

U.S. DEPARTMENT OF HOMELAND SECURITY TRANSPORTATION SECURITY ADMINISTRATION	Recordkeeping Requirements	OMB No. 1652- 0003 Exp: 04/30/2024
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<b>Who must comply?</b>	Aircraft Operators, Private Charter Operators, and Twelve-Five Charter Operators.
<b>What is this collection about?</b>	This information collection requires aircraft operators, private charter operators, and twelve-five charter operators to maintain records demonstrating compliance with all statutes, regulations, directives, orders, and security programs that apply to the operations of Aircraft operators, private charter operators, and twelve-five charter operators.
<b>Where do I find the requirements for this information?</b>	Title 49 CFR, § 1544.3; § 1544.103.
<b>When must information be submitted to the TSA?</b>	Information must be submitted to TSA upon request or during a review of compliance with the program requirements through routine onsite inspections, assessments, and tests.
<b>How is the information submitted?</b>	The information must be submitted in accordance with the regulations. Aircraft operators, private charter operators or twelve-five charter operators may submit information to a TSA representative during a review of compliance or to their designated official.
<b>What happens when complete information is received?</b>	TSA will determine compliance with the program requirements through routine onsite inspections, assessments, and tests by examining the records submitted by the aircraft operators, private charter operators or twelve-five charter operators.
<b>For additional information, contact--</b>	For additional information, aircraft operators, private charter operators or twelve-five charter operators should contact their designated official.

**Paperwork Reduction Act Statement:**

An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. Transportation Security Administration estimates that the average hour burden for the criminal history records check/security threat assessment recordkeeping collection is 520 hours per year. You may submit any comments concerning the accuracy of this burden estimate or any suggestions for reducing the burden to: TSA-11, Attention: PRA 1652-0003 601 South 12th Street, Arlington, VA 20598. The control number for this collection is OMB Control No. 1652-0003, which expires 8/31/2019.