

Hello [INSERT CONTACT NAME],

The Federal Railroad Administration (FRA) is in the process of conducting a review of workforce development programs across the industry. To gain a better understanding of the status of workforce development issues the FRA is sponsoring a survey of key stakeholders responsible for the execution of human resource and workforce development for the organizations. We are seeking survey participation of workforce and human resource representatives from across the railroad industry, including; Class I Passenger and Freight companies, Short Line and Regional companies, academic institutions, and railroad related labor unions and professional associations.

This survey is designed for personnel who are responsible for and or knowledgeable of workforce development and human resource activities for their organizations. The survey is focused on the following workforce specific areas;

• General trends with workforce talent	• Image of Railroad Industry
• Impact of the aging workforce	• Workforce training
• The diversity of the workforce	• Work and personal life balance
• Data regarding workforce development	• Impact and adoption of new technology

The on line survey and instructions can be accessed at the link provided below. The survey consists of 30 questions with responses requested ranging from strongly agree to strongly disagree. Additional information or comments can be added for each question or you can choose not to respond to the question. The estimated time to complete the survey is approximately 20 minutes.

If you believe you are not the best representative for your organization or do not wish to participate, please respond to this email accordingly. We welcome recommendations for other qualified survey respondents. If you would prefer to complete a paper version of the survey, please respond with a mailing address and we will forward a hard copy to you along with a return envelope.

We value and appreciate your thoughts and opinions about these topics and hope that you will share your expertise with us. I truly hope that I can count on your organization's input for this effort.

INSERT LINK TO SURVEY

Sincerely,

Monique

Monique Stewart

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