

Custom MEPS Validation Form Section

Overview

All on-path survey questions will appear in order based on question flow.

If a question is not on path, do not display it.

If displayed, a response is required, unless noted otherwise at question level.

Fills:

Validator Name = User name based on login

Project Fill = "the Medical Expenditure Panel Survey being conducted for the Department of Health and Human Services"

FI Name = Full name of FI who completed the task

Task Date = Date on which the task was completed (M/D/YY)

Phone = {Respondent Phone}

Full Address = Address Line 1, Address Line 2, City, ST, ZIP

Project Name = MEPS

User Interface

Validation Form

1 Hello, my name is [Validator Name] with the Medical Expenditure Panel Survey being conducted for the Department of Health and Human Services. Recently one of our staff interviewed you.

Do you recall the interview?

Yes No

2 Our records show that [FI Name] interviewed you on [Task Date]. They would have used a laptop or tablet to record the answers. Do you remember that?

Yes No

3 [VERIFY THAT YOU HAVE REACHED THE CORRECT TELEPHONE NUMBER AND THAT YOU ARE SPEAKING WITH THE CORRECT RESPONDENT. IF SO, CONTINUE]

Perhaps there is some mistake. Is your telephone number [Phone] and do you live at [Full Address]?

Yes No

4 Did you live at [Full Address] on [Task Date]?

Yes No

5 [COULD THIS BE A HOUSEHOLD SPLIT? ARE THERE OTHER PEOPLE IN THE HOUSEHOLD WHO COULD HAVE ANSWERED THE QUESTIONS? WHAT ABOUT VISITORS? THANK THE RESPONDENT. TERMINATE THE INTERVIEW. ADD ANY PERTINENT NOTES IN THE COMMENTS SECTION. REPORT PROBLEMS TO THE VALIDATION MANAGER IMMEDIATELY]

Thank you very much for your time!

Comments: 6 End Phone Survey

*500 characters

7 First, I would like to thank you very much for your participation in this important study. On all of our surveys we routinely re-contact some people who were interviewed to make sure our interviewers are following procedures correctly. Have just a few questions to ask about the interview. According to the information I have, on [TASK DATE] you lived at [ADDRESS]. Is that correct?

Yes No

8 What was your address on [TASK DATE]?

Address Line 1: Address Line 2: City:

State: Zip:

9 Did the interviewer enter your response into a laptop or tablet?

Yes No Don't Know

10 [IF RESPONDENT SAYS INTERVIEWER DID NOT USE A LAPTOP OR TABLET, PROBE FOR A REASON AND EXPLAIN IN COMMENTS SECTION.]

Comments:

*500 characters

11 Approximately how long did the interview take?

[ENTER DK IF RESPONSE IS DON'T KNOW] *

Hours Minutes

Note: Hours and Minutes are both required fields. User will need to enter DK in both in order to move forward.

12 During the interview, the interviewer should have used show cards that included the answer categories to some of the survey questions. These show cards could have been displayed either from a binder or electronically. Did the interviewer use a set of show cards like these?

Yes No

Proceed to "Custom MEPS Validation Form Continued" for the rest of this screen

Widget Table

Footnote	Name	Requirements
1	VF Intro and Recall	<p>Display/Enable Always</p> <p>Question Text: "Hello, my name is {Validator Name} with {Project Fill}. Recently one of our staff interviewed you. Do you recall the interview?"</p> <p>Response: Yes/No</p> <p>Flow: If Yes, go to VF Begin Survey If No, go to VF FI and Date Prompt</p>
2	VF FI and Date Prompt	<p>Display/Enable Only when VF Intro and Recall = No</p> <p>Question Text: "Our records show that {FI Name} interviewed you on {Task Date}. They would have used a laptop or tablet to record the answers. Do you remember that?"</p> <p>Response: Yes/No</p> <p>Flow: If Yes, go to VF Begin Survey If No, go to VF Verify Phone and Address</p>
3	VF Verify Phone and Address	<p>Display/Enable Only when VF FI and Date Prompt = No</p> <p>Question Text: "[VERIFY THAT YOU HAVE REACHED THE CORRECT TELEPHONE NUMBER AND THAT YOU ARE SPEAKING WITH THE CORRECT RESPONDENT. IF SO, CONTINUE.] Perhaps there is some mistake. Is your telephone number {Phone} and do you live at {Full Address}?"</p> <p>Response: Yes/No</p> <p>Flow: If Yes, go to VF Terminate Survey Comments If No, go to VF Confirm Address</p>
4	VF Confirm Address	<p>Display/Enable Only when VF Verify Phone and Address = No</p> <p>Question Text: "Did you live at {Full Address} on {Task Date}?"</p>

Footnote	Name	Requirements
		<p>Response: Yes/No</p> <p>Flow: If Yes, go to VF Begin Survey If No, go to VF Terminate Survey Comments</p>
5	VF Terminate Survey	<p>Display/Enable Only when Verify Phone and Address = Yes or VF Confirm Address = No</p> <p>If this question is displayed, enable End Interview Button.</p> <p>Question Text: "[COULD THIS BE A HOUSEHOLD SPLIT? ARE THERE OTHER PEOPLE IN THE HOUSEHOLD WHO COULD HAVE ANSWERED THE QUESTIONS? WHAT ABOUT VISITORS? THANK THE RESPONDENT. TERMINATE THE INTERVIEW. ADD ANY PERTINENT NOTES IN THE PHONE VALIDATOR SUMMARY SECTION. REPORT PROBLEMS TO THE VALIDATION MANAGER IMMEDIATELY.]</p> <p>Thank you very much for your time!"</p> <p>Include End Phone Survey Button. On click...display Breakoff Warning Dialog. Collaps section and enable Validator summary in expanded view.</p>
6	End Phone Survey Button	<p>Enable Only if VF Terminate Survey is displayed.</p> <p>On click End Phone survey Button, display Finish Survey Warning Dialog.</p> <p>Once confirmed, store Phone Survey responses collected thus far.</p> <p>Set Phone Survey Call Outcome to Breakoff. Set Phone Validation Status to Call Terminated. Set Final Record of Call with values based on current system date, time and user log in.</p> <p>Enable/Open Phone Validator Summary Screen. Phone Validation Status will be prefilled with "Call Terminated"</p>
7	VF Begin Survey	<p>Display/Enable Only when VF Intro and Recall = Yes or VF FI and Date Prompt = Yes or VF Confirm Address = Yes</p> <p>Question Text: "First, I would like to thank you very much for your participation in this important study. On all our surveys, we routinely re-contact some people who were interviewed to make sure our interviewers are following procedures correctly. I have just a few questions to ask about the interview. according to the information I have, on {Task</p>

Footnote	Name	Requirements
		<p>Date} you live at {Full Address}. Is that correct?</p> <p>Response: Yes/No</p> <p>Flow: If Yes, go to VF Confirm Laptop Use If No, go to VF Correct Respondent Address</p>
8	VF Correct Respondent Address	<p>Display/Enable Only when VF Begin Survey = No</p> <p>Question Text: "What was your address on {Task Date}?"</p> <p>Response: Allow entry of Full Address information in fields for Address Line 1, Address Line 2, City, ST, ZIP</p> <p>Flow: Go to VF Confirm Laptop Use</p>
9	VF Confirm Laptop Use	<p>Display/Enable Only when VF Begin survey = Yes or VF Correct Respondent Address = Not Empty</p> <p>Question Text: "Did the interviewer enter your response into a laptop or tablet?"</p> <p>Response: Yes/No/Don't Know</p> <p>Flow: If Yes or DK, go to VF Task Timing If No, go to VF Reason No Laptop Probe</p>
10	VF Reason No Laptop Probe	<p>Display/Enable Only when VF Confirm Laptop Use = No</p> <p>Question Text: "[IF RESPONDENT SAYS INTERVIEWER DID NOT USE A LAPTOP OR TABLET, PROBE FOR A REASON AND EXPLAIN IN COMMENTS.]</p> <p>Response: Allow entry of up to 500 characters in Comments field.</p> <p>Flow: Go to VF Task Timing</p>
11	VF Task Timing	<p>Display/Enable Only when VF Confirm Laptop Use = Yes/DK or</p>

Footnote	Name	Requirements
		<p>VF Reason No Laptop Probe = Not Empty</p> <p>Question Text: "Approximately how long did the interview take?"</p> <p>[IF RESPONSE IS DON'T KNOW, ENTER DK IN BOTH FIELDS]</p> <p>Response: Allow entry of Hours and Minutes</p> <p>NOTE: If the response was Don't Know, user must enter DK in both fields to move forward. No other text strings are allowed.</p> <p>Flow: Go to VF Confirm Show Cards Use</p>
12	VF Confirm Show Cards Use	<p>Display/Enable Only when VF Task Timing = Not Empty</p> <p>Question Text: "During the interview, the interviewer should have used show cards that included the answer categories to some of the survey questions. These show cards could have been displayed either from a binder or electronically. Did the interviewer use a set of show cards like these?"</p> <p>Response: Yes/No</p> <p>Flow: If Yes, go to VF Confirm Records Use If No, go to VF Reason No Show Cards Probe</p>

Custom MEPS Validation Form cont'd

User Interface

Refer to "Custom MEPS Validation Form" for the top half of this screen.

1

[IF RESPONDENT SAYS INTERVIEWER DID NOT USE SHOW CARDS, PROBE FOR RECALL. FOR EXAMPLE, "THE BINDER MAY HAVE BEEN YELLOW OR RED OR THEY MIGHT HAVE SHOWN YOU A SCREEN WITH RESPONSE OPTIONS." EXPLAIN IN COMMENTS SECTION.]

Comments:

*500 characters

2

Did the interviewer ask you to refer to records such as a calendar, receipts, or statements during the interview?

Yes No

3

Did the interviewer ask about (your/your household's) purchase(s) of prescribed medicines?

Yes No

4

Did you receive a monetary gift from the interviewer?

Yes No

5

What was the amount?

6

Was the interview conducted in your home or someplace else?

In respondent's home

Someplace else

7

That was my last question for you. Do you have any comments?

Yes No

8

[RECORD ANY COMMENTS IN THE COMMENTS SECTION AND READ THE CLOSING TEXT.]

Thank you very much for your time! We appreciate your participation in (Project Name)

*500 characters

9

Save

Widget Table

Footnote	Name	Requirements
1	VF Reason No Show Cards Probe	<p>Display/Enable</p> <p>Only when VF Confirm Show Cards Use = No</p> <p>Question Text:</p> <p>"[IF RESPONDENT SAYS INTERVIEWER DID NOT USE SHOW CARDS, PROBE FOR RECALL. FOR EXAMPLE, "THE BINDER MAY HAVE BEEN YELLOW OR RED OR THEY</p>

Footnote	Name	Requirements
		<p>MIGHT HAVE SHOWN YOU A SCREEN WITH RESPONSE OPTIONS." EXPLAIN IN COMMENTS.]</p> <p>Response: Allow entry of up to 500 characters in Comments field.</p> <p>Flow: Go to VF Confirm Records Use</p>
2	VF Confirm Records Use	<p>Display/Enable Only when VF Confirm Show Cards Use = Yes or VF Reason No Show Cards Probe = Not Empty</p> <p>Question Text: "Did the interviewer ask you to refer to records such as a calendar, receipts, or statements during the interview?"</p> <p>Response: Yes/No</p> <p>Flow: Go to VF Confirm Prescription Questions</p>
3	VF Confirm Prescription Questions	<p>Display/Enable Only when VF Confirm Records Use = Not empty</p> <p>Question Text: "Did the interviewer ask about (your/your household's) purchase(s) of prescribed medicines?"</p> <p>Response: Yes/No</p> <p>Flow: Go to VF Confirm Monetary Gift</p>
4	VF Confirm Monetary Gift	<p>Display/Enable Only when VF Confirm Prescription Questions = Not Empty</p> <p>Question Text: "Did you receive a monetary gift from the interviewer?"</p> <p>Response: Yes/No</p> <p>Flow: If Yes, go to VF Confirm Gift Amount If No, go to VF Confirm Interview Location</p>
5	VF Confirm Gift Amount	<p>Display/Enable Only when VF Confirm Monetary Gift = Yes</p> <p>Question Text:</p>

Footnote	Name	Requirements
		<p>"What was the amount?"</p> <p>Response: Yes/No</p> <p>Flow: Go to VF Confirm Interview Location</p>
6	VF Confirm Interview Location	<p>Display/Enable Only when VF Confirm Monetary Gift = No or VF Confirm Gift Amount = Not Empty</p> <p>Question Text: "Was the interview conducted in your home or someplace else?"</p> <p>Response: Yes/No</p> <p>Flow: Go to VF Closing Question</p>
7	VF Closing Question	<p>Display/Enable Only when VF Closing Question = Not Empty</p> <p>Question Text: "That was my last question for you. Do you have any comments?"</p> <p>Response: Yes/No</p> <p>Flow: Go to VF Thank You and Comments</p>
8	VF Thank You and Comments	<p>Display/Enable Only when</p> <p>Question Text: "[RECORD ANY RESPONDENT COMMENTS IN THE FIELD BELOW AND READ THE CLOSING TEXT. ADD YOUR OWN COMMENTS IN THE PHONE VALIDATOR SUMMARY SECTION.]</p> <p>Thank you very much for your time! We appreciate your participation in {Project Name}."</p> <p>Response: Allow entry of up to 500 characters in Comments field.</p> <p>Flow: If Yes, go to If No, go to</p>
9	Save Button	<p>Enable When...</p>

Footnote	Name	Requirements
		<p>On click, No Further Edits Warning Dialog</p> <p>ELSE, if any required values are missing, display Finish Survey Warning</p> <p>Once confirmed save entries.</p> <p>On click Complete Button, Store Phone Survey responses. Set Call Outcome to Survey Complete and Phone Status to Pending.</p> <p>Set Final Record of Call with values based on current system date, time and user log in.</p> <p>Enable/Open Phone Validator Summary Screen. Phone Validation Status will be set to Complete when the Validator Summary questions are answered and submitted.</p>