



## U.S. Department of Justice

Office of the Pardon Attorney

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Washington, D.C. 20530

July 23, 2024

Via Email

Mr. Joseph Nye  
OMB Policy Analyst  
Office of Information and Regulatory Affairs  
New Executive Office Building  
Washington, DC 20530

Dear Mr. Nye:

As the Deputy Pardon Attorney of the United States in the Office of the Pardon Attorney (PARDON), I am submitting the following de minimis changes of the attached Application for Pardon After Completion of Sentence (Pardon Application) pursuant to the requirements of the Paperwork Reduction Act (PRA). The Application for Pardon After Completion of Sentence was initially approved on May 29, 2024 under OMB Number 1123-0016. This letter is to notify you of additional de minimis changes to the proposed form.

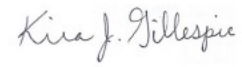
The de minimis changes reflect a revised collection of racial demographic data to comply with OMB's Revised Statistical Policy Directive No. 15 (March 28, 2024), that, among other changes, requires the addition of Middle Eastern/North African, as an additional race category for collection purposes. The attached revision satisfies minimum reporting requirements under this directive. Additional detailed collection is not appropriate for PARDON's purposes for several reasons: 1) the relatively small pool of potential applicants would render any more detailed collection statistically insignificant; 2) the collection of racial information is incidental to the more substantive information collected and is not used for determinative outcomes; and 3) PARDON does not intend to use more detailed demographic information than the collection as contemplated on the revised form.

Additional de minimis changes include updates to contact information for the various branches of the military, minor revisions to questions, and small typographical edits. Importantly, the collection of information contemplated by the form is otherwise identical. Please allow this letter to serve as advisement of the changed forms.

Thank you for your prompt consideration of this request. Please contact me, Kira Gillespie, Deputy Pardon Attorney of the Office of the Pardon Attorney by email at

[kira.gillespie@usdoj.gov](mailto:kira.gillespie@usdoj.gov) or by phone at (202) 616-6073 if you have any questions or need additional information.

Sincerely,

A handwritten signature in cursive script that reads "Kira J. Gillespie".

Kira Gillespie  
Deputy Pardon Attorney  
Office of the Pardon Attorney  
U.S. Department of Justice