

AAHC, Sparks-M, NANH-M

3137-XXXX

<i><u>Application and reporting process</u></i>	No. of respondents	Frequency	Annual hour burden	How estimated	Cost
Applicants preparing and submitting grant applications	103	one time	2,043.00	Time required to plan and write grant application, minus hours for completing forms	\$55,978.20



Estimated burden hours and costs for grant applications by grant program

Preparing/submitting grant applications by grant program	Number of Respondents	Time per response (in hours)	Total Burden Hours	Cost (27.40 per hour) ¹	Year	hours for ROCIS / time per response	ROCIS wage/ROCIS hours per 1 response
African American History & Culture	31	9	279	\$7,644.60	2016		
Sparks - Museums	36	40	1,440	\$39,456.00	2016		
Native American Native Hawaiian – Museums	36	9	324	\$8,877.60	2016		
TOTALS	103	58	2,043	\$55,978.20			
Ave. time per response		19.33333333					2,043/529.73333333

Note: ¹ Based on current mean average hourly wage for museum curators, BLS Occupational Employment and Wages

Application forms	Number of Responses (FY2014)	Number of Respondents for Small Entity (FY2014)	Percentage of Respondents Reporting Electronically (FY2015)
African American History & Culture	31	7	
Sparks - Museums	36	8	
Native American Native Hawaiian – Museums	36	8	
totals	103	23	

Programs that use the form	Percentage of small entities
	22.58
	22.22
	22.22

Process	OMS/OLS average time to process one (hours)	GrantsAdmin average time to process one (hours)
AAHC, Sparks-M, NANH-M including SF-424S (data entry, first-check, budget check)	1.16	0
Discretionary Applications (IT download)	0	0
Discretionary Applications (IT download)	0	0

* Average salary of IMLS employees 2015

# of responses	Hour burden to IMLS	Average salary	\$ burden to IMLS
103	119.48	41.12	\$4,913.02
0	3.5	41.12	\$143.92
0	1	41.12	41.12
103	123.98		\$5,098.06

totals