

Attachment I: Clinical Sustainability Assessment Tool (CSAT)

The name of the practice or set of activities I am assessing is:

In the following questions, you will rate your practice across a range of specific factors that affect sustainability. Please respond to as many items as possible. If you truly feel you are not able to answer an item, you may select “NA.” **For each statement, circle the number that best indicates the extent to which your practice has or does the following things.**

Engaged Staff & Leadership: Having supportive frontline staff and management within the organization

	To little or no extent					To a very great extent		Not able to answer
1. The practice engages leadership and staff throughout the process.	1	2	3	4	5	6	7	NA
2. Clinical champions of the practice are recognized and respected.	1	2	3	4	5	6	7	NA
3. The practice has engaged, ongoing champions.	1	2	3	4	5	6	7	NA
4. The practice has a leadership team made of multiprofessional partnerships.	1	2	3	4	5	6	7	NA
5. The practice has team-based collaboration and infrastructure.	1	2	3	4	5	6	7	NA

This survey is authorized under 42 U.S.C. 299a. This information collection is voluntary and the confidentiality of your responses to this survey is protected by Sections 944(c) and 308(d) of the Public Health Service Act [42 U.S.C. 299c-3(c) and 42 U.S.C. 242m(d)]. Information that could identify you will not be disclosed unless you have consented to that disclosure. Public reporting burden for this collection of information is estimated to average 15 minutes per response, the estimated time required to complete the survey. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The data you provide will help AHRQ’s mission to produce evidence to make health care safer, higher quality, more accessible, equitable, and affordable. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: AHRQ Reports Clearance Officer Attention: PRA, Paperwork Reduction Project (0935-xxxx) AHRQ, 5600 Fishers Lane, Room #07W42, Rockville, MD 20857, or by email to the AHRQ MEPS Project Director at MEPSPROJECTDIRECTOR@ahrq.hhs.gov.

For each statement, circle the number that best indicates the extent to which your practice has or does the following things.

Engaged Stakeholders: Having external support and engagement for the practice.

	To little or no extent				To a very great extent			Not able to answer
1. The practice engages the patient and family members as stakeholders.	1	2	3	4	5	6	7	NA
2. There is respect for all stakeholders involved in the practice.	1	2	3	4	5	6	7	NA
3. The practice is valued by a diverse set of stakeholders.	1	2	3	4	5	6	7	NA
4. The practice engages other medical teams and community partnerships as appropriate.	1	2	3	4	5	6	7	NA
5. The practice team has the ability to respond to stakeholder feedback about the practice.	1	2	3	4	5	6	7	NA

Organizational Readiness: Having the internal support and resources needed to effectively manage the practice

	To little or no extent				To a very great extent			Not able to answer
1. Organizational systems are in place to support the various practice needs.	1	2	3	4	5	6	7	NA
2. The practice fits in well with the culture of the team.	1	2	3	4	5	6	7	NA
3. The practice has feasible and sufficient resources (e.g., time, space, funding) to achieve its goals.	1	2	3	4	5	6	7	NA
4. The practice has adequate staff to achieve its goals.	1	2	3	4	5	6	7	NA
5. The practice is well integrated into the operations of the organization	1	2	3	4	5	6	7	NA

For each statement, circle the number that best indicates the extent to which your practice has or does the following things.

Workflow Integration: Designing the practice to fit into existing practices and technologies

	To little or no extent				To a very great extent			Not able to answer
1. The practice is built into the clinical workflow.	1	2	3	4	5	6	7	NA
2. The practice is easy for clinicians to use.	1	2	3	4	5	6	7	NA
3. The practice integrates well with established clinical practices.	1	2	3	4	5	6	7	NA
4. The practice aligns well with other clinical systems (e.g., EMR).	1	2	3	4	5	6	7	NA
5. The practice is designed to be used consistently.	1	2	3	4	5	6	7	NA

Implementation & Training: Using processes that guide the direction, goals and strategies of the practice

	To little or no extent				To a very great extent			Not able to answer
1. The practice clearly outlines roles and responsibilities for all staff.	1	2	3	4	5	6	7	NA
2. The reason for the practice is clearly communicated to and understood by all staff.	1	2	3	4	5	6	7	NA
3. Staff receive ongoing coaching, feedback, and training.	1	2	3	4	5	6	7	NA
4. Practice implementation is guided by feedback from stakeholders.	1	2	3	4	5	6	7	NA
5. The practice has ongoing education across professions.	1	2	3	4	5	6	7	NA

For each statement, circle the number that best indicates the extent to which your practice has or does the following things.

Monitoring & Evaluation: Assessing the practice to inform planning and document results

	To little or no extent			To a very great extent				Not able to answer
1. The practice has measurable process components, outcomes, and metrics.	1	2	3	4	5	6	7	NA
2. Evaluation and monitoring of the practice are reviewed on a consistent basis.	1	2	3	4	5	6	7	NA
3. The practice has clear documentation to guide process and outcome evaluation.	1	2	3	4	5	6	7	NA
4. Practice monitoring, evaluation, and outcomes data are routinely reported to the clinical care team.	1	2	3	4	5	6	7	NA
5. The practice process components, outcomes, and metrics are easily assessed and audited.	1	2	3	4	5	6	7	NA

Outcomes & Effectiveness: Understanding and measuring practice outcomes and impact

	To little or no extent			To a very great extent				Not able to answer
1. The practice has evidence of beneficial outcomes.	1	2	3	4	5	6	7	NA
2. The practice is associated with improvement in patient outcomes that are clinically meaningful.	1	2	3	4	5	6	7	NA
3. The practice is clearly linked to positive health or clinical outcomes.	1	2	3	4	5	6	7	NA
4. The practice is cost-effective.	1	2	3	4	5	6	7	NA
5. The practice has clear advantages over alternatives.	1	2	3	4	5	6	7	NA

Clinical Sustainability Assessment Tool

Rating Instructions

Once you have completed the Clinical Sustainability Assessment Tool, transfer your responses to this rating sheet to calculate your average scores. Please record the score for each item (1-7), or write "NA" if you were not able to answer.

		DOMAIN						
		Engaged Staff & Leadership	Engaged Stakeholders	Organizational Readiness	Workflow Integration	Implementation & Training	Monitoring & Evaluation	Outcomes & Effectiveness
ITEM	1.							
	2.							
	3.							
	4.							
	5.							
	Domain Total:							
	Average Score for Domain:							
	Overall Score:							

Add up your scores in each column. Exclude 'NA'

Divide the domain total by the total number of items with a score. Exclude 'NA'

Average together all the domain scores

Use these results to guide sustainability action planning for your clinical practice. The domains with lower average scores indicate areas where your practice's capacity for sustainability could be improved.