

U.S. Department of Commerce
SABIT Program
[Session Name]
[Session Dates]

Please answer the following questions with specific information. This information will remain confidential, and is vitally important to gauge the preliminary results from SABIT programming. We will use what you have written to follow up with you in the future, or convert certain answers to a percentage of overall participants. Your full responses are MANDATORY. Answers of “yes” and/or “no” will result in possible denial of your certificate of completion.

Name:

City, Country:

With whom do you plan to share the knowledge you have gained during your SABIT Program training? Please be specific. How big is this audience? (Please give a number) What subjects will you plan to share with your audiences?

Do you expect to highlight your SABIT training in any publications or media? If so, please indicate the most likely form this would take. (Newspapers, professional journals, Internet, etc.)

Are you already a member of a professional/industry association? If not, do you plan to join or start an association after your return home? If you are a member, do you plan to take a more active role based on the knowledge you have gained from your SABIT training?

Out of the participants in your delegation, who do you expect to stay in touch with? What is the likely nature of this relationship (professional, personal, both)?

This information collection contains requirements subject to the Paperwork Reduction Act (PRA). Notwithstanding any other provisions of the law, no person is required to respond to, nor shall any person be subject to penalty for failure to comply with, a collection of information subject to the requirements of the PRA, unless that collection of information displays a currently valid OMB Control Number. The estimated response time for this collection is one hour. The response time includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this estimate or any other aspects of this collection of information, including suggestions for reducing the length of this questionnaire, to the International Trade Administration, Attn: Reports Clearance Officer, via email at jacqueline.harris@trade.gov or telephone (202) 482-4011.

Are there any specific U.S. companies or organizations that you intend to follow up with after your return home? What will be the nature of your follow up?

What specific managerial concepts do you expect to implement after you return to your company? Were there any certifications or quality standards you saw during SABIT that you might try to introduce into your operations?

How do you intend to improve the regulatory and business climate in your country or region after you return home? Possible answers could include, but are not limited to, participation in the legislative process (committees, advisory groups on the national, regional, or local level), or lobbying through associations and chambers of commerce.

SABIT frequently organizes short-term business trainings for its alumni in their home countries. What subject matters would be most interesting to you?

Based on the knowledge you have gained and contacts you have made, please list three actionable next steps that you plan to take once you return home.

Optional questions [depending on the industry]:

Do you plan to become a member of a professional/industry association as the result of this training? If yes, please name the organization. Do you plan to join an existing association or create a new one?

Do you intend to implement any accounting or financial reporting systems or concepts that you may have learned about in the United States?