X] Web-based or other forms of Social Media

[ ] Telephone

[ ] In-person

[ ] Mail

[ ] Other, Explain

1. Will interviewers or facilitators be used? [ ] Yes [ X] No

**Required Additional Information**

1. Line of Business: General Science and Innovation

2. Subfunction: Scientific and Technological Research and Innovation

3. Privacy Act System of Records: Not applicable.

4. Federal Registration citation information: Not applicable.

5. Number of respondents for small entities: 0

6. Percentage of respondents reporting electronically: 100%

**Please submit all instruments, instructions, correspondences (emails, letters, etc.) to respondents, and scripts as separate documents along with this request document.**

**Every instrument must have the following displayed –**

**OMB Control No. 0690-0038**

**Expiration Date: 07/31/2026**