

## Information & Instructions

The OMB Number is: 11050030  
Expiration date is: 07/31/2016

Click the menu items and fill in the information as indicated. Save the information before moving to another menu item. Ensure your application is complete before you certify and submit it. Incomplete applications will be disqualified.

You are required to certify that the information in your application is true and complete prior to submitting your application. False or misleading information is grounds for disqualification.

### Updates, Changes, Withdrawals, and Transfers

Prior to submission, you may enter the application and update/change information at your discretion. Be sure to save all updates and changes. You may not make substantive changes after submitting your application; however you will be able to update personal information (e.g., address, telephone number). If you wish to amend your application after submission, you must withdraw your original application, then establish a new online account and submit a new application prior to the deadline. There is no way to make changes or submit a revised application after the deadline. You may withdraw a submitted application at any time by opening the "Application Status" tab at the top of the screen and following the instructions. Honors Program applicants who accept a judicial clerkship or qualifying legal fellowship after submitting an application may transfer to the SLIP for a period of approximately one month after the deadline via the "Application Status" link.

### Communicating with DOJ.

The Community tab at the top of the screen has a message board for communications between the Office of Attorney Recruitment and Management (OARM) and applicants. OARM posts information of general interest and updates; applicants may post questions for the Office of Attorney Recruitment and Management (OARM). We encourage applicants to monitor this message board during the hiring process. OARM posts updates as components select candidates, issue offers, and complete their hiring.

### Programs.

This is a unified application for two separate hiring Programs. The Attorney General's Honors Program (HP) is the Department's recruitment program for entry-level attorneys. Click here for eligibility information.

The Summer Law Intern Program (SLIP) is the Department's recruitment program for compensated interns. It offers legal internships for current law students and for recent graduates who wish to intern between law school and the start of a full-time eligibility preserving activity, such as a judicial clerkship, legal fellowship, or graduate law program. Interns who will enter on duty while still in law school are hired under the provisions of the Pathways Program. Click here for eligibility information.

Please review the hiring policies for the Program to which you are applying by selecting the appropriate link: Honors Program or Summer Law Intern Program.

### Applying to the Correct Program.

Complete the sections in the order listed. The information you enter regarding your law school status, legal education, and post-law school activities will route you to the Program for which you are currently eligible on the "Components/Offices of Interest" section. You cannot apply to both Programs simultaneously.

To confirm you are applying to the correct Program, check the heading of the "Components/Offices of Interest" section. If the incorrect Program is listed, review the information you entered about your law school status, legal education, and post-law school activities for accuracy, particularly dates. If the information on those screens is correct, review the eligibility information for the Programs to determine whether you qualify.

### WE ARE SORRY, BUT WE DO NOT ACCEPT:

- \* Applications submitted after the deadline. The submission time recorded by Avue Digital Services is final
- \* Mailed, emailed, or faxed applications.
- \* Multiple applications from the same applicant. Later applications will be disqualified.
- \* Corrections, changes, or updates to a submitted application, other than personal contact information.
- \* Letters of recommendation.
- \* Separately submitted cover letters, resumes, or transcripts.
- \* Telephone calls or email inquiring about receipt of your application. This information is posted online.
- \* Telephone calls or email requesting the name of your interviewer.

### How did you learn about DOJ legal hiring Programs? (please choose one)

- Law School Career Services Office or Public Interest Office
- DOJ Website
- DOJ Mobile App
- Campus Recruitment Presentation
- Current DOJ Attorney (including U.S. Attorneys) or Other DOJ Employee
- Judge
- Through Prior DOJ Experience/Employment
- Friends or Colleagues
- Job Fair / Recruitment Event
- Minority Student Group or Minority Legal Association
- Internet Search
- Through Working at Another Federal Agency

### Application

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  - \* [Military Service & Veterans' Preference](#)
  - \* [Non-Legal Education \(Undergraduate/Graduate\)](#)
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  - \* [Post-Law School Activities](#)
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  - \* [Honors and Awards](#)
  - \* [Professional Accomplishments / Languages](#)
  - \* [Employment](#)
  - \* [Components/Offices of Interest](#)
  - \* [Essays](#)
  - Additional Information**
  - \* [References](#)
  - Attach Proof Documents**
  - Review and Print This Application**
- CERTIFY AND SUBMIT**

- Employer / Supervisor
- Other

**ACKNOWLEDGEMENTS**

I read and understand the Instructions and Information above and have reviewed the hiring policies applicable to the Program to which I am applying.

I understand that I may withdraw from consideration at any time by opening the "Application Status" tab at the top of the screen. Honors Program applicants may transfer to the Summer Law Intern Program via this process.

I understand that the Department of Justice does not defer entry on duty for either Program except in extraordinary circumstances, such as activation for military service, medical hardship, extreme family emergency or similar reasons. The Department does not defer Honors Program entry on the basis of accepting/extending a judicial clerkship.

**Save and Continue**



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