

MEMORANDUM TO: Darwin Arceo
Department Clearance Officer
United States Department of Justice

FROM: Chris Ormerod 
Section Chief
Biometric Services Section
Federal Bureau of Investigation

SUBJECT: Extension, without change, of a previously approved collection
(OMB 1110-0060)

Attached is the Information Collection Request (ICR), CJIS Biographic Verification Request Form (I-791) for approval and submission to the Office of Management and Budget (OMB). The requirements of this collection are prescribed by Title 28, Code of Federal Regulations, Sections 0.85, Section 20.33, and 50.12. The necessity of this collection ensures individuals with poor quality fingerprints, or are permanently unable to provide fingerprints at all, are not denied benefits, licensing, or employment opportunities.

The following documents are contained in this ICR package:

1. Supporting Statement for Paperwork Reduction Act Submission with burden statement,
2. Law or authority mandating the information collection,
3. Paperwork Certification,
4. OMB form 83-I Paperwork Reduction Act Submission,
7. Form used to collect the information,
8. 60-day ICR notice published in the Federal Register,
9. 30-day ICR notice published in the Federal Register.

If there are any questions concerning this ICR, please contact Christopher G. Vandevender, Federal Bureau of Investigation, Criminal Justice Information Services Division, Biometric Services Section, Biometric Identification and Analysis Unit, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306; telephone (304) 625-5789, email <CJISBioVerify@fbi.gov>.

Thank you.

Paperwork Certification

In submitting this request for OMB approval, I certify the CJIS Biographic Verification Request Form (OMB 1110-0060) submitted for approval is necessary for the proper performance of our agency and the proposed data collection represents no burden on respondents consistent with the need for information.

The requirements of the Privacy Act and OMB Directives have been complied with including the paperwork reduction regulations, statistical standards or directives, and any other information policy directives, and other informational policy directives promulgated under the Paperwork Reduction Act of 1995.



Chris Ormerod
Section Chief
Biometric Services Section
Criminal Justice Information Services Division

5/31/2024

Date