



My Workspace

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- Sand & Gravel
- Supervised Accounts**
- Trust Management
- Wildland Fire

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All Assessments

Not Started Working In Review Working Approved

Question	Response	Upload Required	Comment
<p>1</p> <p>25 CFR §1000.355(d)</p> <p>Do you maintain a log to document every transaction? (25 CFR §1000.355(d)(7))</p>			Click to add comments
<p>1a</p> <p>If yes, please upload log of approved transactions within scope of review.</p>		Yes	Click to add comments
<p>2</p> <p>25 CFR §1000.355(d)</p> <p>Do you utilize an internal control to help ensure accuracy in the processing of trust transactions? (e.g. policy, checklist, desk operating procedures) (25 CFR §1000.355(d)(7))</p>			Click to add comments
<p>2a</p> <p>If yes, please upload what is utilized.</p>		Yes	Click to add comments
<p>2b</p> <p>If no, please explain how the Tribe ensures accuracy in the processing of trust transactions.</p>			Click to add comments
<p>3</p> <p>25 CFR 115.419</p> <p>Is Secretarial approval obtained for all trust transactions? (25 CFR 115.419)</p>			Click to add comments
<p>3a</p> <p>If no, under what authority are the trust transactions approved.</p>			Click to add comments
<p>4</p> <p>25 CFR §1000.355(d)</p> <p>Do you maintain originals/copies of all processed/approved documents? (25 CFR §1000.355(d)(7))</p>			Click to add comments
<p>4a</p> <p>If no, please explain.</p>			Click to add comments
<p>5</p> <p>25 CFR §1000.355(d)</p> <p>Are key duties and responsibilities divided or segregated among different people to reduce the risk of error, waste, or fraud, i.e., no one person is allowed to control all key aspects of a transaction? (25 CFR §1000.355(d)(7)) (GAO Internal Control Manag</p>			Click to add comments

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Evaluation	Required Documents	Response	Upload Required	Comment
5a	Question If no, please explain.			Click to add comments
6	Do you have a policy that establishes the timeframes for the processing of trust transactions? (25 CFR §1000.355(d)(7))			Click to add comments
6a	If yes, upload a copy.		Yes	Click to add comments
6b	If no, please explain.			Click to add comments
7	Do you utilize Bureau of Indian Affairs (BIA) handbooks for policies & procedures in managing this function/program? (25 CFR §1000.355(d)(7))			Click to add comments
7a	If no, has the Tribe developed its own policies and procedures?			Click to add comments
7a1	If yes, please upload tribe's policies and procedures.			Click to add comments
8	Do you preserve, protect, and manage all fiduciary trust records created and/or maintained by the Tribe during management of trust programs? (25 CFR §1000.355(d)(7); MYFA Trust Programs Section - Trust Records Management)			Click to add comments
8a	If yes, please explain.			Click to add comments
9	Are Trust records restricted so that only authorized personnel have access to them? (25 CFR §1000.355(d)(7))			Click to add comments
10	Are you aware of any instances of fraud, waste or abuse?			Click to add comments

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Supervised Accounts Evaluation
18-001T CY Justin's Rancheria

Hello Tweety Bird - Tribal Employee

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11 <small>25 CFR §1000.355 (d)</small>		How many Restricted Accounts does the Tribe maintain? (25 CFR §1000.355)(d)(7)			Click to add comments
12 <small>25 CFR §115.419 25 CFR §115.426</small>		Are all distribution plans approved by the BIA? (25 CFR §115.426 & 115.419)			Click to add comments
13 <small>25 CFR §115.602</small>		When you restrict an account, is a written notice to guardian/parents, or representative, a Kennerly Letter provided? (25 CFR §115.602)			Click to add comments
14 <small>25 CFR §115.424</small>		Do you provide a copy of the distribution plan to the guardian and/or parents? (25 CFR §115.424)			Click to add comments
15 <small>25 CFR §115.427</small>		Are you maintaining receipts of all expenditures? (25 CFR §115.427)			Click to add comments
16 <small>25 CFR §115.427</small>		Is an annual review of the distribution plan conducted by a Bureau of Indian Affairs (BIA) Social Worker with a Master's of Social Work (MSW)? (25 CFR §115.427)?			Click to add comments
17 <small>25 CFR §115.430</small>		Does the tribe have a resolution specifying an age other than 18 years of age for access to specific trust funds? (25 CFR §115.430)			Click to add comments
17a		If yes, please upload Tribal Resolution.		Yes	Click to add comments

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