SABIT Alumni Success Story Report

Participant Information:

Name:			
Program Participation, Year:			
Organization and Title:			
Work Address, including Postal Code:			
Work Telephone:			
Mobile Phone:			
E-mail:			
Can report be used publicly?	Yes	No	Maybe

If alum has given a presentation, please give the following information:

- Location:
- Subject:
- Number of Attendees:
- Other Information:

Type of Success Story (Check all that apply):

- ❑ U.S. Exports, Contracts w/ U.S Companies
- ❑ Distribution or Representation
- ❑ Joint Venture or Licensing
- ❑ Business Growth (increased revenues or staffing)
- ❑ Opening a New Company/Organization
- ❑ Implementation of New Concepts
- ❑ Product Registration
- ❑ Standards and Certification
- ❑ Participation in the Legislative Process
- ❑
- ❑ Improvements in Business Environment
- ❑ Election/Appointment to Political Office
- ❑ Promotion/New Position of Greater Responsibility
- ❑ Association Activity or Expansion
- ❑ Conferences or Publications
- ❑ Scientific Agreements and Joint Work
- ❑ Business Relationships Between Alumni
- ❑ Other

Success Story Narrative (complete below):

OMB Control No.: 0625-0225
Expiration Date: xx-xx-xxxx

Guidelines for Success Story Reports:

Required Information for Each Report:

Participant Information must be filled out COMPLETELY, no exceptions.

Required Information for Success Story Types:

U.S. Exports and Contracts with U.S. Companies:

- What was purchased and the dollar amount;
- U.S. Company name and location;
- When were the goods/services were purchased?

Distribution and Representative Offices:

- U.S. and alumni Companies involved;
- Location of office(s);
- Products and services represented and/or distributed;
- Dollar amount of products and services represented and/or distributed;
- When was the agreement was concluded?

Joint Ventures and Licensing Agreements:

- Names of U.S. and alumni companies involved;
- Products and/or services involved;
- Status of agreement (has production started? Offices opened?);
- Dates and timeframes.

Business Growth:

- Increase in staff hired (expressed numerically) AND/OR
- Increase in revenues (expressed numerically or by percentage);
- Timeframe for increased staffing/revenues (year on year? Since Internship?);
- New markets and contracts, domestically and/or foreign, leading to growth.

Opening a New Company:

- Alumni involved, name of company and what it does. Where is it located?
- When was company opened?
- Size of company?

Implementation of New Concepts:

- Should usually be checked in conjunction with another theme – and should usually be a contributing factor in the other part of the success.

- Must be named. No more vague “concepts”. Could be business plans or strategic plans seen, manufacturing techniques or equipment, but MUST be specific.

Product Registration:

- What product, when it was registered;
- With whom was it registered? Name the registering body.
- What was the result of the registration? Have there been sales as a result?

Standards and Certification:
- Did alumnus develop a new standard, or revise an old standard?
- What is the standard, and which industries and products does it cover?
- Did the standard improve (make easier) the certification process?
- When did it go into effect?
- Have there been U.S. companies that have used the improved standard/certification process to bring their products on to the market?

Participation in the Legislative Process:
- Context – working group, advisory committee, or other;
- What was the law;
- Is the law under consideration, or has it been passed;
- What is the name of the bill or the law? What industries does it affect?

Election/Appointment to Political Office:
- Date of election/appointment
- Full title of position, and full description of executive and/or ministerial body.
- Duties of position

Promotion or New Position with Greater Responsibility:
- Title, Organization
- YOU MUST PROVIDE complete, updated contact information if alumnus has moved to new company.
- Simply moving jobs is not a success story. Alumnus must have attained position of greater responsibility in new company/organization.

Association Activity or Expansion:
- Name of association, what association does.
- Has alumnus taken a leadership position within the association? Must be named, along with date of appointment or election.
- Has alumnus helped organize meetings, conferences, initiatives in association? Full details must be given – names and dates of above, and their results.

Conferences and Publications:
- Publications should include date, name of article, description of article, and the magazine, journal, or newspaper it appeared in. When possible, e-copies of articles should be forwarded to Washington. Hard copies can also be sent to Washington.
- Conference participation, conference presentations, and conference organizers are all acceptable. Full details: When, name of the conference, who attended,

and brief description of conference activities and goals are required. If there is a conference website, it should also be forwarded to Washington.

Scientific Agreements and Joint Work:

- Names and organizations of the U.S. and Eurasian parties to the agreement;
- Date of agreement, and what the agreement covers.

Business Relationships Between Alumni:

- Full names, program participation, and nature of relationship;
- Trade volumes, if applicable.

Public Burden Statement
A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995 unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is 0625-0225. Without this approval, we could not conduct this information collection. Public reporting for this information collection is estimated to be approximately 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. All responses to this information collection are voluntary. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to the International Trade Administration Paperwork Reduction Act Program: pra@trade.gov or to Katelynn Byers, ITA PRA Process Administrator: Katelynn.Byers@trade.gov.