

Request for Approval under the “Generic Clearance Submission Request
Collection for Meetings, Events, Registrations, and Miscellaneous Forms”
(OMB Control Number: 0690-0038)

TITLE OF INFORMATION COLLECTION: NIST CNST NanoFab external user project application

PURPOSE:

The National Institute of Standards and Technology (NIST)/Center for Nanoscale Science and Technology (CNST) enables science and industry by providing essential measurement methods, instrumentation, and standards to support all phases of nanotechnology development from discovery to production. The Nanofabrication Operations Group of the CNST has the mission of advancing measurement science by developing novel nanofabrication and nanomanufacturing techniques. Our capabilities are accessible as a shared resource for internal NIST research programs and external stakeholders from academia, industry, or other government laboratories.

We seek clearance for an online NanoFab project application that will be used to collect information from our external stakeholders. The online application will streamline the project information gathering process for the CNST NanoFab and our external stakeholders.

DESCRIPTION OF RESPONDENTS:

The respondents are comprised of the CNST external stakeholders from academia, industry, and other government laboratories. These researchers initiate projects that allow them access to the CNST NanoFab to create and measure nanoscale devices.

TYPE OF COLLECTION: (Check one)

- | | |
|--|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form | <input type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software) | <input type="checkbox"/> Small Discussion Group |
| <input type="checkbox"/> Focus Group | <input checked="" type="checkbox"/> Other: CNST project application form |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is a low burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Rob Ilic (robert.ilic@nist.gov; 301-975-3712)

To assist review, please provide answers to the following question:

Personally Identifiable Information:

- 1. Is personally identifiable information (PII) collected? Yes No
- 2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? Yes No
- 3. If Yes, has an up-to-date System of Records Notice (SORN) been published? Yes No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? Yes No

BURDEN HOURS

Category of Respondent	No. of Respondents	Participation Time	Burden Hours
CNST external researchers (industry, academia)	150 per year	1 hr	150 hrs
Totals			

FEDERAL COST: The estimated annual cost to the Federal government is \$20,000.

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

- 1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe? Yes No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select the respondents.

Administration of the Instrument

- 1. How will you collect the information? (Check all that apply)
 - Web-based or other forms of Social Media
 - Telephone
 - In-person
 - Mail
 - Other, Explain
- 2. Will interviewers or facilitators be used? Yes No

Required Additional Information

1. Line of Business: General Science and Innovation
2. Subfunction: Scientific and Technological Research and Innovation.
3. Privacy Act System of Records: yes. Privacy Act Statement included on ICR.
4. Federal Registration citation information: SORN COMMERCE/DEPT-23

Information Collected Electronically in Connection with Department of Commerce Activities, Events, and Programs. **78 FR 42038**

5. Number of respondents for small entities: 0
6. Percentage of respondents reporting electronically: 100%

Please submit all instruments, instructions, correspondences (emails, letters, etc.) to respondents, and scripts as separate documents along with this request document. Every instrument must have the following displayed –

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Expiration Date: 07/31/2026