

FSMC Regional Operations Managers (Full Outlying Managers) (f)	Food Service Management Company Regional Operations Manager Menu Survey (Full Outlying Areas) (a)	F02.01	FDA Menu Survey (c) (i)	4	4	1	4	9,000	36.00	0	0	0	0.0000	0.00	36.00	\$	48.07	\$	2,301.59		
	Food Service Management Company Regional Operations Manager Cost Interview (Full Outlying Areas)	F05.10	SNM Cost Interview with Reference Guide (c)	4	4	1	4	1,500	6.00	0	0	0	0.0000	0.00	6.00	\$	48.07	\$	383.60		
Subtotal Businesses				66	66	4.29	283	0.3050	85.18	0	0.00	0	0.0000	0.00	85.18	-	\$	5,972.68			
Individuals	Parents/Guardians (Group 2)	Parents/Guardians Recruitment (Group 2a, 2b) (a)(b)(d)	D02/D03	School Endorsement Letter	8,204	4,102	1	4,102	0.0501	205.51	4,102	1	4,102	0.0223	91.47	296.98	\$	29.76	\$	11,754.90	
			D04/D05	Parent (Household) Advance Letter	8,204	4,102	1	4,102	0.0835	342.52	4,102	1	4,102	0.0223	91.47	433.99	\$	29.76	\$	17,177.73	
			D06/D07	Household Brochure	8,204	4,102	1	4,102	0.1336	548.03	4,102	1	4,102	0.0223	91.47	639.50	\$	29.76	\$	25,311.99	
			D08/D09	Parent Passive Consent Form	6,563	374	1	374	0.1002	37.47	4,189	1	6,189	0.0223	138.01	175.49	\$	29.76	\$	6,946.01	
			D10/D11	Parent Active Consent Form	1,641	661	1	661	0.1002	66.23	980	1	980	0.0223	21.85	88.09	\$	29.76	\$	3,486.52	
			F08.11/F08.12	Parent Interview Invitation	3,302	1,800	3	5,400	0.0167	90.18	1,502	3	4,506	0.0223	100.48	190.66	\$	29.76	\$	7,546.63	
		Parents/Guardians Parent Interview (Group 2a)	F08.04	Parent Interview (c)(h) (i)	3,302	1,800	1	1,800	0.4175	751.50	1,502	1	1,502	0.0223	33.49	784.99	\$	29.76	\$	31,070.71	
			F08.09/F08.10	Dietary Recall Reminders, Day 1/Day 2	2,199	1,332	2	2,663	0.0167	44.48	868	2	1,736	0.0223	38.70	83.18	\$	29.76	\$	3,292.30	
		Parents/Guardians Dietary Recall (Group 2a)	F08.05/F08.06	Food Diary	2,199	1,332	1	1,332	0.1670	222.38	868	1	868	0.0223	19.35	241.73	\$	29.76	\$	9,567.94	
			F08.02	AMPM (24-Hour Dietary Recall), Day 1 (c)	1,571	1,021	1	1,021	0.2500	255.25	550	1	550	0.0223	12.27	267.52	\$	29.76	\$	10,588.45	
	F08.02		AMPM (24-Hour Dietary Recall), Day 2 (c)	628	311	1	311	0.7500	232.50	318	1	318	0.0223	7.09	340.05	\$	29.76	\$	9,501.81		
	Subtotal of Parents/Guardians				8,204	4,102	6.31	25,867	0.1081	2,796.51	4,102	7.06	28,954	0.0223	645.68	3,442.19	-	\$	136,244.57		
	Students	Students (Group 2a, 2b)	Pretest FFVP	NA	Pretest	1	1	1	1,060	1.06	0	0	0	0.0223	0.00	1.06		\$	-	-	
				D12/D13	Student Assent Form	8,204	4,102	1	4,102	0.0501	205.51	4,102	1	4,102	0.0223	91.47	296.98	\$	-	-	-
Students (Group 2a, 2b) (a)		FO8.07/FO8.08	Student Interview Reminder Flyer	FO8.07	Student Interview-FFVP (c) (i)	8,204	4,102	1	4,102	0.0167	68.50	4,102	1	4,102	0.0223	91.47	159.98	\$	-	-	
				FO8.01	Student Interview-SNMCS (c) (i)	6,604	3,302	1	3,302	0.1667	550.44	3,302	1	3,302	0.0668	220.57	771.02	\$	-	-	
Students (Group 2a)		Students Student Interview and Day 1 Dietary Recall (Group 2a) (b)	FO8.02	AMPM (24-Hour Dietary Recall), Day 1 (c)	FO8.02	AMPM (24-Hour Dietary Recall), Day 1 (c)	6,604	3,302	1	3,302	0.8016	2646.88	3,302	1	3,302	0.2839	937.44	3584.32	\$	-	-
					FO8.09/FO8.10	Dietary Recall Reminders, Day 2	692	342	2	685	0.0167	11.43	350	2	700	0.0223	15.62	27.05		\$	-
Students (Group 2b)		Students Day 2 Dietary Recall (Group 2a)	FO8.02	AMPM (24-Hour Dietary Recall), Day 2 (c)	FO8.02	AMPM (24-Hour Dietary Recall), Day 2 (c)	692	342	1	342	0.7500	256.69	350	1	350	0.0223	7.81	264.50		\$	-
					FO8.01	Student Interview-FFVP (c) (i)	1,600	800	1	800	0.1667	133.36	800	1	800	0.0668	53.44	188.80		\$	-
Students (Group 2b)		Students Student Interview and Dietary Recall (Group 2b) (b)	FO8.02	AMPM (In-school Intake Dietary Recall) (c)	FO8.02	AMPM (In-school Intake Dietary Recall) (c)	1,600	800	1	800	0.3000	240.00	800	1	800	0.2839	227.12	467.12		\$	-
					Subtotal of Students				8,205	4,103	4.25	17,436	0.2359	4,113.88	4,102	4.26	17,458	0.0942	1,644.95	5,758.83	-
Total				22,972	12,473	6.44	86,733	0.1929	34,085.48	9,998	6.00	54,370	0.0471	2,568.13	30,653.62	-	\$	1,362,628.07			

Notes: "State" includes both States and Territories.

The estimated number of small entities includes SFAs with a population of less than 50,000. The respondents from these SFAs include superintendents, SFA directors, and LEA business managers. Of the unique SFA-level respondents, 97% are expected to be from small entities. The total number of respondents from small entities are shown on the Resp_NonResp tab of this workbook.

Federal staff will receive the Notification to Regional Offices. No public burden is associated with this activity and therefore it is not reported in the respondent burden table.

The assumed response rate for SFAs in the limited data collection in outlying areas (Puerto Rico and the U.S. Virgin Islands) is 100%. The assumed response rate for the full data collection in outlying areas is 100% for Hawaii and Guam. (The assumed response rate for FSMC sample members in Guam is also 100%.) Because of the greater number of SFAs in the Alaska sample, the response rate for the SFA On-Site Cost Interview is assumed to align with the response rate for SFAs in Group 3, with 100% for the SFA Follow-Up Cost Interview. The assumed response rate for schools in the outlying areas is the same as for schools in Group 3.

(a) The estimated number of unique respondents and non-respondents who will be contacted for notification, recruiting, and data collection purposes. Totals by type of respondent are shown on the Resp_NonResp tab of this workbook. Activities marked with (a) or highlighted in the same color as this cell identify those that contribute to the cumulative number of unique members of the public that will be initially contacted to participate in the study.

(b) The primary data collection activity associated with parent/guardian recruitment is the Student Interview, and therefore the total number of respondents to "Parents/Guardians Recruitment" equals the number of respondents to "Student Interview."

(c) The estimated number of responses collected electronically via web, CAPi, CATI, or submission of an electronic spreadsheet. Activities marked with (c) or highlighted in the same color as this cell identify those that contribute to this number, and the calculations are shown on the Resp_NonResp tab of this workbook.

(d) For the full data collection in outlying areas, the State Agency Indirect Cost Survey will be fielded to the State Education Agency Finance Officer in Alaska.

(e) The On-Site Self-Serve/Made-to-Order Bar Form, Observation Guide, School Sources of Food Form, and Plate Waste Observation Booklet are all completed on-site by contractor staff, but require SNM assistance.

(f) An FSMC operates the school meals program in the majority of Guam's schools. Data will be collected from one central and four regional FSMC managers to help estimate the cost of producing school meals excluding the FSMC operating profits. We assume that one FSMC operates in several SFAs in Alaska.

(g) The estimated number of parents/guardians who are non-respondents to the study consent form assumes that 20 percent of Group 2 SFAs will require active consent.

(h) The estimated time to complete the Parent Interview is an average of the amount of time expected to complete by web, CATI, or CAPi. We estimate 30% of the responses are completed by web (estimated burden of 0.3 hours) and 70% of the responses are completed by CATI or CAPi (estimated burden of 0.47 hours).

(i) Respondents are those who complete the primary data collection activity for the respondent group. The rows showing the number of unique respondents expected to provide data for the study are marked with an (i) or highlighted in the same color as this cell.

(j) Among the SFAs included in the full data collection for outlying areas, the SNA endorsement applies only to HI and AK and not the SFA in Guam.

(k) SFAs in G2a and G2b will be asked to provide student rosters for selected schools; school liaisons will be asked for the rosters if SFAs cannot provide them. We estimate 20% of rosters collected at the SFA-level, and 80% collected at the school-level.

(l) Total annualized cost represents total hours multiplied by hourly wage rate, multiplied by 1.33 to include estimated associated fringe benefit costs.

AMPM = Automated Multiple-Pass Method; CAPi = computer-assisted personal interview; CATI = computer-assisted telephone interview; CN = child nutrition; FDA = outlying areas cost sample full approach; FSMC = food service management company; LEA = local educational agency; LOA = outlying areas cost sample limited approach; DA = outlying areas; RO = regional office; SFA = school food authority; SNM = school nutrition manager; SS/MTO = Self-Serve/Made-to-Order.

	Instrument	Response	Objective(s)	Mode	Group	n
National	USDA Quarterly Data Request	FNS	Objective 5a Objective 5d	N/A	Quarterly	1
States	State Agency Indirect Cost Survey	Ed or CN a	Objective 3a Objective 6	Web	Recruit	
States	SDA Quarterly USDA Foods Data	SDA dirs	Objective 5a Objective 5b Objective 5c	N/A	Quarterly	49
SFAs	SFA Recruitment, includes: -Recruitment Database (RDB) -SFA Director Planning Interview	SFA dirs	n/a	Web	Recruit	
SFAs	SFA Recruitment, includes: -Recruitment Database (RDB) -Food Purchase Planning Interview (Confirmit)	SFA dirs	Objective 5c Objective 5d	Web	Recruit	165
SFAs	SFA Director Survey, includes modules for: 1) SFPS 2) SNMCS	SFA dirs	Objective 1 Objective 2a Objective 5a Objective 5b	Web	Field	116
SFAs	Quarterly Program Data Form	SFA dirs	Objective 5b Objective 5c Objective 5d	Web	Quarterly	116
SFAs	Quarterly Food Purchase Data	SFA dirs	Objective 5a Objective 5b Objective 5c Objective 5d	N/A	Quarterly	116
SFAs	Instrument to Code School Food	N/A	Objective 5a	Web	Quarterly	97
SFAs	SFA Year-End Follow-Up Survey	SFA dirs	Objective 5a Objective 5b Objective 5c Objective 5d	Web	Follow	97
SFAs	Plate Waste	N/A	n/a	N/A	Field	
SFAs	SFA On-Site Cost Interview	SFA dirs	Objective 3a Objective 3b	Web/CAPI	Field	
SFAs	Food Cost Worksheet	SFA dirs	Objective 3a Objective 3b	Paper	Field	
SFAs	SFA Follow-Up Web Survey	SFA dirs	Objective 3a Objective 3b	Web	Follow	
	SFA Follow-Up Cost Interview, includes: -Food Service Expense Statement Follow-Up		Objective 3a Objective 3b			

	-Food Service Revenue Statement					
SFAs	-Food Service Indirect Cost Follow up Questionnaire	SFA dirs			Web + We	Follow
Schools	Schools Recruited, includes data collection coordination: -School Planning Interview -Child Roster Request/Child sampling (Excel upload to SMS)	SNMs or sn/a			Web	Coord
Schools	School Data Collection	N/A	n/a	N/A		Field
Schools	Plate Waste	N/A	n/a	N/A		Field
Schools	Menu Survey, including: School Nutrition Manager Survey (SNM) Survey (G2a, G3) Fruit and Vegetable Questions and Meal Pattern Crediting Report	SNMs	Objective 1 Objective 2a (basic and expanded) Objective 2b Objective 3a (expanded) Objective 4a (expanded)		Web, paper	Field
Schools	FFVP Menu Survey	FIs	Objective 6		Paper	Field
Schools	FFVP School Nutrition Manager S	SNMs	Objective 6		Web	Field
Schools	Observation Guide	FIs	Objective 1 Objective 2a Objective 3 Objective 4a Objective 6		Web/CAPI	Field
Schools	Point of Sale (and Milk) Form	FIs	Objective 4 Objective 6		Paper	Field
Schools	Principal Survey	Principals	Objective 1		Web	Field
Schools	Principal Cost Interview	Principals	Objective 3a Objective 3b		Web/CAPI	Field
Schools	School Nutrition Manager (SNM)	SNMs	Objective 3a Objective 3b		Web/CAPI	Field
Schools	Reimbursable Meal Sale Data Re	FIs	Objective 4b Objective 6		Paper	Field
Schools	On-Site Self-Serve/Made-to-Orde	FIs	Objective 3		Paper	Field
Parent	Parent Interview - Elementary	Parents	Objective 4a Objective 4c Objective 6		Phone	Phone
Parent	Parent Interview - Middle/High	Parents	Objective 4a Objective 4c Objective 6		Phone/We	Phone
Student	Student Interview - Elementary	Students	Objective 4a Objective 4c Objective 6		Phone	Phone

Student	Student Interview - Middle/High	Students	Objective 4a Objective 4c Objective 6	Phone	Phone	
Student	Plate Waste Observation Booklet	FIs	Objective 4a Objective 6	Paper	Field	
Student	Plate Waste Observation Booklet	FIs	Objective 4a Objective 6	Paper	Field	

Notes: The starting and completed sample sizes and response rates in this tab are the same as those show Collection Plan," which lists instruments with starting and completed sample sizes and response rates recruitment and data collection activities in the burden table.

Starting sample sizes are among those recruited. For example, in Group 1a, the starting sample for

								NA	279
								279	265
								279	265
								279	265
								279	265
								279	239
								279	252
								1571	1021
								1731	779
								3142	1571

								3462	1731

in the tables of OMB package Appendix B, "Summary of the Data
tes. Greater detail is shown on this tab to appropriately reflect the

the SFA Director Survey (cell G20) is equal to recruited SFA sample (H16)

				294	261	89%	31	31	3
	NA	111	NA	838		NA	145		
95%	111	100	90%	838	796	95%	145	138	
				150	138	92%			
95%				838	796	95%	145	138	3
	111	100	90%						
	111	100	90%						
95%	111	100	90%	838	796	95%			
95%	111	100	90%						
86%				838	716	85%			
				838	796	95%	145	138	
				838	796	95%	145	138	
90%	111	100	90%						
				NA	310				
65%									
45%									
50%	1333	800	60%						

50%									
				NA	2120				
				NA	4140				

AK, GU, HI

PR, USVI

OA

x

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Affected Public	Respondents	Unique respondents (footnote a)
State/Local Government	State Child Nutrition Agency Directors	54
State/Local Government	State Education Agency (SEA) finance officers	48
State/Local Government	State Distributing Agency (SDA) Directors	49
State/Local Government	District superintendents	607
State/Local Government	School Food Authority (SFA) directors	1,152
State/Local Government	Local Educational Agency (LEA) business managers	328
State/Local Government	School Nutrition Managers (SNMs)	1,300
State/Local Government	School liaisons	365
State/Local Government	Principals	1,299
Business	Food service management company (FSMC) managers	36
Business	Distributors	30
Individuals/Household	Parents/guardians	4,102
Individuals/Household	Students	4,103
	Total	13,473
	Check total against burden table grand total	13,473

Unique non-respondents (footnote a)	Unique respondents + non-respondents total	Unique respondents to data collection (footnote i)	Electronic responses (footnote c)	Small entities
0	54	NA	54	NA
2	50	48	48	NA
0	49	49	196	NA
248	855	NA	NA	829
452	1,604	844	2,603	1,555
19	347	328	328	336
74	1,374	1,299	6,185	NA
25	390	NA	365	NA
74	1,373	1,093	1,889	NA
0	36	5	10	NA
0	30	NA	NA	NA
4,102	8,204	1,800	3,132	NA
4,102	8,205	4,102	8,546	NA
9,098	22,571	9,568	23,356	2,720
9,098	22,571	NA	NA	NA

G1,G2,G3 study respondent type	BLS 2022 labor category	Group 1a, 1b, 2a, 2b, 3
SFA Director or LEA Business Manager	Education Administrators, All Other	\$47.99
Superintendent	Education Administrators, Postsecondary	\$55.38
State Child Nutrition Director, State Distributing Agency Director, or Education Agency Financial Officer	Financial Analysts and Advisors	\$56.14
School Nutrition Manager	Food Service Managers	\$32.27
School Liaison	Educational Instruction and Library Occupation	\$30.41
Principal	Education and Childhood Administrators	\$49.70
Parent	All Occupations	\$29.76
FSMC Manager	General and Operations Managers	\$59.07
Distributor	General and Operations Managers	\$59.07

Full OA respondent type	BLS 2022 labor category	Alaska
SFA Director, LEA Business Manager, Superintendent or State Child Nutrition Director	Education Administrators, All Other (Alaska, Hawaii) Education Administrators, Kindergarten through Secondary (Guam)*	\$43.33
State Education Agency Finance Officer	Business Operations Specialists, All Other	\$41.16
School Nutrition Manager	Food Service Managers	\$37.79
FSMC Manager	General and Operations Managers	\$53.70
Principal	Education Administrators, Kindergarten through Secondary*	\$52.83

*Wages for Education Administrators, Kindergarten through Secondary, were calculated by dividing total annual wages for 52 weeks).

Limited OA respondent type	BLS 2022 labor category	Puerto Rico
SFA Director, LEA Business Manager, Superintendent or State Child Nutrition Director	Education Administrators, All Other (Puerto Rico) Education Administrators, Kindergarten through Secondary (USVI)	40.86

*Wages for USVI Education Administrators, Kindergarten through Secondary, were calculated by dividing total year (40-hour weeks for 52 weeks).

Hourly wage with fringe
\$63.83
\$73.66
\$74.67
\$42.92
\$40.45
\$66.10
\$39.58
\$78.56
\$78.56

Guam	Hawaii	Full OACS Average (Guam, Hawaii, Alaska)	Full OACS hourly wage with fringe
\$35.38	\$35.62	\$38.11	\$50.68
\$36.99	\$39.45	\$39.20	\$52.14
\$20.48	\$35.47	\$31.25	\$41.56
\$34.80	\$55.70	\$48.07	\$63.93
\$35.38	\$50.77	\$46.33	\$61.61

Annual salaries by 2,080 work hours per year (40-hour

US Virgin Islands*	Limited OACS Average (PR/USVI)	Limited OACS Average with fringe
37.13	\$39.00	\$51.86

Annual salaries by 2,080 work hours per