



United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

November 8, 2025

Dear <name>:

I hope this message finds you well. This is a friendly reminder to complete the Department of the Interior's Office of Insular Affairs customer survey, which was sent to you on November 3. Your feedback is incredibly valuable to us, and we want to ensure that we capture your insights and experiences. The Office of Management and Budget (OMB) has reviewed and approved this survey and assigned OMB Control Number 1040-0001, expiration January 31, 2028.

The survey is designed to be brief and should take no more than 10 minutes of your time. Your responses will be used solely to improve our services and better meet your needs.

Please take a moment to complete the survey by **November 16**. You can access the survey using the following link: [\[Survey Link\]](#). If you have any questions or need assistance, feel free to reach out directly to me, or the Office's point of contact for the survey instrument Melissa Braybrooks at melissa_braybrooks@ios.doi.gov.

Thank you for your time and participation. Your input is essential in helping us enhance our operations and service delivery.

Sincerely,

Bill Hague
Acting Assistant Secretary – Insular and International Affairs
Department of the Interior