

SABIT Alumni Success Story Report**Participant Information:**

Name:			
Program Participation, Year:			
Organization and Title:			
Work Address, including Postal Code:			
Work Telephone:			
Mobile Phone:			
E-mail:			
Can report be used publicly?	Yes	No	Maybe

If alum has given a presentation, please give the following information:

- Location:
- Subject:
- Number of Attendees:
- Other Information:

Type of Success Story (Check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> U.S. Exports, Contracts w/ U.S Companies | <input type="checkbox"/> Improvements in Business Environment |
| <input type="checkbox"/> Distribution or Representation | <input type="checkbox"/> Election/Appointment to Political Office |
| <input type="checkbox"/> Joint Venture or Licensing | <input type="checkbox"/> Promotion/New Position of Greater Responsibility |
| <input type="checkbox"/> Business Growth (increased revenues or staffing) | <input type="checkbox"/> Association Activity or Expansion |
| <input type="checkbox"/> Opening a New Company/Organization | <input type="checkbox"/> Conferences or Publications |
| <input type="checkbox"/> Implementation of New Concepts | <input type="checkbox"/> Scientific Agreements and Joint Work |
| <input type="checkbox"/> Product Registration | <input type="checkbox"/> Business Relationships Between Alumni |
| <input type="checkbox"/> Standards and Certification | <input type="checkbox"/> Other |
| <input type="checkbox"/> Participation in the Legislative Process | |

Success Story Narrative (complete below):

This information collection contains requirements subject to the Paperwork Reduction Act (PRA). Notwithstanding any other provisions of the law, no person is required to respond to, nor shall any person be subject to penalty for failure to comply with, a collection of information subject to the requirements of the PRA, unless that collection of information displays a currently valid OMB Control Number. The estimated response time for this collection is one hour. The response time includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this estimate or any other aspects of this collection of information, including suggestions for reducing the length of this questionnaire, to the International Trade Administration, Attn: Reports Clearance Officer, via email at jacqueline.harris@trade.gov or telephone (202) 482-4011.

Guidelines for Success Story Reports:

Required Information for Each Report:

Participant Information must be filled out COMPLETELY, no exceptions.

Required Information for Success Story Types:

U.S. Exports and Contracts with U.S. Companies:

- What was purchased and the dollar amount;
- U.S. Company name and location;
- When were the goods/services were purchased?

Distribution and Representative Offices:

- U.S. and alumni Companies involved;
- Location of office(s);
- Products and services represented and/or distributed;
- Dollar amount of products and services represented and/or distributed;
- When was the agreement was concluded?

Joint Ventures and Licensing Agreements:

- Names of U.S. and alumni companies involved;
- Products and/or services involved;
- Status of agreement (has production started? Offices opened?);
- Dates and timeframes.

Business Growth:

- Increase in staff hired (expressed numerically) AND/OR
- Increase in revenues (expressed numerically or by percentage);
- Timeframe for increased staffing/revenues (year on year? Since Internship?);
- New markets and contracts, domestically and/or foreign, leading to growth.

Opening a New Company:

- Alumni involved, name of company and what it does. Where is it located?
- When was company opened?
- Size of company?

Implementation of New Concepts:

- Should usually be checked in conjunction with another theme – and should usually be a contributing factor in the other part of the success.
- Must be named. No more vague “concepts”. Could be business plans or strategic plans seen, manufacturing techniques or equipment, but MUST be specific.

Product Registration:

- What product, when it was registered;
- With whom was it registered? Name the registering body.
- What was the result of the registration? Have there been sales as a result?

Standards and Certification:

- Did alumnus develop a new standard, or revise an old standard?
- What is the standard, and which industries and products does it cover?
- Did the standard improve (make easier) the certification process?
- When did it go into effect?
- Have there been U.S. companies that have used the improved standard/certification process to bring their products on to the market?

Participation in the Legislative Process:

- Context – working group, advisory committee, or other;
- What was the law;
- Is the law under consideration, or has it been passed;
- What is the name of the bill or the law? What industries does it affect?

Election/Appointment to Political Office:

- Date of election/appointment
- Full title of position, and full description of executive and/or ministerial body.
- Duties of position

Promotion or New Position with Greater Responsibility:

- Title, Organization
- YOU MUST PROVIDE complete, updated contact information if alumnus has moved to new company.
- Simply moving jobs is not a success story. Alumnus must have attained position of greater responsibility in new company/organization.

Association Activity or Expansion:

- Name of association, what association does.
- Has alumnus taken a leadership position within the association? Must be named, along with date of appointment or election.
- Has alumnus helped organize meetings, conferences, initiatives in association? Full details must be given – names and dates of above, and their results.

Conferences and Publications:

- Publications should include date, name of article, description of article, and the magazine, journal, or newspaper it appeared in. When possible, e-copies of articles should be forwarded to Washington. Hard copies can also be sent to Washington.
- Conference participation, conference presentations, and conference organizers are all acceptable. Full details: When, name of the conference, who attended, and brief description of conference activities and goals are required. If there is a conference website, it should also be forwarded to Washington.

Scientific Agreements and Joint Work:

- Names and organizations of the U.S. and Eurasian parties to the agreement;
- Date of agreement, and what the agreement covers.

Business Relationships Between Alumni:

- Full names, program participation, and nature of relationship;
- Trade volumes, if applicable.