

Outreach Materials for Web Survey for PHA Staff

EHV Evaluation Advance Email for Survey to PHAs

Dear FIRSTNAME LASTNAME,

You are receiving this email to ask for your participation in the Emergency Housing Voucher (EHV) Survey for Public Housing Agencies (PHAs). The U.S. Department of Housing and Urban Development (HUD) has contracted with Social Policy Research Associates (SPR) and Abt Global to conduct an evaluation of the EHV program. One component of the evaluation is to survey all PHAs that received EHV vouchers. We anticipate the survey will take about 30 minutes to complete. The survey asks questions about:

- Partnering with your local Continuum of Care (CoC) or other partner organization to administer the EHV program;
- Eligibility, referral, and application processes;
- Housing search and lease-up processes; and
- Overall implementation of the EHV program.

You may involve others as well in developing your answers, but please have only one person complete the survey. You can download a paper copy of the survey here [INSERT LINK] to review the questions ahead of time. You can also review a description of the study here [INSERT LINK].

To get started, please click on the link below:

<URL>

This survey is voluntary. Whether or not you decide to participate will not affect your organization's relationship with HUD. All information you provide is confidential and will be protected by the law. You can skip any question that you do not want to answer. Responses to this survey will only be used for research purposes and will NOT be used for

PRA Burden Statement: The public reporting burden for this collection of information relating to the Evaluation of Emergency Housing Voucher (EHV) Program is estimated to average 5 minutes per respondent for the outreach materials for a web survey for PHA staff. These burden estimates include the time for reading outreach materials and reviewing a brief study description document. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 8210, Washington, DC 20410-5000 or email: PaperworkReductionActOffice@hud.gov. Do not send completed forms to this address. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. HUD collects this information to examine the implementation and outcomes associated with the Emergency Housing Voucher (EHV) program, which was created under the American Rescue Plan Act (ARPA) of 2021, in response to the COVID-19 pandemic. HUD may use this information to help guide any future emergency housing voucher programs and the data could also inform possible changes to the HCV program to serve households who are experiencing or at risk of experiencing homelessness. This information is voluntary. This information collected will be held confidential pursuant to 5 U.S.C. 552 (Freedom of Information Act), 5 U.S.C 552a (Privacy Act of 1974), and OMB Circular No. A-130.

compliance monitoring. All survey responses will be reported in aggregate, meaning no one outside the study team will be able to see your individual answers. HUD will also receive your de-identified survey responses. While there is no expected direct benefit for your organization, the findings will enable a variety of policy makers, program administrators, and researchers to better understand how the EHV program was implemented nationwide and how it might be improved in the future.

We will provide reasonable accommodations for individuals with disabilities. Individuals can elect to participate in the web-based survey with a live person over the phone. We will use translation services as needed for individuals with Limited English Proficiency. If you require information to be presented in an accessible format, reasonable accommodations, or language assistance to participate in this study, please contact [INSERT STAFF CONTACT], the [STAFF TITLE/ROLE], by phone at (XXX) XXX-XXXX or by email at [INSERT EMAIL ADDRESS].

If you have questions about the study, please contact [INSERT ABT STAFF CONTACT], the Abt Global Survey Director at (XXX) XXX-XXXX. If you have questions about the survey, please call our toll-free number 1-800-XXX-XXXX. If you experience technical issues accessing the link provided, please go to www.abtsurvey.com/LINK and enter your Login ID: XXXX. If you prefer to complete the survey over the phone, please call us at 1-800-XXX-XXXX. If you need help, please email us at STUDY@abtgloba.com or call us at 1-800-XXX-XXXX.

Thank you in advance for your support of this important study!

Sincerely,

NAME

Project Director

We welcome and are prepared to receive calls from individuals who are deaf or hard of hearing, as well as individuals with speech or communication disabilities. You can access free telephone and video relay services by calling 711.

EHV Evaluation Study Description

This study description will be accessible via the link in the advance email above.

The Emergency Housing Voucher (EHV) program allocated EHVs to 611 Public Housing Agencies (PHAs) and their Continuums of Care (CoC) or other organization partners. It has provided about 70,000 new housing vouchers for qualifying individuals or families including those who are: 1) homeless; 2) at risk of homelessness; 3) fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking or human trafficking; or 4) recently homeless and for whom providing rental assistance would prevent the family's homelessness or having high risk of housing instability. In addition to designating vouchers for these four target populations, the EHV program included several enhancements, such as required housing search assistance and additional incentives for landlords, that responded to current challenges identified in operating the Housing Choice Voucher (HCV) program.

The U.S. Department of Housing and Urban Development (HUD) contracted with Social Policy Research Associates (SPR) and Abt Global ("the research team") to conduct a study of the EHV program. The goal of the study is to provide a broad overview of the EHV program nationally and to inform future HUD efforts to target vouchers towards households that are homeless or at risk of homelessness. The study will also help HUD assess the success of several novel components: the partnerships between PHAs and CoCs, enhanced administrative fees for PHAs, an aggressive lease-up timeline, and various waivers and alternative requirements.

More specifically, the four study objectives are as follows:

1. Document how PHAs and CoCs structured and implemented their EHV programs, including the extent to which each of the four populations eligible for EHVs were served by the program and how the CoC prioritized EHV receipt among people currently or recently experiencing homelessness;
2. Learn how PHAs applied administrative fees and chose among and implemented alternative program features and gaining the perspective of PHAs regarding their value;
3. Detail the extent to which PHAs and CoCs considered and incorporated equity principles and approaches into their EHV programs, including the prioritization of households who most needed housing and incorporating people with lived experience of homelessness to inform the CoC's prioritization strategy; and
4. Describe the households that were referred to the PHAs and issued EHVs and their success rates and compare them and their success rates to households using HCVs.

The research team will collect different types of data to respond to HUD's research questions and achieve the objectives, including:

1. A comprehensive review of multiple HUD administrative and publicly available data sets;
2. A nationwide web-survey fielded to all PHAs that received EHVs and their CoC partners; and
3. Follow-up telephone interviews with staff from PHAs and CoCs or other partners who managed EHV programs in 25 communities to gather additional, deeper knowledge of implementation experiences.

The research team will report on key findings in a final report with the goal of informing future programs that provide rental assistance to people experiencing homelessness, as well as potential reforms to the ongoing HCV program.

For questions or concerns about the study please contact Anne Paprocki, SPR's Project Director, by email at anne_paprocki@spra.com or by phone at (510) 768-8499 or Jeffrey Chen, HUD's Contracting Officer's Representative (COR), by email at Jeffrey.S.Chen@HUD.gov or by phone at (212) 542-7422.

EHV Evaluation Reminder Email about Survey to PHAs

Dear FIRSTNAME LASTNAME,

We recently sent you an email requesting your participation in the Emergency Housing Voucher (EHV) Survey for Public Housing Agencies (PHAs). We noticed that you have not completed the survey. The U.S. Department of Housing and Urban Development (HUD) has contracted with Social Policy Research Associates (SPR) and Abt Global to conduct an evaluation of the EHV program. One component of the evaluation is to survey all PHAs that received EHV vouchers about their experience. We anticipate the survey will take about 30 minutes to complete.

You may involve others as well in developing your answers, but please have only one person complete the survey.

To get started or continue where you left off, please click on the link below:

<URL>

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If you have questions about the study, please contact [INSERT ABT STAFF CONTACT], the Abt Global Survey Director at (XXX) XXX-XXXX. If you have questions about the survey, please call our toll-free number 1-800-XXX-XXXX or email us at STUDY@abtglob.com. If you experience technical issues accessing the link provided, please go to www.abtsurvey.com/LINK and enter your Login ID: XXXX. If you prefer to complete the survey over the phone, please call us at 1-800-XXX-XXXX.

To learn more about the study, please visit: [LINK TO STUDY INFORMATION PAGE]

Thank you in advance for your support of this important study!

Sincerely,

OMB Number: XXXX-XXXX
EXPIRATION DATE : XX/XX/20XX

NAME

Project Director

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