

FAA Form 8060-10
FAA RECORDS REQUEST (PRIA)
Pilot Records Improvement Act Of 1996 (PRIA) 49 U.S.C. § 44703(h)
(Overview and Use Of FAA Form 8060-10)

1. Part I – Records Request. Part I is used by the hiring air carrier, air operator, or other person to request certain pilot records as maintained by the Federal Aviation Administration (FAA). The resulting report from the FAA is generally referred to as the PRIA Pilot Profile Letter, and will include information reflecting the applicant's:

a. Current airman *medical* certificate including:

- (1) Date of issue;
- (2) Class;
- (3) Any limitations that may apply.

b. Current *airman* certificate(s) including:

- (1) Date of issue;
- (2) Category and class ratings;
- (3) Associated type ratings, and
- (4) Any limitations to those certificate(s) and ratings.

c. Record concerning the *Enforcement Information System* (EIS), and summary of legal enforcement action(s) resulting in a finding by the Administrator of a violation of Title 49 U.S.C., or a regulation prescribed, or order issued under this Title that has not been subsequently overturned, if applicable. If no EIS records exist for the applicant, a statement indicating a negative report will be included.

d. Current or previous *certificate revocation(s)*, which will be reported for an indefinite period of time, if applicable.

e. Previous certificate number(s) and related information, if applicable.

2. Part II – Airman Consent For The Release Of Records. Part II is used by the hiring air carrier, air operator, or other person to obtain written consent for the release of the records from the individual who is the subject of the request.

3. Distribution. FAA Form 8060-10 is either mailed or faxed to the FAA (AFS-620) for processing. A copy should then be provided to all applicants for their personal records.

a. Fax your completed records request to: 405-954-4655 ATTN: PRIA.

b. Mail your completed records request to:

Federal Aviation Administration
ATTN: Aviation Data Systems Branch, AFS-620 (PRIA)
PO Box 25082
Oklahoma City, OK 73125-0082

FAA Form 8060-10
FAA RECORDS REQUEST (PRIA)
Pilot Records Improvement Act Of 1996 (PRIA) 49 U.S.C. § 44703(h)
(Overview and Use Of FAA Form 8060-10)

c. Mail your completed records request, by expedited mail service, to:

Federal Aviation Administration
ATTN: Aviation Data Systems Branch, AFS-620 (PRIA)
6500 South MacArthur Blvd., ARB Room 313
Oklahoma City, OK 73169

4. Requestor. As the requestor of records under the authority of PRIA, you should develop and utilize a system to track all outstanding requests, and once received from the respondent(s), organize them into a format that management can easily use to evaluate the applicants suitability for employment. The process is not complete until this has been done.

5. Respondent. As the person receiving a records request under the authority of PRIA:

- a. You must furnish a copy of the appropriate records to the *requestor* no later than 30 days after receiving the request, as prescribed by 49 U.S.C. § 44703 (h) (5).
- b. You must furnish an identical copy, if so requested, to the *applicant* on or before 20 days after receiving the request, as prescribed by 49 U.S.C. § 44703(h)(6).
- c. You must furnish a written notification to the applicant to satisfy 49 U.S.C. § 44703 (h) (6), if the processing time will exceed 20 days. In other words, an additional document is required to provide written notification if the response time will be over 20 days, but in no case longer than the authorized 30 day period.

6. Instructions. Instructions for the completion of this form may be found attached to the form itself on-line, in AC 120-68, or in the PRIA Office Procedures For The Air Carrier.

7. The Form. There are two on-line sources for FAA Form 8060-10:

- a. http://www.faa.gov/pilots/lic_cert/pria/
- b. <http://forms.faa.gov/>