



Independent Statistics and Analysis
**U.S. Energy Information
Administration**

OMB No: <number>

Exp. Date: <date>

Dear <Respondent Name>,

The Quarterly Electricity Imports and Exports Survey (EIA-111) for the <Quarter, Year> reporting period was due on <Due Date>. These data are collected pursuant to the Federal Energy Administration (FEA) Act of 1974, Public Law 93-275, and timely response to this survey is mandatory under the FEA Act.

Please log into the [EIA Respondent Portal](#) to access the form and submit your data. The survey cycle can be accessed from the U.S. Energy Information Administration Respondent Submission Portal **Home** or **To Do** tab. For more information about registration and how to use the [EIA Respondent Portal](#), view the recorded [EIA-111 Information Session](#) or the corresponding [Power Point presentation](#).

If you have any questions or concerns, please contact the U.S Energy Information Administration Customer Care Center via e-mail at EIA4USA@eia.gov, or call 1-855-EIA-4USA (1-855-342-4872) Monday through Friday, 8:00 AM - 6:00 PM ET.

Sincerely,

Joseph Wilson
Director, Office of Survey Operations
U.S. Energy Information Administration
U.S. Department of Energy