

**To:** Kelsi Feltz  
Office of Information and Regulatory Affairs (OIRA)  
Office of Management and Budget (OMB)

**From:** Melissa Johnson, Director, Division of Regional Operations  
Office of Child Support Services (OCSS)  
Administration for Children and Families (ACF)

**Date:** June 7, 2023

**Subject:** Non-substantive Change Request – Tribal Budget and Narrative Justification  
Template (OMB #0970-0548)

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This memo requests approval of non-substantive changes to the approved information collection, Tribal Budget and Narrative Justification Template (OMB #0970-0548).

### ***Background***

On May 30, 2023, OMB approved the extension of the Tribal Budget Narrative Justification Template (OMB #0970-0548) until May 31, 2026. On June 5, 2023, the [Federal Register](#) published the Office of Child Support Enforcement's (OCSE) name change to Office of Child Support Services (OCSS). We would like these forms to reflect that change.

### ***Overview of Requested Changes***

These templates mention OCSE several times. We have changed these references from OCSE to OCSS in both the Word and Excel templates and request approval of these updated versions at this time.