

7 CFR 1775 Technical Assistance and Construction for Innovative Regional Wastewater Treatment Solutions grant program

SUMMARY OF INFORMATION COLLECTION

Date Prepared
July 2024

INSTRUCTIONS: > (f) TOTAL (h) TOTAL
 Use this form when a single information collection document involves multiple reporting and > = (e) Averag----- = (g) Average = (j) Averag
 keeping requirements. > (d) TOTAL (f) TOTAL (i) TOTAL

IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS			ANNUAL BURDEN					RECORDS		
SECTION OF REGULATIONS	DESCRIPTION	FORM NO(s) (If "none" so state)	REPORTS				RECORDS			
			NO. OF RESPON- DENTS	NO. OF RESPONSES PER RESPON- DENT	TOTAL ANNUAL RESPONSES (D x E)	HOURS PER RESPONSE	TOTAL HOURS (F x G)	NO. OF RECORD- KEEPERS	ANNUAL HOURS PER RECORD- KEEPER	TOTAL RECORD- KEEPING HOURS (Col. i & j) (k)
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
Items Cleared Under This OMB Control Numbe *										
Initial Application/Application Process										
1775.10(c)(6)	Documentation of Assistance Provided to Rural Development Employees	Written	9	1	9	0.313	3			
1775.10(c)(9)	Indirect Cost Rate Agreement	Written	9	1	9	1.250	11			
1775.10(c)(10)	Statement of Compliance , Title VI of Civil Rights Act of 1964	Written	9	1	9	1.625	15			
1775.10	Statement Concerning Assistance Under the National Forest Service-Dependent Rural Communities Economic Diversification Act	Written	9	1	9	1.625	15			
1775.10(d)(1)	Evidence of Legal Existence and Authority	Written	9	1	9	0.313	3			
1775.10(d)(3)	Narrative	Written	9	1	9	2.500	23			
1775.10(d)(8)	Scope of Work	Written	9	1	9	15.000	135			
1775.10(d)(6)	Budget Justification	Written	9	1	9	12.500	113			
1775.10(d)(4)	Balance Sheets and latest Financial Information	Written	9	1	9	1.250	11			
1775.10(d)(7)	Evidence of Financial Management System	Written	9	1	9	3.125	28			
Sub-total			9		90		356			
Post-Application										
1775.13	Grant Agreement	RUS Guide 1775-1	1	1	1	2.500	3			
1775.2	Project Performance Report	Written	1	4	4	15.000	60			
1775.21	Audit	Written	1	1	1	3.750	4			
1775.21	Financial Statements	Written	1	1	1	1.250	1			
Sub-total			1		7		68			
Items Cleared for this Package Combined Total			9		97		423			

Average Response Hours 4.4

Items Cleared Under Other OMB Docket Numbers										
1775.10(c)(3)	Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions	AD-1047 (0505-0027)	9	1	9	0.313	3			
1775.10(c)(5)	Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Transaction.*	AD-1048 (0505-0027)	9	1	9	0.313	3			
1775.10(c)(4)	Certification Regarding Drug-Free Workplace Requirements (Grants) Alternative I - for Grantees Other Than Individuals	AD-1049 (0505-0027)	9	1	9	0.313	3			

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(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
	Representations Regarding Felony Conviction and Tax Delinquent Status	AD-3030 (0505-0025)	9	1	9	0.313	3			
	Assurances Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants	AD-3031 (0505-0025)	9	1	9	0.625	6			
1775.10(c)(1)	Application for Federal Assistance	SF-424	1	1	26	0.938	24			
1775.10(c)(2)	Budget Information--Non-Construction Programs	SF-424A	1	1	26	3.750	98			
1775.10(c)(2)	Assurances--Non-construction Programs	SF-424B	1	1	26	0.313	8			
1775.10(c)(8)	Equal Opportunity Agreement	RD 400-1 (0575-0018)	9	1	9	0.213	2			
1775.10(c)(7)	Assurance Agreement	RD 400-4 (0575-0018)	9	1	9	0.313	3			
1775.10(c)(11)	Disclosure of Lobbying Activities	SF LLL (4040-0013)	9	1	9	0.313	3			
1775.18(a)	Request for Advance or Reimbursement (Corporation)	SF-270 (4040-0012)	1	12	12	1.250	15			
	Federal Financial Report	SF-425 (4040-0014)	1	4	4	1.875	8			
	ACH Vendor/Miscellaneous Payment Enrollment Form	SF-3881 (1530-0069)	9	1	9	0.25	3			
	Request for Obligation of Funds	RD 1940-1 (0570-0062)	9	1	9	0.25	3			