OSHA Challenge - Construction Track Site OCTPS Form Instructions

This form is to be completed by Challenge participants.

Included in this spreadsheet are:

- Tab 1. Challenge participant Status Summary
- Tab 2. Stage I Status Report
- Tab 3. Stage II Status Report
- Tab 4. Stage III Status Report

To access these worksheets, please click on the tabs at the bottom of this form.

OSHA Challenge - Construction Track Summary Status Report

Participant Name	

Administrator Name

Time I Ye

Stage I

		Mgt. Leadership				Haz	ard
		and Worker		Worksite		Prevent	tion and
Participant Summary		Involvement		Analysis		Control	
Stage I Outcome Completion Status	Status	#	%	#	%	#	%
	No Action Taken	22	100%	20	100%	22	100%
	In Progress	0	0%	0	0%	0	0%
	Completed	0	0%	0	0%	0	0%
	Total Outcomes	22	100%	20	100%	22	100%

Stage I Status Summary

No Action Taken/In Progress

Administrator Summary

Stage I Outcome Completion Status

Status	#	%	#	%	#	%
No Action Taken	22	100%	20	100%	22	100%
In Progress	0	0%	0	0%	0	0%
Completed	0	0%	0	0%	0	0%
Total Outcomes	22	100%	20	100%	22	100%

Stage I Status Summary

No Action Taken/In Progress

Stage II

Participant Summary		Mgt. Leadership and Worker Involvement		Worksite Analysis		Hazard Prevention and Control	
	Status	#	%	#	%	#	%
Stage II Quitoeme Completion	No Action Taken	25	100%	28	100%	25	100%

Stage ii Outcome Completion	In Progress	0	0%	0	0%	0	0%
Status	Completed	0	0%	0	0%	0	0%
	Total Outcomes	25	100%	28	100%	25	100%

Stage II Status Summary

No Action Taken/In Progress

Administrator Summary

Stage II Outcome Completion Status

Status	#	%	#	%	#	%
No Action Taken	25	100%	28	100%	25	100%
In Progress	0	0%	0	0%	0	0%
Completed	0	0%	0	0%	0	0%
Total Outcomes	25	100%	28	100%	25	100%

Stage II Status Summary

No Action Taken/In Progress

Stage III

Participant Summary		Mgt. Leadership and Worker Involvement		Worksite Analysis		Hazard Prevention and Control	
Stage III Outcome Completion Status	Status	#	%	#	%	#	%
	No Action Taken	22	100%	14	100%	8	100%
	In Progress	0	0%	0	0%	0	0%
	Completed	0	0%	0	0%	0	0%
	Total Outcomes	22	100%	14	100%	8	100%

Stage III Status Summary

No Action Taken/In Progress

Administrator Summary

Stage III Outcome Completion Status

Status	#	%	#	%	#	%
No Action Taken	22	100%	14	100%	8	100%
In Progress	0	0%	0	0%	0	0%
Completed	0	0%	0	0%	0	0%
Total Outcomes	22	100%	14	100%	8	100%

Stage III Status Summary

No Action Taken/In Progress

Report Period				
Period				
ar				

Safety Heal Traini	th	Docume	ntation
#	%	#	%
19	100%	22	100%
0	0%	0	0%
0	0%	0	0%
19	100%	22	100%

#	%	#	%
19	100%	22	100%
0	0%	0	0%
0	0%	0	0%
19	100%	22	100%

Safety Heal Traini	th	Docume	ntation
#	%	#	%
9	100%	19	100%

0	0%	0	0%
0	0%	0	0%
9	100%	19	100%

#	%	#	%
9	100%	19	100%
0	0%	0	0%
0	0%	0	0%
9	100%	19	100%

Safety and Health Training		Documentation	
#	%	#	%
3	100%	5	100%
0	0%	0	0%
0	0%	0	0%
3	100%	5	100%

#	%	#	%
3	100%	5	100%
0	0%	0	0%
0	0%	0	0%
3	100%	5	100%

	OSHA Challenge - C	onstruction Track	
	Stage I Tracl		
Posticio est Nove	Administrator Name		Donout Do
Participant Name	Administrator Name	Time Period	Report Pe
[Enter Participant Name]	[Enter Administrator Name]	Year	
	Stage I Management Leadersl	nin and Worker Involvement	
	ougo: managoment zoacero.	inp dita trottoi intorromont	Partici
1. Management Commitment - Actions Rec	•		Partici
	evelop, issue, and communicate a Safety and	hould	
	ere the company wants to be). This Vision statement s ate in OSHA Challenge. This process may include invo		No Ac
workers in the development of these docu		iving permanent	100 70
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Participant Goal:			Date Comp
Participant Actions Taken:			
Administrator Narrative:			
Safety and Health Policy Statement. De	evelop, issue, and communicate a Safety and Health		No As
Policy Statement (i.e., what the site comm	its to doing).		No Ac
Participant Goal:			Date Comp
Participant Actions Taken:			
Administrator Narrative:			
3 Leadershin Company establishes a nolic	y requiring managers to participate and demonstrate		
	nt system activities. Managers set an example and be	ehaviors that	
	ealth, such as attending training, participating in plann		No Ac
meetings, wearing PPE, encouraging work			No Ac
	e, we're not doing it" principle, and performing other	safety	
and health-related actions that are requir Participant Goal:	ed of workers.		Date Comp
Participant Actions Taken:			Date Comp
Administrator Narrative:			
	Ith integration. Develop a safety and health budget for	r the	
. , , ,	of for covering typical safety and health expenditures,		
	tures such as requirements for prompt correction of utilization of adequate resources to achieve this for O	SHA	_
	egin integrating safety and health into other aspects of		No Ac
	nent, processes, building materials, etc. Company		
	ty and health will be integrated into the overall		
planning and budgeting processes. Participant Goal:			Date Comp
Participant Actions Taken:			Date Comp
Administrator Narrative:			
, tulling and tulling			
	Establish, document, and communicate to workers		
-	jectives that are clear, attainable, measurable, and rele		
	vironment, as well as the policies and procedures that s should be based on outcome of baseline and trend a		No Ac
	ntractors will develop their goals and objectives suppor		
of the company goals in an equivalent ma		1	
Participant Goal:			Date Comp
Participant Actions Taken:			

Administrator Narrative:	
6. Clear lines of communication with workers and worker access. Take action to establish clear	
lines of communication with all workers and ensure that they have reasonable access to top management with regard to safety and health issues Address issues of worker language barriers by	No Ac
providing safety and health information in languages spoken and understood by workers.	
Participant Goal:	Date Comp
Participant Actions Taken:	Date Comp
Administrator Narrative:	
Administrator Narrative.	
7. Clear responsibilities, authority, and accountability for safety and health. Clarify the safety	
and health responsibilities of each company worker and contractor working on the site/project:	
a. Identify who will be responsible for achieving safety and health goals and objectives.	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
b. Identify specific persons to be accountable for meeting safety and health goals, including,	
at a minimum, managers, supervisors, and specific safety and health staff; assign adequate	No Ac
authority, as appropriate to their level of responsibility; and explain their accountability and	No Ac
authority to all workers.	
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
c. Develop a safety and health accountability plan to hold managers, supervisors, and non-supervisory	
workers accountable for meeting their responsibilities through a documented performance	No Ac
standards and appraisal system.	
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
d. Establish a policy/requirement that subcontractors will adopt the company process for accountability	No Ac
plans and defining responsibilities or establish equivalent processes.	
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
8. Disciplinary plan. Establish a company policy/requirement for all workers that disciplinary action	No Ac
will be taken against any worker who does not comply with company rules, regulations, etc. Participant Goal:	
•	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
9. Annual Self-Evaluation. No Action Required	
2. Worker Involvement - Actions Required	Partici
Worker Safety and Health Perception Survey. Evaluate the current safety and health practices	
at the total site and establish a baseline in the following areas for each of the following categories of	No Ac
personnel – managers, supervisors, and non-supervisory workers:	
a. Levels of involvement in the safety and health management system	
b. Values regarding the importance of worker safety and health	

c. Perceptions of the effectiveness of the total company's safety and health management system	
d. Perceptions of how well the culture encourages and supports reporting	
on hazards, accidents, and injuries	
e. Levels of compliance with rules or unwritten safety and health standards	
f. Perceptions regarding their roles, responsibilities, and accountability in ensuring safety	
and health on the total project/site	
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
2. Safety and Health Perception Survey Action Plan. Develop an action plan to address the	
findings from the survey and begin implementation of the plan.	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	Date Comp
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Administrator Narrative:	
3. Worker notification. Notify company and subcontractor workers as follows:	
a. Inform managers, supervisors, non-supervisory workers of their rights under the Occupational	
Safety and Health (OSH) Act. Take steps to encourage them to freely exercise their rights, especially that	No Ac
of freely reporting hazards in the workplace.	
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
b. Inform all workers, including new hires, of the company's participation in OSHA Challenge.	No Ac
	No Act
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Participant Goal: Participant Actions Taken:	
Participant Goal: Participant Actions Taken:	
Participant Goal: Participant Actions Taken:	
Participant Goal: Participant Actions Taken: Administrator Narrative:	
Participant Goal: Participant Actions Taken: Administrator Narrative: 4. Meaningful worker involvement. Develop a plan, including an implementation schedule, for	
Participant Goal: Participant Actions Taken: Administrator Narrative: 4. Meaningful worker involvement. Develop a plan, including an implementation schedule, for how to bring about the meaningful involvement of all managers, supervisors, and	
Participant Goal: Participant Actions Taken: Administrator Narrative: 4. Meaningful worker involvement. Develop a plan, including an implementation schedule, for how to bring about the meaningful involvement of all managers, supervisors, and non-supervisory workers through participation in various safety and health related activities.	Date Comp
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3. Subcontract Worker Coverage - Actions Required	Partic
Subcontractor oversight and management system. Develop, document, and begin implementing the	
following basic elements of an oversight and management system covering subcontractors:	
a. Equal safety and health protection . Develop and begin implementing a plan for how to provide	
subcontractor workers with safety and health protection equal in quality to that provided to	No A
company workers.	
Participant Goal:	Date Com
Participant Actions Taken:	
Administrator Narrative:	
b. Adherence to safety and health rules. Inform all subcontractors and their workers that they	
are required to adhere to all of the company's safety and health rules, regardless of their status or the	No A
length of time they perform work on the site/project.	
Participant Goal:	Date Com
Participant Actions Taken:	
Administrator Narrative:	
c. Hazards in subcontractor work areas. Establish a requirement that subcontractors provide	No Ao
timely identification, correction, and tracking of uncontrolled hazards in their work areas.	NO A
Participant Goal:	Date Com
Participant Actions Taken:	•
Administrator Narrative:	
2. Subcontractor Selection Criteria. Establish and begin implementing a policy/requirement defining	
	No A
the company's subcontractor selection criteria that includes as a minimum, review of the previous three	No A
years of injury and illness records, and review of written safety and health management systems.	
years of injury and illness records, and review of written safety and health management systems. Participant Goal:	No Ad
years of injury and illness records, and review of written safety and health management systems. Participant Goal: Participant Actions Taken:	
years of injury and illness records, and review of written safety and health management systems. Participant Goal: Participant Actions Taken:	
years of injury and illness records, and review of written safety and health management systems. Participant Goal: Participant Actions Taken: Administrator Narrative: 3. Removal Policy. No action required	
years of injury and illness records, and review of written safety and health management systems. Participant Goal: Participant Actions Taken: Administrator Narrative:	
years of injury and illness records, and review of written safety and health management systems. Participant Goal: Participant Actions Taken: Administrator Narrative: 3. Removal Policy. No action required Stage I Worksite Analysis	Date Com
years of injury and illness records, and review of written safety and health management systems. Participant Goal: Participant Actions Taken: Administrator Narrative: Stage I Worksite Analysis L. Baseline Safety and Industrial Hygiene Hazard Analysis - Required Actions	Date Com
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years of injury and illness records, and review of written safety and health management systems. Participant Goal: Participant Actions Taken: Administrator Narrative: Baseline Safety and Industrial Hygiene Hazard Analysis - Required Actions Conduct a baseline safety and industrial hygiene hazard analysis to establish initial levels of company and subcontractor worker exposure (baselines) for comparison to future levels, so that changes can be recognized. This study should include a review of previous accidents, injuries, and illnesses; complaints of workplace hazards; previous studies, etc. Participant Goal: Participant Actions Taken: Administrator Narrative: 2. Ensure that the baseline survey accomplishes the following: a. Identifies and documents common safety hazards on the project/site and how they are controlled.	Partice No A Date Com
years of injury and illness records, and review of written safety and health management systems. Participant Goal: Participant Actions Taken: Administrator Narrative: Stage I Worksite Analysis L. Baseline Safety and Industrial Hygiene Hazard Analysis - Required Actions L. Conduct a baseline safety and industrial hygiene hazard analysis to establish initial levels of company and subcontractor worker exposure (baselines) for comparison to future levels, so that changes can be recognized. This study should include a review of previous accidents, injuries, and illnesses, complaints of workplace hazards; previous studies, etc. Participant Goal: Participant Actions Taken: Administrator Narrative: 2. Ensure that the baseline survey accomplishes the following: a. Identifies and documents common safety hazards on the project/site and how they are controlled. b. Identifies and documents common health hazards on the project/site and determine if further	Partice No A Date Com
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3. Repeat the baseline survey only if warranted by significant changes (e.g., changes in processes,	No Ac
equipment, hazard controls, etc.).	
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
2. Hazard Analysis of Routine Jobs, Tasks, and Processes - Required Actions	Partici
Review and ensure that programs developed and/or implemented are in compliance with local, state,	No Ag
and Federal safety and health regulations based on routine tasks performed.	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
Begin to formalize a system to ensure workers are properly trained in the procedures implemented. Destriction of Conf.	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
3. Hazard Analysis of Significant Change - Required Actions	Partici
1. Company has established and has begun implementing a policy/requirement to identify and document	
safety and health hazards of significant changes, new processes, and significant changes in design or	No Ac
engineering plans, materials, equipment, and facilities to identify uncontrolled hazards prior to the activity	NO AC
or use and recommend adequate hazard controls.	
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
O Filh Palace Para Committee Committ	
Establish a policy/requirement that subcontractors will adopt the company process for hazard analysis of significant changes, participate in company hazard analysis activities, or establish equivalent processes.	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	Date Comp
· · · · · · · · · · · · · · · · · · ·	
Administrator Narrative:	
4. Pre-Use Analysis - Actions Required	Partici
1. If the company is considering new equipment, chemicals, facilities, or significantly different operations or	No As
procedures, conduct a pre-use analysis to review the potential safety and health impact on the workers.	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
2. Develop and begin implementing a plan for how to integrate this practice into the procurement/design	No Ac
phase to maximize the opportunity for proactive hazard control.	
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
3. Take proactive steps to ensure pre-use analysis continues to be integrated into the procurement/	No Ac
design phases.	

Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
A Fatablish a policy/requirement that subscritegators adopt the company process for are use analysis	
Establish a policy/requirement that subcontractors adopt the company process for pre-use analysis, participate in company activities, or establish equivalent processes.	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
E. Industrial Marine Brancon Brancia d'Antion	Partici
5. Industrial Hygiene Program - Required Actions 1. No action required.	
2. No delicitroquiled.	Dowlet
6. Routine Self-Inspections - Required Actions	Partici
Establish a routine self-inspection program and perform safety and health inspections on a regular basis. Participant Coal: Coal: C	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
Train company workers in the recognition and avoidance of hazards in their work environment and	
begin having them routinely inspect their work areas, materials, and equipment on a regular basis.	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	<u> </u>
Administrator Narrative:	
7. Assiduation edited in Provincia Assista	Partici
7. Accident Investigations - Required Actions 1. Company establishes a documented policy/requirement on reporting and investigating accidents.	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
2. Company investigates accidents and maintains written reports of the investigations. Investigations should	No Ac
follow the following guidelines:	No Ac
a. Identify all contributing factors.	
b. Document the entire sequence of relevant events. c. Recommend actions to prevent recurrence.	
d. Assign timeframes and responsibility for implementing recommended controls.	
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
Establish a policy/requirement that subcontractors adopt the company process for accident	No Ac
investigation, or establish equivalent processes.	NO AC
Participant Goal:	
	Date Comp
Participant Actions Taken:	Date Comp
Participant Actions Taken: Administrator Narrative:	Date Comp
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Administrator Narrative:	Date Comp

loss runs, etc. to determine the areas that should be concentrated on.		INU AU
Participant Goal: Date Co		Date Comp
Participant Actions Taken:		'
Administrator Narrative:		
2. Share information and seek supervisor and worker input for a suggested	plan of action for	
developing a hazard reporting system, using model programs (e.g., from	insurance carriers,	No Ac
peer groups, OSHA Challenge Coordinator) for guidance.		
Participant Goal:		Date Comp
Participant Actions Taken:		
Administrator Narrative:		
O. Turned Aurahasia - Daminad Auriana		Partici
 Trend Analysis - Required Actions Conduct a trend analysis of previous three complete calendar years' inju 	ry and illness history based	
on a thorough review of OSHA 300 logs, workers' compensation claim fo		No Ac
Participant Goal:	inis, and accident reports.	Date Comp
Participant Actions Taken:		Date Comp
•		
Administrator Narrative:		
Begin developing a plan for conducting an analysis of other safety and he	ealth-related information	
(e.g., hazards identified during inspections, worker reports of hazards, ac		No Ac
for the purpose of establishing or detecting trends, planning, and setting or		
Participant Goal:	,	Date Comp
Participant Actions Taken:		
Administrator Narrative:		
Administrator Narrative.		
St	age I Hazard Prevention and Control	
St	age I Hazard Prevention and Control	Partici
Certified Professional Resources - Actions Required		Partici _i
Certified Professional Resources - Actions Required Ensure that outside sources are available if needed to conduct baseline h	azard analysis, and that they	Partici _i No Ac
Certified Professional Resources - Actions Required Ensure that outside sources are available if needed to conduct baseline hare certified, competent, and qualified to perform baselines pertinent to the	azard analysis, and that they	No Ac
Certified Professional Resources - Actions Required Ensure that outside sources are available if needed to conduct baseline have certified, competent, and qualified to perform baselines pertinent to the Participant Goal:	azard analysis, and that they	
Certified Professional Resources - Actions Required Ensure that outside sources are available if needed to conduct baseline hare certified, competent, and qualified to perform baselines pertinent to the Participant Goal: Participant Actions Taken:	azard analysis, and that they	No Ac
Certified Professional Resources - Actions Required Ensure that outside sources are available if needed to conduct baseline have certified, competent, and qualified to perform baselines pertinent to the Participant Goal:	azard analysis, and that they	No Ac
Certified Professional Resources - Actions Required Ensure that outside sources are available if needed to conduct baseline hare certified, competent, and qualified to perform baselines pertinent to the Participant Goal: Participant Actions Taken:	azard analysis, and that they	No Ac
Certified Professional Resources - Actions Required Ensure that outside sources are available if needed to conduct baseline hare certified, competent, and qualified to perform baselines pertinent to the Participant Goal: Participant Actions Taken:	azard analysis, and that they	No Ac
Certified Professional Resources - Actions Required Ensure that outside sources are available if needed to conduct baseline hare certified, competent, and qualified to perform baselines pertinent to the Participant Goal: Participant Actions Taken: Administrator Narrative:	azard analysis, and that they	No Ac
Certified Professional Resources - Actions Required Ensure that outside sources are available if needed to conduct baseline hare certified, competent, and qualified to perform baselines pertinent to the Participant Goal: Participant Actions Taken: Administrator Narrative: 2. Hazard Elimination and Control Methods - Actions Required	azard analysis, and that they e work activity involved.	No Ac
Certified Professional Resources - Actions Required Ensure that outside sources are available if needed to conduct baseline hare certified, competent, and qualified to perform baselines pertinent to the Participant Goal: Participant Actions Taken: Administrator Narrative: 2. Hazard Elimination and Control Methods - Actions Required Company establishes and implements a system that prioritizes hazards i	e work activity involved. dentified in this stage based on	Date Comp
Certified Professional Resources - Actions Required Ensure that outside sources are available if needed to conduct baseline hare certified, competent, and qualified to perform baselines pertinent to the Participant Goal: Participant Actions Taken: Administrator Narrative: Least Elimination and Control Methods - Actions Required Company establishes and implements a system that prioritizes hazards in the potential seriousness of injury, illness, property loss, frequency of expansive seriousness.	e work activity involved. dentified in this stage based on	No Ac
1. Certified Professional Resources - Actions Required 1. Ensure that outside sources are available if needed to conduct baseline hare certified, competent, and qualified to perform baselines pertinent to the Participant Goal: Participant Actions Taken: Administrator Narrative: 2. Hazard Elimination and Control Methods - Actions Required 1. Company establishes and implements a system that prioritizes hazards in the potential seriousness of injury, illness, property loss, frequency of expessablish an action plan for correction.	e work activity involved. dentified in this stage based on	Date Comp Particip No Ac
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1. Certified Professional Resources - Actions Required 1. Ensure that outside sources are available if needed to conduct baseline hare certified, competent, and qualified to perform baselines pertinent to the Participant Goal: Participant Actions Taken: Administrator Narrative: 2. Hazard Elimination and Control Methods - Actions Required 1. Company establishes and implements a system that prioritizes hazards in the potential seriousness of injury, illness, property loss, frequency of expessablish an action plan for correction. Participant Goal: Participant Actions Taken: Administrator Narrative: 2. Identify options and select the most appropriate option or combination of and control methods, including engineering controls, administrative controls. Participant Goal: Participant Goal:	dentified in this stage based on osure, and long- term effects.	Particip No Ac Date Comp
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Participant Actions Taken:	
Administrator Narrative:	
2. Licensed health care professionals. Provide workers access to licensed health care professionals	No Ac
who can provide onsite or offsite services and emergency services.	
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
Subcontractor Health Care. Require subcontractors to provide access to health care services, as required, based on results of the baseline safety and health analysis including physician and	No Ac
emergency medical care.	- No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
Administrator Narrative.	
	2
5. Preventative Maintenance of Equipment - Actions Required	Partici
Conduct an inventory of equipment that requires preventive maintenance and develop a preventive	No Ac
maintenance schedule.	
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
Require subcontractors to adopt and implement the company preventive maintenance process, And in the company of the company preventive maintenance process,	No Ac
participate in the company if necessary, or establish an equivalent system. Participant Goal:	Data Comm
Participant Actions Taken:	Date Comp
· · · · · · · · · · · · · · · · · · ·	
Administrator Narrative:	
6. Tracking of Hazard Correction - Actions Required	Partici
1. Develop and begin using a documented system to record hazards identified in this stage through the	
baseline study, trend analysis, and accident investigations. The system must document priority, assign	No Ac
responsibility for correction, establish timeframes for correction, and follow up to ensure total abatement.	
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
2. Dequire subscarting to adopt and implement the company, tracking system or establish as	
Require subcontractors to adopt and implement the company tracking system or establish an equivalent system.	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	Date Comp
Administrator Narrative:	
Administrator Narrative.	
The second secon	
7. Emergency Preparedness and Response - Required Actions	Partici
Establish and communicate company written procedures to company and subcontractor workers for	Partici
Establish and communicate company written procedures to company and subcontractor workers for responding during all shifts to all types of emergencies (fire, chemical spill, accident, terrorist threat,	Partici _l No Ac
Establish and communicate company written procedures to company and subcontractor workers for	

Participant Actions Taken:	
Administrator Narrative:	
Conduct at least one evacuation drill and assess how well the procedures worked. Participant Goal:	No Ac
·	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
Make available and explain to all workers emergency procedures and services, including	
provisions for physician care and emergency medical care, ambulances, emergency	
medical technicians, emergency clinics, or hospital emergency rooms, available for all shifts	No Ac
within a reasonable time and distance.	
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
4. Conduct at least one training class on first aid and CPR so that there is at least one trained worker for each shift.	No Ac
Participant Goal:	Data Comr
Participant Actions Taken:	Date Comp
Administrator Narrative:	
Require subcontractors to adopt the company emergency procedures or equivalent procedures, and	
participate in company emergency drills and activities listed above.	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	•
Administrator Narrative:	
Stage I Safety and Health Training	
	Particip
1. Safety and Health Training - Required Actions	
Provide training to managers, supervisors, non-supervisory workers following the general widelines helper	
guidelines below: a. Ensure OSHA required training is performed, documented, and up-to-date.	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	Dute comp
Administrator Narrative:	
Administrator Narrative.	
b. Document attendance.	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	<u> </u>
Administrator Narrative:	
c. Ensure that training is conducted by persons who have specific subject matter knowledge or expertise.	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
d. Use findings of the various worksite analysis activities (e.g., baseline study, hazard analysis of routine jobs, tasks, and processes, etc.) to develop training that is relevant to the company (e.g., training	
t and the contract of the cont	

on safe job procedures; modifying workstations, equipment, or materials; incorporating findings in future	NO AC
planning efforts, etc.).	
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
2. At a minimum, provide the following types of training to current or new managers, supervisors, and	
non-supervisory workers:	
a. Their rights under the OSH Act Participant Goal:	No Ac
	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
h OCHA Challanga	No. 4
b. OSHA Challenge Participant Goal:	No Ac
•	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
c. Hazards in the workplace; how to recognize hazardous conditions; signs and symptoms of workplace-related illnesses; protective measures; safe work procedures	No Act
Participant Goal:	Date Comp
Participant Actions Taken:	Date Comp
Administrator Narrative:	
d. What is required PPE, why it is required, its limitations, how to use it, and how to maintain it Participant Goal:	No Ac
	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
e. Specific responsibilities for each type of emergency	No Ac
Participant Goal:	No Ac
·	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
f. Emergency evacuation procedures	No. Ac
Participant Goal:	No Ac
Participant Actions Taken:	Date Comp
· · · · · · · · · · · · · · · · · · ·	
Administrator Narrative:	
2. At a minimum provide the following types of training to managers and supervisors:	
At a minimum, provide the following types of training to managers and supervisors: a. Specific safety and health responsibilities and how to carry them out effectively	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	Date Comp
Administrator Narrative:	
h. Mathods for changing workplace safety and health attitudes and practices	
 b. Methods for changing workplace safety and health attitudes and practices 	
Participant Goal:	No Ac
Participant Goal: Participant Actions Taken:	Date Comp

c. Requirements for OSHA Challenge Stage I		
c. Requirements for OSHA Challenge Stage I		
c. Requirements for OSHA Challenge Stage I		
	No Ac	
Participant Goal:	Date Comp	
Participant Actions Taken:		
Administrator Narrative:		
At a minimum, provide the following types of training to subcontractor workers:		
a. Their rights under the OSH Act	No Ac	
Participant Goal:	Date Comp	
Participant Actions Taken:	Date comp	
Administrator Narrative:		
Administrator Natrative.		
b. OSHA Challenge	No Ac	
Participant Goal:	Date Comp	
Participant Actions Taken:	•	
Administrator Narrative:		
c. Hazards in the workplace	No Ac	
Participant Goal:	Date Comp	
Participant Actions Taken:		
Administrator Narrative:		
d. What is required PPE, why it is required, its limitations, how to use it, and how to maintain it Participant Goal:	No Ac	
r articipant coal.		
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Participant Actions Taken:	Date Comp	
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Participant Actions Taken:	Date Comp	
Participant Actions Taken: Administrator Narrative:		
Participant Actions Taken: Administrator Narrative: e. Specific responsibilities for each type of emergency	No Act	
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Participant Actions Taken: Administrator Narrative: e. Specific responsibilities for each type of emergency Participant Goal: Participant Actions Taken: Administrator Narrative: f. Emergency evacuation procedures	No Ac Date Comp	
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Participant Actions Taken:		
Administrator Narrative:		
3. Accountability plan	No Ac	
Participant Goal:	Date Comp	
Participant Actions Taken:		
Administrator Narrative:		
Budget documents showing allocated resources for Safety and Health	No Ac	
Participant Goal:	Date Comp	
Participant Actions Taken:		
Administrator Narrative:		
5. Disciplinary Plan	No Ac	
Participant Goal:	Date Comp	
Participant Actions Taken:		
Administrator Narrative:		
6. Contract selection requirements Participant Goal:	No Ac	
Participant Actions Taken:	Date Comp	
Administrator Narrative:		
7. Accurate and up to date records of injury and illness for the previous three calendar years including:		
OSHA 300 logs	No Ac	
Participant Goal:	Date Comp	
Participant Actions Taken:		
Administrator Narrative:		
• Insurance claim forms	No Ac	
Participant Goal:	Date Comp	
Participant Actions Taken:		
Administrator Narrative:		
Accident reports	No Ac	
Participant Goal:	Date Comp	
Participant Actions Taken:		
Administrator Narrative:		
8. Baseline hazard analysis results, including IH reports	No Ac	
Participant Goal:	Date Comp	
Participant Actions Taken:		
Administrator Narrative:		
9. Written hazard control programs Participant Goal:	No Ac	
Participant Actions Taken:	Date Comp	
rationalit Actions Taken.		

Administrator Narrative:	
10. Accident investigation forms and reports	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	1
Administrator Narrative:	
11. Written contractor policies for this stage	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
12. Safety and Health Perception Survey form	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	-
Administrator Narrative:	
13. Results of Safety and Health Perception Survey and plan for addressing changes	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
14. Trend analysis results	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	No Ac
15. Accident Investigation procedure Participant Goal:	Date Comp
Participant Actions Taken:	Date Comp
Administrator Narrative:	
16. Hazard correction action plan	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
17. Hazard correction tracking system	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	
18. Preventive maintenance inventory	No Ac
Participant Goal:	Date Comp
Participant Actions Taken:	
Administrator Narrative:	

19. Written emergency procedures	No Ac
Participant Goal:	Date Comp
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OSHA Challenge - Construction Track Stage II Tracking Form

Participant Name Administrator Name Report Peric Time Period [Enter Administrator Name] [Enter Participant Name] Year Stage II -- Management Leadership and worker Involvement **Participa** 1. Management Commitment - Required Actions 1. Safety and Health Mission and Policy Statements. Continue to communicate the company's Safety and Health Vision and Policy Statements to Company and subcontractor workers. Incorporate appropriate information about the Safety and Health Vision and Policy Statement into the company's No Actio orientation training for new workers and subcontractors. Include the company's vision and policy in contract bid documents. Participant Goal: Date Complet Participant Actions Taken: Administrator Narrative: 2. Leadership. Company managers continue setting an example through behaviors that demonstrate total commitment to safety and health. Ensure increased participation by top executives and managers in safety and health related activities, including examples of activities established in Stage I. Require No Actio subcontractors to begin implementing a policy/requirement on leadership and participation or follow established policies and requirements of the subcontractor. Participant Goal: Date Comple Participant Actions Taken: Administrator Narrative: 3. Adequate resources and safety and health integration. Continue committing and ensuring the utilization of adequate resources to support safety and health activities and programs No Actio including of certified safety and health and licensed health care professionals. Improve the integration of safety and health into other planning and budgeting processes. Participant Goal: Date Comple Participant Actions Taken: Administrator Narrative: 4. Safety and health goals and objectives. Review progress towards achievement of the company safety and health goals and objectives, as well as the policies and procedures to meet them; revise and communicate new annual goals and objectives, as appropriate. Require that subcontractors develop No Actio goals and objectives that are consistent with and supportive of the Company's overall goals related to OSHA Challenge participation. Selected subcontractors begin implementing requirement. Participant Goal: Date Comple Participant Actions Taken: **Administrator Narrative:** Clear lines of communication with workers and worker access. Continue to take necessary action to clarify lines of communication with Company and subcontractor workers and ensure No Actio access to senior management regarding safety and health issues.

6. Clear responsibilities, authority, and accountability for safety and health. Continue

Participant Goal:

Participant Actions Taken: Administrator Narrative: Date Comple

clarifying safety and health expectations for company and subcontractor workers on the site.	NO ACIO	
Participant Goal:	Date Comple	
Participant Actions Taken:	Dute Compie	
Administrator Narrative:		
a. Begin implementing the accountability plan for Company managers, supervisors, and safety and		
health staff; incorporate performance, responsibilities, and standards for safety and health, as well as the	No Actio	
consequences for meeting or failing to meet expectations. Participant Goal:	Data Cample	
Participant Actions Taken:	Date Comple	
Administrator Narrative:		
Administrator Narrative.		
b. Communicate management expectations regarding everyone's safety and health responsibilities.	No Actio	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
c. Support the authority of designated staff members who are accountable for safety and health goals.	No Actio	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
d. Communicate which Company personnel are responsible for achieving safety and health goals and		
objectives, with no unassigned areas, so that each worker and contract worker understands his/her	No Actio	
responsibility for safety and health.		
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:	_	
a. Manitor the performance of all Company managers, current issues, and engoing cofety and health staff		
 e. Monitor the performance of all Company managers, supervisors, and specific safety and health staff members; giving them specific and timely feedback on performance; requiring corrective action plans if 		
needed; conducting performance appraisals; providing commensurate rewards and recognition for good	No Actio	
performance; and implementing consequences for poor performance.		
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
(Dentis that a boundary and a condition of the condition		
 Require that subcontractors adopt and begin implementing the Company accountability planning process or establish an equivalent process. 	No Actio	
Participant Goal:	Date Comple	
Participant Actions Taken:	Date Comple	
Administrator Narrative:		
Administrator Narrative.		
7. Disciplinary plan. Develop and begin implementing a disciplinary plan (policy, procedures,		
consequences), with an implementation schedule. Ensure equitable enforcement among all		
non-supervisory workers, as well across levels (e.g., management staff should not get better treatment	No Actic	
than non-supervisory workers). Demonstrate that workers will be held accountable for non-compliance	_ No Flotit	
with rules and requirements. Require that subcontractors adopt and begin implementing the company procedure or establish equivalent processes.		
Participant Goal:	Date Comple	
Participant Actions Taken:	Date Comple	

Administrator Narrative:	
8. Annual self-evaluation of safety and health management system. Develop a written company procedure defining how annual self evaluations and other evaluations will be performed, including the requirement for written narrative reports. Require that subcontractors adopt the company procedure or octablish an oquivalent process.	No Actic
establish an equivalent process. Participant Goal:	Data Cample
Participant Actions Taken:	Date Comple
Administrator Narrative:	
2. Worker Involvement - Required Actions	Participa
1. Safety and Health Perceptions Survey. Review and respond to the findings and conclusions of	No Actic
the Safety and Health Perceptions Survey conducted in Stage I.	
Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
2. Safety and Health Perceptions Survey Change Plan. Implement the company's Safety and Health Perception Survey Change Plan developed in Stage I. Require subcontractors to develop an action	No Actic
plan that addresses findings related to them.	NO ACIN
Participant Goal:	Date Comple
Participant Actions Taken:	
workers of their rights under the OSH Act, of the company's participation in OSHA Challenge, and any other pertinent information. Incorporate this information into the company's orientation for new workers and subcontractors.	No Actic
Participant Goal:	Date Comple
Participant Actions Taken:	<u>'</u>
Administrator Narrative:	
 Worker involvement. Implement the company worker involvement plan, developed in Stage I, such as: 	
 The formation of new and/or greater participation in safety and health teams to meet the company's needs at this Stage of OSHA Challenge. 	No Actic
needs at this Stage of OSHA Challenge.	
needs at this Stage of OSHA Challenge. Participant Goal:	No Actic
needs at this Stage of OSHA Challenge. Participant Goal: Participant Actions Taken:	
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needs at this Stage of OSHA Challenge. Participant Goal: Participant Actions Taken: Administrator Narrative: b. Increase worker participation as part of safety and health teams that conduct accident/ near-miss investigations, self-inspections, and job hazard analyses.	Date Comple
needs at this Stage of OSHA Challenge. Participant Goal: Participant Actions Taken: Administrator Narrative: b. Increase worker participation as part of safety and health teams that conduct accident/ near-miss investigations, self-inspections, and job hazard analyses. Participant Goal:	Date Comple
needs at this Stage of OSHA Challenge. Participant Goal: Participant Actions Taken: Administrator Narrative: b. Increase worker participation as part of safety and health teams that conduct accident/ near-miss investigations, self-inspections, and job hazard analyses. Participant Goal: Participant Actions Taken:	Date Comple
needs at this Stage of OSHA Challenge. Participant Goal: Participant Actions Taken: Administrator Narrative: b. Increase worker participation as part of safety and health teams that conduct accident/ near-miss investigations, self-inspections, and job hazard analyses. Participant Goal: Participant Actions Taken: Administrator Narrative: c. Require subcontractors to adopt and begin implementing the company worker involvement plan,	Date Comple
needs at this Stage of OSHA Challenge. Participant Goal: Participant Actions Taken: Administrator Narrative: b. Increase worker participation as part of safety and health teams that conduct accident/ near-miss investigations, self-inspections, and job hazard analyses. Participant Goal: Participant Actions Taken: Administrator Narrative:	No Actic

Administrator Narrative:		
	Participa	
3. Subcontract Worker Coverage - Required Actions	, arnorpe	
Subcontractor oversight and management program. Company improves and fully implements the following basic elements of an eversight and management system covering subcontractors:		
following basic elements of an oversight and management system covering subcontractors: a. Equal safety and health protection. Work with subcontractors to improve and continue		
implementing the subcontractor program begun in Stage I to the point that provides protections	No Actic	
equal to company programs.		
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
 b. Adherence to safety and health rules. Improve process for requiring subcontract workers who work onsite whether regular or temporary to adhere to all of the company's safety and health rules, 		
regardless of their status or the length of time they perform work onsite. The process must include	No Actic	
advising subcontractor workers that disciplinary action will be taken against workers that do not		
follow company rules and requirements.		
Participant Goal:	Date Comple	
Participant Actions Taken:	-	
Administrator Narrative:		
c. Subcontractor selection and oversight. Implement a policy and process for addressing safety and health performance of potential bidders, including the review of written safety and health plan	No Actic	
and injury and illness rates, in subcontractor selection and oversight.	No Activ	
Participant Goal:	Date Comple	
Participant Actions Taken:	111111111111111111111111111111111111111	
Administrator Narrative:		
d. Hazards in subcontractor work areas. Ensure subcontractors improve and formalize their own		
processes for the timely identification, correction, and tracking of uncontrolled hazards in their work	No Actic	
areas and operations. Participant Goal:	Data Cample	
Participant Actions Taken:	Date Comple	
Administrator Narrative:		
Administrator Narrative.		
e. Removal of subcontractor for violations. Company establishes and implements a penalty policy		
and process for safety or health violations in subcontractor work areas including removal and/or	No Actic	
financial penalties.		
Participant Goal:	Date Comple	
Participant Actions Taken:	· · · · · · · · · · · · · · · · · · ·	
Administrator Narrative:		
Stage II Worksite Analysis		
1. Baseline Safety and Industrial Hygiene Hazard Analysis - Required Actions	Participa	
1. Company requires as a contract requirement that subcontractors must perform a baseline safety and IH		
hazard analysis for the work they are contracted and assigned to perform. Subcontractors begin performing	No Actic	
the required baseline safety and IH hazard analyses. (See IH Required Actions below)		
Participant Goal:	Date Comple	
Participant Actions Taken	Date Comple	

Administrator Narrative:		
2. Hazard Analysis of Routine Jobs, Tasks, and Processes - Required Actions	Participa	
1. Identify and document safety and health hazards of routine jobs, tasks, and processes and		
recommend adequate hazard controls by conducting task-based or system/process hazard analyses when the routine jobs, tasks, and processes have had injuries/illnesses associated with them or have:		
experienced significant incidents or near-misses; are perceived as high-hazard tasks, i.e., they could		
result in a catastrophic explosion, electrocution, or chemical overexposure; or are required by a regulation	No Actic	
or standard. Identify the steps of the task or procedure being analyzed, the hazard controls currently		
in place, recommendations for needed additional hazard controls, dates conducted, and		
the responsible parties.		
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
Update the hazard analysis as appropriate, such as when the environment, procedures, or equipment		
change or when errors are found that invalidate the most recent hazard analysis.	No Actio	
Participant Goal:	Date Comple	
Participant Actions Taken:	Date comple	
Administrator Narrative:		
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3. Require subcontractors to adopt and begin implementing the company hazard analysis of routine system	No Actic	
or establish equivalent plans. Subcontractors begin performing effective hazard analysis of routine work.	Ho Hour	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
3. Hazard Analysis of Significant Changes - Required Actions	Participa	
1. Company continues identifying and documenting safety and health hazards of significant changes, including		
but not limited to: non-routine tasks (e.g., performed less than once per year) and new processes, materials,	No Actic	
equipment, and facilities. Company identifies uncontrolled hazards prior to the activity or use and recommends	NO ACIII	
adequate hazard control measures.		
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
Subcontractors implement policy and begin identifying and documenting safety and health hazards of		
significant changes in the work they are contracted to perform, including but not limited to non-routine tasks.	No Actic	
Participant Goal:	Data Camula	
Participant Actions Taken:	Date Comple	
Administrator Narrative:		
Administrator Narrative:		
4. Pre-Use Analysis - Outcomes Achieved - Required Actions	Participa	
1. Company is continuing to consider new equipment, chemicals, facilities, or significantly different operations		
or procedures, conduct a pre-use analysis to review the potential safety and health impacts on workers.	No Actio	
Participant Goal:	Date Comple	
Participant Actions Taken:	2 at 2 cm.pio	

Administrator Narrative:	
Subcontractors begin to perform pre-use analysis for work they are contracted to perform.	No Actic
Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
5. Industrial Hygiene (IH) Program - Required Actions	Participa
1. The site develops a written IH Program to establish procedures and methods for identifying, analyzing,	
and controlling health hazards to prevent occupational disease. The written program must address	
sampling issues, including sampling methods, performed by whom, compared to what, required documentation,	No Actic
and how communicated to workers.	
Participant Goal:	Date Comple
Participant Actions Taken:	Date Comple
Administrator Narrative:	
Administrator Narrative.	
2. Company begins implementing the IH Program by doing the following:	
a. Follow up on the results of the baseline study conducted in Stage I.	No Actic
Participant Goal:	Date Comple
Participant Actions Taken:	Sate Compie
Administrator Narrative:	
b. Establish and implement sampling frequencies – a schedule for sampling identified hazards	
- and conduct additional sampling as needed, based on findings of the baseline hazard analysis,	No Actic
	No Acti
review of chemicals, worker reports of hazards, previous exposures, and reports of illnesses. Participant Goal:	B. (. O l
Participant Actions Taken:	Date Comple
Administrator Narrative:	
Auministrator Narrative:	
c. Begin implementing appropriate controls for hazards identified in Stages I and II.	No Actic
Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
3. Company requires subcontractors to adopt and implement the company IH program for the work they	
are contracted to perform or establish an equivalent program.	No Actic
Participant Goal:	Date Comple
Participant Actions Taken:	Date Compie
Administrator Narrative:	
4. Subcontractors establish and begin implementing IH program activities discussed above, follow up on	
baseline IH study results, if appropriate, and perform more in-depth analyses to determine actual	No Actic
worker exposures.	
Participant Goal:	Date Comple
Participant Actions Taken:	Pate Comple
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Administrator Narrative:	
6. Routine Self-Inspections - Required Actions	Participa
Company develops a documented system for routinely scheduled self-inspections of the workplace,	
including a tool or checklist, the inspection schedule, the members of the regular self-inspection teams to	
be created, recording of findings, responsibility for abatement, and tracking of identified hazards for	No Actic
timely correction. Participant Goal:	
Participant Actions Taken:	Date Comple
Administrator Narrative:	
Auministrator Narrative.	
2. Start self-inspections, at a minimum, by competent persons and cover the entire site at least weekly.	No Actic
Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
3. Company requires subcontractors to adopt and implement the company routine inspection program or	No Actic
establish an equivalent program.	NO ACTIV
Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
4. Subcontractors have adopted an equivalent documented routine self-inspection system program and have	No Actic
begun performing routine inspections of work areas and the activities they are contracted to perform. Participant Goal:	Data Campula
Participant Actions Taken:	Date Comple
Administrator Narrative:	
7. Hazard Reporting System for workers - Required Actions	Participa
Company develops and begins implementing a hazard-reporting system, which may be anonymous, that	
allows workers to use specific tools to inform management staff without fear of reprisal, about	No Actic
potential hazardous conditions, accidents, and near-misses.	
Participant Goal:	Date Comple
Participant Actions Taken:	2 333 5334,
Administrator Narrative:	
2. Determine and communicate to workers how they will receive feedback on actions taken regarding	No Actic
the hazards they report.	
Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
3. Company requires subcontractors to adopt and implement the company worker hazard reporting system	No Activ
or establish an equivalent system.	No Actic
Participant Goal:	Date Comple
Participant Actions Taken:	

Administrator Narrative:		
Subcontractors begin to implement an equivalent worker hazard reporting system for work areas and		
the activities hey are contracted to perform.	No Actio	
Participant Goal:	Date Comple	
Participant Actions Taken:	Dute Comple	
Administrator Narrative:		
8. Investigation of Accidents and Near-Misses - Required Actions	Participa	
Company and subcontractors continue investigating accidents, following the guidelines established in Stage I.	No Actic	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
2. Company and subcontractors expand their accident investigation procedures to include near-misses		
and begin investigating near-misses, following the same guidelines established in Stage I for	No Actio	
investigating accidents.		
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
Company and subcontractors continue making findings and corrective actions available to workers	No Actic	
on request (although actual investigation records need not be provided).		
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
0. Trand Analysis. Paguired Actions	Participa	
Trend Analysis - Required Actions Conduct a trend analysis of the other safety and health-related information not yet studied		
(e.g., hazards identified during inspections, worker reports of hazards, accidents, and	No Actic	
near-misses, etc.) for the purpose of establishing or detecting trends, planning, and setting goals.	NO ACIN	
Participant Goal:	Data Cample	
Participant Actions Taken:	Date Comple	
Administrator Narrative:		
Autilitistrator Natrative.		
2. Conduct another trend analysis of injury and illness history if a year has gone by since the		
initial trend analysis.	No Actic	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
3. Company requires subcontractors to adopt and implement the company systems for trend analysis or	No Actic	
establish an equivalent system.	No Activ	
Participant Goal:	Date Comple	
Particinant Actions Taken		

Stage II Hazard Prevention and Contro	
1. Certified Professional Resources - Required Actions	Participa
1. Company ensures adequate resources such as certified safety and health professionals, licensed	
health care professionals, and other experts as needed, based on the risks at the site.	No Acti
Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
2. Subcontractors ensure the availability to certified safety and health professionals and licensed	
health care professionals as needed.	No Acti
Participant Goal:	Date Comple
Participant Actions Taken:	Date Comple
Administrator Narrative:	
2. Hazard Elimination and Control Methods - Required Actions	Participa
Company prioritizes hazards identified in this stage based on seriousness and frequency of injury or illness	No Acti
or property loss, frequency of exposure, and long- term effects. Establish an action plan for correction.	
Participant Goal:	Date Comple
Participant Actions Taken:	
 Company identifies options and selects the most appropriate option or combination of options for hazard elimination and control methods, including engineering controls (including protective safety devices), administrative controls, work practices, and PPE. 	No Acti
Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
Company takes steps to ensure that the selected controls are: appropriate to the site's hazard(s);	
understood and followed by all affected parties; equitably enforced through the disciplinary system; written,	No Acti
understood and followed by all affected parties; equitably enforced through the disciplinary system; written, implemented, and updated as needed; used by workers; and incorporated into training, positive	No Acti
understood and followed by all affected parties; equitably enforced through the disciplinary system; written,	No Acti
understood and followed by all affected parties; equitably enforced through the disciplinary system; written, implemented, and updated as needed; used by workers; and incorporated into training, positive reinforcement, and correction programs.	
understood and followed by all affected parties; equitably enforced through the disciplinary system; written, implemented, and updated as needed; used by workers; and incorporated into training, positive reinforcement, and correction programs. Participant Goal: Participant Actions Taken:	
understood and followed by all affected parties; equitably enforced through the disciplinary system; written, implemented, and updated as needed; used by workers; and incorporated into training, positive reinforcement, and correction programs. Participant Goal:	
understood and followed by all affected parties; equitably enforced through the disciplinary system; written, implemented, and updated as needed; used by workers; and incorporated into training, positive reinforcement, and correction programs. Participant Goal: Participant Actions Taken: Administrator Narrative: 4. Subcontractors adopt equivalent hazard control methods and have begun implementing the controls listed	Date Comple
understood and followed by all affected parties; equitably enforced through the disciplinary system; written, implemented, and updated as needed; used by workers; and incorporated into training, positive reinforcement, and correction programs. Participant Goal: Participant Actions Taken: Administrator Narrative: 4. Subcontractors adopt equivalent hazard control methods and have begun implementing the controls listed above in the work it has been contracted to perform.	Date Comple
understood and followed by all affected parties; equitably enforced through the disciplinary system; written, implemented, and updated as needed; used by workers; and incorporated into training, positive reinforcement, and correction programs. Participant Goal: Participant Actions Taken: Administrator Narrative: 4. Subcontractors adopt equivalent hazard control methods and have begun implementing the controls listed above in the work it has been contracted to perform. Participant Goal:	Date Comple
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Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
Company continues training all workers on these programs, as needed.	No Actic
Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
3. Company establishes necessary hazard control programs in compliance with new OSHA standards, if any.	No Actic
Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
4. Subcontractors adopt and begin implementing equivalent hazard control programs in the work they	
are contracted to perform.	No Actic
Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
4. Tracking of Hazard Correction - Required Actions	Participa
Continue implementing and improving the documented system established in Stage I to record	
hazards identified.	No Actic
Participant Goal:	Date Comple
Participant Actions Taken:	· · · · · · · · · · · · · · · · · · ·
Administrator Narrative:	
Record priority, responsibility for correction, timeframes for correction, and follow-up to ensure total	
hazard abatement.	No Actic
Participant Goal:	Date Comple
Participant Actions Taken:	Date Comple
Administrator Narrative:	
3. Subcontractors have begun implementing a hazard correction tracking system for hazards identified in	No Actic
the baseline hazards analyses, trend analysis, and self inspection.	
Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
5. Preventive Maintenance of Equipment - Required Actions	Participa
Company reviews the equipment inventory developed in Stage I.	No Actic
Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
Company establishes and begins following a preventive maintenance schedule to monitor and maintain	
equipment so it can be replaced or repaired on a schedule according to manufacturers' recommendations.	No Actic

Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
Subcontractors adopt equivalent preventive maintenance systems and begin implementation by	No Anti-	
inventorying equipment and material needing preventive maintenance.	No Actic	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
6. Occupational Health Care Program - Required Actions	Participa	
Licensed health care professionals. Company provides workers access to licensed health care		
professionals who can provide onsite or offsite services.	No Actic	
Participant Goal:	Date Comple	
Participant Actions Taken:	<u> </u>	
Administrator Narrative:		
Health services, as needed. Company arranges for health services, such as pre-placement physicals,		
audiograms, and lung function tests for workers, as needed, based on the outcomes of the baseline	No Actic	
safety and health analysis.		
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
3. Subcontractors determine how to provide equivalent access to licensed health care, physician care, and	No Actic	
emergency services for their workers working on site.		
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
Subcontractors and company (per agreements) begin providing occupational health care for		
subcontractor workers.	No Actic	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
5. Information will be communicated to workers in writing and will be a part of the worker site	No Actic	
orientation program.		
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
7. Emergency Preparedness and Response - Required Actions	Participa	
Company and subcontractors continue communicating the emergency procedures .	No Actic	
Participant Goal:	Date Comple	
Participant Actions Taken:		

Administrator Narrative:	
Company and subcontractors improve emergency procedures and services, including provisions for	
emergency medical care, emergency transportation, emergency clinics, or hospital emergency rooms.	No Actic
Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
Company and subcontractors establish an Emergency Response team including: persons trained in first aid	
and CPR available on all shifts (or an alternative that is at least as effective). Increase the number of	No Actic
trained individuals from Stage I.	
Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
Company and subcontractors conduct at least one evacuation drill, assess how well the procedures	
worked, and improve the emergency procedures, as needed.	No Actic
Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
Stage II Safety and Health Training	
1. Safety and Health Training - Required Actions	Participa
Company and subcontractors continue to provide training to managers, supervisors, non-supervisory	
workers, and subcontractors following the general guidelines established in Stage I.	No Actic
Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
2. As needed, company and subcontractors continue to provide current or new managers, supervisors,	
non-supervisory workers, subcontractors, and designated safety and health staff all the required training	No Actic
established in Stage I.	
Participant Goal:	Date Comple
Participant Actions Taken:	
Administrator Narrative:	
3. In addition to required training established in Stage I, at a minimum, company and subcontractors provide the	
following types of training to designated safety and health staff and others with assigned safety and health	
responsibilities to help them develop the knowledge and skills necessary to perform their assigned tasks.	
This includes the following:	
a. How to develop a disciplinary plan	No Actic
Participant Goal:	Date Comple
Participant Actions Taken:	рако сотърго
Administrator Narrative:	
b. How to develop a system and written procedures to annually evaluate the total site's safety	No Asi
and health management system	No Actio
Participant Goal:	Date Comple

Participant Actions Taken:		
Administrator Narrative:		
c. How to conduct hazard analyses of significant changes	No Actio	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
d. How to conduct pre-use analyses	No Actic	
Participant Goal:	Date Comple	
Participant Actions Taken:	2 410 2 6111 1913	
Administrator Narrative:		
e. How to conduct IH sampling, if applicable	No Actic	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
f. How to conduct an annual evaluation of the site's safety and health management system	No Actic	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
4. In addition to required training established in Stage I, at a minimum, subcontractors provide their workers		
with training on how to recognize hazardous conditions, signs and symptoms of workplace-related illnesses,	No Actic	
protective measures, and safe work procedures for the work they are contracted to perform.		
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
Stage II Documentation		
1. Minimum Required Documentation	Participa	
All documentation required in Stage I	No Actic	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
2. Job Hazard Analysis forms and records	No Actic	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
3. Routine self-inspection forms and records	No Actic	
Participant Goal:	Date Comple	
Participant Actions Taken:		

Administrator Narrative:		
4. Worker Hazard reporting forms	No Actic	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
5. Minutes, charters, mission statements of safety and health teams	No Actio	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
6. Subcontractor program documentation – updated to include additional policies established in this stage	No Actic	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
7. Trend analysis procedure and reports	No Actio	
Participant Goal:	Date Complet	
Participant Actions Taken:		
Administrator Narrative:		
8. Written IH Program - and any sampling results since the baseline	No Actio	
Participant Goal:	Date Comple	
Participant Actions Taken:	Date Comple	
Administrator Narrative:		
Documentation showing implementation of hazard controls and their effectiveness	No Actio	
(i.e ventilation studies, PPE purchases, machine guarding purchases)	NO Acti	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
10. Written Preventive Maintenance schedule and system	No Actic	
Participant Goal:	Date Comple	
Participant Actions Taken:	Date Comple	
Administrator Narrative:		
11. Emergency Procedures – updated since Stage I	No Actio	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
12. Training matrix and records		
12. Training matrix and records Participant Goal:	No Actio	
Participant Actions Taken:	Date Comple	

Administrator Narrative:		
13. Revised S&H Goals and Objectives	No Actic	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
14. Annual self evaluation procedure	No Actio	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
15. Policy on subcontractor removal	No Actio	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
16. Subcontractor documentation		
Safety and Health Program Participant Goal:	No Actio	
	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
Inspection reports	No Actio	
Participant Goal:	Date Comple	
Participant Actions Taken:	Date Comple	
Administrator Narrative:		
Correction tracking reports	No Actio	
Participant Goal:	Date Comple	
Participant Actions Taken:		
Administrator Narrative:		
Accident reports	No Actio	
Participant Goal:	Date Comple	
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OSHA Challenge - Construction Track Stage III Tracking Form

Participant Name	Administrator Name		Report Peri
raticipant Name	Administrator Name	Time Period	Report Feri
[Enter Participant Name]	[Enter Administrator Name]	Year	
	Stage III Management Leadership	and worker Involveme	nt
. Management Commitment - Required A	Actions		Participan
Safety and Health Mission and Policy S			
	Policy Statements and take necessary steps to ensure all		No Action
	ure that appropriate information about the company's		1107101101
- -	ments becomes a routine part of the training for new worker	rs.	
Participant Goal:			Date Complete
Participant Actions Taken: Administrator Narrative:			
	ontinues setting an example through behaviors that nd health (see examples in Stage I). Ensure total involvement	ent of	No Action
all executives, managers, and supervisors	s in the safety and health related activities and programs.		
Participant Goal:			Date Complete
Participant Actions Taken:			Date Complete
Participant Actions Taken: Administrator Narrative: 3. Adequate resources and safety and head ensuring the utilization of adequate resources.	alth integration. Managers continue committing and rees to support safety and health activities and programs.		
Participant Actions Taken: Administrator Narrative: 3. Adequate resources and safety and here ensuring the utilization of adequate resources and safety and health is routinely			Date Complet
Participant Actions Taken: Administrator Narrative: 3. Adequate resources and safety and here ensuring the utilization of adequate resources that safety and health is routinely company and subcontractors.	rces to support safety and health activities and programs.		No Action
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Participant Actions Taken: Administrator Narrative: 3. Adequate resources and safety and healer ensuring the utilization of adequate resources and safety and health is routinely company and subcontractors. Participant Goal: Participant Actions Taken: Administrator Narrative: 4. Safety and health goals and objectives continue communicating, as appropriate to	rces to support safety and health activities and programs. integrated into all planning processes at the site, for both Company and subcontractors review, revise, and		No Action
Participant Actions Taken: Administrator Narrative: 3. Adequate resources and safety and hear ensuring the utilization of adequate resources and safety and health is routinely company and subcontractors. Participant Goal: Participant Actions Taken: Administrator Narrative: 4. Safety and health goals and objectives continue communicating, as appropriate to objectives, as well as the policies and pro	rces to support safety and health activities and programs. integrated into all planning processes at the site, for both Company and subcontractors review, revise, and this Stage, the previous year's safety and health goals and		No Action Date Complete
Participant Actions Taken: Administrator Narrative: 3. Adequate resources and safety and hear ensuring the utilization of adequate resources and safety and health is routinely company and subcontractors. Participant Goal: Participant Actions Taken: Administrator Narrative: 4. Safety and health goals and objectives continue communicating, as appropriate to objectives, as well as the policies and pro	rces to support safety and health activities and programs. integrated into all planning processes at the site, for both Company and subcontractors review, revise, and o this Stage, the previous year's safety and health goals and cedures to meet them. Ensure that safety and health goals		No Action Date Complete
Participant Actions Taken: Administrator Narrative: 3. Adequate resources and safety and hear ensuring the utilization of adequate resources and safety and health is routinely company and subcontractors. Participant Goal: Participant Actions Taken: Administrator Narrative: 4. Safety and health goals and objectives continue communicating, as appropriate to objectives, as well as the policies and pro and objectives are routinely considered in and programs.	rces to support safety and health activities and programs. integrated into all planning processes at the site, for both Company and subcontractors review, revise, and o this Stage, the previous year's safety and health goals and cedures to meet them. Ensure that safety and health goals		No Action
ensuring the utilization of adequate resource that safety and health is routinely company and subcontractors. Participant Goal: Participant Actions Taken: Administrator Narrative: 4. Safety and health goals and objectives continue communicating, as appropriate to objectives, as well as the policies and pro and objectives are routinely considered in	rces to support safety and health activities and programs. integrated into all planning processes at the site, for both Company and subcontractors review, revise, and o this Stage, the previous year's safety and health goals and cedures to meet them. Ensure that safety and health goals		No Action Date Complete

No Action

5. Clear lines of communication with workers and worker access. Continue to take

necessary action to clarify lines of communication with all workers and subcontractors and ensure

reasonable access to senior management with regard to safety and health issues. Take proactive steps

to encourage open dialogue between management staff and workers.	
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
6. Clear responsibilities, authority, and accountability for safety and health. Company	
and subcontractors continue clarifying safety and health expectations for each worker working on the	
project/site. Ensure that all workers understand and accept their safety and health roles and	No Action
responsibilities. Continue supporting the authority of designated staff members who are accountable	
for achieving safety and health goals and objectives. In addition:	
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
a. Ensure that safety and health performance elements have been incorporated into the written	
job descriptions and performance plans of all workers, including managers, supervisors,	No Action
and non-supervisory workers, as well as subcontractors.	
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
b. Incorporate safety and health responsibilities into the job descriptions and performance plans	
of all non-supervisory workers and ensure that every individual's safety and health	No Astini
performance is monitored and evaluated and that everyone receives feedback on	No Action
their safety and health performance.	
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
c. Develop and implement a system of rewards and recognition for exemplary safety	No Action
and health performance.	NO ACTION
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
7. Disciplinary plan. Improve and continue implementing the disciplinary plan, developed in Stage I	
ensuring equitable enforcement as required. Enforce the plan to ensure higher levels of compliance to	No Action
achieve the desired outcomes.	
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
8. Annual self-evaluation of safety and health management system. Company and subcontractors	
implement systems and written procedures to annually evaluate the entire site's safety and health mgt.	
systems. The evaluations may be conducted by company and/or subcontractor workers with managers,	

qualified corporate staff, or trained outsiders. The evaluations must: identify in a written narrative report the strengths and weaknesses of the safety and health management system; contain specific No Actio recommendations, timelines, and assignment of responsibilities for improvements; and document actions taken to satisfy the recommendations. The company must conduct at least one annual self-evaluation of its safety and health management system in this stage. The company must conduct additional self-evaluations each year they remain in OSHA Challenge. If applicable, a self-evaluation must be performed immediately prior to construction completion. Participant Goal: Date Complet **Participant Actions Taken: Administrator Narrative: Participan** 2. Worker Involvement - Required Actions 1. Follow-up Safety and Health Perception Survey. Company conducts a follow-up Safety and Health No Action Perception Survey to identify further improvements. Participant Goal: Date Complet Participant Actions Taken: **Administrator Narrative:** 2. Safety and Health Perception Survey Change Plan. Company continues implementing the Safety and No Action Health Perception Survey Change Plan developed in Stage I. Participant Goal: Date Complete Participant Actions Taken: Administrator Narrative: 3. Worker notification. Company continues notifying new managers, supervisors, and non-supervisory workers of their rights under the OSH Act and of the site's participation in OSHA Challenge. All changes will be incorporated into the company's orientation training for new workers and subcontractors. No Action Take proactive steps to encourage all workers to freely excerise their rights, especially that of freely reporting hazards in the workplace. At least annually, reinforce policies regarding rights and responsibilities for all company and subcontractor workers working on the site or project. Participant Goal: Date Complet Participant Actions Taken: Administrator Narrative: 4. Worker involvement. Take proactive steps to ensure full implementation of the site's worker involvement plan developed in Stage I and refined in Stage II. Additionally for Stage III the company will: a. Ensure that all the safety health teams needed to achieve the required outcomes for No Action Stage III are established and that there is broad and active worker participation in these teams. Participant Goal: Date Complet Participant Actions Taken: Administrator Narrative: b. Ensure that audits, accident/incident investigations, self-inspections, and job hazard analyses are No Action routinely conducted by regular teams that have broad and active worker representation. Participant Goal: Date Complet Participant Actions Taken:

Administrator Narrative:	
5. Take proactive steps for subcontractor worker participation. Encourage more active	
and open worker participation by all subcontractor workers and continue to develop programs to	No Action
include more participation for subcontractor workers where appropriate.	
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
Contract Worker Coverage - Required Actions	Participan
Adherence to rules. Ensure subcontractors and multi-tier subcontractors are aware of company	No Action
safety and health rules and continue to enforce for safety and health violations.	
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
2. Subcontractor selection and oversight. Continue to improve and implement subcontractor oversight	
program. Take proactive steps to ensure that subcontractors receive safety and health protection equal to	
that received by company workers; that they adhere to the company's safety and health rules and are	No Action
removed promptly for safety and health violations; that company management considers contractors' safety	
and health management systems and performance in selecting subcontractors and overseeing their work.	
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
Subcontractor hazard correction. Ensure that the subcontractors have the ability to identify, correct,	
and track uncontrolled hazards in work areas for which they are responsible.	No Action
Participant Goal:	Date Complete
Participant Actions Taken:	Date Complete
Administrator Narrative:	
Removal Policy. Ensure subcontractors and multi-tier subcontractors are aware of the penalty policies	No Action
and possible their possible removal for serious safety and health violations that go uncorrected.	
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
5. Safety and health management systems for subcontractors. Continue working with subcontractors and	
encourage and support the development and operation of their own effective safety and health	No Action
	- NO ACTO
management systems. Participant Goal:	Date Complete
Participant Actions Taken:	Date Completi
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Administrator Narrative:	

Stage III Worksite Analysis	
Worksite Analysis - Required Actions	Participan
Baseline survey. Company and subcontractors repeat the baseline survey only if necessitated by	
significant changes (e.g., changes in processes, equipment, hazard controls, etc.).	No Action
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
Hazard analyses of routine jobs, tasks, and processes. Company and subcontractors continue	
conducting hazard analyses, following guidelines specified in Stage II, to identify, analyze, and control hazards at the site. Specifically, for this Stage:	No Action
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
a. Identify hazards of routine jobs, tasks, and processes and recommend adequate hazard controls	
by conducting task-based or system/process hazard analyses when the routine jobs, tasks,	
and processes have written procedures; have been recommended by other studies and	No Action
analyses for more in-depth analysis; or are determined by the Challenge participant to warrant hazard analysis. Follow the guidelines established in Stage II.	
Participant Goal:	Data Complet
Participant Actions Taken:	Date Complete
3. Hazard analysis of significant changes. Company and subcontractors continue to identify and document safety and health hazards of significant changes, including but not limited to non-routine tasks (e.g., performed less than once a year) and new processes, materials, equipment, and facilities to identify uncontrolled hazards prior to the activity or use and recommend adequate hazard controls. Participant Code.	No Action
Participant Goal:	Date Complete
Participant Actions Taken: Administrator Narrative:	
4. Pre-use analysis	
 a. Company and subcontractors when considering new equipment, chemicals, facilities, or significantly different operations or procedures, continue to conduct a pre-use analysis (defined in Stage II) to review the potential safety and health impact on the workers at a level of detail appropriate considering the perceived risk and the number of people who may be affected. 	No Action
Participant Goal:	Date Complet
Participant Actions Taken:	Date complete
Administrator Narrative:	
 b. Company develops and begins implementing a plan for how to integrate this practice into the procurement/design phase to maximize the opportunity for proactive hazard controls and requires that subcontractors adopt and implement the company or an equivalent plan. 	No Action
Participant Goal:	Date Complet
Participant Actions Taken:	
Administrator Narrative:	
c. Company and subcontractors take proactive steps to ensure that pre-use analysis continues to be	

integrated into the procurement/design phase.	NO ACIO
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
5. Industrial hygiene program. Company and subcontractors continue implementing the IH programs to	No Action
identify, analyze, and control health hazards to prevent occupational disease.	
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
6. Routine self-inspections	
a. Company and subcontractors continue implementing the documented system for routinely	No Action
scheduled self-inspections of the workplace developed in Stage II. Participant Goal:	
·	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
b. Company and subcontractors continue conducting self-inspections by designated safety and	No Action
health staff, with the participation of other non-supervisory workers.	
Participant Goal:	Date Complete
Participant Actions Taken:	
c. Company and subcontractors take proactive steps to ensure that self-inspections are routinely	No Action
conducted and the entire worksite is covered at least weekly.	
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
7. Hazard-reporting system. Company and subcontractors continue implementing the hazard-reporting system	
and encourage more active reporting. Implement program improvements as needed. Ensure regular feedback to all workers on the status of hazards reported (e.g., through	
meetings, newsletters, e-mail messages, bulletin board postings, Intranet postings, etc.).	No Action
Take proactive steps to encourage all workers to freely make suggestions and report hazardous	
conditions without fear of retaliation.	
Participant Goal:	Date Complete
Participant Actions Taken:	
	Date Comp
8. Investigation of accidents and near-misses. Company and subcontractors continue investigating	No Actio
accidents and near-misses, as needed, following the guidelines specified in Stages I and II.	D-4 - 0 1 -
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
Trend analysis. Company takes proactive steps to implement systems for trend analysis of company	
and subcontractor safety and health information and to ensure that the process takes place regularly (at least	

address identified trends of accidents, injuries, and illnesses.	
Participant Goal:	Date Complete
Participant Actions Taken:	-
Administrator Narrative:	
Stage III Hazard Prevention and Control	
Hazard Prevention and Control - Required Actions	Participar
Certified professional resources. Company and subcontractors continue to provide necessary resources	
such as appropriate use certified safety professionals (CSP), Certified Industrial Hygienists (CIH), and other	No Action
professionals and experts as needed based on the risks at the site.	
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
Hazard elimination and control methods. Company and subcontractors continue to proactively identify	
hazards through all means and select options or combinations of options to eliminate or control hazards	
using the most appropriate methods or combination of methods, i.e., engineering controls (including	No Antio
protective safety devices), administrative controls, work practices, and PPE.	No Action
Correct all hazards identified in this and previous stages, including long-term abatement projects,	
before graduating from Stage III.	
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
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3. Hazard control programs. Company and subcontractors continue to maintain all hazard control programs	
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Administrator Narrative:	
6. Occupational health care program. Company and subcontractors take proactive steps to continue	
providing effective occupational health care programs, including:	
a. Provisions for access to or availability of certified health care professionals, needed	
health services, and emergency physician and medical care; improve the program based	No Action
on all available safety and health information.	
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
b. Expand use of licensed health care providers to include site visits to help identify causes	
and symptoms of occupational injuries and illnesses. Ensure care provided is within the scope	No Action
schedule of licensure and standard operating procedures.	
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
7. Emergency preparedness and response. Company and subcontractors continue to improve, communicate,	
and implement the written procedures for responding during all shifts to all types of emergencies.	
Review the results of previous drills and conduct and evaluate, at a minimum, an annual drill. Ensure that	
there is at least one fully operational emergency response team in every shift. Encourage use of AEDs, as	No Action
appropriate, and training on their use. Take proactive steps to ensure full implementation and	No Action
automatic tracking of the site's emergency preparedness and response program and procedures. Establish	
a HAZMAT Team if necessary and consult with local fire department to ensure adequate coverage for	
fire, explosion, or chemical release.	
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
Stage III Safety and Health Tr	raining
	raining Participan
Safety and Health Training - Required Actions	Participan
Safety and Health Training - Required Actions 1. Company and subcontractors continue to provide training to all workers following the general	
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3. Company and subcontractors provide training for workers on how to recognize and control hazardous	
conditions and the signs and symptoms of workplace-related illnesses and injuries.	No Action
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
Stage III Documentati	ion
Documentation	Participan
All documentation from Stages I and II completed and updated	No Action
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
Hazard analysis form showing analysis of non-routine tasks or significant changes Portionant Coal:	No Action
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
3. Pre-use analysis forms and results	No Action
Participant Goal:	Date Complete
Participant Actions Taken:	
Administrator Narrative:	
4. Annual self-evaluation of the company's safety and health management program	No Action
Participant Goal:	Date Complete
Participant Actions Taken:	Date complete
Administrator Narrative:	
5. Follow up Safety and Health Perception Survey and results	No Action
Participant Goal:	Date Complet
Participant Actions Taken:	
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