# RURAL UTILITIES SERVICE RURAL DECENTRALIZED WATER SYSTEMS

# RURAL DECENTRALIZED WATER SYSTEMS INFORMATION COLLECTION BURDEN HOURS

0572 - 0139 May 2024

7 6 **Estimated No. of Total Respondents (Applicants) Estimated No. of Total Awards (Awardees)** 4.464 20.86 Average hours per response Number of responses per respondent Gray Columns have automatic formulas. DO NOT input numbers in these columns. TOTAL 146 652 \$34,963 (B) (D) (E) (G) (H) **(I)** (K) (A) (C) (F) **(J)** % of Total **Estimated** Prof. Wage Regulation Form No. Respondents Estimated # of Reports Filed Estimated # of Hours **Total Cost** Title Responses **Total Hours** Reference (If Any) Line Item is Respondents Annually Per Response Rate (I) x (J) (E) x (F) (G) x (H) Applicable To APPLICATION SAM Registration SAM.gov 100% 2.00 14 \$53.64 \$751 1776.2 and RD Identify Employee Relationship Written 100% 7 1 7 0.25 2 \$53.64 \$94 Inst. 1900-D Organizational Documents-Evidence of Legal Existence and 1776.5 7 7 0.25 2 Written 100% \$53.64 \$94 Authority 1776.5 List of Directors and Officers Written 100% 7 7 0.25 2 \$53.64 \$94 1 1776.5 Evidence of Tax Exempt Status Written 100% 7 7 0.25 2 \$53.64 \$94 Work Plan (Project Proposal, Work Plan, and Budget Written 7 1776.7 (b) 100% 1 60.00 420 \$53.64 \$22,529 Justification) 1776.7(c) Statement of Experience Written 100% 7 7 4.00 28 \$53.64 \$1,502 1776.9 (d) (1) Pro-forma Balance Sheet Written 100% 7 7 4.00 28 \$53.64 \$1,502 1 Written 7 1776.7 (d) (2) Prior year Audit / Financial Statement 100% 0.25 2 \$53.64 \$94 Pro-forma Income Statement and Cash Flow Written 100% 7 7 4.00 28 \$53.64 \$1,502 1776.7 (d) (3) 1

\$53.64

\$0

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**Estimated No. of Total Respondents (Applicants) Estimated No. of Total Awards (Awardees)** 6 0.764 9.71 Average hours per response Number of responses per respondent Gray Columns have automatic formulas. DO NOT input numbers in these columns. TOTAL 68 52 \$2,785 (B) (C) (D) (E) (G) (H) **(I) (J)** (K) (A) (F) % of Total **Estimated** Prof. Wage Regulation Form No. Respondents Estimated # of Reports Filed Estimated # of Hours **Total Cost** Title Responses **Total Hours** Reference (If Any) Line Item is Respondents Annually Per Response Rate  $(I) \times (J)$ (E) x (F) (G) x (H) Applicable To APPLICATION 1776.2 7 Equal Opportunity Agreement (Cleared under 0575-0201) RD 400-1 100% 1 0.167 \$53.64 \$63 1776.2 RD 400-4 7 7 \$94 Assurance Agreement (Cleared under 0575-0201) 100% 0.25 2 \$53.64 1 1776.2 and Disclosure of Lobbying Activities-(Cleared under 4040-0013) SF-LLL 100% 6 1 6 0.167 \$53.64 \$54 1 3018.11 Request for Advance or Reimbursement - (Cleared under 4040-1776.2 and SF 270 3019.22 0012) Initial 100% 6 4 24 1.00 24 \$53.64 \$1,287 6 Extension 100% 4 24 1.00 24 \$53.64 \$1,287 Application for Federal Assistance (Cleared under 4040-0004) SF-424 100% 6 1.00 6 \$53.64 \$322 Initial 6 1 Revised 0% 0 0 1.00 0 \$53.64 \$0 1 SF-424A 1776.9(a)(2) Budget Information - (Cleared under 4040-0006) Initial 100% 3.00 \$53.64 \$966 6 1 6 18 Revised 0% 0 0 3.00 \$53.64 \$0 0 1776.2 and SF-425 3019.52 Federal Financial Report - (Cleared under 4040-0014)

100%

100%

6

6

4

4

24

24

1.50

1.50

36

36

\$53.64

\$53.64

\$1,931

\$1,931

Initial

Extension

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0572 - 0139

May 2024

#### **Instructions:**

- 1. Use the U.S. Bureau of Labor Statistics Occupational Emplyment and Wage Statistics Link below to complete Columns A, B, C for the table below.
  - a. Click the link: <a href="https://www.bls.gov/oes/tables.htm">https://www.bls.gov/oes/tables.htm</a>
  - b. Under the latest Month Year (May 2022) click Occupation Profiles
  - c. Use the Occupational Titles to choose which professions (A) need to be added to the table below. You can more than one occupation or just one.
  - d. The code in front of each Occupational Title is the Occupation Code that goes in (B) for the table below.
  - e. When you click on each Occupational Titles, choose the Mean Hourly Wage to input in (C) for the table below.
- 2. Use the U.S. Bureau of Labor Economic News Release, Employer Costs for Employee Compension to complete Column D for the table below.

(0)

- a. Click the link: <a href="https://www.bls.gov/news.release/ecec.toc.htm">https://www.bls.gov/news.release/ecec.toc.htm</a>
- b. Choose "The PDF verison of the news release" link
- c. The latest (September 12, 2023) News Release for Employer Costs for Employee Compensation Juner 2023 opens in separate tab.
- d. On first page, second paragraph use the benefit costs % 29.60%
- 3. For each profession fill in the % for (F). The total for the column should be 100%.
  - a. Note that if there is only one profession then (F) would be 100%.

# Gray Columns have automatic formulas. DO NOT input numbers in these columns.

(A)	Profession  (B)  Bureau of Labor Occupation Code 1.d		(D)	(E)	(F)	Weighted Hourly Salary (E) * (F)	
Profession			Benefits <sup>2</sup> (C) * (2.d)	Total Hourly Wage (C) + (D)	% Time Spent on Burden		
Business and Financial Operations Occupations	13-0000	\$41.39	\$12.25	\$53.64	100%	\$53.64	

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(A)	<b>(B)</b>	(C)	(D)	(E)	<b>(F)</b>	(G)
Profession	Bureau of Labor Occupation Code <sup>1.d</sup>	Mean Wage	Benefits <sup>2</sup> (C) * (2.d)	Total Hourly Wage (C) + (D)	% Time Spent on Burden	Weighted Hourly Salary (E) * (F)
Business and Financial Operations	13-0000	\$41.39	\$12.25	\$53.64	100%	\$53.64

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(A)	<b>(B)</b>	(C)	(D)	(E)	<b>(F)</b>	(G)
Profession	Bureau of Labor Occupation Code <sup>1.d</sup>	Mean Wage	Benefits <sup>2</sup> (C) * (2.d)	Total Hourly Wage (C) + (D)	% Time Spent on Burden	Weighted Hourly Salary (E) * (F)
Business and Financial Operations	13-0000	\$41.39	\$12.25	\$53.64	100%	\$53.64

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**OPM GS Pay Tables - Table 2023 DCB** 

https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2024/general-schedule

36.25%

**OPM SES Schedules - Table 2023-ES** 

Executive Senior Level (opm.gov)

Benefit % (OMB Memo M-08 13)

https://www.whitehouse.gov/wp-content/uploads/legacy\_drupal\_files/omb/memoranda/2008/m08-13.pdf

Gray & Blue Columns have automatic formulas. DO NOT input numbers in these columns. Total 24.00 \$2,101.79 \$27,323.30

rray & Blue Columns have automatic formulas. Bo NOT input numbers in these columns.					I Ulai	24.00	φ2,101.73		φ2 <i>1</i> ,323.30	
Staff Position	GS Grade	GS Step	GS Salary	Hourly Rate Calc	Benefits Calc	Total Salary Rate Calc	Hours Required	Cost Subtotals	# of Response S	Total Costs
Application							12.00	\$1,051	7	\$7,356.27
Community Program Specialist	13	5	\$133,692	\$64.28	\$23.30	\$87.57	12.00	\$1,050.90		
				\$0.00	\$0.00	\$0.00		\$0.00		
First Administrative Phase							6.00	\$525	7	\$3,678.14
Community Program Specialist	13	5	\$133,692	\$64.28	\$23.30	\$87.57	6.00	\$525.45		
				\$0.00	\$0.00	\$0.00		\$0.00		
Second Administrative Phase							3.00	\$263	6	\$1,576.34
Community Program Specialist	13	5	\$133,692	\$64.28	\$23.30	\$87.57	3.00	\$262.72		
				\$0.00	\$0.00	\$0.00		\$0.00		
Servicing per Quarter (initial)							3.00	\$263	24	\$6,305.38
Community Program Specialist	13	5	\$133,692	\$64.28	\$23.30	\$87.57	3.00	\$262.72		