

To: Kelsi Feltz
Office of Information and Regulatory Affairs (OIRA)
Office of Management and Budget (OMB)

From: Melissa Johnson, Director, Division of Regional Operations
Office of Child Support Services (OCSS)
Administration for Children and Families (ACF)

Date: February 12, 2024

Subject: Non-substantive Change Request – Tribal Budget and Narrative Justification
Template (OMB #0970-0548)

This memo requests approval of non-substantive changes to the approved information collection, Tribal Budget and Narrative Justification Template (OMB #0970-0548).

Background

On May 30, 2023, OMB approved the extension of the Tribal Budget Narrative Justification Template (OMB #0970-0548) until May 31, 2026. On February 12, 2024, the [Federal Register](#) published the Final Rule for the Elimination of the Non-Federal Share (see 89 FR 9784).

Overview of Requested Changes

The original templates have a place for tribes to insert how they plan to meet the non-federal share. With the Final Rule for the Elimination of the Non-Federal Share, tribes will no longer need to meet the non-federal share beginning in FY 2025. Therefore, these columns, as well as the instructions on how to include the non-federal share are no longer needed in the templates. As a result, OCSS removed references to the non-federal share.

Time Sensitivities

Tribal child support programs begin to work on their annual budget submissions in April of each year.