

Supporting Statement B for Paperwork Reduction Act Submissions
Extension, without change, of a currently approved collection
Federal Bureau of Investigation (FBI) Bioterrorism Preparedness Act: Entity/Individual
Information

B. Collection of Information Employing Statistical Methods

1. Describe (including a numerical estimate) the potential respondent universe and any sampling or other respondent selection methods to be used. Data on the number of entities (e.g., establishments, State and local government units, households, or persons) in the universe covered by the collection and in the corresponding sample are to be provided in tabular form for the universe as a whole and for each of the strata in the proposed sample. Indicate expected response rates for the collection as a whole. If the collection had been conducted previously, include the actual response rate achieved during the last collection.

At the end of Fiscal Year 2023, there were 3,007 respondents who completed the FBI Bioterrorism Preparedness Act: Entity/Individual Information form. Renewals account for approximately 65-percent of the applications.

The FBI does not employ statistical methods in this information collection.

2. Describe the procedures for the collection of information including:
 - Statistical methodology for stratification and sample selection.
 - Estimation procedure.
 - Degree of accuracy needed for the purpose described in the justification.
 - Unusual problems requiring specialized sampling procedures, and
 - Any use of periodic (less frequent than annual) data collection cycles to reduce burden.

Currently, all Bioterrorism Security Risk Analysis information is collected on dates not less than every three years for renewals. The change from a five-year renewal to a three-year renewal was implemented on June 1, 2011.

The FBI does not employ statistical methods in this information collection.

3. Describe methods to maximize response rates and to deal with issues of non-response. The accuracy and reliability of information collected must be shown to be adequate for intended uses. For collections based on sampling, a special justification must be provided for any collection that will not yield "reliable" data that can be generalized to the universe studied.

Time studies have found the completion of the form and associated process takes 90 minutes to complete. Sampling does not apply; the agency can submit application for as many applicants or renewals as they receive.

The FBI does not employ statistical methods in this information collection.

4. Describe any tests of procedures or methods to be undertaken. Testing is encouraged as an effective means of refining collections of information to minimize burden and improve utility. Tests must be approved if they call for answers to identical questions from 10 or more respondents. A proposed test or set of test may be submitted for approval separately or in combination with the main collection of information.

The FBI does not employ statistical methods in this information collection.

5. Provide the name and telephone number of individuals consulted on statistical aspects of the design and the name of the agency unit, contractor(s), grantee(s), or other person(s) who will actually collect and/or analyze the information for the agency.

The FBI does not employ statistical methods in this information collection. The FBI will collect the information.