

**Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB Control Number: 2700-0153)**

**TITLE OF INFORMATION COLLECTION:** NASA International Space Apps Challenge Winners Trip / Celebration Survey

**PURPOSE:** A major motivation for the 30K+ participants of Space Apps is being selected as one of ten winning teams who will receive an invitation to the Winners trip, which includes viewing a spacecraft launch at a NASA facility. The purpose of this survey is to gather satisfaction data of both the Winners Trip (in person trip) and Winners Celebration (virtual celebration) to continue to understand and improve the experience of Space Apps winners.

**DESCRIPTION OF RESPONDENTS:** Respondents will be the winners of the Space Apps challenge. Winners are individuals who are on one of ten teams who have gone through multiple stages of judging and deemed the recipients of a Space Apps global award. All individuals that are Space Apps winners will receive the survey.

**TYPE OF COLLECTION:** (Check one)

- ☐ Customer Comment Card/Complaint Form      ☒ Customer Satisfaction Survey  
☐ Usability Testing (e.g., Website or Software)      ☐ Small Discussion Group  
☐ Focus Group      ☐ Other: \_\_\_\_\_

**CERTIFICATION:**

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Valeria Gonzalez

To assist review, please provide answers to the following question:

**Personally Identifiable Information:**

1. Is personally identifiable information (PII) collected? ☐ Yes ☒ No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? ☐ Yes ☐ No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? ☐ Yes ☐ No

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? ☐ Yes ☒ No

**BURDEN HOURS**

| Category of Respondent | No. of Respondents | Participation Time | Burden |
|------------------------|--------------------|--------------------|--------|
| Individuals            | 60                 | 10 mins each       | 10 hrs |
|                        |                    |                    |        |
| <b>Totals</b>          |                    |                    |        |

**FEDERAL COST:** \$1,200. This is calculated using 8 hours (approximate amount of time it has taken staff to develop the survey and the amount of time forecasted to analyze results afterwards) x \$150/hour (avg hourly cost of staff time).

**If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:**

**The selection of your targeted respondents**

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe? ☒ Yes      ☐ No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

All Space Apps Winners will be provided a link to the survey. No incentives will be offered.

**Administration of the Instrument**

1. How will you collect the information? (Check all that apply)

☒ Web-based

☐ Telephone

☐ In-person

☐ Mail

☒ Other, Explain (Space Apps winners will be emailed a link to complete the survey in Paperform. In person (Winners Trip): [Winners Trip Survey \(paperform.co\)](#)

Virtual (Winners Celebration): [Winners Celebration Survey \(paperform.co\)](#)

2. Will interviewers or facilitators be used? ☐ Yes ☒ No

**Please make sure that all instruments, instructions, and scripts are submitted with the request.**