

Report of Physical Examination
OMB Control Number 0420-0550
Justification for No Material/Nonsubstantive Change

The Peace Corps Office of Health Services proposes to make changes to the Peace Corps **Report of Physical Examination** OMB Control Number: 0420-0550, submitted for OMB approval on August 23, 2024.

The changes are intended to clarify the instructions and simplify the questions and are based on the feedback that mental health providers do not understand what the Peace Corps is asking for, which results in incomplete or inadequate submission of information. Here is a summary of the changes:

1. Rename form
Previous: Guide to Completing The Report of Physical Examination
New: Report of Physical Examination
2. Content edits
 - a. Change link in footer from
<http://multimedia.peacecorps.gov/multimedia/pdf/policies/systemofrecords.pdf> to
<https://files.peacecorps.gov/multimedia/pdf/policies/systemofrecords.pdf>
 - b. Change address in footer from: 1111 20th Street, NW Washington, DC, 20526 to the current address: 1275 First Street, NE, Washington, DC, 20526.
 - c. Reduce wordiness of cover page
 - d. Improve instructions for the provider; add instructions for how to complete the form and what lab tests are required
 - e. Provide contact information for the medical office in case the provider has questions
 - f. Add table requesting the patients vital signs and measurements
 - g. Remove redundant instructions and rewording clarifying notes to the provider throughout the form.
 - h. Improve footer by adding form name, OMB number, expiration date, and page number
3. Formatting edits
 - a. Move applicant name and DOB from the cover page to the first page of the form to the second page, to avoid having the cover page unnecessarily returned to the Peace Corps.