

Census of State and Federal Adult Correctional Facilities, 2024
Table of Contents

Attachment A: CJ-43A (CCF - confinement)	3
Attachment B: CJ-43B (CCF - community based)	17
Attachment C: BJS Authorizing Legislation	25
Attachment D: 60-day Federal Register Notice.....	30
Attachment E: 60-day Public Comments	34
Attachment F: 30-day Federal Register Notice	36
Attachment G: 2019 CCF Data Quality Report.....	39
Attachment H: CCF frame update OMB approval.....	64
Attachment I: Pre-notification letter	66
Attachment J: Pre-notification email	68
Attachment K: Survey invitation email	70
Attachment L: First reminder postcard.....	72
Attachment M: Second reminder email	74
Attachment N: Third reminder letter.....	76
Attachment O: Fourth reminder email	78
Attachment P: Closeout letter	80
Attachment Q: Submission thank you email	82
Attachment R: Nonresponse follow-up telephone script	84

Attachment S: Data quality follow-up email and sample telephone script 87

Attachment A - CJ-43A (CCF - confinement)

Form CJ-43A



**2024 CENSUS OF STATE AND FEDERAL ADULT
CORRECTIONAL FACILITIES
CONFINEMENT FACILITIES**

U.S. DEPARTMENT OF JUSTICE
BUREAU OF JUSTICE STATISTICS
AND ACTING AS COLLECTION AGENT:
RTI INTERNATIONAL

DATA SUPPLIED BY

Name

Title

Official
Address

Telephone

City

FAX

State

Zip

E-mail

GENERAL INFORMATION

Please complete this questionnaire before **[DATE]** using one of the following methods:

Online: <https://bjs-prisoncensus.org>

Mail: [ADDRESS]

If you have any questions, contact the CCF Helpdesk at 1-877-254-1806 or bjs-prisoncensus@rti.org.

FACILITY INFORMATION

MERGED INFORMATION ON FACILITY

FACILITY ELIGIBILITY

The census includes all correctional facilities administered by state departments of corrections (DOC) or the Federal Bureau of Prisons (BOP) or operated by private companies contracted to primarily house inmates for state correctional authorities or the BOP. These facilities are intended for adults but sometimes hold juveniles. For this data collection, each individual correctional facility or unit holding inmates under your jurisdiction is included, even if that facility shares budget or staff with other facilities.

The CJ-43A is intended to collect data on confinement facilities administered by the state DOC or the BOP or operated by private companies contracted to primarily house inmates for state correctional authorities or the BOP.

As you complete the survey, please provide a response to each question:

- If the answer to a question is **“none”** or **“zero”** → Write **“0”** in the space provided.
- If an exact numeric answer is **not available** → Provide estimates, and mark X in the box beside each number that is estimated.
- If an exact numeric answer is **not available** and you **cannot provide an estimate** → Write **“DK”** (don't know) in the space provided.
- If you **do not know** the answer to a question → Write **“DK”** (don't know) in the space provided.
- If the question **does not apply** to your facility or those you are reporting for → Write **“NA”** (not applicable) in the space provided.

BURDEN STATEMENT

Under the Paperwork Reduction Act, we cannot ask you to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 2 hours and 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, Washington, DC 20531; and to the Office of Management and Budget, OMB No. 1121-xxxx, Washington, DC 20503.

Section I — FACILITY CHARACTERISTICS

1. As of June 30, 2024, what were the functions of this facility? Mark (X) all that apply.

a. Facility functions

- General adult population confinement
- Alcohol/drug treatment confinement
- Reception/diagnosis/classification
- Medical treatment/hospitalization confinement
- Mental health/psychiatric confinement
- Community corrections/work release/prerelease
- Boot camp
- Primarily for persons returned to custody (e.g., parole violators)
- Primarily for confinement of youthful offenders
- Geriatric care
- Other — Specify:

b. Which facility function selected in question 1a applies to the largest number of inmates? Mark (X) only ONE box.

- General adult population confinement
- Alcohol/drug treatment confinement
- Reception/diagnosis/classification
- Medical treatment/hospitalization confinement
- Mental health/psychiatric confinement
- Community corrections/work release/prerelease
- Boot camp
- Primarily for persons returned to custody (e.g., parole violators)
- Primarily for confinement of youthful offenders
- Geriatric care
- Other — Specify:

2. As of June 30, 2024, what percentage of the inmates in this facility were regularly permitted to leave the facility unaccompanied (e.g., to work release, study release, rehabilitation)? Mark (X) only ONE box.

- 50% or more
- Less than 50%
- None

STOP

Please review your answers to Question 1b and Question 2.

- If you answered "Community corrections/work release/prerelease" to Question 1b or "50% or more" to Question 2, **DO NOT** complete this form. Please contact RTI at 1-877-254-1806 or bjs-prisoncensus@rti.org to receive the appropriate form for this facility.
- Otherwise, please continue completing this form.

3. Is this facility administratively linked to any other facility? Facilities that share budgets or administrators are administratively linked.

- Yes **—————>** a. What are the names of the facilities?
 No **→** Go to question 4

4. As of June 30, 2024, who operated this facility? Mark (X) only ONE box.

- Federal authority
 State authority
 Local authority
 Joint state and local authority
 Private contractor

5. As of June 30, 2024, was this facility authorized to house — Mark (X) only ONE box.

- Males only
 Females only
 Both males and females

6. As of June 30, 2024, what was the physical security of this facility?

- *Super maximum, maximum/close/high security* is characterized by walls or double-fence perimeters, armed towers, or armed patrols. Cell housing is isolated in one of two ways: within a cell block so that a prisoner escaping from a cell is confined within the building or by double security from the perimeter by bars, steel doors, or other hardware. All entry or exit is via trap gate or sally port.
- *Medium security* is characterized by a single or double-fenced perimeter with armed coverage by towers or patrols. Housing units are cells, rooms, or dormitories. Dormitories are living units designed or modified to accommodate 12 or more persons. All entry or exit is via trap gate or sally port.
- *Minimum or low security* is characterized by a fenced or “posted” perimeter. Cell housing units are rooms or dormitories. Normal entry and exit are under visual surveillance.

Mark (X) the ONE box that **best describes** the physical security of the facility. If there are multiple, please select the highest level.

- Super maximum
 Maximum/close/high
 Medium
 Minimum/low
 Administrative (e.g., medical facilities)
 Other — Specify:
 None

7. As of June 30, 2024, did this facility have —

a. A geriatric unit specifically designed for inmates of advanced age?

- Yes
 No

b. A housing unit specifically designated for veterans?

- Yes
 No

," 5 g'cZ>i bY' \$ž&\$&(žk \ Uñk Ug'h YfUH'X'WUdUW]micZH]g'ZUW]Imš

- *Rated capacity* is the maximum number of beds or inmates authorized by a rating official for safe and efficient operation of this facility. It may exceed design capacity because of double bunking. However, beds in an area not designed as sleeping space, such as day rooms and multipurpose rooms, should not be included in rated capacity.

Rated capacity → Go to question 9

Don't know → U"5 g'cZ>i bY' \$ž&\$&(žk \ Uñk Ug'h Y'XYg]] b'WUdUW]micZH]g'ZUW]Imš

- Design capacity is the number of inmates that planners or architects intended for this facility.

Design capacity

- " 5 g'cZ>i bY' \$ž&\$&(žk Ug'h]g'ZUW]Imi bXYf'UgHU'cf'ZYXYfU'W'i fhcfXYf'cf'W'bgYbhXYWYY'fc''ja]h'h Y bi a VY'cZ]ba Uñg'jhWUo` \ ci gY3

Yes → U'K \ Uh]g'h Ya U]a i a 'bi a VY'cZ]ba Uñg'h]g'ZUW]Imi]g U`ck YX'fc` \ ci gY3

No → Go to question 10

Number of inmates

V" ð'k \ UñmYU'X]X'h]g'cfXYf'cf'XYWYY'fU_Y'YZYWš

%\$" 5 g'cZ>i bY' \$ž&\$&(žk Ug'h]g'ZUW]Imi bXYf'UgHU'cf'ZYXYfU'W'i fhcfXYf'cf'W'bgYbhXYWYY'Z'f'gdYW]Z]W W'cbX]h]cbg'cZW'cbZ]bYa Ybš

Yes → U'K \ Uñk YfY'h Y'gdYW]Z]W'cbX]h]cbg3' Mark (L) all conditions that apply.

No → Go to question 11

- Crowding
- Visiting/mail/telephone policy
- Accommodation of disabled
- Religious practices
- Mental health services/treatment
- Search policies or practices
- Fire hazards
- Medical facilities or services
- Disciplinary procedures or policies
- Grievance procedures or policies
- Staffing
- Administrative segregation procedures or policies
- Library services
- Recreation/exercise
- Inmate classification
- Food services/nutrition/cleanliness
- Counseling programs
- Education
- Other — Specify:

b. Was this facility under court order or consent decree for the totality of conditions (the cumulative effect of several conditions)?

Yes

No

c. In what year did this order or decree first take effect?

Section II — INMATE COUNTS

11. On June 30, 2024, what was the total number of inmates in this facility?

- INCLUDE all inmates temporarily absent from this facility (e.g., for court appearances, brief furloughs, medical leave).
- EXCLUDE all inmates who were on escape or absent without leave (AWOL).

a. Males

b. Females

c. TOTAL (Sum of questions 11a and 11b)

12. On June 30, 2024, how many inmates in this facility were —

a. Males under age 18

b. Females under age 18

c. TOTAL (Sum of questions 12a and 12b)

13. On June 30, 2024, how many inmates in this facility were —

a. White, not of Hispanic origin

b. Black or African American, not of Hispanic origin

c. Hispanic or Latino

d. American Indian/Alaska Native, not of Hispanic origin

e. Asian, not of Hispanic origin

f. Native Hawaiian or Other Pacific Islander, not of Hispanic origin

g. Two or more races, not of Hispanic origin

h. Additional categories in your information system —

Specify:

i. TOTAL (Sum of questions 13a to 13h should equal question 11c)

14. On June 30, 2024, how many inmates in this facility were held in —

a. Maximum/close/high custody

- *Maximum, close, or high custody* is assigned to prisoners requiring the highest degree of supervision because they pose a danger to others and to the institution or because their well-being would be in jeopardy if they refused protective custody.
- These prisoners cannot participate in activities requiring outside movement, and their inside movement is closely observed.

Number of inmates

b. Medium custody

- *Medium custody* is assigned to prisoners needing more than minimal supervision. Their inside movement and call-outs require passes and/or supervision. Outside movement, if allowed, requires restraints except for work or program assignments.

Number of inmates

c. Minimum/low custody

- *Minimum or low custody* is assigned to prisoners posing the least threat to the institution and public safety. They include inmates assigned to community service centers and halfway houses and those who participate in work, education, and other activities in the community.

Number of inmates

d. Not classified/other (e.g., unsentenced, sentenced and awaiting classification)

Number of inmates

e. TOTAL (*Sum of questions 14a to 14d should equal question 11c*)

Number of inmates

15. On June 30, 2024, how many inmates in this facility —

- a. Had a total maximum sentence of more than 1 year
- b. Had a total maximum sentence of 1 year or less
- c. Were unsentenced
- d. TOTAL (*Sum of questions 15a to 15c should equal question 11c*)

16. On June 30, 2024, how many inmates in this facility were —

- a. U.S. citizens
- b. Not U.S. citizens
- c. Of unknown citizenship status
- d. TOTAL (*Sum of questions 16a to 16c should equal question 11c*)

17. On June 30, 2024, how many inmates in this facility were being held in restrictive housing?

- *Restrictive housing* is a placement that requires an inmate to be confined to a cell at least 22 hours per day for the safe and secure operation of the facility.

Number of inmates

If zero, skip to question 19.

18. If question 17 is greater than zero, how many inmates were in restrictive housing on June 30, 2024 for —

a. Protective custody

- *Protective custody* includes placement to ensure the safety of the inmate or that of another inmate.

Number of inmates

b. Administrative segregation

- *Administrative segregation* includes placement of an inmate because the inmate is a clear and present danger to the security of the institution.

Number of inmates

c. Disciplinary reasons

Number of inmates

d. Death row

Number of inmates

e. Other reasons — *Specify:*

Number of inmates

f. TOTAL (*Sum of questions 18a to 18e should equal question 17*)

Number of inmates

19. On June 30, 2024, how many inmates in this facility were being held for —

a. Federal authorities

Number of inmates

If zero, skip to question 19b.

If greater than zero: Of all the inmates held for federal authorities, how many were held for —

1. Federal Bureau of Prisons

2. U.S. Immigration and Customs Enforcement (I.C.E.)

3. U.S. Marshals Service

4. Bureau of Indian Affairs

5. Other — *Specify:*

6. TOTAL (*Sum of questions 19a1 to 19a5 should equal question 19a*)

b. State prison authorities

Number of inmates

If zero, skip to question 19c.

If greater than zero: Of all the inmates held for state prison authorities, how many were held for —

1. Your state

2. Some other state(s) — *Specify states below:*

3. TOTAL (*Sum of questions 19b1 and 19b2 should equal question 19b*)

c. Local authorities

Number of inmates

d. Tribal authorities

Number of inmates

e. TOTAL (*Sum of questions 19a to 19d should equal 11c*)

Number of inmates

Section III — FACILITY STAFF

20. On June 30, 2024, how many staff employed by this facility were—

- Count each employee only once. Classify employees with multiple functions by the function performed most frequently.
- INCLUDE payroll staff, non-payroll staff on the payroll of other government agencies (e.g., health department, human services, education, court), and unpaid interns.
- EXCLUDE staff paid through contractual agreements and community volunteers.

a. Security staff

1. Male

2. Female

3. TOTAL (Sum of items 20a1 and 20a2)

b. Other staff

1. Male

2. Female

3. TOTAL (Sum of items 20b1 and 20b2)

c. TOTAL ALL STAFF (Sum of items 20a3 and 20b3)

Security staff

Includes correctional officers, line staff, and their supervisors. Officers of all ranks and other uniformed staff who, regardless of their staff titles, are in direct contact with inmates and involved in their daily custody, care, supervision, or monitoring.

Other staff

Administrators, clerical and maintenance staff, educational staff, professional and technical staff, and other staff who spend more than 50% of their time in this facility.

21. Of the total SECURITY STAFF reported in question 20a3, how many were —

a. White, not of Hispanic origin

b. Black or African American, not of Hispanic origin

c. Hispanic or Latino

d. American Indian/Alaska Native, not of Hispanic origin

e. Asian, not of Hispanic origin

f. Native Hawaiian or Other Pacific Islander, not of Hispanic origin

g. Two or more races, not of Hispanic origin

h. Additional categories in your information system —

Specify:

i. TOTAL (Sum of questions 21a to 21h should equal question 20a3)

22. As of June 30, 2024, how many security staff vacancies did this facility have?

- EXCLUDE security staff vacancies paid through contractual agreements or community volunteers.

Number of security staff vacancies

Section IV — FACILITY OPERATIONS AND SECURITY

23. Between July 1, 2023, and June 30, 2024, how many misconduct/disciplinary reports were filed on inmates for major infractions in this facility? Please count reports of major infractions in which one or more inmate was found guilty.

- INCLUDE major infractions, such as drug and alcohol violations; possession of stolen property, contraband or weapons; verbal or physical assaults; work slow downs; food strikes; setting fires; escapes; and similar major violations.
- ONLY include the number of reports filed, not the number of inmates involved in major infractions.

Number of reports filed

24. Between July 1, 2023, and June 30, 2024, how many physical or sexual assaults against facility staff did inmates commit resulting in a serious injury to staff at this facility? Please only include assaults that took place on-site at this facility.

- A *serious injury* restricts the staff member's usual activity. This type of injury requires immediate medical attention more extensive than first-aid, such as application of bandages to wounds; it could include stitches, setting bones, and treatment of concussion.
- INCLUDE rape/sexual assault
- INCLUDE assaults resulting in death.

Number of assaults against facility staff

25. Between July 1, 2023, and June 30, 2024, how many physical or sexual assaults against another inmate(s) did inmates commit at this facility? Please only include assaults that took place on-site at this facility.

a. With serious injury to other inmates?

- A *serious injury* restricts the inmate's usual activity. This type of injury requires immediate medical attention more extensive than first-aid, such as application of bandages to wounds; it could include stitches, setting bones, and treatment of concussion.
- INCLUDE rape/sexual assault
- INCLUDE assaults resulting in death.

b. Without serious injury to other inmates?



c. TOTAL (Sum of questions 25a and 25b)

&* "Between July 1, 2023, and June 30, 2024, how many disturbances occurred at this facility?"

- A *disturbance* is an incident brought about by inmate action that results in loss of control of the facility or a portion of the facility and requires extraordinary measures to regain control.
- A *loss of control* is defined as a situation in which inmates are acting in concert to disrupt facility operations and refuse to comply with lockdown orders.
- Examples of *extraordinary measures* include sending in a significant number of staff or the tactical response team, firing of shots, use of gas, etc.

Number of disturbances

&+ "Does this facility have a perimeter and barriers such as walls to keep prisoners from leaving or surveillance methods such as guard towers, perimeter patrols, and electronic monitoring devices to detect those attempting to escape?"

- Yes 
- No  Go to question 28

a. How many escapes occurred from this secure facility between July 1, 2023, and June 30, 2024?

- *Escape from a secure facility* occurs when a prisoner breaches the last line of security. If a prisoner clears the first fence of a double-fenced facility but not the second, it is not an escape. Those who clear the second fence, even if apprehended on prison grounds, have escaped.

Number of escapes

28. Between July 1, 2023, and June 30, 2024, how many inmates walked away while on work detail, medical appointment, court appearance, work release, or furlough and, as a consequence, were officially recorded as AWOL?

- *Walkaway prisoners* leave custodial supervision outside a secure institution while on detail, during transportation, medical visit, or court appearance and are recorded as AWOL. Inmates who return late from furlough or other temporary release should be counted as walkaways, not escapees.

Number of walkaways

Section V — FACILITY PROGRAMS

29. As of June 30, 2024, what types of work assignments were available to inmates in this facility?

Mark (X) all that apply.

- Prison industries (e.g., license plates, wood product, textiles)
- Facility support services (e.g., office and administration work, food services, building maintenance)
- Farming/agriculture
- Public works assignments — inmates work outside the facility and perform road, park, or other public maintenance work
- Other — Specify:
- None

30. As of June 30, 2024, what types of counseling or special programs were available to inmates in this facility?

- EXCLUDE formal education programs.

Mark (X) all that apply.

- HIV/AIDS counseling
- Drug dependency/counseling/awareness
- Alcohol dependency/counseling/awareness
- Psychological/psychiatric counseling
- Anger management
- Cognitive Behavioral Intervention, also known as Cognitive Behavioral Therapy (e.g., Thinking for a Change [T4C])
- Employment (e.g., job-seeking and interviewing skills)
- Life skills and community adjustment (e.g., personal finance, conflict resolution)
- Parenting/child-rearing skills
- Canine training
- Sex offender counseling
- Victim services (provided to inmates who have been victims of crime prior to or during their incarceration)
- Other — Specify:
- None

31. As of June 30, 2024, what types of educational programs were available to inmates in this facility?

- INCLUDE only formal programs.
- EXCLUDE unscheduled activities and informal programs.

Mark (X) all that apply.

- Literacy training or other lower basic adult education (ABE) — first- to fourth-grade level
- Upper basic adult education — fifth- to eighth-grade level
- Secondary education or High School Equivalency/GED
- Special education (e.g., programs for inmates with learning disabilities)
- English as a second language (ESL)
- Vocational training (e.g., auto repair, drafting, data processing)
- College courses
- Study release programs (i.e., release to community to attend school)
- Other — Specify:
- None

32. As of June 30, 2024, was access to digital technology (e.g., tablets, computers, kiosks) provided to any inmates in this facility?

- Yes **—————>**
- No **→ End survey**

a. As of June 30, 2024, what type(s) of inmates in this facility were provided digital technology for the following purposes? Mark (X) all purposes that apply.

Note: Only mark boxes in 32a1-32a9 for the inmates that you hold under each custody security level. Mark (X) in "Not Applicable" box if your facility does not hold inmates under the specified custody security level.

	Maximum/close/high Custody	Medium Custody	Minimum Custody
	<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Not Applicable
1. Attorney virtual visits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Telehealth visits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Counseling or special programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Educational programming	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Family/friend virtual visits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Email to authorized recipients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Entertainment (e.g., music, television, books, games)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. To browse approved websites	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Other — Specify (include the purpose(s) and the level(s) to which it applies):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please use the following space to provide any comments to clarify any of your responses or describe any challenges you had in providing a response.

Attachment B - CJ-43B (CCF - community based)

Form CJ-43B



**2024 CENSUS OF STATE AND FEDERAL ADULT
CORRECTIONAL FACILITIES
COMMUNITY-BASED CORRECTIONAL FACILITIES**

U.S. DEPARTMENT OF JUSTICE
BUREAU OF JUSTICE STATISTICS
AND ACTING AS COLLECTION AGENT:
RTI INTERNATIONAL

DATA SUPPLIED BY

Name

Title

Official
Address

Telephone

City

FAX

State

Zip

E-mail

GENERAL INFORMATION

Please complete this questionnaire before [DATE] using one of the following methods:

Online: <https://bjs-prisoncensus.org>

Mail: [ADDRESS]

If you have any questions, contact the CCF Helpdesk at 1-877-254-1806 or bjs-prisoncensus@rti.org.

FACILITY INFORMATION

**PLEASE PROVIDE FACILITY-IDENTIFYING INFORMATION
IN THIS SPACE:**

FACILITY ELIGIBILITY

The census includes all correctional facilities administered by state departments of corrections (DOC) or the Federal Bureau of Prisons (BOP) or operated by private companies contracted to primarily house inmates for state correctional authorities or the BOP. These facilities are intended for adults but sometimes hold juveniles. For this data collection, each individual correctional facility or unit holding inmates under your jurisdiction is included, even if that facility shares budget or staff with other facilities.

The CJ-43B is intended to collect data on community-based correctional facilities administered by the state DOC or operated by private companies contracted to primarily house inmates for state correctional authorities or the BOP.

As you complete the survey, please provide a response to each question:

- If the answer to a question is “none” or “zero” → Write “0” in the space provided.
- If an exact numeric answer is **not available** → Provide estimates, and mark X in the box beside each number that is estimated.
- If an exact numeric answer is **not available** and you **cannot provide an estimate** → Write “DK” (don’t know) in the space provided.
- If you **do not know** the answer to a question → Write “DK” (don’t know) in the space provided.
- If the question **does not apply** to your facility or those you are reporting for → Write “NA” (not applicable) in the space provided.

BURDEN STATEMENT

Under the Paperwork Reduction Act, we cannot ask you to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, Washington, DC 20531; and to the Office of Management and Budget, OMB No. 1121-xxxx, Washington, DC 20503.

Section I — FACILITY CHARACTERISTICS

1. As of June 30, 2024, what were the functions of this facility? Mark (X) all that apply.

a. Facility functions

- General adult population confinement
- Alcohol/drug treatment confinement
- Reception/diagnosis/classification
- Medical treatment/hospitalization confinement
- Mental health/psychiatric confinement
- Community corrections/work release/prerelease
- Boot camp
- Primarily for persons returned to custody (e.g., parole violators)
- Primarily for confinement of youthful offenders
- Geriatric care
- Other — Specify:

b. Which facility function selected in question 1a applies to the largest number of inmates?

Mark (X) only ONE box.

- General adult population confinement
- Alcohol/drug treatment confinement
- Reception/diagnosis/classification
- Medical treatment/hospitalization confinement
- Mental health/psychiatric confinement
- Community corrections/work release/prerelease
- Boot camp
- Primarily for persons returned to custody (e.g., parole violators)
- Primarily for confinement of youthful offenders
- Geriatric care
- Other — Specify:

2. As of June 30, 2024, what percentage of the inmates in this facility were regularly permitted to leave the facility unaccompanied to work release, study release, rehabilitation? Mark (X) only ONE box.

- 50% or more
- Less than 50%
- None

STOP

Please review your answers to Question 1b and Question 2.

- If you answered “Community corrections/work release/prerelease” to Question 1b or “50% or more” to Question 2, please continue completing this form.
- Otherwise, DO NOT complete this form. Please contact RTI at 1-877-254-1806 or bjs-prisoncensus@rti.org to receive the appropriate form for this facility.

3. Is this facility administratively linked to any other facility? Facilities that share budgets or administrators are administratively linked.

Yes \longrightarrow a. What are the names of the facilities?

No \rightarrow Go to question 4

4. As of June 30, 2024, who operated this facility? Mark (X) only ONE box.

- Federal authority
 State authority
 Local authority
 Joint state and local authority
 Private contractor

5. As of June 30, 2024, was this facility authorized to house — Mark (X) only ONE box.

- Males only
 Females only
 Both males and females

Section II — INMATE COUNTS

6. On June 30, 2024, what was the total number of inmates in this facility?

- INCLUDE all inmates temporarily absent from this facility (e.g., for court appearances, brief furloughs, and medical leave).
- EXCLUDE all inmates who were on escape or absent without leave (AWOL).

a. Males

b. Females

c. TOTAL (Sum of questions 6a and 6b)

7. On June 30, 2024, how many inmates in this facility were —

a. Males under age 18

b. Females under age 18

c. TOTAL (Sum of questions 7a and 7b)

8. On June 30, 2024, how many inmates in this facility were —

- a. White, not of Hispanic origin
- b. Black or African American, not of Hispanic origin
- c. Hispanic or Latino
- d. American Indian/Alaska Native, not of Hispanic origin
- e. Asian, not of Hispanic origin
- f. Native Hawaiian or Other Pacific Islander, not of Hispanic origin
- g. Two or more races, not of Hispanic origin
- h. Additional categories in your information system —
Specify:
- i. TOTAL (Sum of questions 8a to 8h should equal question 6c)

9. On June 30, 2024, how many inmates in this facility were —

- a. U.S. citizens
- b. Not U.S. citizens
- c. Of unknown citizenship status
- d. Total (Sum of questions 9a to 9c should equal question 6c)

10. On June 30, 2024, how many inmates in this facility were being held for —

- a. Federal authorities
Number of inmates

If zero, skip to question 10b.

If greater than zero: Of all the inmates held for federal authorities, how many were held for —

1. Federal Bureau of Prisons
2. U.S. Immigration and Customs Enforcement (I.C.E.)
3. U.S. Marshals Service
4. Bureau of Indian Affairs
5. Other — Specify:
6. TOTAL (Sum of questions 10a1 to 10a5 should equal question 10a)

b. State prison authorities

Number of inmates

If zero, skip to question 10c.

If greater than zero: Of all the inmates held for state prison authorities, how many were held for —

1. Your state

2. Some other state(s) — *Specify states below:*3. TOTAL (*Sum of questions 10b1 and 10b2 should equal question 10b*)

c. Local authorities

Number of inmates

d. Tribal authorities

Number of inmates

e. TOTAL (*Sum of questions 10a to 10d should equal 6c*)

Number of inmates

Section III — FACILITY OPERATIONS AND SECURITY

11. Between July 1, 2023, and June 30, 2024, how many inmates walked away while on work detail, medical appointment, court appearance, work release, or furlough and, as a consequence, were officially recorded as AWOL?

- *Walkaway prisoners* leave custodial supervision outside a secure institution while on detail, during transportation, medical visit, or court appearance and are recorded as AWOL. Inmates who return late from furlough or other temporary release should be counted as walkaways, not escapees.

Number of walkaways

Section IV — FACILITY PROGRAMS

12. As of June 30, 2024, what types of counseling or special programs were available to inmates in this facility?

- EXCLUDE formal education programs.

Mark (X) all that apply.

- "Alcohol dependency/counseling/awareness"
- "Psychological/psychiatric counseling"
- "Victim services (provided to inmates who have been victims of crime prior to or during their incarceration)"
- Other — Specify:
- None

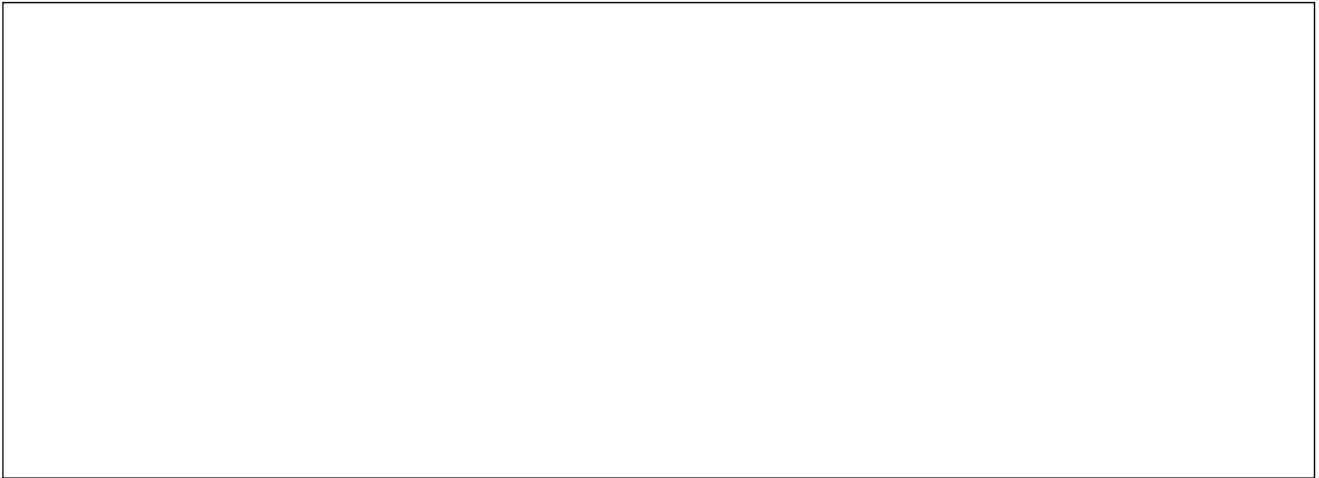
13. As of June 30, 2024, what types of educational programs were available to inmates in this facility?

- INCLUDE only formal programs.
- EXCLUDE unscheduled activities and informal programs.

Mark (X) all that apply.

- Literacy training or other lower basic adult education (ABE) — first- to fourth-grade level
- Upper basic adult education — fifth- to eighth-grade level
- Secondary education or High School Equivalency/GED
- Special education (e.g., programs for inmates with learning disabilities)
- English as a second language (ESL)
- Vocational training (e.g., auto repair, drafting, and data processing)
- College courses
- Study release programs (i.e., release to community to attend school)
- Other — Specify:
- None

Please use the following space to provide any comments to clarify any of your responses or describe any challenges you had in providing a response.



Attachment C – BJS Authorizing Legislation

DERIVATION

Title I

THE OMNIBUS CRIME CONTROL AND SAFE STREETS ACT OF 1968
(Public Law 90-351)

42 U.S.C. § 3711, *et seq.*

AN ACT to assist State and local governments in reducing the incidence of crime, to increase the effectiveness, fairness, and coordination of law enforcement and criminal justice systems at all levels of government, and for other purposes.

As Amended By

THE OMNIBUS CRIME CONTROL ACT OF 1970
(Public Law 91-644)

THE CRIME CONTROL ACT OF 1973
(Public Law 93-83)

THE JUVENILE JUSTICE AND DELINQUENCY PREVENTION ACT OF 1974
(Public Law 93-415)

THE PUBLIC SAFETY OFFICERS' BENEFITS ACT OF 1976
(Public Law 94-430)

THE CRIME CONTROL ACT OF 1976
(Public Law 94-503)

THE JUSTICE SYSTEM IMPROVEMENT ACT OF 1979
(Public Law 96-157)

THE JUSTICE ASSISTANCE ACT OF 1984
(Public Law 98-473)

STATE AND LOCAL LAW ENFORCEMENT ASSISTANCE ACT OF 1986
(Public Law 99-570-Subtitle K)

THE ANTI-DRUG ABUSE ACT OF 1988
TITLE VI, SUBTITLE C - STATE AND LOCAL NARCOTICS CONTROL
AND JUSTICE ASSISTANCE IMPROVEMENTS
(Public Law 100-690)

THE CRIME CONTROL ACT OF 1990
(Public Law 101-647)

BRADY HANDGUN VIOLENCE PROTECTION ACT
(Public Law 103-159)

VIOLENT CRIME CONTROL AND LAW ENFORCEMENT ACT OF 1994
(Public Law 103-322)

NATIONAL CHILD PROTECTION ACT OF 1993, AS AMENDED
(Public Law 103-209)

and

CRIME IDENTIFICATION TECHNOLOGY ACT OF 1998
(Public Law 105-251)

BUREAU OF JUSTICE STATISTICS
CHAPTER 46 - SUBCHAPTER III
[TITLE I - PART C]

42 USC § 3731 [Sec. 301.] **Statement of purpose**

It is the purpose of this subchapter [part] to provide for and encourage the collection and analysis of statistical information concerning crime, juvenile delinquency, and the operation of the criminal justice system and related aspects of the civil justice system and to support the development of information and statistical systems at the Federal, State, and local levels to improve the efforts of these levels of government to measure and understand the levels of crime, juvenile delinquency, and the operation of the criminal justice system and related aspects of the civil justice system. The Bureau shall utilize to the maximum extent feasible State governmental organizations and facilities responsible for the collection and analysis of criminal justice data and statistics. In carrying out the provisions of this subchapter [part], the Bureau shall give primary emphasis to the problems of State and local justice systems.

42 USC § 3732 [Sec. 302.] **Bureau of Justice Statistics**

(a) Establishment. There is established within the Department of Justice, under the general authority of the Attorney General, a Bureau of Justice Statistics (hereinafter referred to in this subchapter [part] as “Bureau”).

(b) Appointment of Director; experience; authority; restrictions. The Bureau shall be headed by a Director appointed by the President, by and with the advice and consent of the Senate. The Director shall have had experience in statistical programs. The Director shall have final authority for all grants, cooperative agreements, and contracts awarded by the Bureau. The Director shall report to the Attorney General through the Assistant Attorney General. The Director shall not engage in any other employment than that of serving as Director; nor shall the Director hold any office in, or act in any capacity for, any organization, agency, or institution with which the Bureau makes any contract or other arrangement under this Act.

(c) Duties and functions of Bureau. The Bureau is authorized to—

- (1) make grants to, or enter into cooperative agreements or contracts with public agencies, institutions of higher education, private organizations, or private individuals for purposes related to this subchapter [part]; grants shall be made subject to continuing compliance with standards for gathering justice statistics set forth in rules and regulations promulgated by the Director;
- (2) collect and analyze information concerning criminal victimization, including crimes against the elderly, and civil disputes;
- (3) collect and analyze data that will serve as a continuous and comparable national social indication of the prevalence, incidence, rates, extent, distribution, and attributes of crime, juvenile delinquency, civil disputes, and other statistical factors related to crime, civil disputes, and juvenile delinquency, in support of national, State, and local justice policy and decision making;
- (4) collect and analyze statistical information, concerning the operations of the criminal justice system at the Federal, State, and local levels;
- (5) collect and analyze statistical information concerning the prevalence, incidence, rates, extent, distribution, and attributes of crime, and juvenile delinquency, at the Federal, State, and local levels;
- (6) analyze the correlates of crime, civil disputes and juvenile delinquency, by the use of statistical information, about criminal and civil justice systems at the Federal, State, and local levels, and about the extent, distribution and attributes of crime, and juvenile delinquency, in the Nation and at the Federal, State, and local levels;
- (7) compile, collate, analyze, publish, and disseminate uniform national statistics concerning all aspects of criminal justice and related aspects of civil justice, crime, including crimes against the elderly, juvenile delinquency, criminal offenders, juvenile delinquents, and civil disputes in the various States;

- (8) recommend national standards for justice statistics and for insuring the reliability and validity of justice statistics supplied pursuant to this chapter [title];
- (9) maintain liaison with the judicial branches of the Federal and State Governments in matters relating to justice statistics, and cooperate with the judicial branch in assuring as much uniformity as feasible in statistical systems of the executive and judicial branches;
- (10) provide information to the President, the Congress, the judiciary, State and local governments, and the general public on justice statistics;
- (11) establish or assist in the establishment of a system to provide State and local governments with access to Federal informational resources useful in the planning, implementation, and evaluation of programs under this Act;
- (12) conduct or support research relating to methods of gathering or analyzing justice statistics;
- (13) provide for the development of justice information systems programs and assistance to the States and units of local government relating to collection, analysis, or dissemination of justice statistics;
- (14) develop and maintain a data processing capability to support the collection, aggregation, analysis and dissemination of information on the incidence of crime and the operation of the criminal justice system;
- (15) collect, analyze and disseminate comprehensive Federal justice transaction statistics (including statistics on issues of Federal justice interest such as public fraud and high technology crime) and to provide technical assistance to and work jointly with other Federal agencies to improve the availability and quality of Federal justice data;
- (16) provide for the collection, compilation, analysis, publication and dissemination of information and statistics about the prevalence, incidence, rates, extent, distribution and attributes of drug offenses, drug related offenses and drug dependent offenders and further provide for the establishment of a national clearinghouse to maintain and update a comprehensive and timely data base on all criminal justice aspects of the drug crisis and to disseminate such information;
- (17) provide for the collection, analysis, dissemination and publication of statistics on the condition and progress of drug control activities at the Federal, State and local levels with particular attention to programs and intervention efforts demonstrated to be of value in the overall national anti- drug strategy and to provide for the establishment of a national clearinghouse for the gathering of data generated by Federal, State, and local criminal justice agencies on their drug enforcement activities;
- (18) provide for the development and enhancement of State and local criminal justice information systems, and the standardization of data reporting relating to the collection, analysis or dissemination of data and statistics about drug offenses, drug related offenses, or drug dependent offenders;
- (19) provide for research and improvements in the accuracy, completeness, and inclusiveness of criminal history record information, information systems, arrest warrant, and stolen vehicle record information and information systems and support research concerning the accuracy, completeness, and inclusiveness of other criminal justice record information;
- (20) maintain liaison with State and local governments and governments of other nations concerning justice statistics;
- (21) cooperate in and participate with national and international organizations in the development of uniform justice statistics;
- (22) ensure conformance with security and privacy requirement of section 3789g of this title and identify, analyze, and participate in the development and implementation of privacy, security and information policies which impact on Federal and State criminal justice operations and related statistical activities; and

(23) exercise the powers and functions set out in subchapter VIII [part H] of this chapter [title].

(d) Justice statistical collection, analysis, and dissemination. To insure that all justice statistical collection, analysis, and dissemination is carried out in a coordinated manner, the Director is authorized to—

(1) utilize, with their consent, the services, equipment, records, personnel, information, and facilities of other Federal, State, local, and private agencies and instrumentalities with or without reimbursement therefore, and to enter into agreements with such agencies and instrumentalities for purposes of data collection and analysis;

(2) confer and cooperate with State, municipal, and other local agencies;

(3) request such information, data, and reports from any Federal agency as may be required to carry out the purposes of this chapter [title];

(4) seek the cooperation of the judicial branch of the Federal Government in gathering data from criminal justice records; and

(5) encourage replication, coordination and sharing among justice agencies regarding information systems, information policy, and data.

(e) Furnishing of information, data, or reports by Federal agencies. Federal agencies requested to furnish information, data, or reports pursuant to subsection (d)(3) of this section shall provide such information to the Bureau as is required to carry out the purposes of this section.

(f) Consultation with representatives of State and local government and judiciary. In recommending standards for gathering justice statistics under this section, the Director shall consult with representatives of State and local government, including, where appropriate, representatives of the judiciary.

42 USC § 3733 **[Sec. 303.] Authority for 100 per centum grants**

A grant authorized under this subchapter [part] may be up to 100 per centum of the total cost of each project for which such grant is made. The Bureau shall require, whenever feasible as a condition of approval of a grant under this subchapter [part], that the recipient contribute money, facilities, or services to carry out the purposes for which the grant is sought.

42 USC § 3735 **[Sec. 304.] Use of data**

Data collected by the Bureau shall be used only for statistical or research purposes, and shall be gathered in a manner that precludes their use for law enforcement or any purpose relating to a particular individual other than statistical or research purposes.

Attachment D – 60-day Federal Register Notice

limited acceptance of responsibility. RD, at 38; Tr. 503–04, 515, 590, 606–08.

While a respondent may present evidence of remedial measures taken to prevent reoccurrence of behavior inconsistent with registration, it is not necessary for the Agency to consider remedial measures when a respondent lacks unequivocal acceptance of responsibility. *Ajay S. Ahuja, M.D.*, 84 FR 5479, 5498 n.33 (2019); *Daniel A. Glick, D.D.S.*, 80 FR 74800, 74801, 74810 (2015). The Agency need not consider remedial measures given the lack of acceptance of responsibility, nevertheless Respondent did not present any evidence of remedial measures for consideration. *See* RD, at 39; *Ahuja*, 84 FR at 5498 n.33; *Glick*, 80 FR at 74801, 74810.

In addition to acceptance of responsibility, the Agency looks to the egregiousness and extent of the misconduct, *Garrett Howard Smith, M.D.*, 83 FR at 18910 (collecting cases), and considers both specific and general deterrence when determining an appropriate sanction. *Glick*, 80 FR at 74810. Here, Respondent's inappropriate and unlawful prescribing of controlled substances was egregious and warrants a sanction. *See* RD, at 39. The record contains substantial evidence that Respondent improperly issued an extensive number of prescriptions to four patients at two clinics over the course of nearly two years. RD, at 9, 17–30; Tr. 490–91; *see supra* Section I. Respondent prescribed controlled substances to patients without taking appropriate action to address clear and repeated signs of diversion and abuse. RD, at 39; *see supra* Section I. Even when patients arrived at their appointments with vital signs indicating a medical crisis or emergency, Respondent failed to address their dangerous medical situations and continued the same prescribing in violation of the applicable standard of care. RD, at 39; *see, e.g.*, Tr. 303, 345–46, 392. In this case, the Agency believes that revocation of Respondent's registration would deter Respondent and encourage the general registrant community to properly manage patients' treatment under the requirements of the CSA, including when faced with evidence of abuse and diversion. *See* RD, at 39.

In light of the above considerations, there is insufficient evidence that Respondent's behavior is unlikely to recur in the future such that the Agency can entrust him with a registration. In sum, Respondent has not offered sufficient mitigating evidence on the record to rebut the Government's case for revocation of his registration. RD, at

37–40. The public interest factors weigh in favor of revocation. RD, at 40.

Accordingly, the Agency will order that Respondent's registration be revoked.

Order

Pursuant to 28 CFR 0.100(b) and the authority vested in me by 21 U.S.C. 824(a), I hereby revoke DEA Certificate of Registration No. FF7471840 issued to Mark Fenzl, M.D. Further, pursuant to 28 CFR 0.100(b) and the authority vested in me by 21 U.S.C. 823(g)(1), I hereby deny any pending applications of Mark Fenzl, M.D., to renew or modify this registration, as well as any other pending application of Mark Fenzl, M.D., for additional registration in Florida. This Order is effective April 10, 2024.

Signing Authority

This document of the Drug Enforcement Administration was signed on February 20, 2024, by Administrator Anne Milgram. That document with the original signature and date is maintained by DEA. For administrative purposes only, and in compliance with requirements of the Office of the Federal Register, the undersigned DEA Federal Register Liaison Officer has been authorized to sign and submit the document in electronic format for publication, as an official document of DEA. This administrative process in no way alters the legal effect of this document upon publication in the **Federal Register**.

Heather Achbach,

Federal Register Liaison Officer, Drug Enforcement Administration.

[FR Doc. 2024–05099 Filed 3–8–24; 8:45 am]

BILLING CODE 4410–09–P

DEPARTMENT OF JUSTICE

[OMB Number 1121–0147]

Agency Information Collection Activities; Proposed eCollection eComments Requested; Reinstatement, With Change, of a Previously Approved Collection for Which Approval Has Expired: Census of State and Federal Adult Correctional Facilities

AGENCY: Bureau of Justice Statistics, Department of Justice.

ACTION: 60-Day notice.

SUMMARY: The Bureau of Justice Statistics (BJS), Department of Justice (DOJ) will be submitting the following information collection request to the Office of Management and Budget (OMB) for review and approval in

accordance with the Paperwork Reduction Act of 1995.

DATES: Comments are encouraged and will be accepted for 60 days until May 10, 2024.

FOR FURTHER INFORMATION CONTACT: If you have additional comments especially on the estimated public burden or associated response time, suggestions, or need a copy of the proposed information collection instrument with instructions or additional information, please contact Laura Maruschak, Bureau of Justice Statistics, 810 Seventh Street NW, Washington, DC 20531, (email: laura.maruschak@usdoj.gov; telephone: 202–598–0802).

SUPPLEMENTARY INFORMATION: Written comments and suggestions from the public and affected agencies concerning the proposed collection of information are encouraged. Your comments should address one or more of the following four points:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the Bureau of Justice Statistics, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Evaluate whether and if so how the quality, utility, and clarity of the information to be collected can be enhanced; and
- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, *e.g.*, permitting electronic submission of responses.

Abstract: The Census of State and Federal Adult Correctional Facilities (CCF) is part of the larger Bureau of Justice Statistics' (BJS) portfolio of establishment surveys that inform the nation on the characteristics of adult correctional facilities and persons sentenced to State and Federal prisons. The CCF collects data at the facility level. Data obtained are intended to describe the characteristics of confinement and community-based adult correctional facilities that are operated by (1) State correctional and BOP authorities or (2) private entities that primarily house inmates for State correctional or BOP authorities. The data collected inform issues related to

the operations of facilities and the conditions of confinement, including facility capacity and crowding, safety and security within prisons, staff workload, overall facility function, programming, work assignments, and special housing. All data are submitted on a voluntary basis. BJS plans to continue to use two instruments to collect data on each facility eligible for the CCF with the reference date of June 30, 2024.

Consistent with the most recent iteration of the CCF in 2019 the 2024 CJ-43A includes—

- Functions of the facility (e.g., general confinement, community corrections, reception/diagnostic, medical treatment confinement)
- Percentage of inmates regularly permitted to leave the facility unaccompanied
- Whether the facility is administratively linked (e.g., share budgets or staff) to other facilities and if they are, names of other facilities
- Type of authority operating the facility (e.g., Federal, State, local, joint State and local)
- Whether the facility is authorized to house males, females, or both males and females
- Physical-security level of the facility
- Whether the facility has a designated geriatric unit for inmates of advanced age
- Whether the facility has a housing unit specifically designated for veterans
- Rated or design capacity of the facility
- Whether the facility operated under a State or Federal court order or consent decree that limited the number of inmates it could house
- Whether the facility operated under a State or Federal court order or consent decree for specific conditions of confinement
- Year that State or Federal court order or consent decree took effect
- Number of inmates, by sex on the reference date
- Number of inmates under the age of 18 by sex on the reference date
- Number of inmates by racial category on the reference date
- Number of inmates by custody-security level on the reference date
- Number of inmates by maximum sentence length (more than 1 year and 1 year or less) on the reference date
- Number of inmates who were non-U.S. citizens on the reference date
- Number of inmates being held in restrictive housing on reference date
- Number of inmates housed in protective custody, administrative segregation, segregated for

disciplinary reasons, or other restrictive housing on the reference date

- Number of inmates held for Federal, State, local, and Tribal authorities on the reference date
- Number of staff (security and total), by sex on the reference date
- Number of security staff by racial category on the reference date
- Number of misconduct/disciplinary reports filed on inmates over a 1-year period
- Number of assaults against facility staff by inmates reported over a 1-year period
- Number of prisoner assaults by other inmates with and without serious injury reported over a 1-year period
- Number of disturbances that occurred at the facility over a 1-year period
- Whether the facility has a perimeter or barriers, or surveillance method to detect those attempting to escape
- Number of escapes by inmates that occurred at the facility over a 1-year period
- Number of walkaways by inmates that occurred at the facility over a 1-year period
- Types of work assignments available to inmates on the reference date
- Types of counseling or special programs available to inmates on the reference date
- Types of educational programs available to inmates on the reference date

BJS is proposing to add the following items to the 2024 CJ-43A, all of which are likely available from the same databases as existing data elements and should pose minimal additional burden to the respondents, while enhancing BJS's ability to characterize the corrections system and populations it serves:

- Number of vacant security staff positions
 - Accessibility of technology/internet by inmates
- Based on high burden, low utilization, and/or low response rates in the 2019 CCF, BJS is proposing to remove the following items from the CJ-43A:
- Number of payroll and nonpayroll staff by employment status (full-time and part-time)
 - Number of security staff on average at facility by day shift, night shift, and overnight shift
 - Number of shared security staff with other administratively linked facilities
- Consistent with the most recent iteration of the CCF in 2019 the 2024 CJ-43B includes—
- Functions of the facility (e.g., general confinement, community corrections,

reception/diagnostic, medical treatment confinement)

- Percentage of inmates regularly permitted to leave the facility unaccompanied
- Whether the facility is administratively linked to other facilities and if they are, names of other facilities
- Type of authority operating the facility (e.g., Federal, State, local, joint State and local)
- Whether the facility is authorized to house males, females, or both males and females
- Number of inmates by sex on the reference date
- Number of inmates under the age of 18 by sex on the reference date
- Number of inmates by racial category on the reference date
- Number of inmates who were non-U.S. citizens on the reference date
- Number of inmates held for Federal, State, local, and Tribal authorities on the reference date
- Number of walkaways by inmates that occurred at the facility over a 1-year period
- Types of counseling or special programs available to inmates on the reference date
- Types of educational programs available to inmates on the reference date

BJS uses the information gathered in CCF in published reports and statistics. The reports will be made available to the U.S. Congress, Executive Office of the President, practitioners, researchers, students, the media, others interested in criminal justice statistics, and the general public via the BJS website.

Overview of This Information Collection

1. *Type of Information Collection:* Reinstatement, with change, of a previously approved collection for which approval has expired. Proposed revisions include the addition of items to measure digital technology/internet accessibility of inmates and security staff vacancies.

2. *The Title of the Form/Collection:* Census of State and Federal Adult Correctional Facilities (CCF).

3. *The agency form number, if any, and the applicable component of the Department sponsoring the collection:* The CCF includes two forms: CJ-43A and CJ-43B. The sponsoring component is the Bureau of Justice Statistics.

4. *Affected public who will be asked or required to respond, as well as the obligation to respond:* Affected Public is State and Federal Government, and private entities contracted to house inmates for State and Federal

Government. The obligation to respond is voluntary.

5. *An estimate of the total number of respondents and the amount of time estimated for an average respondent to respond:* The CCF will collect data on approximately 1,670 State and Federal adult correctional facilities, of which, 1,160 are confinement and 510 are community-based facilities. Including

follow-up time, the estimated burden for the CJ43–A is 180 minutes and 55 minutes for the CJ–43B. A central respondent may be responsible for coordinating, compiling, and submitted data for multiple facilities, particularly in the case of State DOCs, the BOP, and private corporations operating multiple facilities.

6. *An estimate of the total annual burden (in hours) associated with the collection:* The total annual burden hours for this collection is 3,947.5 hours.

7. *An estimate of the total annual cost burden associated with the collection, if applicable:* \$151,979.

TOTAL BURDEN HOURS

Activity	Number of respondents	Frequency	Total annual responses	Time per response (minutes)	Total annual burden (hours)
CJ–43A	1,160	1	1,160	180	3,480
CJ–43B	510	1	510	55	467.5
Unduplicated Totals	1,670	235	3,947.5

If additional information is required contact: Darwin Arceo, Department Clearance Officer, United States Department of Justice, Justice Management Division, Policy and Planning Staff, Two Constitution Square, 145 N Street NE, 4W–218, Washington, DC.

Dated: March 6, 2024.

Darwin Arceo,

Department Clearance Officer for PRA, U.S. Department of Justice.

[FR Doc. 2024–05087 Filed 3–8–24; 8:45 am]

BILLING CODE 4410–18–P

DEPARTMENT OF LABOR

Agency Information Collection Activities; Submission for OMB Review; Comment Request; Anhydrous Ammonia Storage and Handling Standard

ACTION: Notice of availability; request for comments.

SUMMARY: The Department of Labor (DOL) is submitting this Occupational Safety & Health Administration (OSHA)-sponsored information collection request (ICR) to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995 (PRA). Public comments on the ICR are invited.

DATES: The OMB will consider all written comments that the agency receives on or before April 10, 2024.

ADDRESSES: Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to www.reginfo.gov/public/do/PRAMain. Find this particular

information collection by selecting “Currently under 30-day Review—Open for Public Comments” or by using the search function. Comments are invited on: (1) whether the collection of information is necessary for the proper performance of the functions of the Department, including whether the information will have practical utility; (2) the accuracy of the agency’s estimates of the burden and cost of the collection of information, including the validity of the methodology and assumptions used; (3) ways to enhance the quality, utility and clarity of the information collection; and (4) ways to minimize the burden of the collection of information on those who are to respond, including the use of automated collection techniques or other forms of information technology.

FOR FURTHER INFORMATION CONTACT: Nicole Bouchet by telephone at 202–693–0213, or by email at DOL_PRA_PUBLIC@dol.gov.

SUPPLEMENTARY INFORMATION: The collections of information are necessary for the safe handling and storage of anhydrous ammonia, a substance which is extremely dangerous to humans including toxic and corrosive. For additional substantive information about this ICR, see the related notice published in the **Federal Register** on October 27, 2023 (8 FR 73877).

This information collection is subject to the PRA. A Federal agency generally cannot conduct or sponsor a collection of information, and the public is generally not required to respond to an information collection, unless the OMB approves it and displays a currently valid OMB Control Number. In addition, notwithstanding any other provisions of law, no person shall generally be subject to penalty for failing to comply with a

collection of information that does not display a valid OMB Control Number. See 5 CFR 1320.5(a) and 1320.6.

DOL seeks PRA authorization for this information collection for three (3) years. OMB authorization for an ICR cannot be for more than three (3) years without renewal. The DOL notes that information collection requirements submitted to the OMB for existing ICRs receive a month-to-month extension while they undergo review.

Agency: DOL–OSHA.

Title of Collection: Anhydrous Ammonia Storage and Handling Standard.

OMB Control Number: 1218–0208.

Affected Public: Private Sector—Farms.

Total Estimated Number of Respondents: 2,500.

Total Estimated Number of Responses: 2,059.

Total Estimated Annual Time Burden: 342 hours.

Total Estimated Annual Other Costs Burden: \$0.

(Authority: 44 U.S.C. 3507(a)(1)(D))

Nicole Bouchet,

Certifying Official.

[FR Doc. 2024–05108 Filed 3–8–24; 8:45 am]

BILLING CODE 4510–26–P

DEPARTMENT OF LABOR

Agency Information Collection Activities; Submission for OMB Review; Comment Request; Anhydrous Ammonia Storage and Handling Standard

Correction

In notice document 2024–04512 appearing on page 15617 in the issue of

Attachment E – 60-day Public Comments

From:
Sent: Monday, March 18, 2024 2:14 PM
To: Maruschak, Laura (OJP) <Laura.Maruschak@usdoj.gov>
Subject: [EXTERNAL] Collection Instrument and Instructions

Good Afternoon, Ms. Maruschak,

Will you send me a copy of the BJS/DOJ proposed information collection instrument with instructions?

Thanks,

Attachment F - 30-day Federal Register Notice

DEPARTMENT OF JUSTICE**[OMB Number 1121–0147]****Agency Information Collection Activities; Proposed eCollection eComments Requested; Reinstatement, With Change, of a Previously Approved Collection for Which Approval Has Expired: Census of State and Federal Adult Correctional Facilities****AGENCY:** Bureau of Justice Statistics, Department of Justice.**ACTION:** 30-day notice.

SUMMARY: The Bureau of Justice Statistics (BJS), Department of Justice (DOJ), will be submitting the following information collection request to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995. The proposed information collection was previously published in the **Federal Register** on March 11, 2024, allowing a 60-day comment period.

DATES: Comments are encouraged and will be accepted for 30 days until June 20, 2024.

FOR FURTHER INFORMATION CONTACT: If you have comments especially on the estimated public burden or associated response time, suggestions, or need a copy of the proposed information collection instrument with instructions or additional information, please contact Laura Maruschak, Statistician, Bureau of Justice Statistics, 810 Seventh Street NW, Washington, DC 20531, (email: laura.maruschak@usdoj.gov; telephone: 202–598–0802).

SUPPLEMENTARY INFORMATION: The proposed information collection was previously published in the **Federal Register**, volume 89 page 17524 on March 11, 2024, allowing a 60-day comment period.

Written comments and suggestions from the public and affected agencies concerning the proposed collection of information are encouraged. Your comments should address one or more of the following four points:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the Bureau of Justice Statistics, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Evaluate whether and if so how the quality, utility, and clarity of the

information to be collected can be enhanced; and

- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, *e.g.*, permitting electronic submission of responses.

Written comments and recommendations for this information collection should be submitted within 30 days of the publication of this notice on the following website www.reginfo.gov/public/do/PRAMain. Find this particular information collection by selecting “Currently under 30-day Review—Open for Public Comments” or by using the search function and entering either the title of the information collection or the OMB Control Number 1121–0147. This information collection request may be viewed at www.reginfo.gov. Follow the instructions to view Department of Justice, information collections currently under review by OMB.

DOJ seeks PRA authorization for this information collection for three (3) years. OMB authorization for an ICR cannot be for more than three (3) years without renewal. The DOJ notes that information collection requirements submitted to the OMB for existing ICRs receive a month-to-month extension while they undergo review.

Overview of This Information Collection

1. *Type of Information Collection:* Reinstatement, with change, of a previously approved collection for which approval has expired. Proposed revisions include the addition of items to measure digital technology/internet accessibility of inmates and security staff vacancies.

2. *Title of the Form/Collection:* Census of State and Federal Adult Correctional Facilities (CCF).

3. *Agency form number, if any, and the applicable component of the Department of Justice sponsoring the collection:* CJ–43A and CJ–43B. The sponsoring component is the Bureau of Justice Statistics.

4. *Affected public who will be asked or required to respond, as well as a brief abstract:* *Affected Public:* State and Federal Government, and private entities contracted to house inmates for state and federal government.

Abstract: The Census of State and Federal Adult Correctional Facilities (CCF) is part of the larger Bureau of Justice Statistics' (BJS) portfolio of

establishment surveys that inform the nation on the characteristics of adult correctional facilities and persons sentenced to state and federal prisons. The CCF collects data at the facility level. Data obtained are intended to describe the characteristics of confinement and community-based adult correctional facilities that are operated by (1) state correctional and BOP authorities or (2) private entities that primarily house inmates for state correctional or BOP authorities. The data collected inform issues related to the operations of facilities and the conditions of confinement, including facility capacity and crowding, safety and security within prisons, staff workload, overall facility function, programming, work assignments, and special housing. BJS plans to continue to use two instruments to collect data on each facility eligible for the CCF with the reference date of June 30, 2024.

Consistent with the most recent iteration of the CCF in 2019 the 2024 CJ–43A includes—

- Functions of the facility (*e.g.*, general confinement, community corrections, reception/diagnostic, medical treatment confinement)
- Percentage of inmates regularly permitted to leave the facility unaccompanied
- Whether the facility is administratively linked (*e.g.*, share budgets or staff) to other facilities and if they are, names of other facilities
- Type of authority operating the facility (*e.g.*, federal, state, local, joint state and local, or private)
- Whether the facility is authorized to house males, females, or both males and females
- Physical-security level of the facility
- Whether the facility has a designated geriatric unit for inmates of advanced age
- Whether the facility has a housing unit specifically designated for veterans
- Rated or design capacity of the facility
- Whether the facility operated under a state or federal court order or consent decree that limited the number of inmates it could house
- Whether the facility operated under a state or federal court order or consent decree for specific conditions of confinement
- Year that state or federal court order or consent decree took effect
- Number of inmates, by sex on the reference date
- Number of inmates under the age of 18 by sex on the reference date
- Number of inmates by racial or ethnic category on the reference date

- Number of inmates by custody-security level on the reference date
- Number of inmates by maximum sentence length (more than 1 year and 1 year or less) on the reference date
- Number of inmates who were non-U.S. citizens on the reference date
- Number of inmates being held in restrictive housing on reference date
- Number of inmates housed in protective custody, administrative segregation, segregated for disciplinary reasons, or other restrictive housing on the reference date
- Number of inmates held for federal, state, local, and tribal authorities on the reference date
- Number of staff (security and total), by sex on the reference date
- Number of security staff by racial or ethnic category on the reference date
- Number of misconduct/disciplinary reports filed on inmates over a 1-year period
- Number of assaults against facility staff by inmates reported over a 1-year period
- Number of prisoner assaults by other inmates with and without serious injury reported over a 1-year period
- Number of disturbances that occurred at the facility over a 1-year period
- Whether the facility has a perimeter or barriers, or surveillance method to detect those attempting to escape
- Number of escapes by inmates that occurred at the facility over a 1-year period
- Number of walkaways by inmates that occurred at the facility over a 1-year period
- Types of work assignments available to inmates on the reference date
- Types of counseling or special programs available to inmates on the reference date
- Types of educational programs available to inmates on the reference date

BJS is proposing to add the following items to the 2024 CJ-43A, all of which are likely available from the same databases as existing data elements and should pose minimal additional burden to the respondents, while enhancing BJS's ability to characterize the corrections system and populations it serves:

- Number of vacant security staff positions
- Accessibility of technology/internet by inmates

Based on high burden, low utilization, and/or low response rates in the 2019 CCF, BJS is proposing to remove the following items from the CJ-43A:

- Number of payroll and nonpayroll staff by employment status (full-time and part-time)
 - Number of security staff on average at facility by day shift, night shift, and overnight shift
 - Number of shared security staff with other administratively linked facilities
- Consistent with the most recent iteration of the CCF in 2019 the 2024 CJ-43B includes—
- Functions of the facility (e.g., general confinement, community corrections, reception/diagnostic, medical treatment confinement)
 - Percentage of inmates regularly permitted to leave the facility unaccompanied
 - Whether the facility is administratively linked to other facilities and if they are, names of other facilities
 - Type of authority operating the facility (e.g., federal, state, local, joint state and local, or private)
 - Whether the facility is authorized to house males, females, or both males and females
 - Number of inmates by sex on the reference date
 - Number of inmates under the age of 18 by sex on the reference date
 - Number of inmates by racial or ethnic category on the reference date
 - Number of inmates who were non-U.S. citizens on the reference date
 - Number of inmates held for federal, state, local, and tribal authorities on the reference date
 - Number of walkaways by inmates that occurred at the facility over a 1-year period
 - Types of counseling or special programs available to inmates on the reference date
 - Types of educational programs available to inmates on the reference date
5. *Obligation to Respond*: Voluntary.
 6. *Total Estimated Number of Respondents*: 1,670 state and federal adult correctional facilities, of which, 1,160 are confinement and 510 are community-based facilities. A central respondent may be responsible for coordinating, compiling, and submitted data for multiple facilities, particularly in the case of state DOCs, the BOP, and private corporations operating multiple facilities.
 7. *Estimated Time per Respondent*: Estimated burden for the CJ43-A is 180 minutes and 55 minutes for the CJ-43B.
 8. *Frequency*: One-time.
 9. *Total Estimated Annual Time Burden*: 3,947.5 hours
 10. *Total Estimated Annual Other Costs Burden*: \$151,979.

If additional information is required contact: Darwin Arceo, Department Clearance Officer, United States Department of Justice, Justice Management Division, Policy and Planning Staff, Two Constitution Square, 145 N Street NE, 4W-218, Washington, DC.

Dated: May 15, 2024.

Darwin Arceo,

Department Clearance Officer for PRA, U.S. Department of Justice.

[FR Doc. 2024-10971 Filed 5-17-24; 8:45 am]

BILLING CODE 4410-18-P

DEPARTMENT OF LABOR

Agency Information Collection Activities; Submission for OMB Review; Comment Request; Agreement and Undertaking

ACTION: Notice of availability; request for comments.

SUMMARY: The Department of Labor (DOL) is submitting this Office of Workers' Compensation Programs (OWCP)-sponsored information collection request (ICR) to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995 (PRA). Public comments on the ICR are invited.

DATES: The OMB will consider all written comments that the agency receives on or before June 20, 2024.

ADDRESSES: Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to www.reginfo.gov/public/do/PRAMain. Find this particular information collection by selecting "Currently under 30-day Review—Open for Public Comments" or by using the search function.

FOR FURTHER INFORMATION CONTACT: Michelle Neary by telephone at 202-693-6312, or by email at DOL_PRA_PUBLIC@dol.gov.

SUPPLEMENTARY INFORMATION: The OWCP-1 is a form completed by employers to provide the Secretary of Labor with authorization to sell securities or to bring suit under indemnity bonds deposited by the self-insured employers in the event there is a default in the payment of benefits. For additional substantive information about this ICR, see the related notice published in the **Federal Register** on January 30, 2024 (89 FR 5939).

Comments are invited on: (1) whether the collection of information is necessary for the proper performance of

Attachment G - 2019 CCF Data Quality Report

Version 2
February 2, 2024

Census of State and Federal Adult Correctional Facilities (CCF)

2019 Data Quality Report

Prepared for:

Laura Maruschak
U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Statistics
810 Seventh Street, NW
Washington, DC 20531

Prepared by

RTI International
3040 Cornwallis Road
Research Triangle Park, NC 27709

RTI Project Number 0219262.000.001.002

Document Version Control

Version	Submission Date	Submitted by	Submitted to	Summary of Change(s)	Confirmation/ Approval Date
1	01/03/2024	Hannah Everhart, RTI	Laura Maruschak, BJS	Initial draft submission	Responded with comments on 01/09/24
2	02/02/2024	Hannah Everhart, RTI	Laura Maruschak, BJS	Draft 2 with comments exchanged between BJS and RTI, and the addition of Instrument Recommendations	

Contents

Section	Page
I. Introduction	1
II. Methods	1
III. Global Findings	2
IV. Instrument Recommendations	3
V. Item-by-Item Findings	6
Section I – FACILITY CHARACTERISTICS	6
Section II – INMATE COUNTS	10
Section III – FACILITY STAFF	16
Section IV – FACILITY OPERATIONS AND SECURITY	18
Section V – FACILITY PROGRAMS	20

I. Introduction

In preparations for the 2024 Census of State and Federal Adult Correctional Facilities (CCF), RTI International reviewed the data from the 2019 CCF to examine the extent of item nonresponse and reporting inconsistencies after data quality follow-up was performed.

This report summarizes common findings along with an item-by-item analysis of nonresponse and inconsistency errors. Following review of this report, RTI will collaborate with the Bureau of Justice Statistics to identify ways to correct problems with question and response wording that may be contributing to nonresponse and inconsistencies.

II. Methods

We began by quantifying item nonresponse for each survey variable. Item nonresponse rates for most items were calculated as the rate of observations with no value. Items did not count toward missing rates if the item should have been legitimately skipped based on the answer to a prior question. For facilities that submitted only critical items, all but those items are counted as missing. For facilities that submitted some data items at only the complex (i.e., multi-facility) level, these items are counted as missing because this analysis was done at the facility level.

Item inconsistency was calculated as the rate of observations with inconsistent data within a survey question (i.e., a total row summing to the whole of prior rows) or across survey questions (i.e., totals matching to a corresponding question).

Rates of item nonresponse and, when applicable, inconsistency were calculated for each question and sub-question by dividing the number of total cases with the error by the total number of eligible cases (e.g., valid skips are not included in the denominator). For the purposes of this report, we classified these rates into the five categories shown below:

Category	Rate
Insignificant	<1.0%
Low	1.0%–4.9%
Moderate	5.0%–9.9%
High	10.0%–19.9%
Very High	20.0%+

In the table below, the nonresponse and inconsistency rates are shown for each question by section. Some questions did not have any item consistency checks applied.

Item Nonresponse and Inconsistency by Section and Question

Section	Question	Item nonresponse	Item inconsistency
Section I – Facility Characteristics	1	Insignificant	Insignificant
	2	Low	N/A
	3	Moderate	N/A
	4	Insignificant	N/A

Section	Question	Item nonresponse	Item inconsistency
	5	Low	N/A
	6	Insignificant	N/A
	7	Low	N/A
	8	Moderate	N/A
	9	Moderate	N/A
	10	Low	Insignificant
Section II – Inmate Counts	11	Insignificant	Insignificant
	12	Low	Insignificant
	13	Low	Insignificant
	14	Moderate	Insignificant
	15	Moderate	Low
	16	High	Insignificant
	17	Moderate	Insignificant
	18	Very high	Low
	19	Very high	Low
Section III – Facility Staff	20	Very high	Low
	21	High	Insignificant
	22	High	Insignificant
	23	High	Insignificant
	24	Very high	Insignificant
	25	Very high	N/A
Section IV – Facility Operations and Security	26	High	N/A
	27	High	N/A
	28	High	Insignificant
	29	High	N/A
	30	Low	N/A
	31	Moderate	N/A
Section V – Facility Programs	32	Low	N/A
	33	Moderate	N/A
	34	Moderate	N/A

III. Global Findings

Our analysis of nonresponse highlighted the following:

1. Overall, even after data quality follow-up, many questions or sub-questions had a moderate (5.0%–9.9%), high (10.0%–19.9%), or very high (20.0% +) rate of item nonresponse. Below is a breakdown of the rates of item nonresponse across all 34 questions.
 - a. A total of 4 questions or sub-questions had *insignificant* rates of item nonresponse (Questions 1, 4, 6, and 11)

- b. A total of 8 questions or sub-questions had *low* rates of item nonresponse (Questions 2, 5, 7, 10, 12, 13, 30, and 32).
 - c. A total of 9 questions or sub-questions had *moderate* rates of item nonresponse (Questions 3, 8, 9, 14, 15, 17, 31, 33, and 34).
 - d. A total of 8 questions or sub-questions had *high* rates of item nonresponse (Questions 16, 21, 22, 23, 26, 27, 28, and 29).
 - e. A total of 5 questions or sub-questions had *very high* rates of item nonresponse (Questions 18, 19, 20, 24, and 25).
2. Item nonresponse to open-ended “Other-Specify” questions was commonly found throughout the instrument. These instances were not included in the above overview of rates by question as these do not impact the analysis as critically.
- a. Question 13H had a high rate (15.8%) of cases that reported inmates with an unlisted race category but did not specify.
 - b. Question 19A5 had a high rate (18.7%) of cases that reported inmates held for some other federal authority but did not specify.
 - c. Question 32 had a very high rate (22.9%) of cases that reported other types of work assignments but did not specify.
 - d. Question 33 had a high rate (11.8%) of cases that reported other types of counseling or special programs but did not specify.

Our analysis of inconsistency errors highlighted the following:

- 1. Only a small number of questions had persisting inconsistency errors following data quality follow-up, and none rose to the levels of moderate (5.0%–9.9%), high (10.0%–19.9%), or very high (20.0%+). Below is a breakdown of the rates of item inconsistency across the 17 survey questions that included inconsistency checks.
 - a. A total of 13 questions or sub-questions had *insignificant* rates of item inconsistency (Questions 1, 10, 11, 12, 13, 14, 16, 17, 21, 22, 23, 24, and 28).
 - b. A total of 4 questions or sub-questions had *low* rates of item inconsistency (Questions 15, 18, 19, and 20). Among the questions with a low rate of inconsistency, the types of remaining errors included 1 item error due to the total not matching a corresponding question and 3 item errors due to the total row not summing to the whole of prior rows.

IV. Instrument Recommendations

RTI has minimal recommendations for adjustments to the 2019 CCF instruments based on the global findings above. As previously discussed with BJS, we anticipate changes to Section III - Facility Staff to align more closely with the format used in the Census of Jails survey. Section III had high to very high rates of item nonresponse and we anticipate that the adjustment to question format will help alleviate item nonresponse to the 2024 CCF instruments.

In addition to item missingness, RTI reviewed responses to all open-ended “Other-Specify” questions within the instruments to identify common findings that may suggest the inclusion of additional response options. *Exhibit 1* displays a summary of the most common participant responses to open-

ended questions from the 2019 CCF. Based on this review, RTI suggests that BJS consider adding a response option for any of the below that closely align with the questions' objective.

Exhibit 1. Other-Specify Participant Responses

Instrument Question and Common Responses	Responses (%)^a
Q1A11_SPECIFY: As of June 30, 2019, what were the functions of this facility? Other – Specify:	164
<i>"Faith"</i>	29 (17.7)
<i>"Re-Entry"</i>	10 (6.1)
<i>"Violence Prevention"</i>	13 (7.9)
Q1B_SPECIFY: Which function selected applies to the largest number of inmates? Other – Specify:	49
<i>"Close Management"</i>	5 (10.2)
<i>"Confinement for low security criminal alien inmates"</i>	7 (14.3)
<i>"Faith"</i>	4 (8.2)
<i>"Re-Entry"</i>	8 (16.3)
Q6_SPECIFY: As of June 30, 2019, what was the physical security of this facility? Other – Specify:	77
<i>"Definitions provided do not match VADOC definitions"</i>	42 (54.5)
<i>"Max/Close, Med, Min"</i>	6 (7.8)
Q10A19_SPECIFY: As of June 30, 2019, was this facility under a state or federal court order or consent decree for specific conditions of confinement? What were the specific conditions? Other – Specify:	41
<i>"Gang Management"</i>	35 (85.4)
Q13H_SPECIFY: On June 30, 2019, how many inmates in this facility were – Additional categories in your information system:	532
<i>"Additional race categories include individuals who are non-Hispanic and have no race identified or have "Other" entered as their race value"</i>	17 (3.2)
<i>"Blank categories are NA"</i>	24 (4.5)
<i>"DK"</i>	14 (2.6)
<i>"Inmates do not ID with a-h"</i>	18 (3.4)
<i>"Other"</i>	205 (38.5)
<i>"Other or Unknown, Unspecified"</i>	68 (12.8)
<i>"Unknown"</i>	148 (27.8)
Q18E_SPECIFY: If question 17 [inmates in this facility being held in restrictive housing] is greater than zero, how many inmates were in restrictive housing on June 30, 2019 for — Other reasons — Specify:	383
<i>"IMS"</i>	8 (2.1)
<i>"Investigation/Investigative"</i>	30 (7.8)
<i>"Not specified"</i>	12 (3.1)
<i>"Pending"</i>	39 (10.2)
<i>"PENDING DISCIP., INVEST., PROT. NEEDS, ETC."</i>	52 (13.6)
<i>"Pre-Hearing Detention"</i>	67 (17.5)
<i>"Restrictive Housing"</i>	19 (5)
<i>"Temporary Confinement or Investigative Status"</i>	15 (3.9)
<i>"Various Reasons"</i>	23 (6)

Instrument Question and Common Responses	Responses (%)^a
Q19A5_SPECIFY: On June 30, 2019, how many inmates in this facility were being held for — Federal authorities — Other – Specify:	58
<i>"Federal Sentence"</i>	7 (12.1)
<i>"KY DOC"</i>	7 (12.1)
<i>"US Probation"</i>	14 (24.1)
<i>"USPO"</i>	8 (13.8)
Q19B2_SPECIFY: On June 30, 2019, how many inmates in this facility were being held for — State prison authorities – If greater than zero: Of all the inmates held for state prison authorities, how many were held for —Some other state(s) — Specify states below:	260
<i>"DK"</i>	10 (3.8)
<i>"Interstate Compact"</i>	19 (7.3)
<i>"NA"</i>	7 (2.7)
Q23H_SPECIFY: Of the total SECURITY STAFF reported in question 22, how many were — Additional categories in your information system —	209
<i>"DK"</i>	19 (9.1)
<i>"No specified"</i>	12 (5.7)
<i>"Other"</i>	93 (44.5)
<i>"Unknown"</i>	32 (15.3)
<i>"Unspecified"</i>	26 (12.4)
Q32_SPECIFY: As of June 30, 2019, what types of work assignments were available to inmates in this facility? Other – Specify:	131
<i>"DK"</i>	12 (9.2)
<i>"Work-based education programs"</i>	10 (7.6)
Q33_12_SPECIFY: As of June 30, 2019, what types of counseling or special programs were available to inmates in this facility? Other – Specify:	321
<i>"DK"</i>	12 (3.7)
<i>"Domestic Violence"</i>	9 (2.8)
<i>"Cognitive Behavior" related</i>	18 (5.6)
<i>"Thinking for a Change"</i>	24 (7.5)
<i>"Through contracted service in the community"</i>	12 (3.7)
<i>"Victim Awareness" related</i>	13 (4)
<i>"Violence Prevention" related</i>	21 (6.5)
<i>"Wellness"</i>	9 (2.8)
Q34_9_OTHER: As of June 30, 2019, what types of educational programs were available to inmates in this facility? Other – Specify:	230
<i>"All correspondence courses are offered for various program"</i>	25 (10.9)
<i>"COMPASS 100 Program"</i>	59 (25.7)
<i>"DK"</i>	13 (5.7)
<i>"Employment Readiness"</i>	25 (10.9)
<i>"Parenting/Family Wellness"</i>	12 (5.2)

^a Percentages, shown in parentheses, are calculated relative to the total number of responses per question.

V. Item-by-Item Findings

The following is an item-by-item analysis of nonresponse and consistency errors. The findings are reflective of all respondents and are not separated out by state. The questions from the 2019 Form CJ-43A (Confinement Facilities) are presented below. The corresponding question numbers from the 2019 Form CJ-43B (Community-Based Facilities) are listed in the grey box beneath each image, when applicable.

Section I – FACILITY CHARACTERISTICS

1. As of June 30, 2019, what were the functions of this facility? *Mark (X) all that apply.*

a. Facility functions

- General adult population confinement
- Alcohol/drug treatment confinement
- Reception/diagnosis/classification
- Medical treatment/hospitalization confinement
- Mental health/psychiatric confinement
- Community corrections/work release/prerelease
- Boot camp
- Primarily for persons returned to custody (e.g., parole violators)
- Primarily for confinement of youthful offenders
- Geriatric care
- Other — *Specify:*

b. Which facility function selected in question 1a applies to the largest number of inmates?
Mark (X) only ONE box.

- General adult population confinement
- Alcohol/drug treatment confinement
- Reception/diagnosis/classification
- Medical treatment/hospitalization confinement
- Mental health/psychiatric confinement
- Community corrections/work release/prerelease
- Boot camp
- Primarily for persons returned to custody (e.g., parole violators)
- Primarily for confinement of youthful offenders
- Geriatric care
- Other — *Specify:*

Question 1 on Form CJ-43B.

Findings:

Insignificant item nonresponse and inconsistency was found on Questions 1A and 1B.

2. As of June 30, 2019, what percentage of the inmates in this facility were regularly permitted to leave the facility unaccompanied to work release, study release, rehabilitation? *Mark (X) only ONE box.*

- 50% or more
- Less than 50%
- None

Question 2 on Form CJ-43B.

Findings:

Item nonresponse was low (1.3%).

3. Is this facility administratively linked to any other facility? Facilities that share budgets or administrators are administratively linked.

Yes → a. What are the names of the facilities?

No → Go to question 4

Question 3 on Form CJ-43B.

Findings:

Item nonresponse on Question 3 was moderate (5.1%).

Insignificant item nonresponse was found on Question 3A.

4. As of June 30, 2019, who operated this facility? Mark (X) only ONE box.

- Federal authority
 State authority
 Local authority
 Joint state and local authority
 Private contractor

Question 4 on Form CJ-43B.

Findings:

Insignificant item nonresponse was found.

5. As of June 30, 2019, was this facility authorized to house — Mark (X) only ONE box.

- Males only
 Females only
 Both males and females

Question 5 on Form CJ-43B.

Findings:

Item nonresponse was low (1.0%).

6. As of June 30, 2019, what was the physical security of this facility?

- *Super maximum, maximum/close/high security* is characterized by walls or double-fence perimeters, armed towers, or armed patrols. Cell housing is isolated in one of two ways: within a cell block so that a prisoner escaping from a cell is confined within the building or by double security from the perimeter by bars, steel doors, or other hardware. All entry or exit is via trap gate or sally port.
- *Medium security* is characterized by a single or double-fenced perimeter with armed coverage by towers or patrols. Housing units are cells, rooms, or dormitories. Dormitories are living units designed or modified to accommodate 12 or more persons. All entry or exit is via trap gate or sally port.
- *Minimum or low security* is characterized by a fenced or "posted" perimeter. Cell housing units are rooms or dormitories. Normal entry and exit are under visual surveillance.

Mark (X) the ONE box that best describes the physical security of the facility.

- Super maximum
- Maximum/close/high
- Medium
- Minimum/low
- Administrative (e.g., medical facilities)
- Other — Specify:
- None

Question not included on Form CJ-43B.

Findings:

Insignificant item nonresponse was found.

7. As of June 30, 2019, did this facility have —

a. A geriatric unit specifically designed for inmates of advanced age?

- Yes
- No

b. A housing unit specifically designated for veterans?

- Yes
- No

Question not included on Form CJ-43B.

Findings:

Item nonresponse on Questions 7A and 7B was low (2.1%).

8. As of June 30, 2019, what was the rated capacity of this facility?

- *Rated capacity* is the maximum number of beds or inmates authorized by a rating official for safe and efficient operation of this facility. It may exceed design capacity because of double bunking. However, beds in an area not designed as sleeping space, such as day rooms and multipurpose rooms, should not be included in rated capacity.

Rated capacity → Go to question 9

Don't know → **a. As of June 30, 2019, what was the design capacity of this facility?**

- *Design capacity* is the number of inmates that planners or architects intended for this facility.

Design capacity

Question not included on Form CJ-43B.

Findings:

Item nonresponse on Question 8 was moderate (7.3%).

Insignificant item nonresponse was found on Question 8A.

9. As of June 30, 2019, was this facility under a state or federal court order or consent decree to limit the number of inmates it can house?

Yes → **a. What is the maximum number of inmates this facility is allowed to house?**

No → Go to question 10

Number of inmates

b. In what year did this order or decree take effect?

Question not included on Form CJ-43B.

Findings:

Item nonresponse on Question 9 was low (2.1%).

Insignificant item nonresponse was found on Question 9A.

Item nonresponse on Question 9B was moderate (8.7%).

10. As of June 30, 2019, was this facility under a state or federal court order or consent decree for specific conditions of confinement?

Yes **—————→** a. What were the specific conditions? *Mark (X) all conditions that apply.*

No **→** Go to question 11

- Crowding
- Visiting/mail/telephone policy
- Accommodation of disabled
- Religious practices
- Mental health services/treatment
- Search policies or practices
- Fire hazards
- Medical facilities or services
- Disciplinary procedures or policies
- Grievance procedures or policies
- Staffing
- Administrative segregation procedures or policies
- Library services
- Recreation/exercise
- Inmate classification
- Food services/nutrition/cleanliness
- Counseling programs
- Education
- Other — *Specify:*

b. Was this facility under court order or consent decree for the totality of conditions (the cumulative effect of several conditions)?

- Yes
- No

c. In what year did this order or decree first take effect?

Question not included on Form CJ-43B.

Findings:

Item nonresponse on Question 10 was low (2.1%).

Insignificant item nonresponse and inconsistency was found on Question 10A-C.

Section II – INMATE COUNTS

11. On June 30, 2019, what was the total number of inmates in this facility?

- INCLUDE all inmates temporarily absent from this facility (e.g., for court appearances, brief furloughs, and medical leave).
- EXCLUDE all inmates who were on escape or absent without leave (AWOL).

a. Males

b. Females

c. TOTAL (*Sum of questions 11a and 11b*)

Question 6 on Form CJ-43B.

Findings:

Insignificant item nonresponse and inconsistency was found on Questions 11A-C.

12. On June 30, 2019, how many inmates in this facility were —

- a. Males under age 18
- b. Females under age 18
- c. TOTAL (Sum of questions 12a and 12b)

Question 7 on Form CJ-43B.

Findings:

Item nonresponse on Questions 12A-C was low (4.9%).

Insignificant item inconsistency was found.

13. On June 30, 2019, how many inmates in this facility were —

- a. White, not of Hispanic origin
- b. Black or African American, not of Hispanic origin
- c. Hispanic or Latino
- d. American Indian/Alaska Native, not of Hispanic origin
- e. Asian, not of Hispanic origin
- f. Native Hawaiian or Other Pacific Islander, not of Hispanic origin
- g. Two or more races, not of Hispanic origin
- h. Additional categories in your information system —
Specify:
- i. TOTAL (Sum of questions 13a to 13h should equal question 11c)

Question 8 on Form CJ-43B.

Findings:

Item nonresponse on Questions 13A-I was low (4.2%-4.8%).

Item nonresponse on Question 13H Specify was high (15.8%).

Insignificant item inconsistency was found.

14. On June 30, 2019, how many inmates in this facility were held in —

a. Maximum/close/high custody

- *Maximum, close, or high custody* is assigned to prisoners requiring the highest degree of supervision because they pose a danger to others and to the institution or because their well-being would be in jeopardy if they refused protective custody.
- These prisoners cannot participate in activities requiring outside movement, and their inside movement is closely observed.

Number of inmates

b. Medium custody

- *Medium custody* is assigned to prisoners needing more than minimal supervision. Their inside movement and call-outs require passes and/or supervision. Outside movement, if allowed, requires restraints except for work or program assignments.

Number of inmates

c. Minimum/low custody

- *Minimum or low custody* is assigned to prisoners posing the least threat to the institution and public safety. They include inmates assigned to community service centers and halfway houses and those who participate in work, education, and other activities in the community.

Number of inmates

d. Not classified/other (e.g., unsentenced or sentenced and awaiting classification)

Number of inmates

e. TOTAL (*Sum of questions 14a to 14d should equal question 11c*)

Number of inmates

Question not included on Form CJ-43B.

Findings:

Item nonresponse on Questions 14A-E was moderate (5.1%-5.2%).

Insignificant item inconsistency found.

15. On June 30, 2019, how many inmates in this facility —

a. Had a total maximum sentence of more than 1 year

b. Had a total maximum sentence of 1 year or less

c. Were unsentenced

d. TOTAL (*Sum of questions 15a to 15c should equal question 11c*)

Question not included on Form CJ-43B.

Findings:

Item nonresponse on Questions 15A-D was moderate (5.6%-6.0%).

Item inconsistency on Question 15D compared to Question 11C was low (1.7%).

16. On June 30, 2019, how many inmates in this facility were —

a. U.S. citizens

b. Not U.S. citizens

c. Of unknown citizenship status

d. TOTAL (Sum of questions 16a to 16c should equal question 11c)

Question 9 on Form CJ-43B.

Findings:

Item nonresponse on Questions 16A-D was high (12.9%-13.8%).

Insignificant item inconsistency was found.

17. On June 30, 2019, how many inmates in this facility were being held in restrictive housing?

- *Restrictive housing* is a placement that requires an inmate to be confined to a cell at least 22 hours per day for the safe and secure operation of the facility.

Number of inmates

If zero, skip to question 19.

Question not included on Form CJ-43B.

Findings:

Item nonresponse was moderate (9.9%).

Insignificant item inconsistency was found.

18. If question 17 is greater than zero, how many inmates were in restrictive housing on June 30, 2019 for —

a. Protective custody

- *Protective custody* includes placement to ensure the safety of the inmate or that of another inmate.

Number of inmates

b. Administrative segregation

- *Administrative segregation* includes placement of an inmate because the inmate is a clear and present danger to the security of the institution.

Number of inmates

c. Disciplinary reasons

Number of inmates

d. Death row

Number of inmates

e. Other reasons — *Specify:*

Number of inmates

f. TOTAL (*Sum of questions 18a to 18e should equal question 17*)

Number of inmates

Question not included on Form CJ-43B.

Findings:

Item nonresponse on Questions 18A-C was very high (20.7%-20.8%).

Item nonresponse on Questions 18D-F was high (15.7%-19.2%).

Item inconsistency of Question 18F totaling the sum of Questions 18A-E was low (3%).

19. On June 30, 2019, how many inmates in this facility were being held for —

a. Federal authorities

Number of inmates

If zero, skip to question 19b.

If greater than zero: Of all the inmates held for federal authorities, how many were held for —

1. Federal Bureau of Prisons

2. U.S. Immigration and Customs Enforcement (I.C.E.)

3. U.S. Marshals Service

4. Bureau of Indian Affairs

5. Other — Specify:

6. TOTAL (Sum of questions 19a1 to 19a5 should equal question 19a)

b. State prison authorities

Number of inmates

If zero, skip to question 19c.

If greater than zero: Of all the inmates held for state prison authorities, how many were held for —

1. Your state

2. Some other state(s) — Specify states below:

3. TOTAL (Sum of questions 19b1 and 19b2 should equal question 19b)

c. Local authorities

Number of inmates

d. Tribal authorities

Number of inmates

e. TOTAL (Sum of questions 19a to 19d should equal 11c)

Number of inmates

Question 10 on Form CJ-43B.

Findings:

Item nonresponse on Question 19A was moderate (7.9%). Item nonresponse on Questions 19A1-6 was very high (22.9%-37.6%). Item nonresponse on Question 19A Other-Specify was high (18.7%). Item inconsistency of Question 19A totaling the sum of Questions 19A1-6 was low (1.6%).

Item nonresponse on Question 19B was moderate (7.4%). Item nonresponse on Questions 19B1-3 was moderate (4.4%-8.0%). Insignificant item inconsistency was found on Question 19B.

Item nonresponse on Questions 19C-E was high (14.2%-14.3%). Item inconsistency of Question 19E totaling the sum of Questions 19A-D was low (2.8%).

Note that some logical editing was applied to this question to change missing values to 0 when it made sense. This reduced missing values considerably and is not reflected in the findings.

Section III — FACILITY STAFF

20. On June 30, 2019, how many staff employed by this facility were —

- EXCLUDE staff paid through contractual agreements and community volunteers.

	Full-time	Part-time
a. Payroll staff	<input type="text"/> <input type="checkbox"/>	<input type="text"/> <input type="checkbox"/>
b. Nonpayroll staff INCLUDE staff on the payroll of other government agencies (e.g., health, human services, education, and court) and unpaid interns.	<input type="text"/> <input type="checkbox"/>	<input type="text"/> <input type="checkbox"/>
c. TOTAL (Sum of questions 20a and 20b)	<input type="text"/> <input type="checkbox"/>	<input type="text"/> <input type="checkbox"/>

Question not included on Form CJ-43B.

Findings:

Item nonresponse on Questions 20A-C full-time was high (10.4%-11.3%) and part time was very high (21.3%-24.7%).

Item inconsistency of Question 20C totaling the sum of Questions 20A and 20B was low (3.6%).

21. On June 30, 2019, how many of the total staff reported in question 20c were —

a. Male	<input type="text"/> <input type="checkbox"/>
b. Female	<input type="text"/> <input type="checkbox"/>
c. TOTAL (Sum of questions 21a and 21b should equal the total number of full- and part-time staff in 20c)	<input type="text"/> <input type="checkbox"/>

Question not included on Form CJ-43B.

Findings:

Item nonresponse on Questions 21A-C was high (8.4%-11.0%).

Insignificant item inconsistency was found.

22. On June 30, 2019, how many SECURITY STAFF employed by this facility were —

- Security staff are officers of all ranks and other uniformed staff who, regardless of their staff titles, are in direct contact with inmates and involved in their daily custody, care, supervision, or monitoring.
- INCLUDE correctional officers, line staff, and their supervisors.

a. Males	<input type="text"/> <input type="checkbox"/>
b. Females	<input type="text"/> <input type="checkbox"/>
c. TOTAL (Sum of questions 22a and 22b)	<input type="text"/> <input type="checkbox"/>

Question not included on Form CJ-43B.

Findings:

Item nonresponse on Questions 22A-C was high (8.0%-10.9%).

Insignificant item inconsistency was found.

23. Of the total SECURITY STAFF reported in question 22c, how many were —

- | | | |
|--|----------------------|--------------------------|
| a. White, not of Hispanic origin | <input type="text"/> | <input type="checkbox"/> |
| b. Black or African American, not of Hispanic origin | <input type="text"/> | <input type="checkbox"/> |
| c. Hispanic or Latino | <input type="text"/> | <input type="checkbox"/> |
| d. American Indian/Alaska Native, not of Hispanic origin | <input type="text"/> | <input type="checkbox"/> |
| e. Asian, not of Hispanic origin | <input type="text"/> | <input type="checkbox"/> |
| f. Native Hawaiian or Other Pacific Islander, not of Hispanic origin | <input type="text"/> | <input type="checkbox"/> |
| g. Two or more races, not of Hispanic origin | <input type="text"/> | <input type="checkbox"/> |
| h. Additional categories in your information system — | | |
| Specify: <input type="text"/> | <input type="text"/> | <input type="checkbox"/> |
| i. TOTAL (Sum of questions 23a to 23h should equal question 22c) | <input type="text"/> | <input type="checkbox"/> |

Question not included on Form CJ-43B.

Findings:

Item nonresponse on Questions 23A-I was high (9.1%-12.1%).

Insignificant item inconsistency was found.

24. On average, how many SECURITY STAFF are on duty by shift?

- If your facility operates on 12-hour shifts, please enter your responses under 24a and 24b.

- | | |
|---------------------------------------|----------------------|
| a. Day (1 st) shift | <input type="text"/> |
| b. Night (2 nd) shift | <input type="text"/> |
| c. Overnight (3 rd) shift | <input type="text"/> |

Question not included on Form CJ-43B.

Findings:

Item nonresponse on Questions 24A-C was very high (26.8%-28.5%).

Insignificant item inconsistency was found.

25. If you answered "Yes" to question 3, how many of the total SECURITY STAFF reported in question 22c were shared with other facilities administratively linked to this facility on June 30, 2019?

Number of shared security staff

Question not included on Form CJ-43B.

Findings:

Item nonresponse was very high (30.1%).

Section IV — FACILITY OPERATIONS AND SECURITY

26. Between July 1, 2018, and June 30, 2019, how many misconduct/disciplinary reports were filed on inmates for major infractions in this facility? Please count reports of major infractions in which one or more inmate was found guilty.

- INCLUDE major infractions, such as drug and alcohol violations; possession of stolen property, contraband or weapons; verbal or physical assaults; work slow downs; food strikes; setting fires; escapes; and similar major violations.
- ONLY include the number of reports filed, not the number of inmates involved in major infractions.

Number of reports filed

Question not included on Form CJ-43B.

Findings:

Item nonresponse was high (12.2%).

27. Between July 1, 2018, and June 30, 2019, how many physical or sexual assaults against facility staff did inmates commit resulting in a serious injury to staff at this facility? Please only include assaults that took place on-site at this facility.

- A *serious injury* restricts the staff member's usual activity. This type of injury requires immediate medical attention more extensive than first-aid, such as application of bandages to wounds; it could include stitches, setting bones, and treatment of concussion.
- INCLUDE rape/sexual assault
- INCLUDE assaults resulting in death.

Number of assaults against facility staff

Question not included on Form CJ-43B.

Findings:

Item nonresponse was high (12.0%).

28. Between July 1, 2018, and June 30, 2019, how many physical or sexual assaults against another inmate(s) did inmates commit at this facility? Please only include assaults that took place on-site at this facility.

a. With serious injury to other inmates?

- A *serious injury* restricts the inmate's usual activity. This type of injury requires immediate medical attention more extensive than first-aid, such as application of bandages to wounds; it could include stitches, setting bones, and treatment of concussion.
- INCLUDE rape/sexual assault
- INCLUDE assaults resulting in death.

b. Without serious injury to other inmates?

c. TOTAL (Sum of questions 28a and 28b)

Question not included on Form CJ-43B.

Findings:

Item nonresponse on Questions 28A-C was high (10.7%-15.7%).

Insignificant item inconsistency was found.

29. Between July 1, 2018, and June 30, 2019, how many disturbances occurred at this facility?

- A *disturbance* is an incident brought about by inmate action that results in loss of control of the facility or a portion of the facility and requires extraordinary measures to regain control.
- A *loss of control* is defined as a situation in which inmates are acting in concert to disrupt facility operations and refuse to comply with lockdown orders.
- Examples of *extraordinary measures* include sending in a significant number of staff or the tactical response team, firing of shots, use of gas, etc.

Number of disturbances

Question not included on Form CJ-43B.

Findings:

Item nonresponse was high (13.8%).

30. Does this facility have a perimeter and barriers such as walls to keep prisoners from leaving or surveillance methods such as guard towers, perimeter patrols, and electronic monitoring devices to detect those attempting to escape?

- Yes \longrightarrow
- No \longrightarrow Go to question 31

30a. How many escapes occurred from this secure facility between July 1, 2018, and June 30, 2019?

- *Escape from a secure facility* occurs when a prisoner breaches the last line of security. If a prisoner clears the first fence of a double-fenced facility but not the second, it is not an escape. Those who clear the second fence, even if apprehended on prison grounds, have escaped.

Number of escapes

Question not included on Form CJ-43B.

Findings:

Item nonresponse on Question 30 was low (3.2%).

Insignificant item nonresponse on Question 30A.

31. Between July 1, 2018, and June 30, 2019, how many inmates walked away while on work detail, medical appointment, court appearance, work release, or furlough and, as a consequence, were officially recorded as AWOL?

- *Walkaway prisoners* leave custodial supervision outside a secure institution while on detail, during transportation, medical visit, or court appearance and are recorded as AWOL. Inmates who return late from furlough or other temporary release should be counted as walkaways, not escapees.

Number of walkaways

Question 11 on Form CJ-43B.

Findings:

Item nonresponse was moderate (6.6%).

Section V — FACILITY PROGRAMS

32. As of June 30, 2019, what types of work assignments were available to inmates in this facility?

Mark (X) all that apply.

- Prison industries (e.g., license plates, wood product, textiles)
- Facility support services (e.g., office and administration work, food services, and building maintenance)
- Farming/agriculture
- Public works assignments — inmates work outside the facility and perform road, park, or other public maintenance work
- Other — *Specify:*
- None

Question not included on Form CJ-43B.

Findings:

Item nonresponse on Question 32 was low (2.6%).

Item nonresponse on Question 32 Other-Specify was very high (22.9%).

33. As of June 30, 2019, what types of counseling or special programs were available to inmates in this facility?

- EXCLUDE formal education programs.

Mark (X) all that apply.

- Drug dependency/counseling/awareness
- Alcohol dependency/counseling/awareness
- Psychological/psychiatric counseling
- HIV/AIDS counseling
- Sex offender counseling
- Anger management
- Employment (e.g., job-seeking and interviewing skills)
- Life skills and community adjustment (including personal finance, conflict resolution, etc.)
- Parenting/child-rearing skills
- Canine training
- Victim services (provided to inmates who have been victims of crime prior to or during their incarceration)
- Other — *Specify:*
- None

Question 12 on Form CJ-43B.

Findings:

Item nonresponse on Question 33 was moderate (5.4%).

Item nonresponse on Question 33 Other-Specify was high (11.8%).

34. As of June 30, 2019, what types of educational programs were available to inmates in this facility?

- INCLUDE only formal programs.
- EXCLUDE unscheduled activities and informal programs.

Mark (X) all that apply.

- Literacy training or other lower basic adult education (ABE) — first- to fourth-grade level
- Upper basic adult education — fifth- to eighth-grade level
- Secondary education or High School Equivalency/GED
- Special education (e.g., programs for inmates with learning disabilities)
- English as a second language (ESL)
- Vocational training (e.g., auto repair, drafting, and data processing)
- College courses
- Study release programs (i.e., release to community to attend school)
- Other — *Specify:*
- None

Question 13 on Form CJ-43B.

Findings:

Item nonresponse was moderate (5.5%).

Attachment H - CCF frame update OMB approval

NOTICE OF OFFICE OF MANAGEMENT AND BUDGET ACTION⁶⁵

Date 01/05/2024

Department of Justice
Office of Justice Programs

FOR CERTIFYING OFFICIAL: Melinda Rogers
FOR CLEARANCE OFFICER: Darwin Arceo

In accordance with the Paperwork Reduction Act, OMB has taken action on your request received
01/03/2024

ACTION REQUESTED: Generic IC

IC TITLE: 2024 Census of State and Federal Adult Correctional Facilities (CCF) Frame Update

ICR REFERENCE NUMBER: 202202-1121-002

AGENCY ICR TRACKING NUMBER: BJS

TITLE: Generic Clearance for Cognitive, Pilot and Field Studies for Bureau of Justice Statistics Data
Collection Activities

LIST OF INFORMATION COLLECTIONS: See next page

OMB ACTION: Approved without change

OMB CONTROL NUMBER: 1121-0339

The agency is required to display the OMB Control Number and inform respondents of its legal significance in
accordance with 5 CFR 1320.5(b).

EXPIRATION DATE: 04/30/2025

DISCONTINUE DATE:

BURDEN:	RESPONSES	HOURS	COSTS
Previous	30,000	15,000	0
New	30,000	15,000	0
Difference			
Change due to New Statute	0	0	0
Change due to Agency Discretion	0	0	0
Change due to Agency Adjustment	0	0	0
Change due to PRA Violation	0	0	0

TERMS OF CLEARANCE: Terms of the Generic ICR remain in effect.

OMB Authorizing Official: Dominic J. Mancini
Deputy Administrator,
Office Of Information And Regulatory Affairs

Attachment I - Pre-notification letter



U.S. Department of Justice

Office of Justice Programs

Bureau of Justice Statistics

Washington, DC 20531

[TITLE] [FNAME] [LNAME]
 [AGENCYNAME]
 [ADDRESS1]
 [ADDRESS2]
 [CITY], [STATE] [ZIP]

[DATE]

Dear [Title] [FName] [LName],

I am writing to let you know that the Bureau of Justice Statistics' (BJS) 2024 Census of State and Federal Adult Correctional Facilities (CCF) data collection will begin soon. The CCF is an important component of BJS's core set of correctional statistics. Data collected in the CCF describe the characteristics of adult correctional facilities nationwide and inform state and federal policy makers, prison administrators, and researchers on issues such as capacity and crowding, workload, facility function, safety and security, and inmate reentry. This collection will be the tenth in our series and data collected will provide information to assess the changing nature of corrections.

In the coming weeks, you will receive an invitation to participate in 2024 CCF. The invitation will contain a username and password to access and submit your web survey(s). We will ask that you provide data for the following facility(ies).

INSERT FACILITY NAME INSERT FACILITY ADDRESS	INSERT FACILITY NAME INSERT FACILITY ADDRESS
INSERT FACILITY NAME INSERT FACILITY ADDRESS	INSERT FACILITY NAME INSERT FACILITY ADDRESS
INSERT FACILITY NAME INSERT FACILITY ADDRESS	INSERT FACILITY NAME INSERT FACILITY ADDRESS
INSERT FACILITY NAME INSERT FACILITY ADDRESS	INSERT FACILITY NAME INSERT FACILITY ADDRESS

If at this time you would like to become more familiar with the CCF, please visit the project website <https://bjs-prisoncensus.org/>. The data collection instruments are available for reference on this site.

All data collected under BJS's authority are protected under the confidentiality provisions of 34 U.S.C. § 10132, and any person who violates these provisions may be punished by a fine up to \$10,000, in addition to any other penalties imposed by law. For more information on the federal statutes, regulations, and other authorities that govern how BJS, BJS employees, and data collection agents use, handle, and protect your information, see the [BJS Data Protection Guidelines at https://www.bjs.gov/content/pub/pdf/BJS_Data_Protection_Guidelines.pdf](https://www.bjs.gov/content/pub/pdf/BJS_Data_Protection_Guidelines.pdf).

If you have any questions about this collection, please contact Laura Maruschak, BJS CCF Project Manager, at 202-598-0802 or Laura.Maruschak@usdoj.gov, or RTI International, BJS's data collection agent for the CCF, at [phone] or [email].

Sincerely,

Kevin M. Scott, Ph.D.
 Acting Director

Attachment J - Pre-notification email

To: [POC Email]

Subject: Upcoming: 2024 Census of State and Federal Adult Correctional Facilities (CCF) | [caseid]

Body of Email:

Dear [Title] [FName] [LName],

You recently provided valuable facility information in preparation for the Bureau of Justice Statistics' (BJS) 2024 Census of State and Federal Adult Correctional Facilities (CCF). I am now writing to inform you that the CCF data collection will begin soon. The CCF is an important component of BJS's core set of correctional statistics. Data collected in the CCF describe the characteristics of adult correctional facilities nationwide and inform state and federal policy makers, prison administrators, and researchers on issues such as capacity and crowding, workload, facility function, safety and security, and inmate reentry. This collection will be the tenth in our series and data collected will provide information to assess the changing nature of corrections.

In the coming weeks, you will receive an invitation to participate in 2024 CCF. The invitation will contain a username and password to access and submit your web survey(s). We will ask that you provide data for the following facility(ies).

INSERT FACILITY NAME INSERT FACILITY ADDRESS	INSERT FACILITY NAME INSERT FACILITY ADDRESS
INSERT FACILITY NAME INSERT FACILITY ADDRESS	INSERT FACILITY NAME INSERT FACILITY ADDRESS
INSERT FACILITY NAME INSERT FACILITY ADDRESS	INSERT FACILITY NAME INSERT FACILITY ADDRESS
INSERT FACILITY NAME INSERT FACILITY ADDRESS	INSERT FACILITY NAME INSERT FACILITY ADDRESS

If you would like to become more familiar with the CCF, please visit the project website <https://bjs-prisoncensus.org/>. The data collection instruments are available for reference on this site.

All data collected under BJS's authority are protected under the confidentiality provisions of 34 U.S.C. § 10132, and any person who violates these provisions may be punished by a fine up to \$10,000, in addition to any other penalties imposed by law. For more information on the federal statutes, regulations, and other authorities that govern how BJS, BJS employees, and data collection agents use, handle, and protect your information, see the [BJS Data Protection Guidelines at https://www.bjs.gov/content/pub/pdf/BJS_Data_Protection_Guidelines.pdf](https://www.bjs.gov/content/pub/pdf/BJS_Data_Protection_Guidelines.pdf).

If at any time you have questions about this collection, please contact Laura Maruschak, BJS CCF Project Manager, at 202-598-0802 or Laura.Maruschak@usdoj.gov, or RTI International, BJS's data collection agent for the CCF, at [phone] or [email].

Sincerely,

Kevin M. Scott, Ph.D.
Acting Director

Attachment K – Survey invitation email

To: [POC Email]

Subject: 2024 Census of State and Federal Adult Correctional Facilities (CCF) | [caseid]

Body of Email:

Dear [Title] [FName] [LName],

I am writing to request your participation in the Bureau of Justice Statistics' (BJS) 2024 Census of State and Federal Adult Correctional Facilities (CCF). The CCF has periodically gathered information on the operations and conditions of state and federal adult correctional facilities since 1974. These data can be used to inform issues related to facility capacity and crowding, safety and security within prisons, security staff workload, overall facility function, programming, work assignments, and special housing. The CCF also furnishes the sampling frame for important BJS data collections, such as the Survey of Prison Inmates.

BJS has contracted with RTI International (RTI) to conduct this collection. The success of this collection depends on your participation. *[If central reporter: As a central reporter, we are asking that you coordinate the submission of multiple facilities for [ORG NAME/ STATE]].*

Please submit your data online by [INSERT DATE] at: <https://bjs-prisoncensus.org/>
You may start and stop as needed. Your unique login information is:

Username: [CASEID] **Password:** [PASSWORD]

You may download a copy of the questionnaire(s) from the website to assist you in gathering the necessary data. You may share it with others at your organization who can assist you in providing the requested information.

All data collected under BJS's authority are protected under the confidentiality provisions of 34 U.S.C. § 10132, and any person who violates these provisions may be punished by a fine up to \$10,000, in addition to any other penalties imposed by law. For more information on the federal statutes, regulations, and other authorities that govern how BJS, BJS employees, and data collection agents use, handle, and protect your information, see the BJS Data Protection Guidelines at https://www.bjs.gov/content/pub/pdf/BJS_Data_Protection_Guidelines.pdf.

If you have questions about the questionnaire(s), please contact the data collection team at RTI International at [phone] or [email]. If you have any general comments about this data collection, please contact Laura Maruschak, the BJS CCF Project Manager, at 202-598-0802 or Laura.Maruschak@usdoj.gov.

Thank you in advance for your participation in the CCF. We appreciate your time and effort.

Sincerely,

Rich Kluckow, DSW
Chief, Prisons Corrections Statistics Unit

Bureau of Justice Statistics
U.S. Department of Justice
810 Seventh Street NW
Washington, DC 20531

Mobile 202-598-0597
richard.kluckow@usdoj.gov

Attachment L – First reminder postcard



Census of State and Federal Adult Correctional Facilities
 Bureau of Justice Statistics
 U.S. Department of Justice
 c/o RTI International
 [ADDRESS2]
 [CITY], [STATE] [ZIP]
 ATTN: [NAME]

ADDRESS SERVICE REQUESTED

[TITLE] [FNAME] [LNAME]
 [AGENCYNAME]
 [ADDRESS1]
 [ADDRESS2]
 [CITY], [STATE] [ZIP]

REMINDER NOTICE

Dear [Title] [FName] [LName],

The Bureau of Justice Statistics (BJS) recently invited you to participate in the 2024 Census of State and Federal Adult Correctional Facilities (CCF). I am writing to remind you of the upcoming due date of [DATE].

If you have completed your questionnaire(s) since [DATE], please accept my sincere thanks.

If you have not completed your questionnaire(s), please use the following information to log onto the CCF website (<https://bjs-prisoncensus.org>)

Username: [CASEID] Password: [PASSWORD]

If you would prefer to complete your questionnaire(s) on paper, you may download and print a paper version upon logging into the CCF website.

Your <<responses are, response is>> needed to understand the current landscape of corrections in the United States. We kindly ask that you submit your questionnaire(s) by [Survey due date]. If you have questions about the questionnaire(s), please contact the data collection team at RTI International at [phone] or [email]. If you have any general comments about this data collection, please contact Laura Maruschak, BJS CCF Project Manager, at 202-598-0802 or Laura.Maruschak@usdoj.gov.

Sincerely,

Rich Kluckow, DSW
 Chief, Prisons Corrections Statistics Unit
 Bureau of Justice Statistics

Attachment M - Second reminder email

To: [POC Email]

Subject: Reminder: 2024 Census of State and Federal Adult Correctional Facilities (CCF) | [caseid]

Body of Email:

Dear [Title] [FName] [LName],

The Bureau of Justice Statistics (BJS) recently invited you to participate in the 2024 Census of State and Federal Adult Correctional Facilities (CCF). I am writing to remind you of the upcoming due date of [DATE].

I know that you have many responsibilities and priorities and truly appreciate your time and effort to complete this survey. If you have not **completed** your questionnaire(s), please do so as soon as possible. No other national data collection can provide such comprehensive data on the characteristics of adult correctional facilities. Developing and maintaining an accurate picture of correctional facilities is paramount to understanding the current landscape of corrections in the United States.

Please submit your data online by [INSERT DATE] at: <https://bjs-prisoncensus.org/>
You may start and stop as needed. Your unique login information is:

Username: [CASEID] Password: [PASSWORD]

If you would prefer to complete your questionnaire(s) on paper, you may download and print a paper version upon logging into the CCF website. If you have questions about the questionnaire(s), please contact the data collection team at RTI International at [phone] or [email]. If you have any general comments about this data collection, please contact Laura Maruschak, BJS CCF Project Manager, at 202-598-0802 or Laura.Maruschak@usdoj.gov.

Thank you in advance for your time and participation.

Sincerely,

Rich Kluckow, DSW
Chief, Prisons Corrections Statistics Unit

Bureau of Justice Statistics
U.S. Department of Justice
810 Seventh Street NW
Washington, DC 20531

Mobile 202-598-0597
richard.kluckow@usdoj.gov

Attachment N – Third reminder letter



U.S. Department of Justice

Office of Justice Programs

Bureau of Justice Statistics

Washington, DC 20531

3rd Reminder – please respond as soon as possible!

[TITLE] [FNAME] [LNAME]
 [AGENCYNAME]
 [ADDRESS1]
 [ADDRESS2]
 [CITY], [STATE] [ZIP]

[DATE]

Dear [Title] [FName] [LName],

In [DATE], the Bureau of Justice Statistics (BJS) mailed you an invitation to participate in the 2024 Census of State and Federal Adult Correctional Facilities (CCF). Our records show that as of [DATE], we have not received your completed questionnaire(s). The CCF is an important part of BJS's portfolio of establishment collections that inform the nation on the characteristics of adult correctional facilities and persons sentenced to state and federal prisons. **Your responses are vital to the success of the project.**

The original due date was [DATE]. Please complete the CCF questionnaire(s) **as soon as possible.** I understand that you likely receive a number of data requests, and I genuinely appreciate your attention to this one.

Please submit your data online at: <https://bjs-prisoncensus.org/>
 You may start and stop as needed. Your unique login information is:

Username: [CASEID] Password: [PASSWORD]

Alternatively, if you would prefer to complete your questionnaire(s) on paper, we are happy to send you a hardcopy or you may download and print a paper version upon logging into the CCF website.

If you have questions about the questionnaire(s), please contact the data collection team at RTI International at [phone] or [email]. If you have any general comments about this data collection, please contact Laura Maruschak, BJS CCF Project Manager, at 202-598-0802 or Laura.Maruschak@usdoj.gov.

Thank you in advance for your time and participation.

Sincerely,

Rich Kluckow, DSW
 Chief, Prisons Corrections Statistics Unit
 Bureau of Justice Statistics

Attachment O - Fourth reminder email

To: [POC Email]

Subject: Final Reminder: 2024 Census of State and Federal Adult Correctional Facilities (CCF) | [caseid]

Body of Email:

Dear [Title] [FName] [LName],

In [DATE], the Bureau of Justice Statistics (BJS) mailed you an invitation to participate in the 2024 Census of State and Federal Adult Correctional Facilities (CCF). Our records show that as of [DATE], we have not received your completed questionnaire(s). The CCF is an important part of BJS's portfolio of establishment collections that inform the nation on the characteristics of adult correctional facilities and persons sentenced to state and federal prisons. **Your responses are vital to the success of the project.**

The original due date was [DATE]. Please complete the CCF questionnaire(s) **as soon as possible.** I understand that you likely receive a number of data requests, and I genuinely appreciate your attention to this one.

Please submit your data online at: <https://bjs-prisoncensus.org/>
You may start and stop as needed. Your unique login information is:

Username: [CASEID] Password: [PASSWORD]

If you would prefer to complete your questionnaire(s) on paper, you may download and print a paper version upon logging into the CCF website. If you have questions about the questionnaire(s), please contact the data collection team at RTI International at [phone] or [email]. If you have any general comments about this data collection, please contact Laura Maruschak, BJS CCF Project Manager, at 202-598-0802 or Laura.Maruschak@usdoj.gov.

Thank you in advance for your time and participation.

Sincerely,

Rich Kluckow, DSW
Chief, Prisons Corrections Statistics Unit

Bureau of Justice Statistics
U.S. Department of Justice
810 Seventh Street NW
Washington, DC 20531

Mobile 202-598-0597
richard.kluckow@usdoj.gov

Attachment P - Closeout letter



U.S. Department of Justice

Office of Justice Programs

Bureau of Justice Statistics

Washington, DC 20531

[TITLE] [FNAME] [LNAME]
 [AGENCYNAME]
 [ADDRESS1]
 [ADDRESS2]
 [CITY], [STATE] [ZIP]

**NOTICE OF FINAL
 REQUEST**

[DATE]

Dear [Title] [FName] [LName],

We have made several attempts to contact you over the past few months regarding your participation in the Bureau of Justice Statistics' (BJS) 2024 Census of State and Federal Adult Correctional Facilities (CCF). The CCF is an important part of BJS's portfolio of establishment collections that inform the nation on the characteristics of adult correctional facilities and persons sentenced to state and federal prisons.

The original due date was [DATE]. At this time, I am writing to notify you that there are only two weeks remaining to complete the questionnaire(s) [for each of your facilities]. Your response is vital to the success of this data collection.

Please complete the CCF questionnaire(s) **as soon as possible**. I understand that you likely receive a number of data requests, and I genuinely appreciate your attention to this one.

Please submit your data online at: <https://bjs-prisoncensus.org/>
 You may start and stop as needed. Your unique login information is:
Username: [CASEID] Password: [PASSWORD]

Alternatively, if you would prefer to complete your questionnaire(s) on paper, we are happy to send you a hardcopy or you may download and print a paper version upon logging into the CCF website.

If you have questions about the questionnaire(s), please contact the data collection team at RTI International at [phone] or [email]. If you have any general comments about this data collection, please contact Laura Maruschak, BJS CCF Project Manager, at 202-598-0802 or Laura.Maruschak@usdoj.gov.

Thank you for your time and attention.

Sincerely,

Rich Kluckow, DSW
 Chief, Prisons Corrections Statistics Unit

Bureau of Justice Statistics
 U.S. Department of Justice
 810 Seventh Street NW
 Washington, DC 20531

Mobile 202-598-0597
richard.kluckow@usdoj.gov

[control]

Attachment Q - Submission thank you email

To: [POC Email]

Subject: Thank you! 2024 Census of State and Federal Adult Correctional Facilities (CCF) | [caseid]

Body of Email:

Dear [Title] [FName] [LName],

On behalf of the Bureau of Justice Statistics (BJS) and RTI International, I would like to **thank you** for participating in the 2024 Census of State and Federal Adult Correctional Facilities (CCF). I truly appreciate your support in providing the requested data as it helps ensure that we are a step closer to better understanding the landscape of our nation's state and federal adult correctional facilities and the changes that have occurred over time.

This message confirms that we have received your submission and are currently processing the data. RTI will contact you if we have any questions about the answers submitted.

If you have questions about the questionnaire(s), please contact the data collection team at RTI International at [phone] or [email]. If you have any general comments about this data collection, please contact Laura Maruschak, BJS CCF Project Manager, at 202-598-0802 or Laura.Maruschak@usdoj.gov.

Sincerely,

Rich Kluckow, DSW
Chief, Prisons Corrections Statistics Unit

Bureau of Justice Statistics
U.S. Department of Justice
810 Seventh Street NW
Washington, DC 20531

Mobile 202-598-0597
richard.kluckow@usdoj.gov

Attachment R - Nonresponse follow-up telephone script

[IF CALL RINGS TO A GATEKEEPER]

Hello, this is [INSERT NAME] calling on behalf of the Bureau of Justice Statistics (BJS) in the U.S. Department of Justice regarding the 2024 Census of State and Federal Adult Correctional Facilities (CCF). I am following up on the data collection invitation that was sent addressed to [NAME]. May I speak with [NAME]?

[IF CALL REACHES VOICEMAIL]

Hello, this is [INSERT NAME] calling on behalf of the Bureau of Justice Statistics in the U.S. Department of Justice regarding the 2024 Census of State and Federal Adult Correctional Facilities (CCF). This message is for [NAME]. In [DATE], BJS sent an invitation to participate in this data collection. However, we are still missing data from [COUNT] facility(ies) for which you are the designated respondent. We hope that you will provide that data as soon as possible. If you have any questions, please call our toll-free number [PHONE].

[IF CALL REACHES POC]

Hello, this is [INSERT NAME] calling on behalf of the Bureau of Justice Statistics in the U.S. Department of Justice regarding the 2024 Census of State and Federal Adult Correctional Facilities (CCF). In [DATE], BJS sent an invitation to participate in this data collection. However, we are still missing data from [COUNT] facility(ies) for which you are the designated respondent. We did not hear back from you, and I wanted to follow up to confirm that you received the request.

[IF QUESTIONS ABOUT THE SURVEY]

- The CCF has periodically gathered information on the operations and conditions of state and federal adult correctional facilities.
- These data can be used to inform issues related to facility capacity and crowding, safety and security within prisons, security staff workload, overall facility function, programming, work assignments, and special housing.
- This collection will be the tenth in our series and data collected will provide information to assess the changing nature of corrections.
- BJS will use the data collected only for research and statistical purposes.
- We estimate that each confinement facility questionnaire will take approximately [FILL] and each community-based correctional facility questionnaire will take approximately [FILL] to complete, including gathering some of the information and numbers you might need to compile.

[IF RESPONDENT RECEIVED THE INVITATION]

- OFFER ASSISTANCE TO COMPLETE
 - Is there anything I can do to assist you in completing the questionnaire(s)? I can provide you a paper version of the questionnaire(s) if that's preferable.
- IF PROMPTING AGENCY TO COMPLETE ONLY CRITICAL ITEMS
 - BJS considers the following questions to be most critical: [INSERT ITEMS]. Would you be able to provide responses to just those questions? I can record your answers now or schedule a time to call you that would be most convenient.
- IF AGENCY SAYS THEY DO NOT INTEND TO RESPOND
 - BJS considers the following questions to be most critical: [INSERT ITEMS]. Would you be able to provide responses to just those questions? I can record your answers now or schedule a time to call you that would be most convenient.
 - Would you be willing to share with us why you have chosen not to participate?

[IF RESPONDENT DID NOT RECEIVE THE INVITATION]

- Let me review the information we have on file for your agency. [REVIEW E-MAIL ADDRESS AND MAILING ADDRESS.]
- Ask for the POC's preferred method of contact and offer to re-send the information via mail and/or e-mail.

Attachment S - Data quality follow-up email and sample
telephone script

Data Quality Follow-up E-mail Template

Dear [Title] [Name]:

I am contacting you today on behalf of the Bureau of Justice Statistics (BJS) regarding your recently submitted 2024 Census of State and Federal Adult Correctional Facilities (CCF) data. We have reviewed your responses and would like to resolve some outstanding questions related to the items listed below:

[FILL ERRORS]

A member of the CCF data collection team will be reaching out to you soon to discuss this list of questions. If you prefer to send your responses by email, please reply to this message.

We look forward to receiving your responses. Thank you again for your participation and support of BJS' statistical programs.

Sincerely,

[AgencyLiaison Name]
[AgencyLiaison Contact Info]
CCF Data Collection Team

Data Quality Follow-up Phone Script

[IF CALL RINGS TO A GATEKEEPER]

Hello, this is [INSERT NAME] calling on behalf of the Bureau of Justice Statistics (BJS) in the U.S. Department of Justice regarding your recently submitted 2024 Census of State and Federal Adult Correctional Facilities (CCF) data. May I speak with [NAME]?

[IF CALL REACHES VOICEMAIL]

Hello, this is [INSERT NAME] calling on behalf of the Bureau of Justice Statistics in the U.S. Department of Justice regarding your recently submitted 2024 Census of State and Federal Adult Correctional Facilities (CCF) data. We have reviewed your responses and have a few questions about the data that I would like to ask you about. Please give me a call back at [PHONE], this conversation should only take a few minutes of your time. Thank you.

[IF CALL REACHES POC]

Hello, this is [INSERT NAME] calling on behalf of the Bureau of Justice Statistics in the U.S. Department of Justice regarding your recently submitted 2024 Census of State and Federal Adult Correctional Facilities (CCF) data. We have reviewed your responses and have a few questions about the data that I would like to ask you about. Is now a good time for me to speak with you?

Begin reading through questions that are missing information or have inconsistent responses.