

**SUPPORTING STATEMENT B
FOR PAPERWORK REDUCTION ACT SUBMISSION**

**Reporting System for Pub. L. 102-477 Demonstration Project
OMB Control Number 1076-0135**

Collections of Information Employing Statistical Methods

The agency should be prepared to justify its decision not to use statistical methods in any case where such methods might reduce burden or improve accuracy of results. When the question “Does this ICR contain surveys, censuses, or employ statistical methods?” is checked "Yes," the following documentation should be included in Supporting Statement B to the extent that it applies to the methods proposed:

1. Describe (including a numerical estimate) the potential respondent universe and any sampling or other respondent selection method to be used. Data on the number of entities (e.g., establishments, State and local government units, households, or persons) in the universe covered by the collection and in the corresponding sample are to be provided in tabular form for the universe as a whole and for each of the strata in the proposed sample. Indicate expected response rates for the collection as a whole. If the collection had been conducted previously, include the actual response rate achieved during the last collection.

Participating Tribes are required to submit a single report of activities undertaken under approved PL477 Plans. The current single-report system (including an annual narrative, statistical summary, and financial information).

Response to the statistical summary request is a mandatory component of the single-report format developed in accordance with the PL477.

The statistical summary is used to summarize:

- the participants (individuals or families) participating in and terminating from the program, their characteristics,
- activities and services received, and outcomes.

Respondent universe and expected sample size:

Sample	Respondent Universe	Response rate	Expected number of responses
None	71	100%	71

2. Describe the procedures for the collection of information including:

- * **Statistical methodology for stratification and sample selection,**
- * **Estimation procedure,**
- * **Degree of accuracy needed for the purpose described in the justification,**
- * **Unusual problems requiring specialized sampling procedures, and**
- * **Any use of periodic (less frequent than annual) data collection cycles to reduce**

burden.

No statistical analysis will be done aside from collecting summaries, counts and averages using Microsoft Excel. The purpose is to monitor the progress of the grantees in delivering services to Tribal members, to identify unmet needs, to identify any other problems, and to provide information to justify budget submissions by the twelve Federal agencies involved.

As the report does not include any statistical analysis upfront (e.g., selecting a random sample) or after data collection (aside from minimal Excel tabulation functions), no statistical experts were consulted.

3. Describe methods to maximize response rates and to deal with issues of non-response. The accuracy and reliability of information collected must be shown to be adequate for intended uses. For collections based on sampling, a special justification must be provided for any collection that will not yield "reliable" data that can be generalized to the universe studied.

Non-response is not anticipated because participation by Tribes under PL477 is voluntary. In order to provide standard, meaningful data on PL477's provisions as a whole, each Tribe's statistical summary will be provided in a uniform format.

4. Describe any tests of procedures or methods to be undertaken. Testing is encouraged as an effective means of refining collections of information to minimize burden and improve utility. Tests must be approved if they call for answers to identical questions from 10 or more respondents. A proposed test or set of tests may be submitted for approval separately or in combination with the main collection of information.

This information collection effort will not include testing.

5. Provide the names and telephone numbers of individuals consulted on statistical aspects of the design and the name of the agency unit, contractor(s), grantee(s), or other person(s) who will actually collect and/or analyze the information for the agency.

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