



**A Message from the Director, U.S. Census Bureau:**

We are requesting your participation with the **Quarterly Financial Report**. The U.S. Census Bureau conducts this survey in order to provide vital statistics describing current business conditions of the U.S. economy. Survey results are used to prepare national measures of corporate profits, including estimates of the Gross Domestic Income, and to formulate fiscal and monetary policy. Your company's participation is critical to this effort.

Use the enclosed form as a worksheet prior to reporting online or return the completed form in the enclosed envelope. Online reporting is easy, reduces costs, and decreases processing times. Website and login information can be found on the front page of the form.

**YOUR RESPONSE IS REQUIRED BY LAW** and will be kept strictly **CONFIDENTIAL**. Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

For assistance with completing this survey, please call us on 1-800-272-4250, Monday through Friday, 8:00 a.m. to 5:00 p.m. Eastern time.

**Thank you** in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

A handwritten signature in black ink that reads "Robert L. Santos".

Robert L. Santos  
Director

Enclosures

## **OMB Number**

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0432 and appears in the top right corner of the paper survey form or each online reporting screen. Without this approval, we could not conduct this survey.

## **Authority and Confidentiality**

Title 13, United States Code, Section 91, authorizes this collection. Sections 224 and 225 require your response. The U.S. Census Bureau is required by Section 9 of the same law to keep your information confidential and can use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

## **Burden Estimate Statement**

We estimate the Quarterly Financial Report will take an average of 1.2 to 3 hours to complete. Factors such as company size, complexity and activity will affect your actual time to complete the survey. This estimate includes the time to review instructions, search existing data sources, gather, and maintain the data needed, and complete and review the survey.