

### PRIVACY THRESHOLD ANALYSIS (PTA)

This form serves as the official determination by the DHS Privacy Office to identify the privacy compliance requirements for all Departmental uses of personally identifiable information (PII).

A Privacy Threshold Analysis (PTA) serves as the document used to identify information technology (IT) systems, information collections/forms, technologies, rulemakings, programs, information sharing arrangements, or pilot projects that involve PII and other activities that otherwise impact the privacy of individuals as determined by the Chief Privacy Officer, pursuant to Section 222 of the Homeland Security Act, and to assess whether there is a need for additional Privacy Compliance Documentation. A PTA includes a general description of the IT system, information collection, form, technology, rulemaking, program, pilot project, information sharing arrangement, or other Department activity and describes what PII is collected (and from whom) and how that information is used and managed.

Please complete the attached Privacy Threshold Analysis and submit it to your component Privacy Office. After review by your component Privacy Officer the PTA is sent to the Department's Senior Director for Privacy Compliance for action. If you do not have a component Privacy Office, please send the PTA to the DHS Privacy Office:

Senior Director, Privacy Compliance
The Privacy Office
U.S. Department of Homeland Security
Washington, DC 20528
Tel: 202-343-1717

### PIA@hq.dhs.gov

Upon receipt from your component Privacy Office, the DHS Privacy Office will review this form and assess whether any privacy compliance documentation is required. If compliance documentation is required – such as Privacy Impact Assessment (PIA), System of Records Notice (SORN), Privacy Act Statement, or Computer Matching Agreement (CMA) – the DHS Privacy Office or component Privacy Office will send you a copy of the relevant compliance template to complete and return.



# **Privacy Threshold Analysis (PTA)**

# Specialized Template for Information Collections (IC) and Forms

The Forms-PTA is a specialized template for Information Collections and Forms. This specialized PTA must accompany all Information Collections submitted as part of the Paperwork Reduction Act process (any instrument for collection (form, survey, questionnaire, etc.) from ten or more members of the public). Components may use this PTA to assess internal, component-specific forms as well.

Form Number:	I-131F		
Form Title:	Form I-131F, Application Spouses and Stepchildre		Place for Certain Noncitizen
Component:	U.S. Citizenship and Immigration Services (USCIS)	Office:	Service Center Operations Directorate (SCOPS)

### IF COVERED BY THE PAPERWORK REDUCTION ACT:

Collection Title:	Form I-131F, Application for Parole in Place for Certain Noncitizen Spouses and Stepchildren of U.S. Citizens		
OMB Control Number:	1615-NEW	OMB Expiration Date:	To be determined
Collection status:	New Collection	Date of last PTA (if applicable):	Not applicable

### PROJECT OR PROGRAM MANAGER

Name:	Shelly Sweeney		
Office:	Service Center Operations	Title:	Adjudications Officer
	Directorate (SCOPS)		
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			.gov

# COMPONENT INFORMATION COLLECTION/FORMS CONTACT



Name: James Perry

Office: Regulatory Coordination Title: Project Manager
Division – Paperwork
Reduction Act Branch

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# **SPECIFIC IC/Forms PTA QUESTIONS**

### 1. Purpose of the Information Collection or Form

a. Describe the purpose of the information collection or form. Please provide a general description of the project and its purpose, including how it supports the DHS mission, in a way a non-technical person could understand (you may use information from the Supporting Statement).

If this is an updated PTA, please specifically describe what changes or upgrades are triggering the update to this PTA.

USCIS is submitting this PTA to document the creation of a new form titled Form I-131F, Application for Parole in Place for Certain Noncitizen Spouses and Stepchildren of U.S. Citizens. The form is currently in the process of being reviewed and approved by the Office of Management and Budget (OMB). The Form I-131F, Application for Unity and Stability of Families Parole, will be used by noncitizens who are present in the United States without admission or parole to request a temporary period of parole in place under INA section 212(d)(5)(A) under the new Process to Promote the Unity and Stability of Families.

DHS, in its discretion, may grant parole on a case-by-case basis for urgent humanitarian reasons or significant public benefit to any noncitizen who is an applicant for admission. This authority extends to noncitizens present in the United States who have not been lawfully admitted, a practice known as "parole in place." If USCIS approves the Form I-131F filed for a noncitizen seeking parole in place, the noncitizen will receive a Form I-94, Arrival/Departure Record, which is evidence of their parole. NOTE: Form I-94 does not authorize entry into the United States after departure. Individuals granted parole under this process who depart the United States without first obtaining an Advance Parole Document may be unable to return and/or barred from eligibility for future immigration benefits, including adjustment of status to that of lawful permanent resident (Green Card).

USCIS is in the process of creating and implementing a parole in place (PIP) process for certain noncitizen spouses and stepchildren of U.S. citizens who are present in the United States without admission or parole. Under this process, noncitizens who are married to



U.S. citizens, who have not been inspected and admitted or paroled, who have been continuously physically present in the United States for at least ten years as of June 17, 2024, and who meet certain other requirements, may be considered for parole in place on a case-by-case basis for urgent humanitarian reasons or significant public benefit. The process for this particularized population to apply and be considered for parole in place on a case-by-case basis will achieve the significant public benefit of promoting the unity and stability of American families, increasing the economic prosperity of American communities, strengthening diplomatic relationships with partner countries in the region, reducing strain on limited U.S. government resources, and furthering national security and public safety objectives. Certain noncitizen children of a U.S. citizen may also request parole in place under this process, provided that they are physically present in the United States without admission or parole as of June 17, 2024 and meet the Immigration and Nationality Act's definition and requirements of a stepchild of a U.S. citizen.

A separate Form I-131F must be filed for each noncitizen seeking parole in place under the Unity and Stability of Families parole process. Upon receipt of a properly filed parole in place request, USCIS will determine on a case-by-case basis whether a grant of parole is warranted based on a significant public benefit or urgent humanitarian reasons and whether the applicant merits a favorable exercise of discretion. All requests will take into consideration the potential requestor's previous immigration history, criminal history, the results of background checks and national security and public safety vetting, and any other relevant information available to or requested by USCIS.

If paroled, these noncitizens will generally be able to apply for lawful permanent residence without having to leave the United States and be processed by a U.S. consulate overseas. DHS estimates that 500,000 noncitizen spouses of U.S. citizens could be eligible to access this process; on average, these noncitizens have resided in the United States for 23 years. Approximately 50,000 noncitizen children of these spouses are estimated to be eligible to seek parole under this process.

A noncitizen may request parole in place under this process if they:

- (1) Are present in the United States without admission or parole;
- (2) Have been continuously physically present in the United States:
  - (a) Since at least June 17, 2014, if seeking parole in place as the spouse of a U.S. citizen OR
  - (b) As of June 17, 2024, if seeking parole in place as the stepchild of a U.S. citizen;



# (3) Have:

- (a) A legally valid marriage to a U.S. citizen on or before June 17, 2024, if seeking parole in place as the spouse of a U.S. citizen OR
- (b) A parent who had a legally valid marriage to a U.S. citizen on or before June 17, 2024, and before the stepchild's 18th birthday, if seeking parole in place as the stepchild of a U.S. citizen;
- (4) Do not have any disqualifying criminal history; and
- (5) Do not pose a threat to national security and public safety.

Even if an individual meets the above criteria allowing them to seek a discretionary grant of parole under this process, USCIS may deny the request if it is determined that a grant of parole is not warranted in the specific individual's case.

### **Relevant Information Technology**

Individuals must submit the Form I-131F electronically. Online filing for the Form I-131F is available via myUSCIS, a customer service tool that provides an online public-facing portal for USCIS customers to access information related to their applications, petitions, and service requests. Individuals may use their myUSCIS online account to electronically file Form I-131F once authenticated. All supporting evidence for the Form I-131F may also be submitted to in electronic form via their myUSCIS online account.

After an applicant properly submits Form I-131F with the correct fee and signature, information from the form is ingested into the USCIS Electronic Information System (USCIS ELIS) system, an internal case management system used by USCIS officers to review and adjudicate cases. USCIS ELIS will receive the electronic filing directly from myUSCIS after ingestion. The Form I-131F and any supporting evidence are then routed to an officer for adjudication. The officer updates USCIS ELIS with an adjudicative decision, and a notice of that decision (a request for evidence, notice of intent to deny, approval, or denial) is issued to the applicant.

b. List the DHS (or Component) authorities to collect, store, and use this information. *If this information will be stored and used by a specific DHS component, list the component-specific authorities.* 



The primary legal authority supporting the collection of information derives from 8 USC sections 1103, 1158, 1181, 1182(d)(5), 1185, 1225, and 1229b(b)(4); 6 USC section 202(4); and 8 CFR sections 211.1(a), 212.5, 223.1-223.3, and 235.1-235.5.

2.	Describe the IC/Form	
a.	Does this form collect any	⊠ Yes
	Personally Identifiable	□ No
	Information" (PII <sup>1</sup> )?	
b.	From which type(s) of	
	individuals does this form	$\square$ U.S. citizens or lawful permanent
	collect information?	residents
	(Check all that apply.)	⊠ Non-U.S. Persons
		☐ DHS Employees/Contractors (list
		Components)
		$\square$ Other federal employees or contractors
C.	Who will complete and	oxtimes The record subject of the form (e.g., the
	submit this form? (Check	individual applicant).
	all that apply.)	□ Legal Representative (preparer, attorney,
		etc.).
		$\square$ Business entity.
		If a business entity, is the only
		information collected business contact
		information?
		□ Yes
		$\square$ No
		$\square$ Law enforcement.
		$\square$ DHS employee/contractor.
		$\square$ Other individual/entity/organization <b>that is</b>
		NOT the record subject. Please describe.
		Click here to enter text.

Privacy Threshold Analysis - IC/Form

<sup>&</sup>lt;sup>1</sup> Personally identifiable information means any information that permits the identity of an individual to be directly or indirectly inferred, including any other information which is linked or linkable to that individual regardless of whether the individual is a U.S. citizen, lawful permanent resident, visitor to the U.S., or employee or contractor to the Department.



d. How do individuals	⊠ Paper.
complete the form? <i>Check</i>	⊠ Electronic. (ex: fillable PDF)
all that apply.	$\square$ Online web form. (available and submitted via
	the internet)
	Provide link:
What information will DHS collect on the form? List all individual PII data	

e. What information will DHS collect on the form? List all individual PII data elements on the form. If the form will collect information from more than one type of individual, please break down list of data elements collected by type of individual.

# Data collected from aliens if an alien is filing the form:

- Selection of either 1) Spouse of a United States Citizen; or 2) Stepchild of a United States Citizen
- Parent's I-131F Receipt Number (if applicable)
- First, middle and last name
- Other first, middle, and last names (if applicable)
- Current U.S. Mailing address (street number and name, city/town, state, and ZIP code)
- Current U.S. Physical address (street number and name, city/town, state, and ZIP code)
- U.S. Safe address (street number and name, city/town, state, and ZIP code), if applicable
- Alien Registration Number (A-Number) (if any)
- Country of birth
- Country of citizenship or nationality
- Gender
- Date of birth
- Marital Status
- Date of marriage, if applicable
- U.S. Social Security number (if any)
- USCIS Online Account Number (if any)
- Most recent Form I-94 Arrival/Departure Record Number (if any)
- Ethnicity (Select from: Hispanic or Latino; Not Hispanic or Latino)
- Race (Select from: American Indian or Alaska Native; Asian; Black or African American; Native Hawaiian or Other Pacific Islander; White)



- Height
- Weight
- Eye color
- Hair color
- Daytime phone number
- Mobile phone number
- Email address
- Processing Information
  - Date You Began Your Continuous Physical Presence in the United States (mm/dd/yyyy)
  - Have you EVER been in any exclusion, deportation, removal, or rescission proceedings?
  - Have you EVER been arrested for, charged with, or convicted of a felony or misdemeanor, including incidents handled in juvenile court, in the United States? Do not include minor traffic violations unless they were alcohol or drug-related.
  - Have you EVER been arrested for, charged with, or convicted of a crime in any country other than the United States?
  - Have you EVER or are you NOW engaged in activities that could be reasonable grounds for concluding that you are a danger to public safety or to the security of the United States?
  - If you have ever filed a Form I-601A, Application for a Provisional Unlawful Presence Waiver, with USCIS, provide the receipt number: [receipt number field]
  - Explain how you qualify for parole in place, including information regarding the significant public benefit or urgent humanitarian reasons warranting a grant of parole, and why you believe you merit a favorable exercise of discretion. Upload copies of any supporting documents or evidence you wish considered. [Free text field]
- Evidence of your relative's status as a U.S. Citizen such as a copy of their US birth certificate, naturalization certificate, certificate of citizenship, Consular Report of Birth Abroad, or a US passport
- Evidence of qualifying relationship such as a marriage certificate, birth certificate, or death certificate
- Evidence of continuous physical presence such as documents stating date of entry into the US, deeds/mortgages/rent receipts, utility bills, vehicle registrations, tax returns, school records, records from a religious entity in the United States confirming your participation in a religious ceremony, rite, or passage (e.g., baptism, first communion, wedding), etc.
- Evidence of disposition of any criminal record



- Evidence demonstrating the significant public benefit or urgent humanitarian reasons warranting a grant of parole and evidence of any additional favorable discretionary factors that you would like USCIS to consider
- Signature
- Date of Signature

# Data collected from interpreters if an interpreter is used:

- First and last name
- Interpreter's business or organization name
- Daytime phone number
- Mobile phone number (if any)
- Email address (if any)
- Signature
- Date of Signature

# Data collected from preparers if a preparer is used:

- First and last name
- Preparer's business or organization name
- Daytime phone number
- Mobile phone number (if any)
- Email address (if any)
- Signature
- Date of Signature

f. Does this form collect Social Security number (SSN) or other element that is			
stand-alone Sensitive Personally Identifiable Information (SPII)? Check all that			
apply.			
☑ Social Security number	☐ DHS Electronic Data Interchange		
☑ Alien Number (A-Number)	Personal Identifier (EDIPI)		
$\square$ Tax Identification Number	$\square$ Social Media Handle/ID		
□ Visa Number	$\square$ Known Traveler Number		
☐ Passport Number	$\square$ Trusted Traveler Number (Global		
$\square$ Bank Account, Credit Card, or other	Entry, Pre-Check, etc.)		
financial account number	$\square$ Driver's License Number		
☑ Other. <i>Please list:</i> Form I-94	$\square$ Biometrics		
Arrival/Departure Record Number			

g. List the *specific authority* to collect SSN or these other SPII elements.

INA 264(f) (8 USC 1304(f)), states, "Alien's social security account number. Notwithstanding any other provision of law, the Attorney General is authorized to require any alien to provide the alien's social security account number for purposes of inclusion in any record of the alien maintained by the Attorney General or the Service."

8 CFR 103.2(b)(9) provides that USCIS "may require any applicant, petitioner, sponsor, beneficiary, or individual filing a benefit request, or any group or class of such persons submitting requests, to appear for an interview and/or biometric collection."

h. How will the SSN and SPII information be used? What is the purpose of the collection?

The purpose of the collection is to assist USCIS in determining the individual's identity and eligibility for the benefit being sought.

i. Is SSN necessary to carry out the functions of this form and/or fulfill requirements of the information collection? *Note*: even if you are properly authorized to collect SSNs, you are required to use an alternative identifier. If there are technological, legal, or regulatory limitations to eliminating the SSN, privacy-enhancing alternatives should be taken, such as truncating the SSN.

SSNs are used strictly to determine a person's identity. The authority to collect information in Global is set forth in the Immigration and Nationality Act, 8 U.S.C. §§ 1103, 1225, 1228, 1304, et seq., Title II of Public Law 105-100, and in the implementing, regulations found in volume 8 of the Code of Federal Regulations (CFR).

j. Are individuals provided notice at the time of collection by DHS (Does the records subject have notice of the collection or is form filled out by third party)?

☑ Yes. Please describe how notice is provided.

USCIS provides a Privacy Notice to the individual on the Form I-131F instructions prior to collecting any information.

□ No.

# 3. How will DHS store the IC/form responses?



a. How will DHS store the original,	□ Paper. Please describe.
completed IC/forms?	☑ Electronic. Please describe the IT system that will store the data from the form.  The Form I-131F may be filed online via myAccount Experience. Information is then ingested into USCIS ELIS for review and adjudication.
	☐ Scanned forms (completed forms are scanned into an electronic repository). Please describe the electronic repository.
b. If electronic, how does DHS input the responses into the IT system?	<ul> <li>□ Manually (data elements manually entered). Please describe.</li> <li>☑ Automatically. Please describe.         The Form I-131F may be filed online via myAccount Experience. Information is then ingested into USCIS ELIS for review and adjudication.     </li> </ul>
c. How would a user search the information submitted on the forms, <i>i.e.</i> , how is the information retrieved?	<ul> <li>☑ By a unique identifier. Please describe. If information is retrieved by personal identifier, please submit a Privacy Act Statement with this PTA.         Information may be retrieved by Receipt number, Social Security number, Alien Registration Number, name, date of birth, or a combination of name and date of birth.     </li> <li>☐ By a non-personal identifier. Please describe.         Click here to enter text.     </li> </ul>
d. What is the records retention schedule(s)? <i>Include</i>	USCIS ELIS: All benefit request forms and other electronic records in USCIS ELIS are designated as A-File records. A-File records are permanent, whether

<sup>&</sup>lt;sup>2</sup> Generally, a unique identifier is considered any type of "personally identifiable information," meaning any information that permits the identity of an individual to be directly or indirectly inferred, including any other information which is linked or linkable to that individual regardless of whether the individual is a U.S. citizen, lawful permanent resident, visitor to the U.S., or employee or contractor to the Department.



the records schedule	hard copy or electronic. DHS transfers A-Files to		
number.	NARA for retention for 100 years after		
	the individual's date of birth. [N1-566-08-011]		
e. How do you ensure	The record owner is responsible for ensuring the		
that records are	records are deleted in accordance with a retention		
disposed of or deleted	schedule. Record owners review their respective		
in accordance with	repositories annually and adhere to the associated		
the retention	records retention schedule transfer and/or deletion		
schedule?	guidance.		
f. Is any of this information shared outside of the original program/office? If yes,			
describe where (other of	describe where (other offices or DHS components or external entities) and why.		
What are the authorities of the receiving party?			
Yes, information is share	d with other DHS components or offices. Please describe.		
The information from the form may be shared to DHS ICE and DHS CBP via system			
access.			
□ Voc. information is shared external to DUS with other federal agencies, state /legal			
☐ Yes, information is shared <i>external</i> to DHS with other federal agencies, state/local			
partners, international partners, or non-governmental entities. Please describe.			
$\square$ No. Information on this form is not shared outside of the collecting office.			



Please include <u>a copy of the referenced form and Privacy Act Statement</u> (if applicable) with this PTA upon submission.



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#### PRIVACY THRESHOLD REVIEW

### (TO BE COMPLETED BY COMPONENT PRIVACY OFFICE)

Component Privacy Office Reviewer:	Shannon DiMartino
Date submitted to Component Privacy Office:	July 4, 2024
Concurrence from other Components involved (if applicable):	Click here to enter text.
Date submitted to DHS Privacy Office:	July 9, 2024
Have you approved a Privacy Act Statement for this form? (Only applicable if you have received a waiver from the DHS Chief Privacy Officer to approve component Privacy Act Statements.)	<ul><li>☑ Yes. Please include it with this PTA submission.</li><li>☐ No. Please describe why not.</li><li>Click here to enter text.</li></ul>

### Component Privacy Office Recommendation:

Please include recommendation below, including what existing privacy compliance documentation is available or new privacy compliance documentation is needed.

The USCIS Office of Privacy recommendation is to designate Form I-131F as privacy sensitive with coverage under the following compliance documentation:

#### **PIAs**

- DHS/USCIS/PIA-056 USCIS Electronic Immigration System (USCIS ELIS), which covers adjudicative actions pertaining to the Form I-131F.
- DHS/USCIS/PIA-071 myUSCIS Account Experience, which covers the electronic submission of forms to USCIS, including Form I-131F.

### **SORNs**

 DHS/USCIS/ICE/CBP-001 Alien File, Index, and National File Tracking System of Records, which covers the physical and electronic immigration files, including A-Files and Receipt Files.



- DHS/USCIS-007 Benefits Information System, which covers the collection, use and storage of data elements USCIS collects about benefit requestors, beneficiaries, legal representatives, interpreters, and preparers to process the Form I-131F.
- DHS/USCIS-018 Immigration Biometric and Background Check, which covers the background checks that are performed in association with ELIS.

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# PRIVACY THRESHOLD ADJUDICATION

# (TO BE COMPLETED BY THE DHS PRIVACY OFFICE)

DHS Privacy Office Reviewer:	Portia Johnson
PCTS Workflow Number:	0017517
Date approved by DHS Privacy Office:	July 10, 2024
PTA Expiration Date	July 10, 2027
DHS Privacy Office Approver (if	Schuntel Reddock
applicable):	

# **DESIGNATION**

Privacy Sensitive	IC or	Yes If "no" PTA adjudication is complete.	
Form:			
Determination:		$\square$ PTA sufficient at this time.	
		☐ Privacy compliance documentation determination in	
		progress.	
		$\square$ New information sharing arrangement is required.	
		☐ DHS Policy for Computer-Readable Extracts Containing SPII	
		applies.	
		⊠ Privacy Act Statement required.	
		⊠ Privacy Impact Assessment (PIA) required.	
		⊠ System of Records Notice (SORN) required.	
		☐ Specialized training required.	
		$\square$ Other. Click here to enter text.	
Privacy Act	e(3) st	atement currently accurate.	
Statement:	PN has been submitted and approved.		
System PTA:	No sys	tem PTA required.	
	Click here to enter text.		
PIA:	System covered by existing PIA		
	If covered by existing PIA, please list:		
	DHS/USCIS/PIA-056 USCIS Electronic Immigration System		
	(USCIS ELIS)		
	DHS/USCIS/PIA-071 myUSCIS Account Experience		
	If a PIA	update is required, please list: Click here to enter text.	



# SORN: System covered by existing SORN

If covered by existing SORN, please list:

- DHS/USCIS/ICE/CBP-001 Alien File, Index, and National File
   Tracking System of Records, September 18, 2017, 82 FR 43556
- DHS/USCIS-007 Benefits Information System, October 10, 2019, 84 FR 54622
- DHS/USCIS-018 Immigration Biometric and Background Check (IBBC) System of Records, July 31, 2018, 83 FR 36950

If a SORN update is required, please list: Click here to enter text.

# **DHS Privacy Office Comments:**

Please describe rationale for privacy compliance determination above.

USCIS submitted this new PTA to document the creation of a new form titled Form I-131F, Application for Parole in Place for Certain Noncitizen Spouses and Stepchildren of U.S. Citizens. The form is currently in the process of being reviewed and approved by the Office of Management and Budget (OMB). The Form I-131F, Application for Unity and Stability of Families Parole, will be used by noncitizens who are present in the United States without admission or parole to request a temporary period of parole in place under INA section 212(d)(5)(A) under the new Process to Promote the Unity and Stability of Families.

DHS, in its discretion, may grant parole on a case-by-case basis for urgent humanitarian reasons or significant public benefit to any noncitizen who is an applicant for admission. This authority extends to noncitizens present in the United States who have not been lawfully admitted, a practice known as "parole in place." If USCIS approves the Form I-131F filed for a noncitizen seeking parole in place, the noncitizen will receive a Form I-94, Arrival/Departure Record, which is evidence of their parole. NOTE: Form I-94 does not authorize entry into the United States after departure. Individuals granted parole under this process who depart the United States without first obtaining an Advance Parole Document may be unable to return and/or barred from eligibility for future immigration benefits, including adjustment of status to that of lawful permanent resident (Green Card).

DHS PRIV agrees that this is a privacy-sensitive form because it collects PII and SPII from members of the public. PRIV recommends coverage under DHS/USCIS/PIA-056 USCIS Electronic Immigration System (USCIS ELIS), which covers adjudicative actions pertaining to the Form I-131F; and DHS/USCIS/PIA-071 myUSCIS Account Experience, which covers the electronic submission of forms to USCIS, including Form I-131F.



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SORN coverage is required because data is being retrieved by a unique identifier. SORN coverage is provided under DHS/USCIS/ICE/CBP-001 Alien File, Index, and National File Tracking System of Records, which covers the physical and electronic immigration files, including A-Files and Receipt Files; DHS/USCIS-007 Benefits Information System, which covers the collection, use and storage of data elements USCIS collects about benefit requestors, beneficiaries, legal representatives, interpreters, and preparers to process the Form I-131F; and DHS/USCIS-018 Immigration Biometric and Background Check, which covers the background checks that are performed in association with ELIS.