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**Title 33 – Navigation and Navigable Waters**  
**Chapter I – Coast Guard, Department of Homeland Security**  
**Subchapter N – Outer Continental Shelf Activities**  
**Part 141 – Personnel**  
**Subpart A – Restrictions on Employment**

**Authority:** 43 U.S.C. 1356; 46 U.S.C. 70105; 49 CFR 1.46(z).

**Source:** CGD 78-160, 47 FR 9379, Mar. 4, 1982, unless otherwise noted.

**§ 141.35 Records to be kept by the employer.**

- (a) The employer of personnel subject to this subpart shall maintain, and make available to the Coast Guard upon request, a record identifying which of the documents listed in §§ 141.25 and 141.30 were relied upon for each employee. The record must consist of either a copy of the document or the following information on the document:
- (1) For a merchant mariner's document or a United States passport, the document's title and identification number.
  - (2) For a birth certificate or birth registration, the document's title and the employee's date and place of birth.
  - (3) For all other documents listed in §§ 141.25 and 141.30, the document's title and date and place of issuance.
- (b) The employer of personnel subject to this subpart shall maintain a written list of the positions that make up the regular complement of the unit and the name and nationality of the individual filling each employee position. This list may be in summary form and any simple format.

*(Approved by the Office of Management and Budget under OMB control number 2130-0182)*

*[CGD 78-160, 47 FR 9379, Mar. 4, 1982, as amended by USCG-2006-24371, 74 FR 11212, Mar. 16, 2009; USCG-2013-0916, 78 FR 69296, Nov. 19, 2013]*