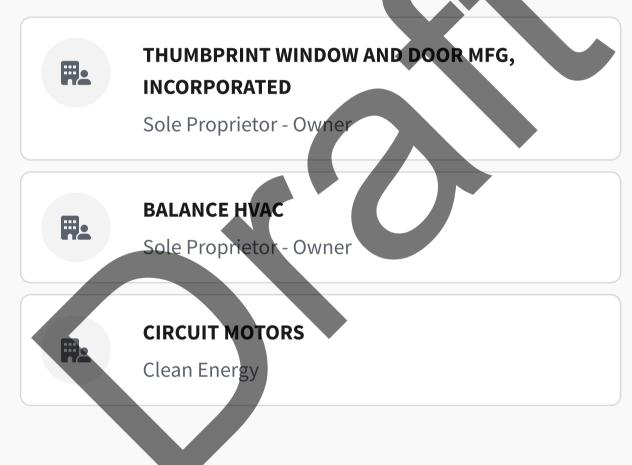






# Welcome to your business tax account

Make a selection to continue to your account home:



Add Clean Energy account





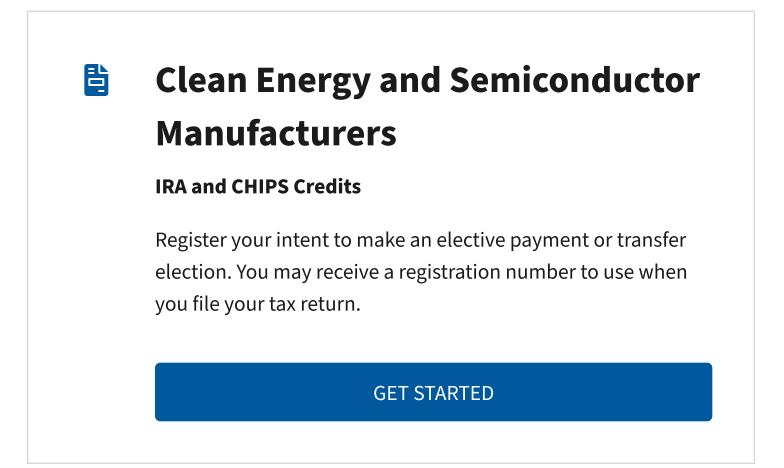


鄉IRS

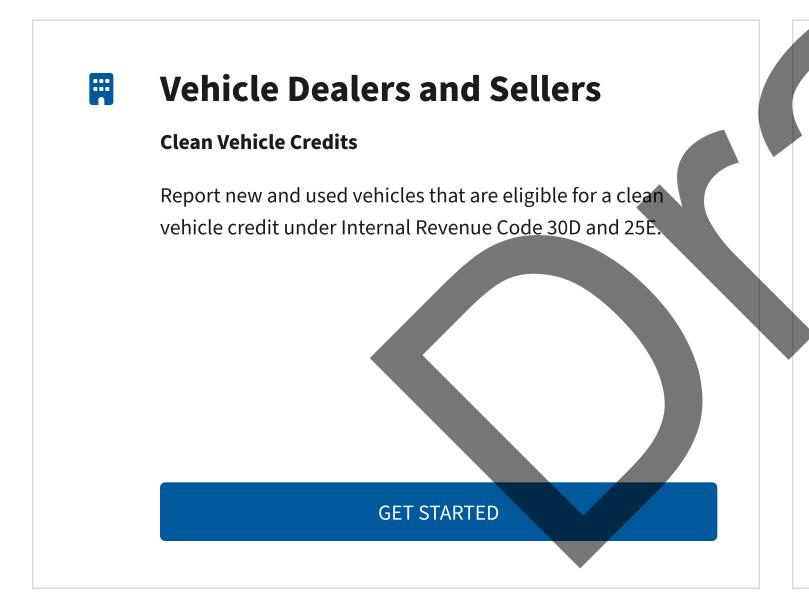
# **Welcome to IRS Clean Energy**

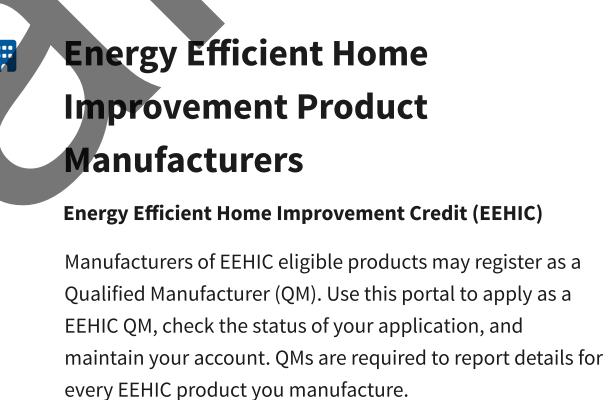
CONNECT WITH US USING SECURE MESSAGING

The Inflation Reduction Act (IRA) and the Chips and Science Act (CHIPS Act) offer credits for clean energy and manufacturing investments.









**GET STARTED** 

#### **Related Resources**

#### **Elective Payment Elections**

Elective Payment and Transferability
Registration

Elective Payment Elections - FAQs

#### **Clean Vehicle Credits**

<u>Dealer/Seller Eligibility Requirements</u>

Manufacturer Eligibility Requirements 🗹

New Clean Vehicle Credit Eligibility Rules 🗹

Used Clean Vehicle Credit Eligibility Rules 🗹

#### **EEHIC IRC 25C**

Manufacturer FAQs 🗹

Product Code Table 🛂

Home Energy Credits 🗹

#### **Other Resourcees**

Credits and Deductions under the Inflation Reduction Act of 2022 ☑



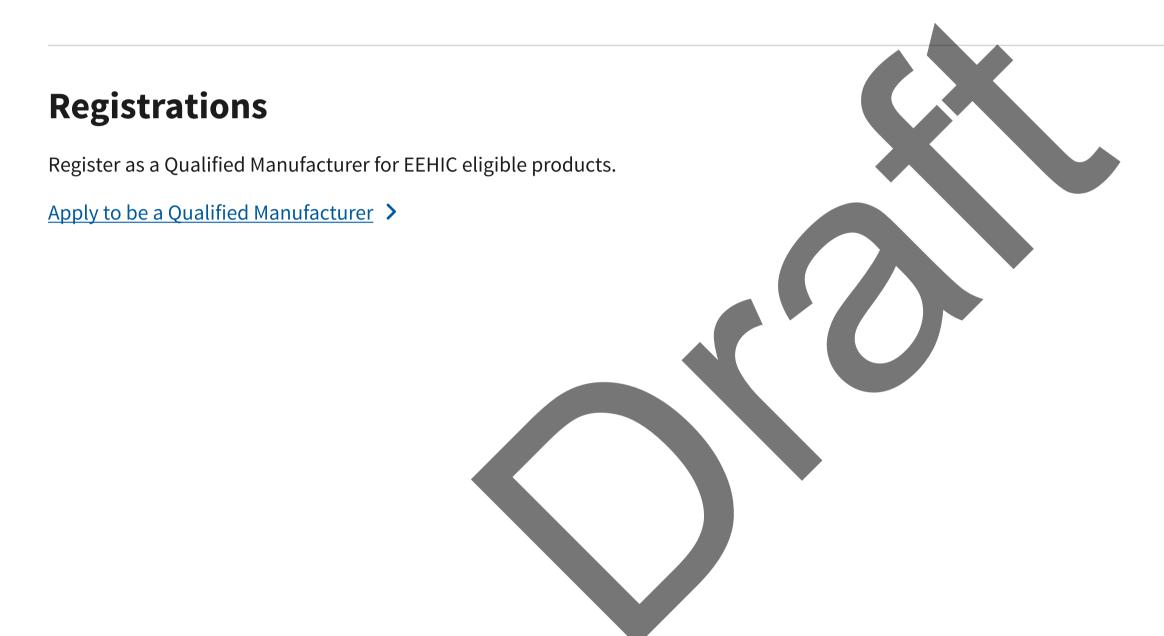




<u>Clean Energy</u> / Qualified Manufacturer

# **EEHIC Qualified Manufacturer**

To be eligible, you must currently manufacture products eligible for the Energy Efficient Home Improvement Credit.



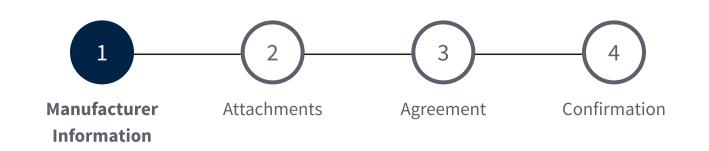




**總IRS** 

<u>Clean Energy</u> / Qualified Manufacturer / Qualified Manufacturer EEHIC Eligible Products

# **Qualified Manufacturer EEHIC Eligible Products**



## **Manufacturer Information**

Business Details	
Manufacturer Name	Thumbprint Window and Door Mfg, Incorporated
Employer ID Number (EIN)	XX-XXX1001
Authorized Official Name	Sarah Lee
Authorized Official Title	Chief Officer
Business Address	73 Drive Rd, STE 300, Phoenix, AZ 85001
Business Phone Number	480-111-2222
Business Email Address	SarahLee@ThumbprintWindowsDoors.com

# **Identification and Licensing**

(\*) Indicates a required field

Did you file Federal Income Tax Returns as part of a consolidated group? \*

Yes

No

The name of the corporation filing the consolidated income tax return \*

The EIN of the corporation filing the consolidated income tax return \*

Do you manufacture any products which are eligible for an EEHIC in TY24 and TY25? \*

Select products from a list QM currently manufactures

Yes

ligik	ole Products		
^	Windows		
	All zones		
	Northern zone only		
	Northern & North Central zones		
	All zones except Northern		
	Southern zone only		
^	Skylights		
	Northern zone only		
	All zones		
	✓ All zones except Northern		
^	Doors		
	Opaque - All zones		
	< 1/2 Lite - All zones		
	> 1/2 Lite - All zones		
	> 1/2 Lite - Northern & North Central zones only		
	> 1/2 Lite - Southern & South Central zones only		
^	Electric heat pump		
	North only  South only		
^	Natural gas heat pump		
	North only		
	South only		
^	Water Heater		
	Electric heat pump water heater		
	Natural gas heat pump water heater		
	Natural gas water heater		
	Propane water heater		
	Oil water heater		
^	Hot Water Boiler		
	Natural gas hot water boiler		
	Propane hot water boiler		
	Oil hot water boiler PIS 2023 - 2026		
	Oil hot water boiler PIS after 2026		
^	Biomass		
	Biomass stove IRC 25C(d)(2)(B)		
	Biomass boiler IRC 25C(d)(2)(B)		

# Windows (Southern zone only) ×

**Selected Products** 

Skylight (All zones except Northern) ×
Doors (Opaque - All zones) ×
Doors (<=1/2 Lite - All zones) ×
Doors (> 1/2 Lite - All zones)
Doors (> 1/2 Lite - Southern & South Central zones only)
Electric heat pump (North only) ×
Natural gas heat pump (South only) *

NEXT

**WIRS** 

Furnace

**△** Other

Oil furnace PIS 2023-2026

Oil furnace PIS 2023-2026

Central air conditioner

Enabling property

Internal heat pumps

Natural gas furnace

Propane furnace

WIRS

<u>Clean Energy</u> / Qualified Manufacturer / Qualified Manufacturer EEHIC Eligible Products

# **Qualified Manufacturer EEHIC Eligible Products**



## **Manufacturer Information**

Business Details	
Manufacturer Name	Thumbprint Window and Door Mfg, Incorporated
Employer ID Number (EIN)	XX-XXX1001
Authorized Official Name	Sarah Lee
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Business Phone Number	480-111-2222
Business Email Address	SarahLee@ThumbprintWindowsDoors.com

# **Identification and Licensing**

(\*) Indicates a required field

Did you file Federal Income Tax Returns as part of a consolidated group? \*

Yes

) IN	O	
_	manufacture any products which are eligible for	
	IC in TY24 and TY25? *	
) Ye	es o	
, IN		
	products from a list QM currently manufactures e eligible for an EEHIC in TY24 and TY25 *	
	ole Products	Selected Products
**-س		
^	Windows	Windows (Southern zone only) ×
	All zones	Skylight (All zones except Northern) ×
	Northern zone only	Doors (Opaque - All zones) ×
	Northern & North Central zones	Doors (<=1/2 Lite - All zones) ×
	All zones except Northern	Doors (> 1/2 Lite - All zones) ×
	Southern zone only	Doors (> 1/2 Lite - Southern & South Central zones only)
^	Skylights	Electric heat pump (North only) ×
	Northern zone only	Natural gas heat pump (South only)
	All zones	J map (D a.m. J map)
	✓ All zones except Northern	
^	Doors	
	Opaque - All zones	
	< 1/2 Lite - All zones	
	> 1/2 Lite - All zones	
	> 1/2 Lite - Northern & North Central	
	zones only  > 1/2 Lite - Southern & South Central	
	zones only	
	Electric heat pump	
	North only  South only	
	Journ only	
<b>\</b>	Natural gas heat pump	
	North only	
	South only	
	Water Heater	
	Water Heater	
	Electric heat pump water heater	
	Natural gas water heater	
	Natural gas water heater  Propane water heater	
	Oil water heater	
	OR Water realer	
\	Hot Water Boiler	
	Natural gas hot water boiler	
	Propane hot water boiler	
	Oil hot water boiler PIS 2023 - 2026	
	Oil hot water boiler PIS after 2026	
	Biomass	
	Biomass stove IRC 25C(d)(2)(B)	
	Biomass boiler IRC 25C(d)(2)(B)	
	Eurnaga	
	Furnace	
	Oil furnace PIS 2023-2026	
	Natural gas furnace	
	Propane furnace Oil furnace PIS 2022 2026	
	Oil furnace PIS 2023-2026	
	Other	

Central air conditioner

Enabling property

Internal heat pumps

<u>Cancel</u>

NEXT

**WIRS** 

<u>Clean Energy</u> / Qualified Manufacturer / Qualified Manufacturer EEHIC Eligible Products

# **Qualified Manufacturer EEHIC Eligible Products**



0	The following 1 error have occurred:
	Correct the following fields and then select 'NEXT'.
	1. <u>Identification and Licensing (Consolidated Group)</u> . This field is required

## **Manufacturer Information**

<b>Business Details</b>	
Manufacturer Name	Thumbprint Window and Door Mfg, Incorporated
Employer ID Number (EIN)	XX-XXX1001
Authorized Official Name	Sarah Lee
Authorized Official Title	Chief Officer
Business Address	73 Drive Rd, STE 300, Phoenix, AZ 85001
Business Phone Number	480-111-2222
Business Email Address	SarahLee@ThumbprintWindowsDoors.com

# **Identification and Licensing**

(*) Indicates a required field
Did you file Federal Income Tax Returns as part of a consolidated group? *
Yes
O No
Error: This field is required
Do you manufacture any products which are eligible for an EEHIC in TY24 and TY25? *
Yes
O No
Select products from a list QM currently manufactures

	110 111 1124 and 1123:	
Y	es	
○ N	lo	
	products from a list QM currently manufactures re eligible for an EEHIC in TY24 and TY25 *	
Eligil	ole Products	Selected Products
^	Windows	Windows (Southern zone only) ×
	All zones	Skylight (All zones except Northern) ×
	Northern zone only	Doors (Opaque - All zones) ×
	Northern & North Central zones	Doors (<=1/2 Lite - All zones) ×
	All zones except Northern	Doors (> 1/2 Lite - All zones)
	Southern zone only	Doors (> 1/2 Lite - Southern & South
^	Skylights	Central zones only)
		Electric heat pump (North only) ×
	Northern zone only	Natural gas heat pump (South only) ×
	All zones	
	All zones except Northern	
^	Doors	
	Opaque - All zones	
	< 1/2 Lite - All zones	
	> 1/2 Lite - All zones	
	> 1/2 Lite - Northern & North Central	
	zones only	
	> 1/2 Lite - Southern & South Central zones only	
^	Electric heat pump	
	North only	
	South only	
^	Natural gas heat pump	
	North only	
	South only	
^	Water Heater	
	Electric heat pump water heater	
	Natural gas heat pump water heater	
	Natural gas water heater	
	Propane water heater	
	Oil water heater	
^	Hot Water Boiler	
	Natural gas hot water boiler	
	Propane hot water boiler	
	Oil hot water boiler PIS 2023 - 2026	
	Oil hot water boiler PIS after 2026	
^	Biomass	
	Biomass stove IRC 25C(d)(2)(B)	
	Biomass boiler IRC 25C(d)(2)(B)	
^	Furnace	
	Oil furnace PIS 2023-2026	
	Natural gas furnace	
	Propane furnace	

NEXT

**MIRS** 

**△** Other

Oil furnace PIS 2023-2026

Central air conditioner

Enabling property

Internal heat pumps

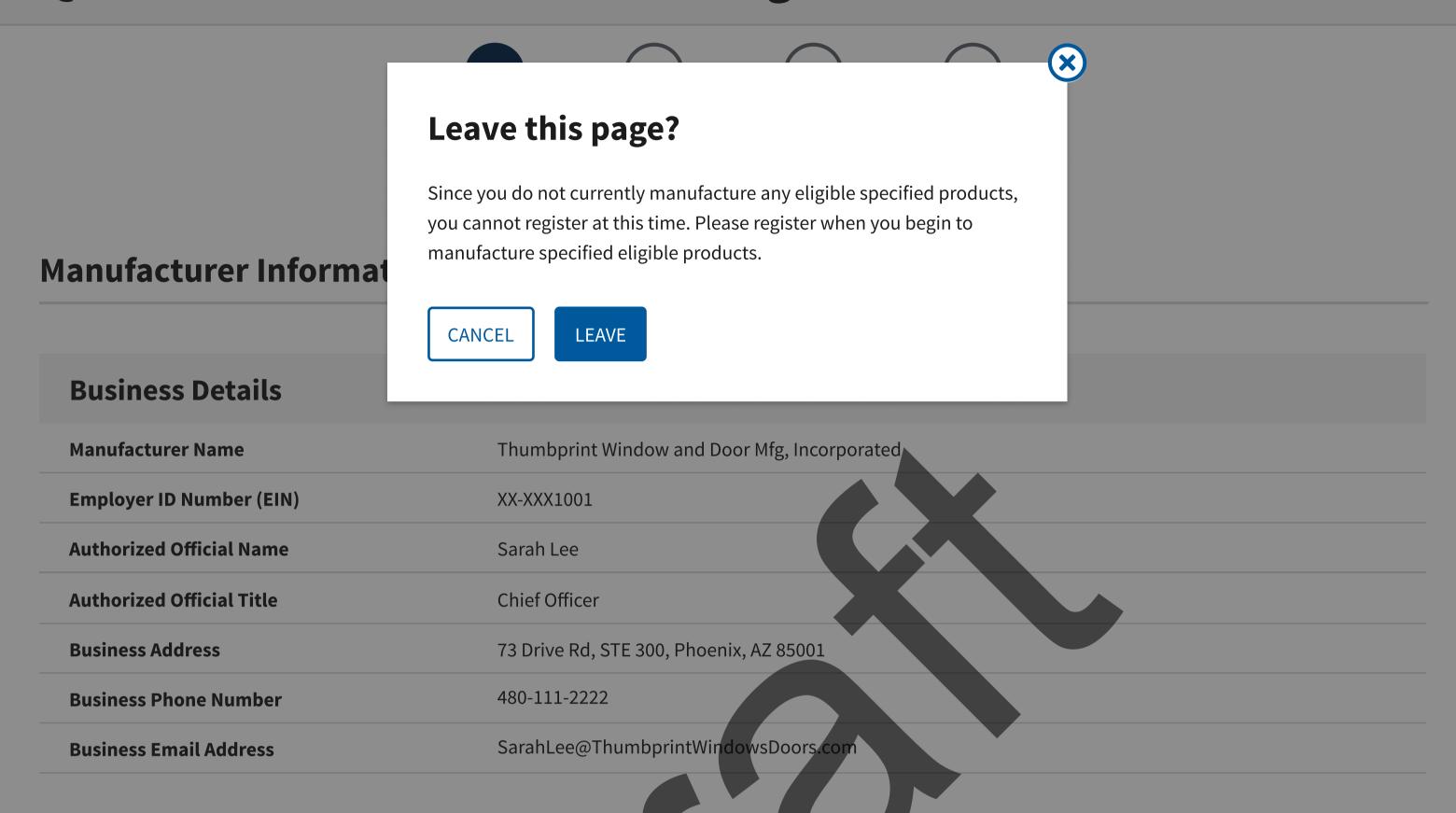
<u>Cancel</u>



MIRS

<u>Clean Energy</u> / Qualified Manufacturer / Qualified Manufacturer EEHIC Eligible Products

# Qualified Manufacturer EEHIC Eligible Products



## **Identification and Licensing**

(\*) Indicates a required field

Did you file Federal Income Tax Returns as part of a consolidated group? \*



Yes



The name of the corporation filing the consolidated income tax return \*

The EIN of the corporation filing the consolidated income tax return \*

Do you manufacture any products which are eligible for an EEHIC in TY24 and TY25? \*

Yes



No

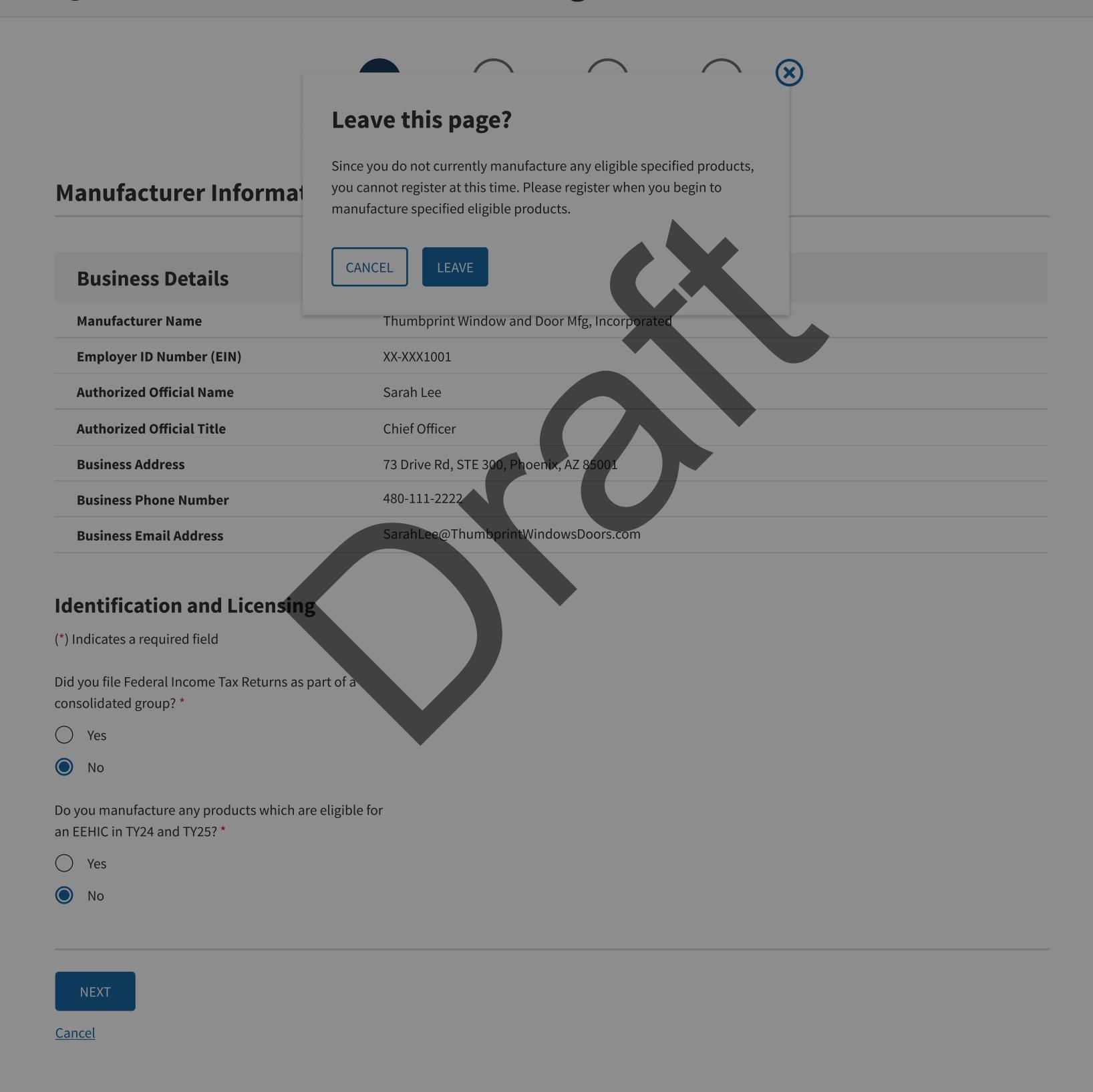
NEXT

<u>Cancel</u>



<u>Clean Energy</u> / Qualified Manufacturer / Qualified Manufacturer EEHIC Eligible Products

# **Qualified Manufacturer EEHIC Eligible Products**





<u>Clean Energy</u> / <u>Qualified Manufacturer</u> / Qualified Manufacturer Upload

# **Qualified Manufacturer Upload**



#### **Attachments**

(\*) Indicates a required field

#### **Manufacturer Website**

The website link will be used to verify your company's identity and eligibility as an EEHIC product manufacturer.

Manufacturer URL





#### **EEHIC Product Documentation**

To determine eligibility, we may need to review:

- Product certification documents
- Technical specifications and data
- Compliance statements
- Marketing materials

Please upload documentation that includes at least one of your selected eligible product categories for the purpose of verification as a qualified manufacturer. Additional guidance can be found at: [IRS website].gov

#### **Upload Documents**

Document upload **is required** in order to support your claim as a manufacturer of EEHIC eligible products.

- Maximum number of files: 3
- File types allowed are .pdf, .png, .jpg
- Maximum file size is 10MB per file

Drag and drop files here, or

SELECT FILES TO UPLOAD

BACK

NEXT

<u>Clean Energy</u> / <u>Qualified Manufacturer</u> / Qualified Manufacturer Upload

# **Qualified Manufacturer Upload**





#### **!** The following 1 error have occurred:

Correct the following fields and then select 'NEXT'.

1. <u>Upload Documents</u>. This field is required

#### **Attachments**

(\*) Indicates a required field

#### **Manufacturer Website**

The website link will be used to verify your company's identity and eligibility as an EEHIC product manufacturer.

Manufacturer URL



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To determine eligibility, we may need to review:

- Product certification documents
- Technical specifications and data
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- Marketing materials

Please upload documentation that includes at least one of your selected eligible product categories for the purpose of verification as a qualified manufacturer. Additional guidance can be found at: [IRS website].gov

#### **Upload Documents**\*

Document upload **is required** in order to support your claim as a manufacturer of EEHIC eligible products.

- Maximum number of files: 10
- File types allowed are .pdf, .png, .jpg
- Maximum file size is 10MB per file

Drag and drop files here, or SELECT FILES TO UPLOAD

Error: This field is required

**BACK** 

NEXT

<u>Cancel</u>

Sarah Lee

**Clean Energy** 

<u>Clean Energy</u> / Qualified Manufacturer / Qualification Agreement

## **EEHIC Qualification Agreement**

## **Energy Efficient Home Improvement Energy Credit**

(\*) Indicates a required field

To become a qualified manufacturer, please read and agree to the following terms and guidelines.

For purposes of establishing **Thumbprint Window and Door Mfg, Incorporated** as a qualified manufacturer as described in § 25C(h)(3) of the Internal Revenue Code, **Thumbprint Window and Door Mfg, Incorporated** hereby agrees to (1) assign a unique Product Identification Number (PIN) to each item of specified property produced by such manufacturer using the methodology described in section 5 of Revenue Procedure 2024-31 (and any subsequent guidance); (2) label each item of specified property with a PIN in the manner described in section 6 of Revenue Procedure 2024-31 (and any subsequent guidance); and (3) make periodic reports to the Internal Revenue Service providing PINs and such other information as described in any guidance that may be issued by the Secretary of the Treasury or the Secretary's delegate (Secretary), including section 7 of Revenue Procedure 2024-31 (and any subsequent guidance).

#### **Attestation**

Attesting to the statement below will act as an e-signature.

Under penalties of perjury I agree to the above statement and declare that the information contained herein is true, correct and complete to the best of my knowledge and belief. \*

SUBMIT



<u>Clean Energy</u> / Qualified Manufacturer / Qualification Agreement

## **EEHIC Qualification Agreement**

## **Energy Efficient Home**

(\*) Indicates a required field

To become a qualified manufact and guidelines.

# **Submit EEHIC Qualification Agreement?**

We'll review your application for an Agreement. If approved, you'll be assigned your QMID and you'll be able to begin submitting Qualified Manufacturer Periodic Reports (QMPRs) when it is required.

CANCEL

**SUBMIT** 

For purposes of establishing **Thumbprint** 

Mfg, Incorporated hereby agrees to (1) assign a unique Product Identification Number (PIN) to each item of specified property produced by such manufacturer using the methodology described in section 5 of Revenue Procedure 2024-31 (and any subsequent guidance); (2) label each item of specified property with a PIN in the manner described in section 6 of Revenue Procedure 2024-31 (and any subsequent guidance); and (3) make periodic reports to the Internal Revenue Service providing PINs and such other information as described in any guidance that may be issued by the Secretary of the Treasury or the Secretary's delegate (Secretary), including section 7 of Revenue Procedure 2024-31 (and any subsequent guidance).

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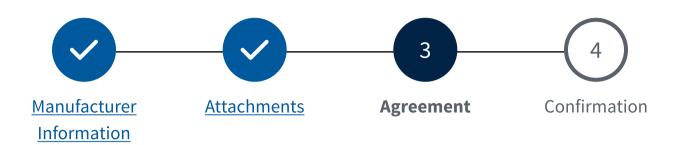
**SUBMIT** 





<u>Clean Energy</u> / Qualified Manufacturer / Qualification Agreement

## **EEHIC Qualification Agreement**





#### The following 1 error have occurred:

Correct the following fields and then select 'SUBMIT'.

1. Attestation. This field is required



(\*) Indicates a required field

To become a qualified manufacturer, please read and agree to the following terms and guidelines.

For purposes of establishing **Thumbprint Window and Door Mfg, Incorporated** as a qualified manufacturer as described in § 25C(h)(3) of the Internal Revenue Code, **Thumbprint Window and Door Mfg, Incorporated** hereby agrees to (1) assign a unique Product Identification Number (PIN) to each item of specified property produced by such manufacturer using the methodology described in section 5 of Revenue Procedure 2024-31 (and any subsequent guidance); (2) label each item of specified property with a PIN in the manner described in section 6 of Revenue Procedure 2024-31 (and any subsequent guidance); and (3) make periodic reports to the Internal Revenue Service providing PINs and such other information as described in any guidance that may be issued by the Secretary of the Treasury or the Secretary's delegate (Secretary), including section 7 of Revenue Procedure 2024-31 (and any subsequent guidance).

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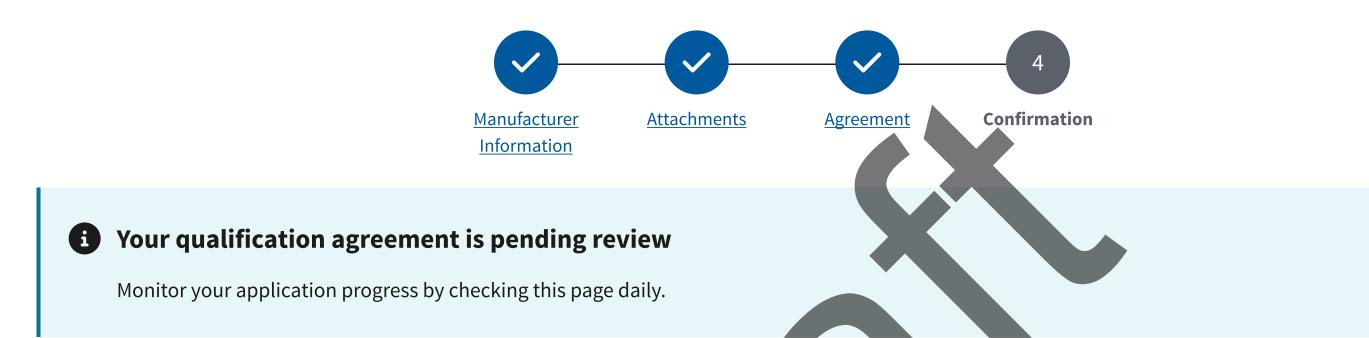
Error: This field is required

SUBMIT



<u>Clean Energy</u> / Qualified Manufacturer / Qualification Agreement

## **EEHIC Qualification Agreement**



#### **Energy Efficient Home Improvement Energy Credit**

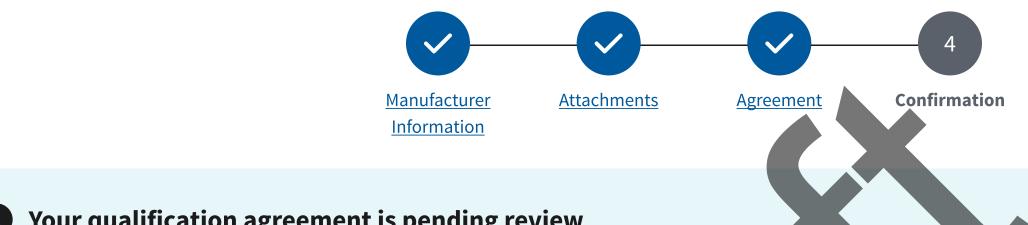
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Attestation	Under penalties of perjury I agree to the above statement and
	declare that the information contained herein is true, correct
	and complete to the best of my knowledge and belief.
Date Submitted	June 5, 2024
Status	Systematic Validation



<u>Clean Energy</u> / Qualified Manufacturer / Qualification Agreement

## **EEHIC Qualification Agreement**





Your qualification agreement is pending review

Monitor your application progress by checking this page daily.

#### **Energy Efficient Home Improvement Energy Credit**

For purposes of establishing Thumbprint Window and Door Mfg, Incorporated as a qualified manufacturer as described in § 25C(h)(3) of the Internal Revenue Code, **Thumbprint Window and Door** Mfg, Incorporated hereby agrees to (1) assign a unique Product Identification Number (PIN) to each item of specified property produced by such manufacturer using the methodology described in section 5 of Revenue Procedure 2024-31 (and any subsequent guidance); (2) label each item of specified property with a PIN in the manner described in section 6 of Revenue Procedure 2024-31 (and any subsequent guidance); and (3) make periodic reports to the Internal Revenue Service providing PINs and such other information as described in any guidance that may be issued by the Secretary of the Treasury or the Secretary's delegate (Secretary), including section 7 of Revenue Procedure 2024-31 (and any subsequent guidance).

Under penalties of perjury I agree to the above statement and
declare that the information contained herein is true, correct
and complete to the best of my knowledge and belief.
June 5, 2024
Manual Validation





# QM pending manual review and failure

<u>Clean Energy</u> / Qualified Manufacturer

# **EEHIC Qualified Manufacturer**

## **Qualification Agreement**

Read the terms and guidelines in the EEHIC Qualification Agreement.

Check the status of my submitted application >

#### **Maintain Product List**

View the list of products you manufacture that are eligible for EEHIC TY24 and TY25 as appropriate.







Logout [→

**Clean Energy** 

<u>Clean Energy</u> / Qualified Manufacturer / Qualification Agreement

## **EEHIC Qualification Agreement**

#### Additional information is needed to complete the review of your QM application.



Please contact us through the Secure Messaging application function available in Clean Energy Dashboard within ECO. Please be sure to include the following Case ID MQ-1234 in your reply. Failure to respond will result in your application being automatically rejected.

#### **Energy Efficient Home Improvement Energy Credit**

For purposes of establishing **Thumbprint Window and Door Mfg, Incorporated** as a qualified manufacturer as described in § 25C(h)(3) of the Internal Revenue Code, **Thumbprint Window and Door** Mfg, Incorporated hereby agrees to (1) assign a unique Product Identification Number (PIN) to each item of specified property produced by such manufacturer using the methodology described in section 5 of Revenue Procedure 2024-31 (and any subsequent guidance); (2) label each item of specified property with a PIN in the manner described in section 6 of Revenue Procedure 2024-31 (and any subsequent guidance); and (3) make periodic reports to the Internal Revenue Service providing PINs and such other information as described in any guidance that may be issued by the Secretary of the Treasury or the Secretary's delegate (Secretary), including section 7 of Revenue Procedure 2024-31 (and any subsequent guidance).

Attestation	Under penalties of perjury I agree to the above statement and
	declare that the information contained herein is true, correct
	and complete to the best of my knowledge and belief.
Date Submitted	June 5, 2024
Status	Pending IRS Manual Review



Sarah Lee

Thumbprint Window and Door Mfg, Incorporated 🗸



**Clean Energy** 

<u>Clean Energy</u> / Qualified Manufacturer / Qualification Agreement

## **EEHIC Qualification Agreement**



#### Agreement Rejected

Based on the information available, we were unable to verify Thumbprint Window and Door Mfg, Incorporated as a EEHIC Qualified Manufacturer. If you believe this is in error, you may submit a new application for EEHIC Qualified Manufacturer.

#### **Energy Efficient Home Improvement Energy Credit**

For purposes of establishing Thumbprint Window and Door Mfg, Incorporated as a qualified manufacturer as described in § 25C(h)(3) of the Internal Revenue Code, **Thumbprint Window and Door** Mfg, Incorporated hereby agrees to (1) assign a unique Product Identification Number (PIN) to each item of specified property produced by such manufacturer using the methodology described in section 5 of Revenue Procedure 2024-31 (and any subsequent guidance); (2) label each item of specified property with a PIN in the manner described in section 6 of Revenue Procedure 2024-31 (and any subsequent guidance); and (3) make periodic reports to the Internal Revenue Service providing PINs and such other information as described in any guidance that may be issued by the Secretary of the Treasury or the Secretary's delegate (Secretary), including section 7 of Revenue Procedure 2024-31 (and any subsequent guidance).

Under penalties of perjury I agree to the above statement and declare that the information contained herein is true, correct and complete to the best of my knowledge and belief.
June 5, 2024
Rejected

**SUBMIT NEW AGREEMENT** 



**WIRS** 

<u>Clean Energy</u> / Qualified Manufacturer / Qualified Manufacturer EEHIC Eligible Products

# **Qualified Manufacturer**

## **Manufacturer Information**

Business Details	
Manufacturer Name	Thumbprint Window and Door Mfg, Incorporated
Employer ID Number (EIN)	XX-XXX1001
Authorized Official Name	Sarah Lee
Business Address	73 Drive Rd, STE 300, Phoenix, AZ 85001
Business Phone Number	480-111-2222

**Selected Products** 

Windows (Southern zone only) ×

Doors (Opaque - All zones) ×

Doors (<=1/2 Lite - All zones) ×

Doors (> 1/2 Lite - Southern & South

Electric heat pump (North only) ×

Natural gas heat pump (South only) ×

Doors (> 1/2 Lite - All zones)

Central zones only)

Skylight (All zones except Northern) ×

#### **Identification and Licensing**

(\*) Indicates a required field

Did you file Federal Income Tax Returns as part of a consolidated group? \*

Consolidated

No

Yes

The name of the corporation filing the consolidated income tax return \*

The EIN of the corporation filing the consolidated

income tax return \*

Do you manufacture any products which are eligible for an EEHIC in TY24 and TY25? \*

allLLI

○ No

Select products from a list QM currently manufactures that are eligible for an EEHIC in TY24 and TY25 \*

## **Eligible Products**

# **∧** Windows All zones Northern zone only Northern & North Central zones All zones except Northern Southern zone only Skylights Northern zone only All zones All zones except Northern **∧** Doors Opaque - All zones < 1/2 Lite - All zones > 1/2 Lite - All zones > 1/2 Lite - Northern & North Central zones only > 1/2 Lite - Southern & South Central zones only Electric heat pump

# South only

North only

Natural gas heat pump

North only

South only

# ✓ Water Heater Electric heat pump water heater

Natural gas heat pump water heater

Natural gas water heater

Propane water heater

Oil water heater

# Hot Water BoilerNatural gas hot water boiler

Propane hot water boiler

Oil hot water boiler PIS 2023 - 2026
Oil hot water boiler PIS after 2026

## 

Biomass boiler IRC 25C(d)(2)(B)

# Oil furnace PIS 2023-2026

Furnace

Natural gas furnace

Propane furnace
Oil furnace PIS 2023-2026

# ^ Other

Central air conditioner
Enabling property

Internal heat pumps

\_\_\_\_\_

BACK



**WIRS** 





FIRST LAST NAME

Manufacturer 🗸

Profile

Help [2

Logout (

**Clean Energy** 

<u>Clean Energy</u> / Qualified Manufacturer

## **EEHIC Qualified Manufacturer**

#### **Qualified Manufacturer ID**

Your Qualified Manufacturer ID is a 4-digit unique code. This code, along with other information, will be used by consumers to claim the credit on their federal income tax return.

This code must be accepted before you can be considered as a EEHIC Qualified Manufacturer. If you're not satisfied with the generated code, you may request a new one. Once you've accepted a code, it cannot be changed.

**Your 4-digit Unique Code** 

A3G4

ACCEPT

REQUEST MORE CODE OPTIONS

#### **Qualification Agreement**

Read the terms and guidelines in the EEHIC Qualification Agreement.

Review my approved Qualified Manufacturer Agreement >

#### **Maintain Product List**

View or update the list of products they manufacture that are eligible for EEHIC TY24 and TY25 as appropriate.

Do not deselect a product until you have filed your Qualified Manufacturer Periodic Report reporting all products manufactured that require the associated product code. Future reports may be rejected if they contain PINs containing the associated product code.



<u>Clean Energy</u> / Qualified Manufacturer / Qualification Agreement

## **EEHIC Qualification Agreement**



#### Success!

Your approval as an Energy Efficient Home Improvement Credit qualified manufacturer is pending on the acceptance of your QMID 4-digit unique code. Please return to the EEHIC QM landing page to accept your QMID.

You will receive a letter informing you that you have registered in ECO as a qualified manufacturer for the purpose of EEHIC.

#### **Energy Efficient Home Improvement Energy Credit**

For purposes of establishing Thumbprint Window and Door Mfg, Incorporated as a qualified manufacturer as described in § 25C(h)(3) of the Internal Revenue Code, Thumbprint Window and Door Mfg, Incorporated hereby agrees to (1) assign a unique Product Identification Number (PIN) to each item of specified property produced by such manufacturer using the methodology described in section 5 of Revenue Procedure 2024-31 (and any subsequent guidance); (2) label each item of specified property with a PIN in the manner described in section 6 of Revenue Procedure 2024-31 (and any subsequent guidance); and (3) make periodic reports to the Internal Revenue Service providing PINs and such other information as described in any guidance that may be issued by the Secretary of the Treasury or the Secretary's delegate (Secretary), including section 7 of Revenue Procedure 2024-31 (and any subsequent guidance).

Attestation	Under penalties of perjury I agree to the above statement and
	declare that the information contained herein is true, correct
	and complete to the best of my knowledge and belief.
Date Submitted	June 5, 2024
Date Approved	June 14, 2024
Status	Approved







Clean Energy / Qualified Manufacturer

## **EEHIC Qualified Manufacturer**

#### **Qualified Manufacturer ID**

Your Qualified Manufacturer ID is a 4-digit unique code. This code, along with other information, will be used by consumers to claim the credit on their federal income tax return.

This code must be accepted before you can be considered as a EEHIC Qualified Manufacturer. If you're not satisfied with the generated code, you may request a new one. Once you've accepted a code, it cannot be changed.

**Your 4-digit Unique Code** 

ACCEPT

REQUEST MORE CODE OPTIONS

**A3G4** 

#### **Qualification Agreement**

Read the terms and guidelines in the EEHIC Qualification Agreement.

Review my approved Qualified Manufacturer Agreement >

#### **Maintain Product List**

View or update the list of products they manufacture that are eligible for EEHIC TY24 and TY25 as appropriate.

Do not deselect a product until you have filed your Qualified Manufacturer Periodic Report reporting all products manufactured that require the associated product code. Future reports may be rejected if they contain PINs containing the associated product code.



SARAH LEE

**Clean Energy** 

<u>Clean Energy</u> / Qualified Manufacturer

## **EEHIC Qualified Manufacturer**

#### **Qualified Manufacturer ID**

Your Qualified Manufacturer ID is a 4-digit unique code. This code, along with other information, will be used by consumers to claim the credit on their federal income tax return.

This code must be accepted before you can be considered as a EEHIC Qualified Manufacturer. If you're not satisfied with the generated code, you may request a new one. **Once you've accepted a code, it cannot be changed.** 



#### **Qualification Agreement**

Read the terms and guidelines in the EEHIC Qualification Agreement.

Review my approved Qualified Manufacturer Agreement >

#### **Maintain Product List**

View or update the list of products they manufacture that are eligible for EEHIC TY24 and TY25 as appropriate.

Do not deselect a product until you have filed your Qualified Manufacturer Periodic Report reporting all products manufactured that require the associated product code. Future reports may be rejected if they contain PINs containing the associated product code.



FIRST LAST NAME

Manufacturer 🗸

2 Profile

Help [2

Logout (-

**Clean Energy** 

<u>Clean Energy</u> / Qualified Manufacturer

## **EEHIC Qualified Manufacturer**

Thumbprint Window and Door Mfg, Incorporated - X2Y3

#### **Qualified Manufacturer ID**

Your Qualified Manufacturer ID is a 4-digit unique code. This code, along with other information, will be used by consumers to claim the credit on their federal income tax return.

**Your 4-digit Unique Code** 

**X2Y3** 

#### **Qualification Agreement**

Read the terms and guidelines in the EEHIC Qualification Agreement.

Review my approved Qualified Manufacturer Agreement

#### **Maintain Product List**

View or update the list of products they manufacture that are eligible for EEHIC TY24 and TY25 as appropriate.

Do not deselect a product until you have filed your Qualified Manufacturer Periodic Report reporting all products manufactured that require the associated product code. Future reports may be rejected if they contain PINs containing the associated product code.



<u>Clean Energy</u> / Qualified Manufacturer / Qualification Agreement

# **EEHIC Qualification Agreement**

Thumbprint Window and Door Mfg, Incorporated - X2Y3



#### Success!

You are approved as a qualified manufacturer and your QMID 4-digit unique code is shown below.

You will receive a letter informing you that you have registered in ECO for qualified manufacturer status for purpose of the Energy Efficient Home Improvement Credit.

#### **Energy Efficient Home Improvement Energy Credit**

For purposes of establishing Thumbprint Window and Door Mfg, Incorporated as a qualified manufacturer as described in § 25C(h)(3) of the Internal Revenue Code, **Thumbprint Window and Door** Mfg, Incorporated hereby agrees to (1) assign a unique Product Identification Number (PIN) to each item of specified property produced by such manufacturer using the methodology described in section 5 of Revenue Procedure 2024-31 (and any subsequent guidance); (2) label each item of specified property with a PIN in the manner described in section 6 of Revenue Procedure 2024-31 (and any subsequent guidance); and (3) make periodic reports to the Internal Revenue Service providing PINs and such other information as described in any guidance that may be issued by the Secretary of the Treasury or the Secretary's delegate (Secretary), including section 7 of Revenue Procedure 2024-31 (and any subsequent guidance).

Attestation	Under penalties of perjury I agree to the above statement and declare that the information contained herein is true, correct and complete to the best of my knowledge and belief.
Date Submitted	June 5, 2024
Date Approved	June 14, 2024
Status	Approved
Your 4-digit Unique Code	X2Y3

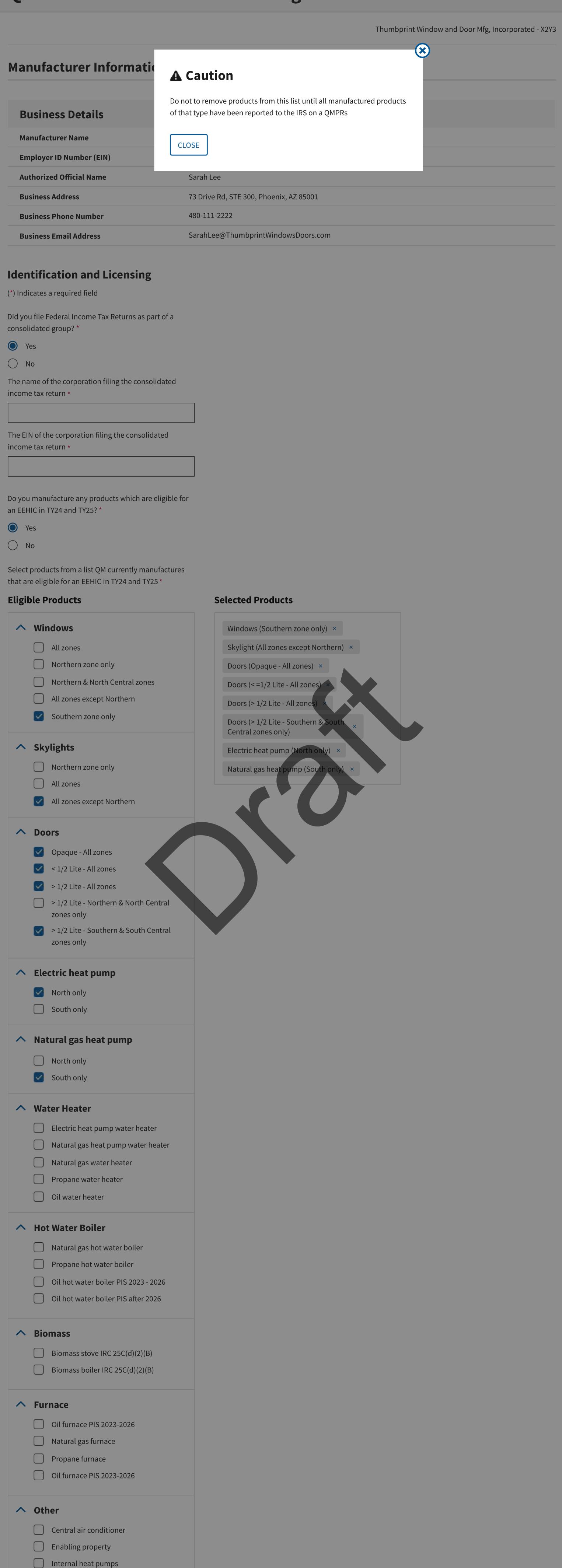






<u>Clean Energy</u> / Qualified Manufacturer / Qualified Manufacturer EEHIC Eligible Products

# **Qualified Manufacturer EEHIC Eligible Products**



BACK UPDATE



Clean Energy / Qualified Manufacturer / Qualified Manufacturer EEHIC Eligible Products

# **Qualified Manufacturer EEHIC Eligible Products**

Thumbprint Window and Door Mfg, Incorporated - X2Y3

Mar	nufacturer Information	
В	usiness Details	
Em Au Bu	nnufacturer Name nployer ID Number (EIN) thorized Official Name siness Address siness Phone Number siness Email Address	Thumbprint Window and Door Mfg, Incorporated  XX-XXX1001  Sarah Lee  73 Drive Rd, STE 300, Phoenix, AZ 85001  480-111-2222  SarahLee@ThumbprintWindowsDoors.com
	tification and Licensing	
Did you consol  Y  N  The na	u file Federal Income Tax Returns as part of a idated group? *  Yes  Ionome of the corporation filing the consolidated e tax return *	
	N of the corporation filing the consolidated e tax return *	
an EEH	n manufacture any products which are eligible fo HIC in TY24 and TY25? * Yes No products from a list QM currently manufactures	
that ar	re eligible for an EEHIC in TY24 and TY25*  ble Products	Selected Products
	Windows  All zones  Northern zone only  Northern & North Central zones  All zones except Northern  Southern zone only	Windows (Southern zone only) ×  Skylight (All zones except Northern) ×  Doors (Opaque - All zones) ×  Doors (<=1/2 Lite - All zones) ×  Doors (> 1/2 Lite - All zones) ×  Doors (> 1/2 Lite - Southern & South ×  Central zones only)  Electric heat pump (North only) ×  Natural gas heat pump (South only) ×
	<ul> <li>Doors</li> <li>✓ Opaque - All zones</li> <li>✓ &lt; 1/2 Lite - All zones</li> <li>✓ &gt; 1/2 Lite - All zones</li> <li>✓ &gt; 1/2 Lite - Northern &amp; North Central zones only</li> <li>✓ &gt; 1/2 Lite - Southern &amp; South Central zones only</li> </ul>	
^	Electric heat pump  North only  South only	
^	Natural gas heat pump  North only  South only	
^	Water Heater  Electric heat pump water heater  Natural gas heat pump water heater  Natural gas water heater  Propane water heater  Oil water heater	
^	Hot Water Boiler  Natural gas hot water boiler  Propane hot water boiler  Oil hot water boiler PIS 2023 - 2026  Oil hot water boiler PIS after 2026	
^	Biomass  Biomass stove IRC 25C(d)(2)(B)  Biomass boiler IRC 25C(d)(2)(B)	
^	Furnace Oil furnace PIS 2023-2026 Natural gas furnace Propane furnace Oil furnace PIS 2023-2026	
	Other  Central air conditioner  Enabling property  Internal heat pumps	

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<u>Clean Energy</u> / Qualified Manufacturer / Qualified Manufacturer EEHIC Eligible Products

# **Qualified Manufacturer EEHIC Eligible Products**

Thumbprint Window and Door Mfg, Incorporated - X2Y3

Manufacturer Information	
Business Details	
Manufacturer Name	Thumbprint Window and Door Mfg, Incorporated
Employer ID Number (EIN)  Authorized Official Name	XX-XXX1001 Sarah Lee
Business Address	73 Drive Rd, STE 300, Phoenix, AZ 85001
Business Phone Number  Business Email Address	480-111-2222 SarahLee@ThumbprintWindowsDoors.com
Identification and Licensing  (*) Indicates a required field	
Did you file Federal Income Tax Returns as part of a consolidated group? *  Yes  No	
Do you manufacture any products which are eligible fo	or
an EEHIC in TY24 and TY25? *  Yes  No	
Select products from a list QM currently manufactures that are eligible for an EEHIC in TY24 and TY25 *	
Eligible Products	Selected Products
✓ Windows All zones	Windows (Southern zone only) ×  Skylight (All zones except Northern) ×
Northern zone only	Doors (Opaque - All zones) ×
Northern & North Central zones  All zones except Northern	Doors (<=1/2 Lite - All zones) ×
Southern zone only	Doors (> 1/2 Lite - All zones) ×  Doors (> 1/2 Lite - Southern & South
Skylights	Central zones only)
Northern zone only	Electric heat pump (North only) ×  Natural gas heat pump (South only) ×
All zones  All zones except Northern	
^ Doors	
<ul><li>✓ Opaque - All zones</li><li>✓ &lt; 1/2 Lite - All zones</li></ul>	
> 1/2 Lite - All zones > 1/2 Lite - All zones	
> 1/2 Lite - Northern & North Central zones only	
> 1/2 Lite - Southern & South Central zones only	
Electric heat pump	
North only  South only	
^ Natural gas heat pump	
North only	
South only	
^ Water Heater	
<ul><li>Electric heat pump water heater</li><li>Natural gas heat pump water heater</li></ul>	
Natural gas water heater	
Oil water heater	
Hot Water Boiler	
Natural gas hot water boiler	
Oil hot water boiler PIS 2023 - 2026	
Oil hot water boiler PIS after 2026	
<b>∧</b> Biomass	
Biomass stove IRC 25C(d)(2)(B)	
Biomass boiler IRC 25C(d)(2)(B)	
Furnace	
Oil furnace PIS 2023-2026  Natural gas furnace	
Natural gas furnace  Propane furnace	
Oil furnace PIS 2023-2026	
^ Other	
Central air conditioner	
Enabling property  Internal heat pumps	

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**WAIRS** 

<u>Clean Energy</u> / Qualified Manufacturer / Qualified Manufacturer EEHIC Eligible Products

# **Qualified Manufacturer Eligible Products**

Thumbprint Window and Door Mfg, Incorporated - X2Y3 (X) **Manufacturer Informat Save changes?** This will update the eligible product list for Amazing Windows and **Business Details** Doors. **Manufacturer Name** CANCEL SAVE **Employer ID Number (EIN) Authorized Official Name** Sarah Lee 73 Drive Rd, STE 300, Phoenix, AZ 85001 **Business Address Business Phone Number** 480-111-2222 Sarah Lee @Thumbprint Windows Doors. com**Business Email Address Identification and Licensing** (\*) Indicates a required field Did you file Federal Income Tax Returns as part of a consolidated group? No The name of the corporation filing the consolidated income tax return \* The EIN of the corporation filing the consolidated income tax return \* Do you manufacture any products which are eligible for an EEHIC in TY24 and TY25? \* Yes No Select products from a list QM currently manufactures that are eligible for an EEHIC in TY24 and TY25 \* **Selected Products Eligible Products ∧** Windows Windows (Southern zone only) × Skylight (All zones except Northern) × All zones Northern zone only Doors (Opaque - All zones) × Northern & North Central zones Doors (<=1/2 Lite - All zones) × All zones except Northern Doors (> 1/2 Lite - All zones) Southern zone only Doors (> 1/2 Lite - Southern & Sout Central zones only) Skylights Electric heat pump (North only) × Northern zone only Natural gas heat pump (South only) × All zones All zones except Northern **∧** Doors Opaque - All zones < 1/2 Lite - All zones > 1/2 Lite - All zones > 1/2 Lite - Northern & North Central zones only > 1/2 Lite - Southern & South Central zones only Electric heat pump North only South only **△** Natural gas heat pump North only South only **△** Water Heater Electric heat pump water heater Natural gas heat pump water heater Natural gas water heater Propane water heater Oil water heater **∧** Hot Water Boiler Natural gas hot water boiler Propane hot water boiler Oil hot water boiler PIS 2023 - 2026 Oil hot water boiler PIS after 2026 **∧** Biomass Biomass stove IRC 25C(d)(2)(B) Biomass boiler IRC 25C(d)(2)(B) **∧** Furnace Oil furnace PIS 2023-2026 Natural gas furnace Propane furnace Oil furnace PIS 2023-2026 **△** Other Central air conditioner Enabling property Internal heat pumps

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IRS privacy guidance about email

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Cookies on IRS.gov

<u>contact</u>

Report phishing

Identity Theft Central

<u>Taxpayer Bill of Rights</u>

Security of your information

Q

English Español

# IRS privacy policy

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Pay

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Civil rights

Privacy Impact Assessment

Vulnerability disclosure policy

Safeguards program

used to identify you. The IRS uses this website to provide information about IRS services and programs. This website includes specific applications which provide more services or enable us to respond to specific questions from website visitors. We won't collect personal information about you just because you visit this Internet site. Some applications on this website provide you with the opportunity Criminal Investigation to order forms, ask questions requiring a response, sign up for electronic newsletters, participate in focus groups and customer surveys, or learn the status Whistleblower Office of filed returns or anticipated payments. Using these services is voluntary and may require that you provide additional personal information to us. Providing the Volunteer requested information implies your consent for us to use this data in order to Freedom of Information Act respond to your specific request.

**Credits & Deductions** 

Forms & Instructions

requests for certain services or information. Providing your information is process your transaction. When information is required, we will let you know before we collect it. We publish specific information on records the

IRS privacy policy overview Information we may collect All personal information you provide to us is voluntary. We may collect personal information about you (such as name, email address, Social Security number or other unique identifier) only if you specifically and knowingly provide it to us. We will use your information to process

Thank you for visiting the Internal Revenue Service's website, an official United

States Government System, and reviewing our privacy policy. Our privacy policy explains how we handle the personally identifiable information (PII) that you

provide to us when you visit us online to browse, obtain information, or conduct a

transaction. PII includes information that is personal in nature and which might be

IRS may collect in the IRS Privacy Act System of Records Notices on the

Taxpayer Bill of Rights What you should know

generally voluntary, but if it is not provided, we might not be able to U.S. Department of the Treasury System of Records Notices 

✓ page. Why we collect personal information We collect PII and other information only as necessary to administer our programs under the authority of the Internal Revenue Code and the protections of the Code and the Privacy Act. The information you provide

will be used only for that purpose. We do not sell the information collected at this site or any other information we collect. You do not have to give us personal information to visit our website. For more information on authority, visit the agency, its mission and statutory authority page. We publish specific information on the purpose and authority for records the IRS may collect in the IRS Privacy Act System of Records Notices on the U.S. Department of the Treasury System of Records Notices 

✓ page. How we use your personal information

# of Records Notices 2 page.

Throughout our website, we will let you know if the information we ask you to provide is voluntary or required. By providing your personal information, you give us consent to use the information only for the purpose for which it was collected. We describe those purposes when we collect information. We will ask for your consent before using the information you provide for any secondary purpose other than those required by federal law. We will disclose your information only authorized by law and as listed in the routine uses published in the IRS Privacy Act System of Records Notices on the <u>U.S. Department of the Treasury System</u>

We protect your information in a secure and readily accessible

# environment. We also monitor network traffic to identify unauthorized

attempts to upload or change information or otherwise cause damage to the web service. We focus on web site security so that this service remains available to you and other visitors. No attempts are made to identify individual users unless illegal behavior is suspected. For more information on security, visit our security of your information page. Umbrella privacy notice for tax returns The various inquiries made of individuals by the IRS during tax administration are part of a single process. Rather than include the same Privacy Act notice information in many forms or letters that are repeated contacts with the same individual about the same situation, the IRS has adopted an "umbrella" approach where the first contact of a series

includes a notice that the individual may keep and that would apply to all

recipient from receiving repetitious and unnecessary identical notices.

also tell you what could happen if we do not receive it and whether your response is voluntary, required to obtain a benefit, or mandatory under

future inquiries related to that situation. This approach spares the

Disclosure, Privacy Act, and Paperwork Reduction Act Notice

#### The IRS Restructuring and Reform Act of 1998, the Privacy Act of 1974, and the Paperwork Reduction Act of 1980 require that when we ask you for information, we must first tell you our legal right to ask for the information, why we are asking for it, and how it will be used. We must

email address.

This notice applies to all records and other material (in paper or electronic format) you file with us, including this tax return. It also applies to any questions we need to ask you so we can complete, correct, or process your return; figure your tax; and collect tax, interest, or penalties. Our legal right to ask for information is Internal Revenue Code sections 6001, 6011, and 6012(a), and their regulations. They say that you must file a return or statement with us for any tax you are liable for. Your response is mandatory under these sections. Code section 6109 requires you to provide your identifying number on the return. This is so we know who you are and can process your return and other papers. You must fill in all parts of the tax form that apply to you. But you do not have to check the

boxes for the Presidential Election Campaign Fund or for the third-party designee. You also do not have to provide your daytime phone number or

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid

OMB control number. Books or records relating to a form, or its

instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. We ask for tax return information to carry out the tax laws of the United States. We need it to figure and collect the right amount of tax. If you do not file a return, do not provide the information we ask for, or provide fraudulent information, you may be charged penalties and be subject to criminal prosecution. We may also have to disallow the exemptions, exclusions, credits, deductions, or adjustments shown on the tax return. This could make the tax higher or delay any refund. Interest may also be charged. Generally, tax returns and return information are confidential, as stated in Code section 6103. However, Code section 6103 allows or requires the Internal Revenue Service to disclose or give the information shown on your tax return to others as described in the Code. For example, we may disclose your tax information to the Department of Justice to enforce the

tax laws, both civil and criminal, and to cities, states, the District of

Columbia, and U.S. commonwealths or territories to carry out their tax laws. We may disclose your tax information to the Department of Treasury and contractors for tax administration purposes; and to other persons as necessary to obtain information needed to determine the amount of or to

collect the tax you owe. We may disclose your tax information to the Comptroller General of the United States to permit the Comptroller

information to committees of Congress; federal, state, and local child support agencies; and to other federal agencies for the purposes of determining entitlement for benefits or the eligibility for and the

General to review the Internal Revenue Service. We may disclose your tax

repayment of loans. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. Please keep this notice with your records. It may help you if we ask you for other information. If you have questions about the rules for filing and giving information, please call or visit any Internal Revenue Service office. We welcome comments on forms We try to create forms and instructions that can be easily understood. Often this is difficult to do because our tax laws are very complex. For some people with income mostly from wages, filling in the forms is easy. For others who have businesses, pensions, stocks, rental income, or other investments, it is more difficult. If you have suggestions for making these forms simpler, we would be happy to hear from you. You can send us comments through IRS.gov/formscomments. Or you can send your comments to Internal Revenue Service, Tax Forms and Publications Division, 1111 Constitution Ave. NW, IR6526, Washington, DC 20224. Don't send your return to this address. Instead, see the addresses at the end of these instructions.

Although we can't respond individually to each comment received, we do appreciate your feedback and will consider your comments as we revise

The following table shows burden estimates based on current statutory requirements as of November 2023 for taxpayers filing a 2023 Form 1040 or 1040SR tax return. Time spent and out-of-pocket costs are presented

recordkeeping representing the largest component. Out-of-pocket costs

separately. Time burden is broken out by taxpayer activity, with

our tax forms and instructions.

Estimates of taxpayer burden

include any expenses incurred by taxpayers to prepare and submit their tax returns. Examples include tax return preparation and submission fees, postage and photocopying costs, and tax return preparation software costs. While these estimates don't include burden associated with postfiling activities, IRS operational data indicate that electronically prepared and filed returns have fewer arithmetic errors, implying lower post-filing burden. Reported time and cost burdens are national averages and don't necessarily reflect a "typical" case. Most taxpayers experience lower than average burden, with taxpayer burden varying considerably by taxpayer type. For instance, the estimated average time burden for all taxpayers

filing a Form 1040 or 1040SR is 13 hours, with an average cost of \$270 per return. This average includes all associated forms and schedules, across

Within this estimate, there is significant variation in taxpayer activity. For example, nonbusiness taxpayers are expected to have an average burden of about 9 hours and \$150, while business taxpayers are expected to have

an average burden of about 24 hours and \$560. Similarly, tax return

depending on the tax situation of the taxpayer, the type of software or

For more information on taxpayer burden see Pub. 5743. If you have

comments concerning the time and cost estimates below, you can contact us at either one of the addresses shown under We Welcome Comments on

preparation fees and other out-of-pocket costs vary extensively

professional preparer used, and the geographic location.

\*Detail may not add to total time due to rounding.

\*\*\*You are considered a "business" filer if you file o

following with Form 1040 or 1040-SR: Schedule C, E, or F or F

protecting the pr

re protected by the

he Freedom of Into

We protect your privacy in <u>online</u> and in-person meetings just as we do with all other interactions. We make sure we authenticate all attendees' identity, their authorization to be in the meeting, and their need to know. The IRS might need to <u>record</u> a meeting you attend, with your consent. Designated IRS hosts may record meetings. If we do so, we will notify all

participants we are recording. By joining and staying in the recorded

meeting, you consent to the recording. To opt out of recording, you may leave a recorded meeting. If this is an in-person meeting about your tax account, we follow IRC 7521(a) . In such a meeting, you may request to record, with prior notice to the IRS, and the IRS may also record. All such recordings become federal records, which we protect and keep following

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rights of

IRS Electronic Freedom of Information Act

on about these laws. We document

icial for Privat (SAOP), as mandated by OMB M-16-

responsibility and accountability for ensuring the n of information privacy protections, including

ance with federal laws, regulations, and policies

privacy. The SAOP for the IRS is positioned at

ws in IRM 10.5.1, Privacy Policy.

\*\*Dollars rounded to the nearest \$10.

You are considered a "nonbusiness" filer

schedules or forms with Form 1040 (

Your privacy right

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Forms.

all tax return preparation methods and taxpayer activities.

Estimated average taxpayer burden (in hours) for individuals by activity Percentage Total Record- Tax Form Type of of returns time\* keeping planning comp taxpayer subm All taxpayers 100% 4 13 Nonbusiness 9 3 taxpayers\*\*\* 12 Business 24 taxpayers\*\*\*

#### Report phishing · Identity theft, fraud & scams Privacy Impact Assessments <u>Taxpayer Bill of Rights</u> · Security of your information

policy topics

IRS Privacy Guidance About Email Contact

· Links to other websites

Cookies on IRS.gov

Meeting recordings

federal privacy, security, and records requirements. If we use a third-party application or service, we still protect your privacy. Our agreement with that vendor requires that IRS privacy policies apply and override those of the application or service. For more detailed information, please refer to these Internal Revenue Manual sections:

10.5.1.6.14.2 Recordings in the Workplace

5.1.12.3, Taxpayer Recording of Interviews

4.10.3.3.6 Requests to Audio Record Interviews

25.5.5.4.4, Right to Make an Audio Recording of the Proceeding

risks at the beginning of and throughout the development life cycle of a

shared, accessed, secured and stored. The PCLIA uses the Fair Information

Provide assurance to the public about the protection of privacy and

Approved PCLIAs are published on the IRS's Privacy Impact Assessment

program or system. PCLIAs help the public understand what PII the agency is collecting, why it is being collected, and how it will be used,

Practice Principles (FIPPs) to assess and mitigate any impact on an individual's privacy. Generally, a PCLIA is required before a program or

• 10.5.1.6.18.2 Online Meeting Tools

• 10.5.1.6.15, Contractors

- **Privacy compliance programs**  Privacy and civil liberty impact assessments (PCLIA) A PCLIA is a decision-making tool used to identify and mitigate privacy
  - Ensure conformance with applicable legal, regulatory, and policy requirements for privacy. Determine the risks and effects. · Evaluate protections and alternative processes to mitigate potential

constitutional rights.

page unless they are classified.

System of records notice (SORN)

system containing PII becomes operational.

Generally, a PCLIA should accomplish these goals:

agency from which information is retrieved by a unique personal identifier assigned to an individual. A SORN is a formal notice to the public published in the Federal Register that identifies the purpose for which PII is collected, from whom and what type of PII is collected, how the PII is shared externally (routine uses), and how to access and correct any PII maintained by the department or agency.

A SORN is required when a government agency has a system of records as defined above. In some instances, the agency may have an existing SORN

A System of Records is a group of records under the control of any federal

publication and are sent to OMB and Congress for comment. After, they are published in the Federal Register for thirty days to give the public notice and time to comment. A program or system may not become operational until the SORN has been published for 30 days. All IRS SORNs published in the Federal Register can be found on the U.S.

<u>Department of the Treasury System of Records Notices</u> webpage. There

is a section labeled "Exemptions claimed for the system" that lists any

A computer matching program is required by the Privacy Act for any

or a system of records with non-federal records, for establishing or

computerized comparison of two or more automated systems of records,

exemptions to the Privacy Act at the end of each SORN.

Computer matching agreements

Publicly-available privacy reports

All SORNs are approved by the agency's Chief Privacy Officer prior to

that covers a collection of systems or programs.

verifying eligibility or compliance as it relates to cash or in-kind assistance or payments under federal benefit programs. Notices for approved computer matching programs are published in the Federal Register and can be found on the <u>U.S. Department of the Treasury</u> Computer Matching Programs webpage. There are exemptions for computer matching agreements for internal systems used for tax administration purposes.

In accordance with Section 522 of the Consolidated Appropriations Act of 2005, the Department of the Treasury prepares a report to Congress on an

implementation of section 552a of title 5, 11 United States Code, internal

Information on IRS Privacy Act Implementation Rules can be found at the Federal Register Privacy Act Implementation for the U.S. Department of

annual basis covering the Department's activities which affect privacy. These activities include complaints of privacy violations,

controls, as well as other relevant matters. A listing of all publicly available privacy reports can be found at the U.S. Department of the

Privacy Act implementation rules and exemptions

<u>Treasury Privacy Act Annual Reports</u> webpage.

the Treasury ☑.

#### Exemptions to the Privacy Act can be found near the end of each individual SORN, in the "Exemptions claimed for the system," as well as in <u>Treasury Regulation 31 CFR 1.36</u> . IRS Privacy Program Plan

purpose of the IRS Privacy Program Plan PDF.

· IRS's privacy protection responsibilities

The plan provides an overview of the:

 A description of the structure of the privacy program · Resources dedicated to the privacy program Role of the Senior Agency Official for Privacy (SAOP) and other privacy officials and staff Strategic goals and objectives of the privacy program Management controls in place or planned for meeting applicable

privacy requirements and managing privacy risks

Information necessary by the agency's privacy requirements

Ensuring the IRS preserves and enhances public confidence by properly protecting, retaining and disclosing taxpayer information is the main

# Privacy Act requests Overview

How to write a Privacy Act request

Where to send your Privacy Act request

- **Privacy complaints**
- What is a privacy complaint? A privacy complaint is a written allegation filed with the Service's Office of Privacy, Governmental Liaison and Disclosure, regarding a potential

· General IRS privacy policy and procedures

- problem or violation of privacy protections in the administration of IRS programs and operations that may cause harm or violation of your personal or information privacy. This complaint or inquiry may concern: Issues regarding consent, collection, and appropriate notice · Issues regarding unauthorized disclosures
- Before you submit a privacy complaint The Office of Privacy, Governmental Liaison and Disclosure can't assist you with any type of tax matter. We may only address questions about IRS

privacy policies or complaints you may have regarding how IRS uses and

#### collects personal information. Do not send in any sensitive information through this correspondence. Please include as much information as possible to help with our research and response to your query, as appropriate and known. Include the date

of the incident, the date of discovery, and what personal information was affected. IRS takes your privacy concerns very seriously, and will respond fully and timely. Please allow up to four weeks for a written response to your complaint or inquiry, so that we have time to research and resolve. Where to write Write the Director, Office of Privacy, Governmental Liaison and Disclosure if you have any questions or comments regarding the IRS website's privacy policy or to submit a privacy complaint.

Director, Office of Privacy, Governmental Liaison and Disclosure

**RESOLVE AN ISSUE** 

IRS Notices and Letters

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Internal Revenue Service

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Washington, DC 20224

Room 7050 OS:P

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