

Supporting Statement A

The Advanced Nursing Education Program Specific Form

OMB Control No. 0915-0375 – Revision

Note: OMB control number prefix should change to 0906-, it was previously 0915.

Terms of Clearance: None

A. Justification

1. Circumstances Making the Collection of Information Necessary

This revision package request is for continued approval from the Office of Management and Budget (OMB) for information collection activities from applicants of the Advanced Nursing Education (ANE) Programs within the Health Resources and Services Administration's (HRSA's) Bureau of Health Workforce. The current approval (OMB #915-0375) expires on November 30, 2024, and covers data collection efforts for the Advanced Nursing Education Program. This revision request seeks to add the Advanced Nursing Education-Nurse Practitioner Residency and Fellowship (ANE-NPRF) Program and the Maternity Care Nursing Workforce Expansion Program (MatCare) to the ANE Program Specific Form, and to remove programs that have closed.

The ANE Programs are authorized by Section 811 of the Public Health Service (PHS) Act (42 U.S.C. 296j) and provide advanced education nursing training grants to educational institutions and other eligible entities, to increase the supply of advanced education nurses, such as nurse anesthetists, primary care nurse practitioners, primary care clinical nurse specialists, and nurse midwives.

2. Purpose and Use of Information Collection

Funds appropriated for the ANE Program are distributed among eligible institutions based on a competitive review or formula-based process, as permitted by PHS Act Section 806(e)(1). This information collection is completed by applicants to the Advanced Nursing Education Workforce (ANEW) Program, Nurse Anesthetist Traineeship (NAT) Program, Advanced Nursing Education Sexual Assault Nurse Examiners (ANE-SANE) Program, ANE-NPRF Program, and the MatCare Program as part of the funding application process. The Advanced Nursing Education-Nurse Practitioner Residency (ANE-NPR) Program and the Advanced Nursing Education-

Nurse Practitioner Residency Integration Program (ANE-NPRIP) were removed from the OMB package due to these programs closing. The activities previously supported under the ANE-NPR and the ANE-NPRIP are now supported under the ANE-NPRF Program.

HRSA uses the data from the ANE Program-Specific Data Collection Form as part of the process for determining the award amount, ensuring compliance with programmatic and grant requirements, and to provide information to the public and Congress.

The ANE Program Specific Data Form requests information from applicants on program participants from the previous year including:

- Projected data on number of Participants/Trainees to be supported by the project;
- Number of graduates supported; and
- Percentage of graduates who practice in underserved, rural, public health, or other practice settings.

3. Use of Improved Information Technology and Burden Reduction

The ANE Program Specific Data Form captures only the information that is essential for use in processing the application including determining the funding preference, special consideration and the award amount.

4. Efforts to Identify Duplication and Use of Similar Information

There is no duplication of reporting with this activity. The ANE data collection captures information during the application process that is necessary for determining eligibility for funding preferences, special considerations, and determining award amount. Those applicants who receive grants later report post-award performance information in the Bureau of Health Workforce Performance Measures system. However, this system is only available to grantees (not applicants) and requires that grantees submit significantly more information.

5. Impact on Small Businesses or Other Small Entities

This data collection should not have a significant impact on small businesses or other small entities.

6. Consequences of Collecting the Information Less Frequently

This data collection must occur at the time of application, as it is essential for determining funding preferences, special considerations, and award amounts. If this data was not collected at the time of application, then the agency would not be able to (1) implement the statutory funding preferences and/or special considerations, (2) determine award amounts, or (3) provide program specific information.

7. Special Circumstances Relating to the Guidelines of 5 CFR 1320.5

The request fully complies with the regulation.

8. Comments in Response to the Federal Register Notice/Outside Consultation

Section 8A:

The 60-day notice was published in the Federal Register, Vol. 88, No. 248 pp. 89709 (December 28, 2023). There were no public comments. The 30-day notice was published in the Federal Register, Vol. 89, No. 46 pp. 16584 (March 7, 2024). There were no public comments.

Section 8B:

This program has consulted with five (5) individuals to obtain constructive feedback to improve the application, improve efficiency, and minimize the collection burden. There were no suggested changes or identified areas of improvement.

9. Explanation of any Payment/Gift to Respondents

Respondents will not receive any payments or gifts.

10. Assurance of Confidentiality Provided to Respondents

The Privacy Act of 1974 (5 U.S.C. 522a) is not applicable to this request, as this information collection will not obtain confidential information. Data will be kept private to the extent allowed by law.

11. Justification for Sensitive Questions

There are no questions of a sensitive nature; the data collection does not request Social Security numbers or Personal Identifiable Information on the enrollees (trainees) or graduates.

12. Estimates of Annualized Hour and Cost Burden

The table below includes estimates of the total burden hours for completing applications for the ANEW, NAT, ANE-NPRF, ANE-SANE, and MATCARE Program Notices of Funding Opportunity, which include this information collection.

12A. Estimated Annualized Burden Hours

Form Name	Number of Respondents	Number of Responses per Respondent	Total Responses	Average Burden per Response (in hours)	Total Burden Hours
ANEW	156	1	156	7	1,092
NAT	64	1	64	7	448
ANE-SANE	54	1	54	7	378
ANE-NPRF	64	1	64	7	448
MatCare	10	1	10	7	70

Form Name	Number of Respondents	Number of Responses per Respondent	Total Responses	Average Burden per Response (in hours)	Total Burden Hours
Total	348		348		2,436

HRSA staff who work with the ANEW, NAT, and ANE-SANE Programs estimate that the total number of applicants/respondents will be 274, based on the number of applicants to the program in the most recent application cycle. Burden hour estimates were derived from information provided by applicants and reflect an average of data collected over a period of 3 years. The ANE-NPRF and MatCare average is based on the number of applications, 74 we received and reviewed to make awards. Each applicant must complete an online application once.

12B. Estimated Annualized Cost to Respondents

Type of Respondent	Total Burden Hours	Hourly Wage Rate**	Total Respondent Costs
*Education Administrators	7	\$ 96.10	\$672.70
Total	2,436	\$ 96.10	\$234,099.60

*Based on the following: <https://www.bls.gov/oes/current/oes119033.htm>, the Education Administrator is the best approximation of the type of respondent that would be completing these forms.

**This figure is the annual median wage, doubled to account for benefits and overhead costs.

Based on the estimated total number of burden hours for all five ANE grant programs, it is estimated that the annualized cost to each respondent is approximately \$672.70 for a total of \$234,099.60 for all ANE grant programs.* This result was obtained by multiplying the number of burden hours by the median hourly wage rate of an individual employed in an academic setting (Note: wage rates were obtained from the United States Department of Labor <https://www.bls.gov/oes/current/oes119033.htm>). Data collection and reporting activities are a grant requirement authorized under 45 CFR Part 74.

13. Estimates of other Total Annual Cost Burden to Respondents or Recordkeepers/Capital Costs

Other than their time, there is no cost to respondents. Applicant institutions already collect and maintain the required information such as number and characteristics of enrollees, graduates, students supported, and the types and characteristics of programs from which trainees are enrolling, receiving traineeship support and/or graduating.

14. Annualized Cost to Federal Government

Instrument	Base Pay Rate	Base Pay Rate (x1.5)	Project Time per FTE	Number of FTEs	Total Annual Cost
ANEW	\$117,962, GS-13, Step 1	\$176,943 GS-13 Step 1	0.5	3	\$264,414.50
NAT	\$117,962, GS-13, Step 1	\$176,943 GS-13 Step 1	0.5	2	\$176,943.00
ANE-SANE	\$117,962, GS-13, Step 1	\$176,943 GS-13 Step 1	0.5	2	\$176,943.00
ANE-NPRF	\$117,962, GS-13, Step 1	\$176,943 GS-13 Step 1	0.5	2	\$176,943.00
MatCare	\$117,962, GS-13, Step 1	\$176,943 GS-13 Step 1	0.5	1	\$88,471.50
Total					\$883,715.00

Base Pay Rate based on the Office of Personnel Management Pay Scale: <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2024/DCB.pdf>. Base Pay Rate multiplied by 1.5 to account for overhead costs, the total amount cost of the base rate multiplied by 1.5.

The annual cost to the government is approximately \$883,715 for ten (10) GS-13 Step 1 employees at a 0.5 FTE rate to review and process the ANE Program Specific Form. The information is collected as part of the application process and housed in existing systems. The systems used to collect information for the applications are maintained at each applicant organization and the information is maintained in the HRSA Electronic Handbooks (EHBs) system when submitted to this Federal agency.

15. Explanation for Program Changes or Adjustments

The revision of the ANE form incorporates the ANE-NPRF and MatCare Program data. It also removes two previously reported programs, ANE-NPR and ANE-NPRIP, and their respective forms. This action reduced the overall HRSA burden of OMB approval. The burden decreased by 1,211 burden hours, which accounts for a 33 percent decrease. This reduction is due to a decrease in number of respondents, resulting in a decrease in use for the programs included.

16. Plans for Tabulation, Publication, and Project Time Schedule

The information collection forms will be published in the Notices of Funding Opportunity, which will be posted online via Grants.gov and the HRSA EHBs. Submitted information will be used to during the application process for determining eligibility for funding preferences and/or special considerations and for determining award amount. Summarized data may be used in reports and in communications with the public and Congress. Clearance is requested for the maximum of three years.

The summarized data being collected from the ANE Program Specific Forms is already available to the public following grant application cycles. These cycles vary but typically occur every 3-4 years; therefore, a committed schedule for publishing this specific data would not include all ANE programs. Additionally, the summarized data below is readily accessible, on an annual basis, via existing HRSA/BHW data platforms (<https://data.hrsa.gov/topics/health-workforce/bhw-programs>).

- Projected data on number of Participants/Trainees to be supported by the project; (actual data on # of trainees is available on a yearly basis)
- Number of graduates supported; and
- Percentage of graduates who practice in underserved, rural, public health, or other practice settings.

17. Reason(s) Display of OMB Expiration Date is Inappropriate

The OMB number and expiration date will be displayed on every page of every form/instrument.

18. Exceptions to Certification for Paperwork Reduction Act Submissions

There are no exceptions to the certification.