

PAPERWORK REDUCTION ACT SUBMISSION

Please read the instructions before completing this form. For additional forms or assistance in completing this form, contact your agency's Paperwork Clearance Officer. Send two copies of this form, the collection instrument to be reviewed, the Supporting Statement, and any additional documentation to: Office of Information and Regulatory Affairs, Office of Management and Budget, Docket Library, Room 10102, 725 17th Street NW, Washington, DC 20503.

1. AGENCY/SUBAGENCY ORIGINATING REQUEST
2. OMB CONTROL NUMBER
a. _____ - _____
b. NONE _____

3. TYPE OF INFORMATION COLLECTION (X one)
4. TYPE OF REVIEW REQUESTED (X one)
5. SMALL ENTITIES
6. REQUESTED EXPIRATION DATE

7. TITLE

8. AGENCY FORM NUMBER(S) (if applicable)

9. KEYWORDS

10. ABSTRACT

11. AFFECTED PUBLIC (Mark primary with "P" and all others that apply with "X")
12. OBLIGATION TO RESPOND (X one)

13. ANNUAL REPORTING AND RECORDKEEPING HOUR BURDEN
14. ANNUALIZED COST TO RESPONDENTS (In thousands of dollars)

15. PURPOSE OF INFORMATION COLLECTION (Mark primary with "P" and all others that apply with "X")
16. FREQUENCY OF RECORDKEEPING OR REPORTING (X all that apply)

17. STATISTICAL METHODS
18. AGENCY CONTACT (Person who can best answer questions regarding the content of this submission)

OMB CONTROL NUMBER -	TITLE
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19. CERTIFICATION FOR PAPERWORK REDUCTION ACT SUBMISSIONS

a. PROGRAM OFFICIAL CERTIFICATION

(1) Signature	(2) Date
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On behalf of this Federal agency, I certify that the collection of information encompassed by this request complies with 5 CFR 1320.9.

NOTE: The text of 5 CFR 1320.9, and the related provisions of 5 CFR 1320.8(b)(3), appear at the end of the instructions. *The certification is to be made with reference to those regulatory provisions as set forth in the instructions.*

The following is a summary of the topics, regarding the proposed collection of information, that the certification covers:

- (a) It is necessary for the proper performance of agency functions;
- (b) It avoids unnecessary duplication;
- (c) It reduces burden on small entities;
- (d) It uses plain, coherent, and unambiguous language that is understandable to respondents;
- (e) Its implementation will be consistent and compatible with current reporting and recordkeeping practices;
- (f) It indicates the retention periods for recordkeeping requirements;
- (g) It informs respondents of the information called for under 5 CFR 1320.8(b)(3) about:
 - (i) Why the information is being collected;
 - (ii) Use of information;
 - (iii) Burden estimate;
 - (iv) Nature of response (voluntary, required for a benefit, or mandatory);
 - (v) Nature and extent of confidentiality; and
 - (vi) Need to display currently valid OMB control number;
- (h) It was developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected (see note in Item 19 of the instructions);
- (i) If applicable, it uses effective and efficient statistical survey methodology; and
- (j) It makes appropriate use of information technology.

If you are unable to certify compliance with any of these provisions, identify the item below and explain the reason in Item 18 of the Supporting Statement.

b. SENIOR OFFICIAL OR DESIGNEE CERTIFICATION

(1) Signature	(2) Date
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