OMB Approval number: 3245-0392

Expiration Date: 04/30/2026

**Cluster Administrator Survey Invitation E-Mail**

Dear [Cluster Administrator name],   
   
We invite you to fill out the cluster administrator survey using the link below. This survey will be instrumental in our evaluation of the SBA's Regional Innovation Clusters (RIC) Initiative.

Your participation in this survey is voluntary; however, failure to respond may be a violation of the terms and conditions of your contract with the SBA. The survey is expected to take approximately 30 minutes to complete.

[SURVEY LINK]

* If you have questions about the RIC Initiative, please contact Alison Evans at the SBA via email at [Alison.Evans@sba.gov](mailto:Alison.Evans@sba.gov) or 202-856-7386.
* If you experience any technical difficulties accessing or submitting the survey, try:
  + Using a private or "incognito" window in your browser
  + Clearing your browser’s cache
  + Consider using Google Chrome or Mozilla Firefox
* For anything else, please feel free to contact us at [clusters@optimalsolutionsgroup.com](mailto:clusters@optimalsolutionsgroup.com) or 301-306-1170.

Thank you in advance for your assistance.

Oswaldo Urdapilleta

Project Director

Optimal Solutions Group, LLC